



TERRITORY OF GUAM  
OFFICE OF THE GOVERNOR  
AGAÑA, GUAM 96910  
U. S. A.

EXECUTIVE ORDER NO. 90-02

IMPLEMENTING NEW STANDARDS  
FOR WELFARE PAYMENTS

WHEREAS, on September 14, 1989, Public Law 20-76 took effect; and

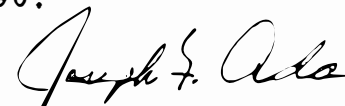
WHEREAS, Public Law 20-76, Section 2 requires the Department of Public Health and Social Services to implement the revisions of the Public Assistance Standards as recommended in the June 1983 Study on Standards of Assistance issued by the Department; and

WHEREAS, the study contained various alternatives.

NOW, THEREFORE, I, JOSEPH F. ADA, Governor of the Territory of Guam, by virtue of the authority vested in me by the Organic Act and Public Law 20-76, do hereby order that effective immediately the Standards for Public Assistance, attached hereto as Exhibit A and incorporated herein by reference shall take effect for all payments made on and after February 1, 1990.

I further order that, upon appropriation of funds, a retroactive payment be made to all recipients entitled to receive payments from September 15, 1989, through January 31, 1990.

SIGNED AND PROMULGATED at Agaña, Guam this 19th day of January, 1990.

  
JOSEPH F. ADA  
Governor of Guam

COUNTERSIGNED:

  
FRANK F. BLAS  
Lieutenant Governor of Guam

PUBLIC ASSISTANCE NEEDS STANDARD  
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500 NEEDS STANDARD

501 OVERVIEW

Public Law 20-76, "AN ACT TO REVISE THE STANDARDS OF ASSISTANCE" authorizes the Department of Public Health and Social Services to implement the revisions recommended in the Standards of Assistance Study issued by the Department in June 1983.

The Department of Public Health and Social Services shall perform a Standard of Assistance Study every five (5) years and transmit the results to the Guam Legislature. The first study shall be completed one (1) year after the effective date of P.L. 20-76 (September 14, 1989);

By virtue of the foregoing, the attached rules and regulations entitled "Standards of Assistance" are hereby approved and promulgated and shall be in force and effect. All prior rules and regulations are superseded herein.

502 PURPOSE

The purpose of these rules and regulations is to revise standards of assistance in connection with the administration of Social Services under Chapter 2, Title X, Government Code of Guam.

503 DEFINITIONS

A) Standards of Assistance: The Standard of Assistance consist of quality, quantity or cost of food, clothing, household supplies, personal needs and other needs established by the Department of Public Health and Social Services for payment to eligible recipients of Public Assistance.

B) Basic Requirements: The basic requirement consist of necessities common to all individuals which must be included in the budget of all recipients. These include food, clothing, personal needs and household supplies. If such items are provided through other sources, the amount designated is considered as income, except the amount of food stamp coupons received under the program.

1) Food; 2) Clothing; 3) Personal Needs; 4) Household Supplies (Comprise those items which are necessary for the day-to-day maintenance of a household such as soap, cleaning supplies, brooms, etc.).

504 STANDARD MONTHLY SCHEDULE FOR BASIC INDIVIDUAL REQUIREMENTS

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FAMILY MEMBERS					
IN	FOOD	CLOTHING	PERSONAL	HOUSEHOLD	TOTAL
ASSISTANCE UNIT					
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1	94.00	33.00	7.00	17.00	151.00
2	187.00	41.00	9.00	21.00	258.00
3	246.00	49.00	10.00	25.00	330.00
4	312.00	61.00	13.00	31.00	417.00
5	371.00	73.00	16.00	37.00	497.00
6	445.00	85.00	19.00	43.00	592.00
7	492.00	96.00	21.00	49.00	658.00
8	562.00	107.00	23.00	54.00	746.00
9	633.00	117.00	25.00	59.00	834.00
10	703.00	126.00	27.00	64.00	920.00
11	773.00	136.00	29.00	70.00	1,008.00
12	843.00	146.00	31.00	76.00	1,096.00
13	913.00	156.00	33.00	82.00	1,184.00
14	983.00	166.00	35.00	88.00	1,272.00
15	1,053.00	176.00	37.00	94.00	1,360.00
For each additional member add...	+70.00	+10.00	+ 2.00	+ 6.00	+ 88.00

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 NOTE: Recipients who are institutionalized will be provided \$40.00 only for clothing and personal needs in lieu of the above standards.

505 OTHER NEEDS

A) SHELTER:

Number of Persons in Assistance Unit	Maximum Monthly Allowance
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1 - 2	\$ 200
3 - 6	\$ 250
7 and over	\$ 325

Shelter payments shall be authorized for rental/mortgage payments based on the actual cost up to the maximum allowance for each family size, when proper verification is provided. In no event shall payment exceed the maximum standard.

A shelter allowance shall be provided only in the month the expense is billed or otherwise becomes due, regardless of when the household intends to pay the expense. For example, rent which is due each month shall be included in the household's shelter allowance, even if the household has not yet paid the expense. Amounts carried forward from past billing periods are not provided for, even if included with the most recent billing and actually paid by the household. In any event, a particular expense may only be provided once.

For GHURA rental contracts, the EW shall at the time of new application, recertification or reapplication, use the contract to determine what rental amount the recipient is responsible for paying. If the recipient has not yet paid for rent, he shall be required to obtain from the landlord, a statement indicating the rental amount due from the recipient for which month.

- B) UTILITIES ALLOWANCE: Utility allowance shall be provided in the budget for the actual costs incurred, up to the maximum amount authorized by the agency, for each family size. In no event shall payment exceed the maximum standard.

Utility allowance shall be given only in the month the utility is billed or otherwise becomes due, regardless of when the household intends to pay the bill. For example, a utility such as power which is due each month shall be included in the household's utility allowance even if the household has not yet paid the bill. Amounts carried forward from past billing periods are not provided for, even if included with the recent billing and actually paid by the household. In any event, a particular utility bill may only be provided once.

When any of the utility needs are subsidized by the Guam Housing and Urban Renewal Authority (GHURA), the EW shall include the subsidy amount as unearned income and give the allowances for utility needs when determining need and amount of the public assistance grant.

For Example:

Mr. Cruz, a recipient of OAA, has a power expense of \$45.00, and water/sewer expense of \$12.00 and \$8.00 respectively. When computing Mr. Cruz's total needs, the EW shall provide:

BASIC NEEDS:	\$151.00
POWER ALLOWANCE	35.00
WATER ALLOWANCE	8.00
SEWER ALLOWANCE	8.00
TOTAL NEEDS	<u>\$202.00</u>

NOTE: Because actual power and water expenses are greater than the maximum standard for a household size of one (1), the maximum amount was provided to Mr. Cruz.

1) POWER (Electricity):

Number of persons in Assistance Unit	Maximum Monthly Allowance
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1	\$ 35.00
2	\$ 43.00
3	\$ 51.00
4	\$ 64.00
5	\$ 77.00
6	\$ 89.00
7	\$ 101.00
8	\$ 112.00
9	\$ 122.00
10	\$ 132.00
11	\$ 142.00
12	\$ 152.00
* For each additional member (add)	\$ 10.00

2) WATER:

Number of persons in Assistance Unit	Maximum Monthly Allowance
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1	\$ 8.00
2	\$ 10.00
3	\$ 12.00
4	\$ 15.00
5	\$ 18.00
6	\$ 21.00
7	\$ 24.00
8	\$ 27.00
9	\$ 29.00
* 10 and over plus \$ 3.00 for each additional member.	\$ 31.00

3) GAS:

Number of persons in Assistance Unit	Maximum Monthly Allowance
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1 - 2	\$ 6.00
3 - 4	\$ 10.00
5	\$ 12.00
6 - 7	\$ 13.00
8 and over	\$ 21.00

Gas allowance shall only be provided to households which do not claim power costs. If gas is used, there is a savings in power costs, thus reducing the need for a power allowance. The client has the option to choose between being provided the allowance for power or gas, when both expenses are incurred.

4) TELEPHONE:

The basic (flat) rate for a single-line telephone is \$12.00. This shall be the allowance provided to all households which have this expense. Any additional expenses which exceed the basic rate for telephone is not provided.

5) SEWER:

The basic (flat) rate for this utility is \$ 8.00. This shall be provided only to households which claim and present verification for this expense. Any additional expenses which exceed the basic rate for sewer is not provided.

NOTE: When living arrangements are shared with non-assistance units, only the recipient's actual share of cost (up to the maximum allowance for each household size) will be provided.

## STANDARD UTILITY ALLOWANCE TABLE

Household Size	Power (Elec.)	Water	Sewer	Gas	Telephone
01	35.00	8.00	8.00	6.00	12.00
02	43.00	10.00	8.00	6.00	12.00
03	51.00	12.00	8.00	10.00	12.00
04	64.00	15.00	8.00	10.00	12.00
05	77.00	18.00	8.00	12.00	12.00
06	89.00	21.00	8.00	13.00	12.00
07	101.00	24.00	8.00	13.00	12.00
08	112.00	27.00	8.00	21.00	12.00
09	122.00	29.00	8.00	21.00	12.00
10	132.00	31.00	8.00	21.00	12.00
11	142.00	34.00	8.00	21.00	12.00
12	152.00	37.00	8.00	21.00	12.00
For each additional member add	+ 10.00	+ 3.00	+ 0.00	+ 0.00	+ 0.00

Note: When living arrangements are shared with non-assistance units, only the recipient's actual share of cost (up to the maximum allowance) will be provided.