WHEREAS, Section 4004, Government Code of Guam requires that the Governor promulgate Personnel Rules and Regulations by Executive Order subject to the criteria established by Title V, Chapter I, Government Code of Guam; and

WHEREAS, the Civil Service Commission in its meeting of 20, 1975, approved as adopted by the Director of Administration, the amendments of certain provisions of the Personnel Rules and Regulations relative to annual and sick leave benefits and overtime compensation for certain employees of the Commercial Port of Guam; and

WHEREAS, such amendments will provide solutions to some administrative problems relative to fringe benefits of certain operation employees of the Commercial Port of Guam;

NOW, THEREFORE, I, RICARDO J. BORDALLO, Governor of Guam, by virtue of the authority vested in me by the Organic Act of Guam and Sections 4004 and 4007 of the Government Code of Guam do hereby approve and promulgate, as attached hereto, the amendments to the Personnel Rules and Regulations relative to the basis for accrual of annual and sick leave benefits and overtime payments authorized for certain operation employees of the Commercial Port of Guam.

All prior rules, regulations, policies, memoranda or Executive Orders in conflict with this order are hereby superseded.

This order shall be effective upon approval of the Governor.

Signed and promulgated at Agana, Guam this 3rd day of July 1975.

RICARDO J. BORDALLO
Governor of Guam

COUNTERSIGNED:

RUDOLPH G. SABLAN
Lieutenant Governor

Attachment
PROPOSED AMENDMENT TO PERSONNEL RULES AND REGULATIONS

RULE: 11.45 BASIS FOR ACCRUAL: Employees occupying permanent positions shall accrue annual leave for each biweekly pay period in which they are in a pay status for the entire ten days; except that Commercial Port operations employees occupying permanent positions assigned to the loading and unloading of cargoes at the Port shall accrue annual leave when on pay status for not less than eighty (80) hours (inclusive of overtime work) bi-weekly; otherwise there shall be no accrual for such period.

RULE: 11.50 SICK LEAVE: Employees occupying permanent positions shall accrue sick leave at the rate of one-half day (4 hours) for each biweekly pay period in which they are in pay status for the entire ten days; except that Commercial Port operations employees occupying permanent positions assigned to the loading and unloading of cargoes at the Port shall accrue such sick leave when on pay status for not less than eighty (80) hours (inclusive of overtime work) bi-weekly; otherwise there shall be no accrual for such period.

RULE: 12.24; 12.25; 12.26 OVERTIME PAYMENTS AUTHORIZED: (Pursuant to Executive Order 71-20 A.3.)

A.3. OVERTIME shall mean only hours in excess of eight (8) hours of any workday or forty (40) hours in an administrative workweek. For all full-time officers and employees whose normal workweek schedule does not consist of five working days and two days off in a workweek, overtime shall mean only hours worked in excess of their administrative workweek; except that Commercial Port operations employees assigned to the loading and unloading of cargoes at the Port whose workweek begins on a Saturday shall be paid overtime for all hours worked on Saturdays and Sundays and all hours worked in excess of eight (8) hours a day on weekdays, provided, however, that when there is no work assigned on Saturdays and Sundays, then the normal workweek shall be from Monday through Friday and all hours worked in excess of eight (8) hours a day shall be on overtime rate of pay.