GOVERNMENT OF GUAM OFFICE OF THE GOVERNOR AGANA, GUAM

EXECUTIVE ORDER NO. 76-23

JA.

COMPENSATION FOR EMPLOYEES REQUIRED TO BE ON DUTY STATUS DURING A TYPHOON EMERGENCY.

WHEREAS, Guam is located in a Typhoon Zone and is susceptible to many typhoon emergencies; and

WHEREAS, pursuant to various rules and regulations, all Government of Guam employees are placed on administrative leave during such emergency; and

WHEREAS, some employees are required to be on duty status during and after said emergency period; and

WHEREAS, it is necessary for each department and agency to fully compensate employees for work performed during and after the emergency period;

NOW, THEREFORE, I, RICARDO J. BORDALLO, Governor of Guam, by virtue of the authority vested in me by the Organic Act of Guam, do hereby approve and promulgate the following:

- A. Employees who work during the emergency period shall be compensated in the following manner:
 - 1) Employees occupying permanent positions in the classified service, whose regularly scheduled hours of work fell within the emergency period, but whose presence was not required, shall be granted administrative leave. Employees not occupying permanent positions are not eligible for administrative leave.
 - 2) Employees not occupying permanent positions in the classified service, who were required to report to and did work during the emergency period shall be entitled to overtime pay for all such hours worked.
 - 3) Employees occupying permanent positions in the classified service, whose regularly scheduled hours of work fell within the emergency period and were required to report for and be on duty status during the emergency period shall be entitled to full compensation at overtime rate for all such hours worked, in addition to full compensation for administrative leave.

- 4) Employees occupying permanent positions in the classified service, whose regularly scheduled hours of work did not fall within the emergency period, but were required to report for and be on duty status shall be entitled to full compensation at overtime rate for all such hours of work, but not for administrative leave.
- 5) Employees in pay range 29 and above who were required to report for and be on duty status during the emergency period shall be covered by the above.
- B. Employees required to be on duty status any time after the immediate emergency period shall be fully compensated for overtime work; provided that timesheet indicating such overtime is properly certified by the respective department of agency certifying officer and provided further that
 - 1) department or agency has been exempted from overtime provision in Executive Order 75-20. Such exemption requires the Governor's approval after department of agency presents a detailed justification of their need for such overtime or
 - 2) department or agency deems such overtime cost reimbursable under the Federal Disaster Assistance Program. Overtime cost to be charged under FDAA must have the prior approval of the Governor's representative for FDAA.

All rules, regulations, policies, memoranda, or Executive Order in conflict with this order are hereby superseded.

Signed and promulgated at Agana, Guam this 1st day of August , 1976.

RICARDO J. BORDALLO Governor of Guam

COUNTERSIGNED:

RUDOLPH G. SABLAN Lieutenant Governor