

GOVERNMENT OF GUAM
Office of the Governor
Agana, Guam

EXECUTIVE ORDER NO. 15-59

WHEREAS, Section 9(c) of the Organic Act of Guam provides that the Governor shall, from time to time, examine the organization of the Executive Branch of the Government of Guam, and shall determine and carry out such changes as are necessary to promote effective management; and

WHEREAS, Section 5107 of the Government Code of Guam establishes a Department of Land Management within the Executive Branch of the Government of Guam; and

WHEREAS, a more efficient administration and control of the prescribed functions and responsibilities of the Department of Land Management necessitate a reorganization of such department;

NOW THEREFORE, in view of the foregoing, the organization and functions of the Department of Land Management shall be as follows:

1. The Department of Land Management shall consist of the Office of the Director, Division of Land Records, Division of Land Administration, Division of Planning, and Division of Survey.

2. FUNCTIONS:

The functions of each Division and the duties and responsibilities of each chief official thereof, are:

a. Office of the Director.

The Director of Land Management, as head of the Department of Land Management and Chief Official of the Office of the Director, is responsible for formulation of all policies affecting the Department of Land Management. He shall be charged with the overall administration of the Department of Land Management and shall have general supervision of all the personnel and operations of the Department. He shall have general cognizance of all Government of Guam real property (land). In this connection, all departments or agencies of the Government of Guam desiring to make any use of Government real property must first obtain the approval of the Director of Land Management covering the use of such real property. Ex Officio, the Director is the Executive Secretary of the Territorial Planning Commission, and Registrar of Titles.

b. Division of Land Records.

The Division of Land Records shall be responsible for the recording of instruments affecting titles of all land in Guam. The Chief Official of the Division shall be the Deputy Registrar of Titles who shall be charged with the supervision of the personnel and functions of the Division. As Deputy Registrar of Titles he shall be charged with the duties and responsibilities of keeping and maintaining all official records relating to land titles, and of discharging the functions and duties of the Registrar of Titles. He shall also be responsible for such other related matters as shall be prescribed for him from time to time.

c. Division of Land Administration.

The Division of Land Administration shall be charged with the duties and responsibilities of keeping and maintaining a record of all government real property assigned or allocated to departments and agencies of the Government of Guam, as well as a record of all government real property leased to, or occupied under land use permits by, private individuals in accordance with the provisions of law. All investigations and appraisals of Government real property to be disposed of by the government, and of private properties to be acquired by the Government, shall be the duties and responsibilities of the Division of Land Administration.

The Chief Official of the Division of Land Administration shall be the Chief of Land Administration who shall have supervision of the personnel and functions of the Division. The Chief of Land Administration shall be the Executive Secretary of the Land Transfer Board. As Executive Secretary of the Land Transfer Board, he is responsible for accepting, and processing all applications filed with the Land Transfer Board for the purchase or lease of Government real property.

d. Division of Planning.

The Division of Planning shall be charged with the duties and responsibilities of providing the Territorial Planning Commission with such technical and clerical personnel and office facilities as may be required or necessary to enable the Territorial Planning Commission to comply with its functions and duties in preparing and adopting a comprehensive, long-term general plan for the physical and economic development of the territory of Guam.

The Chief Official of the Division of Planning shall be the Chief of Planning who shall have supervision of the personnel and the functions of the Division. He shall also supervise the subdivision development of all Government real property. He shall also serve as the Executive Secretary of the Parks, Monuments and Museum Committee.

The Division of Planning is further charged with the duty and responsibility of developing, maintaining and controlling all public parks, park nurseries, and monuments in Guam, and shall have cognizance of the Guam Museum.

e. Division of Survey.


The Division of Survey shall be charged with the duties and responsibilities relating to the maintenance and supplementing of a land square-plane grid system, a triangulation network and an Island-wide vertical control. The Division is further charged with the duties and responsibilities of maintaining all files relating to land surveys, i.e., complete technical descriptions and other infor-

mation on all property on Guam including Military, Government of Guam, Federal Government and private, and the preparation and maintenance of a set of cadastral maps for the territory, and other related survey matters such as reconnaissance information, as-built, topographic and contour maps of all scales, etcetera.

The Chief Official of the Division of Survey shall be the Territorial Surveyor who shall have supervision of the personnel and functions of the Division. In addition to the above duties and responsibilities the Territorial Surveyor must approve or disapprove for accuracy and form, maps, plats or surveys of private lands which are filed for recording with the Registrar of Titles, and further he must recommend for approval or disapproval on the basis of accuracy and form all final subdivision maps filed with the Territorial Planning Commission.

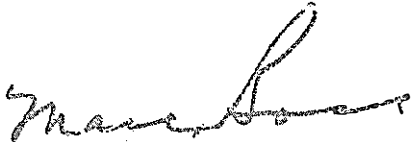
3. The appended Organizational Chart of the Department of Land Management is incorporated as an integral part of this Executive Order.

Dated at Agana, Guam this 6th day of October, 1959.



RICHARD BARRETT LOWE
Governor of Guam

COUNTERSIGNED:



MARCELLUS GRAEME BOSS
Secretary of Guam