

GOVERNMENT OF GUAM
Office of the Governor
Agana, Guam

EXECUTIVE ORDER NO. 9-59

PUBLIC WELFARE RULES AND REGULATIONS NO. 1
STANDARDS OF ASSISTANCE

WHEREAS, Section 6200.2(a) of Chapter 3, Title VII, Government Code of Guam, authorizes the Director of Welfare to administer public assistance and child welfare services in Guam, and in accord therewith to adopt such rules and regulations subject to the approval of the Governor, as may be necessary or desirable;

NOW, THEREFORE, by virtue of the foregoing, the attached rules and regulations entitled "Public Welfare Rules and Regulations No. 1, Standards of Assistance" are hereby approved and promulgated by executive order, and shall be in force and effect from 12:01 a. m., July 1, 1959. All prior rules and regulations are superseded by this order and shall be of no further force or effect.

Dated at Agana, Guam, this 20th day of June,
1959.


MARCELLUS GRAEME BOSS
Acting Governor of Guam

COUNTERSIGNED:


MANUEL F. L. GUERRERO
Assistant Secretary of Guam

GOVERNMENT OF GUAM
DIVISION OF PUBLIC WELFARE
DEPARTMENT OF FINANCE

PUBLIC WELFARE RULES AND REGULATIONS NO. 1

STANDARDS OF ASSISTANCE

1. PURPOSE. The purpose of these rules and regulations is to set up standards of assistance in connection with the administration of public welfare under Chapter 3, Title VII, Government Code of Guam.

2. DEFINITION OF STANDARDS OF ASSISTANCE. "Standards of Assistance" means the minimum quantity, quality, or costs of food, clothing, utilities, household supplies, personal needs, and special items which are considered necessary to and adequate for the maintenance of a minimum standard of living. It means the allowance, or allowances, expressed in monetary value as provided by Section 3.

3. STANDARDS OF ASSISTANCE. Standards of assistance are hereby established for budgetary purposes:

01. Basic Individual Requirements. These consist of necessities common to all individuals, and if not otherwise provided, must be included in the budget when needed by the applicant or recipient.

A. Food. The following allowance shall be included in the budget if needed and not otherwise provided:

STANDARD MONTHLY FOOD SCHEDULE						
Family Composition	Less Than 4 Years	4 - 7	8 - 12	13 - 19 Boy	19 Girl	20 and Over
Individual Living alone	\$10.88	\$13.44	\$14.84	\$14.84	\$14.84	\$21.64
2-member family	8.88	10.94	11.34	11.24	11.27	18.14
3-member family	7.63	8.94	9.34	9.24	9.27	18.64
4 or more members	7.13	8.44	8.84	8.74	8.77	13.39

B. Clothing. The following allowance shall be included in the budget if needed and not otherwise provided:

STANDARD MONTHLY CLOTHING SCHEDULE

<u>Age Group</u>	<u>Allowance Per Person</u>
20 years or over	\$1.56
Girl, 13 to 19	1.45
Boy, 13 to 19	1.48
8 to 12	1.46
4 to 7	1.46
Less than 4 years	.83

C. Utilities. The following allowances for the cost of utilities indicated shall be included in the budget if needed and not otherwise provided:

STANDARD MONTHLY UTILITY SCHEDULE

Lighting:

<u>Number of Persons in Household</u>	<u>Allowance Per Month</u>
1 to 2	\$3.00
3 to 6	3.65
7 or over	4.30

Electricity for Refrigeration: Electricity for refrigeration (only when power is available) -

\$1.00 per month per family.

Cooking: Five dollars (\$5.00) per month for electricity or other fuel.

Water:

<u>Number of Persons in Household</u>	<u>Allowance Per Month</u>
1 - 2	\$2.50
3 - 6	3.00
7 or over	3.15

D. Household Supplies. Household supplies comprise those items which are necessary for the day-to-day maintenance of a household, such as soap, matches, starch, etc. The following allowance shall be included in the budget if needed and not otherwise provided:

STANDARD MONTHLY HOUSEHOLD SUPPLIES SCHEDULE

<u>Number of Persons in Household</u>	<u>Monthly Allowance Per Person</u>
1	\$.82
2	.49
3	.38
4 or more	.37

E. Personal Needs: Every individual has expenses which are incidental to his personal care, such as hair cuts, combs, brushes, toothbrushes and toothpaste, etc. The following allowance shall be included in the budget if needed and not otherwise provided:

STANDARD PERSONAL NEEDS SCHEDULE

<u>Age Group</u>	<u>Allowance Per Person</u>
20 years or over	\$1.44
Girl, 13 to 19	.86
Boy, 13 to 19	.86
8 to 12	.78
4 to 7	.73
Less than 4 years	.73

.02. Special Needs. These consist of necessities which are not common to all individuals, but which may be required in special cases. Allowance will be included in the budget, or as specifically needed on an interim or one-time basis, for the items hereafter set

forth under the circumstances specified when the need for the item has been definitely established and approved by the Director, and it cannot be supplied from sources other than public assistance:

A. Therapeutic Diet: The following allowance for special diet will be allowed only upon the written recommendation of competent medical authority:

STANDARD MONTHLY THERAPEUTIC DIET SCHEDULE

	<u>Daily</u>	<u>Weekly</u>	<u>Monthly</u>
Breakfast	\$0.56	\$3.92	\$15.68
Lunch	0.88	7.82	31.28
Dinner	0.88	7.82	31.28
Total	\$2.32	\$19.52	\$78.24

B. Laundry: The following allowance will be included in the budget if a person is physically unable to do his own laundry or has no laundry facilities and no one to provide this service for him without charge:

<u>Item</u>	<u>Maximum Monthly Allowance Per Person</u>
Men's Clothing	\$5.60
Women's Clothing	8.60

C. Moving Expenses: Not to exceed \$100.

D. Expenses of Employment: Expenses of employment enumerated below shall be included in the budget and allowance made therefor, only to the extent that there is income from employment to cover them:

- (1) Transportation at actual cost to and from work at the least expensive rate available and by the most practical means;

- (2) Lunches for the person employed regularly and full time when a lunch cannot be carried from home;
- (3) Additional personal incidentals and clothing in addition to the regular clothing allowances when necessary to the retention of regular employment and in order that the employed individual may be suitably clothed for work.

E. Purchase, Replacement and Repairs of Household Furnishings and Equipment: Purchase, replacement or repair of essential household equipment may be allowed at reasonable cost when the following circumstances establish the necessity:

- (1) When articles are worn out;
- (2) When a loss which is not covered by insurance has occurred through fire, flood, typhoon, or other disaster;
- (3) When circumstances such as illness in the family necessitates additional linen, bedding, or other items;
- (4) When the item is essential to the health or the well-being of a person of the family; and
- (5) When an item cannot be repaired or a new article cannot be obtained from other sources.

F. Shelter - Repair and Maintenance: Repair and maintenance of shelter may be allowed at reasonable

cost when determined to be necessary:

- (1) To keep the property habitable;
- (2) To meet the requirements of law; and
- (3) For the health and safety of the family.

G. Shelter - Rental: Rent, excluding utilities, may be allowed, not to exceed the maximum shown on the following table:

<u>Number of Persons in Household</u>	<u>Monthly Allowance for Rent</u>
1 to 2	\$40.00
3 to 6	45.00
7 or more	50.00

Shelter shall be provided at the lowest rental available.

H. Restaurant Food Allowance: A restaurant food allowance according to the schedule following will be included in the budget only when a recipient has no facilities for the preparation of food or lacks the ability to cook his meals, has no one with whom he can take his meals, and no other less expensive type of living arrangement is practical or available. Lunch costs for school children are included under this provision.

STANDARD MONTHLY RESTAURANT ALLOWANCE SCHEDULE

	<u>Children under 12</u>			<u>Persons 12 and over</u>		
	<u>Daily</u>	<u>Weekly</u>	<u>Monthly</u>	<u>Daily</u>	<u>Weekly</u>	<u>Monthly</u>
Breakfast	\$0.40	\$ 2.80	\$11.20	\$0.60	\$4.20	\$16.80
Lunch	0.60	4.20	16.80	1.00	7.00	28.00
Dinner	0.75	5.25	21.00	1.25	8.75	35.00
Total	\$1.75	\$12.25	\$49.00	\$2.85	\$19.95	\$79.80

4. COMPUTING NET AMOUNT OF ASSISTANCE. In determining the amount of assistance, the amount of available resources and income will be deducted from the budget, or items furnished on an interim or one-term basis, approved in accordance with the standards of assistance herein provided.

Adopted pursuant to Section 6200.2(a), Chapter 3, Title VII, Government Code of Guam, subject to approval by the Governor, at Agana, Guam, this 22nd day of June, 1959.

George W. Ingling
GEORGE W. INGLING
Acting Director of Welfare