

GOVERNMENT OF GUAM  
Office of the Governor  
Agana, Guam

EXECUTIVE ORDER NO. 68-4

TYPHOON EMERGENCY CONTROL PLAN

WHEREAS, the Guam Civil Defense Act of 1951, Chapter 6, Title IX, Government Code of Guam, creates an Office of Civil Defense for the territory; and

WHEREAS, this law is designated to encompass adequate preparations to guard against the vicissitudes of nature as well as enemy attack; and

WHEREAS, under Section 8505, the Governor is empowered to have general direction and control of the Civil Defense Agency; and


WHEREAS, under Section 8506, the Governor is further authorized and empowered to make, amend and rescind the necessary orders, rules and regulations to carry out the provisions of the law;


NOW, THEREFORE, by virtue of the foregoing, the attached "Typhoon Emergency Control Plan" is hereby approved and promulgated by Executive Order, and Executive Order 64-2 and other plans and regulations are hereby rescinded.

This order shall be effective as of the 7th day of March, 1968.

Dated at Agana, Guam, this 7th day of March, 1968.

COUNTERSIGNED:

  
JOE T. SAN AGUSTIN  
Acting Secretary of Guam

  
DENVER DICKERSON  
Acting Governor of Guam

## TABLE OF CONTENTS

- I. PURPOSE
- II. EMERGENCY COMMAND AND CONTROL
- III. DEPARTMENTAL EMERGENCY INSTRUCTIONS AND RESPONSIBILITIES
  - A. General Instructions
  - B. Departmental Emergency Responsibilities
    - 1. Law
    - 2. Finance
    - 3. Labor & Personnel
    - 4. Agriculture
    - 5. Commerce
    - 6. Land Management
    - 7. Public Health & Social Services
    - 8. Public Safety
    - 9. Public Works
    - 10. Guam Memorial Hospital
    - 11. Public Utility Agency
    - 12. Education
    - 13. Commercial Port Agency
    - 14. District Wardens
- IV. SOURCES OF WARNING AND TYPHOON CONDITIONS DEFINED

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DEPARTMENTAL EMERGENCY READINESS CHECKLIST

PUBLIC GUIDANCE, INSTRUCTIONS AND DIRECTION

OFFICE OF THE GOVERNOR

Agana, Guam

TYPHOON EMERGENCY CONTROL PLAN

I. PURPOSE

Guam, because of its geographical position, lying within the typhoon-generating area, is vulnerable to heavy weather conditions. It is the intent of this plan to:

- A. Assign to each agency of the Government of Guam, emergency responsibilities, describing preparations to be made and actions to be taken in order to prevent death and injury and to minimize loss of properties resulting from disaster.
- B. Provide for coordination of emergency functions and for rapid recovery and restoration of public facilities and utilities.
- C. Provide for public warning, information and instructions.
- D. This plan supersedes and nullifies all previous plans relating to typhoon and disaster control for the territory of Guam, and will be maintained in current form by amendments, additions and deletions to reflect all material changes in any phase of applicable federal regulations and laws of Guam affecting any portion of it.

II. EMERGENCY COMMAND AND CONTROL

- A. In all emergencies, control and direction shall emanate from the Civil Defense Emergency Operating Center (EOC)\* located at

\* EOC, whenever used, shall mean Civil Defense Emergency Operating Center or Command Post.

the Governor's Office or at some other location the Governor may designate. At his discretion, the Governor may delegate to other officials the emergency power conferred upon him by law.

- B. Personnel of the Civil Defense Office shall coordinate for the Governor all emergency activities which shall include, but not be limited to, alerting heads of departments and agencies, carrying out instructions, providing intelligence data and other support functions, providing advice to the Governor, and carrying out all other phases of emergency operations.

The Civil Defense shall be responsible for coordinating Civil Defense Volunteers with district wardens. The primary responsibility of the Civil Defense Volunteers is to assist in evacuation and rescue operations.

- C. All public information, emergency instructions, direction and guidance will be released by the EOC, using all available communication media.

- D. The Civil Defense EOC shall be staffed by:

1. The Governor and his staff
2. Staff of Civil Defense
3. Chief Commissioner
4. Communications Officer (DPS)
5. Director or representative, Department of Public Works
6. Administrator or representative, Guam Memorial Hospital

7. Director or representative, Department of Public Health & Welfare
8. Director or representative, Department of Public Safety
9. Attorney General or representative, Department of Law
10. Director or representative, Department of Education
11. Chief Officer or representative, Public Utility Agency
12. Director or representative, Department of Agriculture

E. The above personnel are to report to the EOC upon announcement of Typhoon Condition I or earlier when directed by the Governor. All other agency heads shall stand by in accordance with Section III, B, 15. The Governor will mobilize all heads of agencies when the emergency warrants.

F. The Civil Defense EOC shall maintain liaison with other organizations, i.e., the Guam Chapter, American Red Cross; Religious; U. S. Armed Forces; etc.

### III. DEPARTMENTAL EMERGENCY INSTRUCTIONS AND RESPONSIBILITIES

#### A. General Instructions

Under Typhoon Condition II or I as the case may be, or as advised directed by the Governor, the following instructions shall apply to all government instrumentalities:

1. Secure all office equipment and supplies, buildings and grounds. If the building is designated as a public typhoon shelter, this preparation must be geared toward providing maximum spaces for shelterees and records security.
2. Employees of the Government of Guam during office hours, except those required for emergency operations, will be released upon announcement of Condition I or as otherwise directed by the Governor.

3. If Condition II is announced by the EOC during non-working days, government employees assigned emergency responsibilities shall report for work and carry out assignments delineated in their respective departmental typhoon plans.
4. Maintain a log to record events, emergency activities, and actions.
5. Designate emergency team leaders and alternates; maintain names, addresses and telephone numbers of key emergency staffs; advise EOC of your whereabouts and movements.
6. When called for duty, personal and family matters should be taken care of. Extended operation (24-hour basis) is to be expected.
7. Turn in all vehicles not required for emergency use to Public Works. All vehicles planned to be used must be serviced and fueled.
8. All departmental emergency public announcements shall be channeled through the EOC.
9. Emergency field activities shall be reported directly to the Department Head/Representative at the EOC.
10. All field reports and information shall be collected, plotted, evaluated and disseminated to the proper officials at the EOC.

B. Departmental Emergency Responsibilities

1. Department of Law

Responsible for legal advice to the Governor and the various operating services; for preparation of executive orders, rules and regulations as they relate to the emergency.

2. Department of Finance

Responsible for the receipt and custody of funds allocated or used for Civil Defense emergencies.

3. Department of Labor & Personnel

Responsible for manpower programs for Civil Defense during emergency.

4. Department of Agriculture

Responsible for food and feed production and maximum utilization

of land and fisheries including the control of diseases and movement of produce; protection of livestock; advise and assistance to farmers geared, particularly, for disaster situations.

5. Department of Commerce

Responsible for maintaining current food, supplies and equipment inventory of businesses for possible emergency use; establishing measures for use of resources and other facilities.

6. Department of Land Management

- a. Make immediate plans for utilization of available government land in coordination with the Department of Agriculture in order to augment food production to meet emergency needs.
- b. Assist the Department of Public Works in emergency housing and sheltering during post-disaster period.

7. Department of Public Health & Welfare

Provide public health and sanitation measures that may be required during and after disaster; organize first-aid stations and assignments for nurses to the various shelters.

8. Department of Public Safety

The Department of Public Safety is responsible for the following:

- a. Police Division - to provide adequate security and maintenance of law and order as well as back-up warning and communication with the EOC.

Provide the EOC with all of its communication needs and man the communications room in the EOC throughout the emergency.

Radio contact with the Headquarters, Commander Naval Forces Marianas shall be maintained throughout the emergency period.

- b. Fire Division - provide fire protective services and organized rescue services.

9. Department of Public Works

- a. Perform all types of emergency repairs to roads, buildings and facilities in order to restore all essential services disrupted or destroyed and for the employment of its supplies, equipment and material in accordance with the emergency conditions then pertaining.
- b. The Division of Transportation (Public Works) shall provide busses and other transportation equipment to effect and carry out evacuation plans.

Busses will be mobilized to return school children to their districts in coordination with the Department of Education (when Condition II is announced by Civil Defense Command Post or as directed by the Governor).

Busses completing above assignments will report directly to assigned district wardens for instructions.

Refueling points for government emergency vehicles shall be established.

Busses reaching destinations will be reported by the wardens or drivers to the EOC for coordination. Wardens shall carry out evacuation to shelter.

During non-school days and when Typhoon Condition II is set, or as directed by the EOC, the Department of Public Works in coordination with the district wardens will alert bus drivers and busses will be mobilized and dispatched to designated wardens for evacuation purposes.

Requests for additional busses or transportation will be coordinated with the EOC.

- X 5 :
- Upon completion of evacuation, bus drivers will remain
  - under shelter for further instructions by wardens. When
  - Condition IV is announced or when directed by the EOC,
  - shelterees will be returned to their districts or other
  - designated areas.

10. Guam Memorial Hospital

- The Guam Memorial Hospital is responsible for medical services;
- care of the sick and injured and evacuation of the sick if
- necessary.

11. Public Utility Agency

Responsible for making adequate protective preparations and for rapid restoration of utilities such as water, power and telephone.



12. Department of Education

The Department of Education is responsible for the following:

- a. Shelter Management - Public typhoon shelters (normally school buildings) shall be managed by the Department of Education through the school principals. All public typhoon shelters shall be opened to shelterees upon announcement of Condition II or earlier upon instructions of the EOC.

Upon instructions of the EOC, the Department of Education through its principals shall manage or operate other buildings or facilities that may be designated as public typhoon shelter.

The operation of all shelters may include mass feeding services when authorized by the EOC.

- b. Orderly evacuation of school children to their districts. School busses will be mobilized to return school children to their districts by Public Works. Public schools will be closed until further notice when ordered by the Governor of Guam (this is usually done when Commander Naval Forces Marianas announces Typhoon Condition II).

13. Commercial Port Agency

Responsible in all matters pertaining to ocean transportation, harbor and dock facilities and operations; immediate discharging and removing of cargoes from docks and coordination with the business community for storage and pick up of cargoes in warehouses.

14. Commissioners of Guam (District Wardens)

Responsible for the operations of Civil Defense in their respective districts, such as, carrying out evacuation plans; coordination with shelter managers; control of bus drivers; carrying out emergency information; establishing district Civil Defense Emergency Headquarters; coordination with EOC; and damage assessment in their respective jurisdictions.

15. All other agencies (Staff Departments, Line Departments, Public Service Departments and Agencies, Boards and Commissions) shall be delegated emergency responsibilities which may include support role; direct handling and administration of disaster activities by the Governor and shall remain on emergency alert throughout the emergency for immediate mobilization.

#### IV. SOURCES OF WARNINGS AND TYPHOON CONDITIONS DEFINED

##### A. Sources of Warnings

1. Fleet Weather Central, Joint Typhoon Warning Center, ComNavMar, is the source of weather forecasts and warning. By mutual agreement the Commander Naval Forces Marianas advises the Government of Guam through the Office of Civil Defense of expected winds and threatening weather conditions including the precautions announced for naval activities.
2. Based on analysis of wind warnings in relation to Guam, the Governor, through the appropriate government agency will establish and announce the condition of readiness to the civilian population and the Government of Guam.

##### B. Typhoon Condition Defined

1. Typhoon Condition IV is considered the normal weather condition.
2. Typhoon Condition III - Typhoon winds\* are possible within 48 hours.
3. Typhoon Condition II - Typhoon winds are possible within 24 hours.
4. Typhoon Condition I - Typhoon Winds are possible within 12 hours.

\* Typhoon Winds are defined to mean winds of 64 knots or more (1 knot = 1.15 miles per hour).

V. DEPARTMENT AND AGENCY TYPHOON DIRECTIVES

- A. Every Department or agency of the Government of Guam shall establish and maintain its departmental plan which is geared to carry on its mission, general instructions and other responsibilities that the Governor, from time to time, may assign or require.

/s/ Vicente Q. Sanchez

VICENTE Q. SANCHEZ  
Director of Civil Defense

APPROVED:

Date: March 7, 1968

/s/ DENVER DICKERSON

DENVER DICKERSON  
Acting Governor of Guam

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NOTA BENA: It should be noted that the warning time indicated in a given condition is not absolute. It is possible, for example, to go from a lower (Condition II) to a higher (Condition I) level of readiness within a six-hour period due to the availability of additional information that was not considered at the time the last forecast or fix was established.

I. PUBLIC GUIDANCE, INSTRUCTIONS AND DIRECTION

A. Condition II - Preparations

1. Emergency Rations and Supplies

- a. Each family should provide itself with three days supply of food and water.
- b. Matches, candles, flashlights, kerosene lanterns and several cans of sterno (fuel).
- c. First Aid kits
- d. Family cars and other emergency vehicles should be provided with sufficient gasoline and oil for emergency use.

2. Safety Measures

- a. Batten down loose material, such as tin, drums, lumber, and other objects that might be blown away.
- b. Secure home windows (glass louvers should be X'ed with masking tape for additional safety measures) and doors.
- c. Do not use the telephone except for emergency calls.
- d. Owners of livestock and poultry should consult the Department of Agriculture for instructions for their care.

B. Condition I

1. Stay under cover.
2. Follow instructions of your Village Warden (Commissioner).
3. Only emergency vehicles will be permitted on public highways while Typhoon Condition I is in effect.

"DEPARTMENTAL EMERGENCY READINESS CHECKLIST"\*

1. Department of Finance

- A. Crew for issuance of supplies and equipment

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2. Department of Agriculture

- A. Poultry & Livestock  
B. Advise to farmers  
C. Check with cooperative--Re: available provisions

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3. Department of Commerce

- A. Check inventory of food & supply of business firms for possible emergency use.  
B. Locate refrigeration facilities.

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4. Department of Public Health & Welfare

- A. Special nurse assignments to critical areas  
B. Welfare recipient - emergency needs  
C. Food and supplies for the home  
D. Expectant mothers early admission

\* To be reproduced in sufficient quantities for use of those concerned when reporting to EOC for emergency briefing by the Governor.

E. Dogs, cats and other animals security

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5. Department of Public Safety

A. Police Division

- a. All vehicle operational
- b. Back-up System
- c. Emergency kits; for each vehicle

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B. Fire Division

- a. Fill tanks with clean water - for drinking purposes
- b. Ambulance provided with emergency supplies
- c. Rescue teams

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6. Department of Public Works

- A. Busses deployment
- B. Recall all other vehicles from agencies
- C. Special maintenance o f vehicles with radio and PA
- D. Construction equipment move to high grounds or safe areas
- E. Emergency crews - drivers & operators
- F. Special crew for Emergency vehicles
- G. Fill up mobile water tanks with clean water

7. Guam Memorial Hospital

- A. Coordination with Naval Hospital - evacuation of patients
- B. Emergency generator
- C. Adequacy of medical supplies
- D. Emergency medical teams
- E. Crews
- F. Coordinate with Public Works-Re: Transportation, Busses, etc.

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8. Public Utility Agency

A. Power Division

- a. Emergency crew in strategic areas
- b. Emergency generators
- c. Power in parks and recreational areas

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9. Department of Education

- A. Shelters - preparation and opening
- B. Custodial workers
- C. Refrigerated foods, store where power is available

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10. Commercial Port Agency

- A. Contact businessmen to clear warehouses and for other purposes

11. District Wardens (Commissioners)

- A. Supervision of evacuation to shelters; busses; bus drivers
- B. Carry on public instruction - see annex B
- C. Traffic Control
- D. Manning of District CD Headquarters (EOC)
- E. Cooperation with others - CD Personnel
- F. Maintain contact with CD EOC

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