This is a FOIA request for all correspondence to include payment negotiations and/or service agreements and negotiations, invoices and payments rendered between the Office of the Governor and/or Legal Counsel Haig Huynh and/or Sophia Diaz and representatives of Perlas Court, Santa Fe Hotel, Days Inn and Wyndham Garden relative to procurement of quarantine/isolation facilities for the Government of Guam.

Senseramente
Chris Barnett
688-3865
May 11, 2020

VIA ELECTRONIC MAIL: malafunkshun@kuam.com

Chris Barnett
KUAM News

Dear Mr. Barnett:

I am writing in response to your request for information dated May 4, 2020, addressed to Mr. Haig Huynh, in which you seek the following:

"... all correspondence to include payment negotiations and/or service agreements and negotiations, invoices and payments rendered between the Office of the Governor and/or Legal Counsel Haig Huynh and/or Sophia Diaz and representatives of Perlas Court, Santa Fe Hotel, Days Inn and Wyndham Garden relative to procurement of quarantine/isolation facilities for the Government of Guam."

Enclosed are the following documents:

- Invoices from hotels identified as isolation/quarantine facilities
- Hotel rate offers/price quotes

Please let me know if you have any questions or concerns.

Sincerely,

Janelia Carrera
Director of Communications
The Laundry Solutions  
150 ADDENG ST. SUITE 101  
DEDEDUO, GU 96929 US  
(671) 637-7634  
cris@thelaundrysolutions.com

For today’s hospitality...

INVOICE

BILL TO  
HAIG HUYNH  
GOVERNMENT OF GUAM

INVOICE # 3334  
DATE 03/21/2020

TERMS NET 7

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTIVITY</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/21/2020</td>
<td>Services</td>
<td>101</td>
<td>40.00</td>
<td>4,040.00</td>
</tr>
<tr>
<td></td>
<td>LAUNDRY SERVICE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>NO. OF ROOMS = 101</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>SERVICE RATE PER ROOM = $40</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Here's your invoice! We appreciate your prompt payment.

Thanks for your business!  
The Laundry Solutions

DAYS INN - 49 ROOMS  
WYNDHAM - 52 ROOMS

BALANCE DUE  
USD 4,040.00
March 23, 2020

Guam Homeland Security
Office of Civil Defense
Attention: Mr. Anthony M. Babauta

INVOICE

This is to bill you for the hotel charges for Wyndham Garden for the period March 18 - 31, 2020 in the amount of $201,600.00 computed as follows:

<table>
<thead>
<tr>
<th>Room Block</th>
<th>No. of Days</th>
<th>Daily Room Rate</th>
<th>Total Amount Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>144</td>
<td>14</td>
<td>$100.00</td>
<td>$201,600.00</td>
</tr>
</tbody>
</table>

If you have any questions, please feel free to call me at 646-3060.

Sincerely,

Norma A. De Castro
Controller
March 23, 2020

Guam Homeland Security
Office of Civil Defense
Attention: Mr. Anthony M. Babauta

**INVOICE**

This is to bill you for the hotel charges for **Days Inn** for the period March 18 – 31, 2020 in the amount of $61,600.00 computed as follows:

<table>
<thead>
<tr>
<th>Room Block</th>
<th>No. of Days</th>
<th>Daily Room Rate</th>
<th>Total Amount Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>44</td>
<td>14</td>
<td>$100.00</td>
<td>$61,600.00</td>
</tr>
</tbody>
</table>

If you have any questions, please feel free to call me at 646-3060.

Sincerely,

Norma A. De Castro
Controller
Department of Public Health and Social Services

123 Chalan Kareta Rte. 10
Mangilao, GU 96923-0000

Date: March 26, 2020

<table>
<thead>
<tr>
<th>Invoice #</th>
<th>Description</th>
<th>Reference</th>
<th>Charge</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>3262020</td>
<td>Rental of Hotel for Quarantine Purposes Rental Period March 23, 2020 thru April 5, 2020 389 Rooms for 14 Nights at $100.00 per Night</td>
<td></td>
<td>$544,600.00</td>
<td></td>
</tr>
</tbody>
</table>

CERTIFIED TRUE ORIGINAL:

[Signature]
Kenneth Kettenacker, Director of Finance

Total: $544,600.00
Balance Due: $544,600.00
The Laundry Solutions  
150 ADDENG ST. SUITE 101  
DEDEDO, GU  96929 US  
(671) 637-7634  
cris@thelaundrysolutions.com

For today's hospitality...

**INVOICE**

**BILL TO**

HAIG HUYNH  
GOVERNMENT OF GUAM

**INVOICE #** 3338  
**DATE** 03/27/2020  
**TERMS** NET 7

<table>
<thead>
<tr>
<th>DATE</th>
<th>ACTIVITY</th>
<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>03/25/2020</td>
<td>Services</td>
<td>109</td>
<td>40.00</td>
<td>4,360.00</td>
</tr>
</tbody>
</table>

LAUNDRY SERVICE  
NO. OF ROOMS = 109  
SERVICE RATE PER ROOM = $40

Here's your invoice! We appreciate your prompt payment.

**BALANCE DUE**  
USD 4,360.00

Thanks for your business!  
The Laundry Solutions

**DAYS INN - 48 ROOMS**  
**WYNDHAM - 61 ROOMS**
The Laundry Solutions  
150 ADDENG ST. SUITE 101 
DEDEDO, GU 96929 US  
(671) 637-7634  
cris@thelaundrysolutions.com

For today's hospitality...

INVOICE

BILL TO  
HAIG HUYNH 
GOVERNMENT OF GUAM

INVOICE # 3363  
DATE 04/01/2020

TERMS NET 7

<table>
<thead>
<tr>
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<th>QTY</th>
<th>RATE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/01/2020</td>
<td>Services LAUNDRY SERVICE</td>
<td>69</td>
<td>40.00</td>
<td>2,760.00</td>
</tr>
<tr>
<td></td>
<td>NO. OF ROOMS = 69</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>SERVICE RATE PER ROOM = $40</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Here's your invoice! We appreciate your prompt payment.  

BALANCE DUE  
USD 2,760.00

Thanks for your business!  
The Laundry Solutions

WYNDHAM - 69 ROOMS
Haig Huynh <haig.huynh@guam.gov>

Letters to Hotels

Haig Huynh <haig.huynh@guam.gov>  To: Charles Esteves <charles.esteves@ghs.guam.gov>  Wed, Apr 1, 2020 at 6:10 PM

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Senseremente,

Haig T. Huynh  
Legal Counsel  
Office of the Governor of Guam  
Ricardo J. Bordallo Governor’s Complex  
Adelup, Guam

--------- Forwarded message ---------
From: Laurie I. Tumaneng <laurie.tumaneng@guam.gov>  
Date: Wed, Apr 1, 2020, 5:30 PM  
Subject: Re: Letters to Hotels  
To: June M.C. Borja <june.borja@guam.gov>  
Cc: Sophia Santos Díaz <sophia.diaz@guam.gov>, Haig Huynh <haig.huynh@guam.gov>

Attached are the letters affixed with signatures.

On Wed, Apr 1, 2020 at 5:07 PM <june.borja@guam.gov> wrote:

Hi Laurie,

Per Sophia’s instructions, kindly requesting if you can insert Linda DeNorcey’s digital signature on the attached four (4) letters please, and send back to me to send out?

We have obtained Ms. DeNorcey’s approval to use her digital signature on the attached letters.

Thank you.

Sincerely,
June M.C. Borja
Administrative Services Officer
Legal Office, Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910
P.O. Box 2950, Hagatna, Guam 96932
Telephone No.: (671) 475-9475
Facsimile No.: (671) 475-9480

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Laurie I. Tumaneng
Policy Advisor
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagåtña, Guam 96910
Office: 671.475.9390

Hotel Letters re Use of Property as a Quarantine-Isolation Facility.pdf
260K
Quarantine Facilities Emergency Procurement Record Documents (Lease with Services)

Haig Huynh <haig.huynh@guam.gov>                       Fri, Apr 3, 2020 at 10:38 AM
To: Claudia Acfalle <claudia.acfalle@ggdoa.guam.gov>
Cc: Charles Esteves <charles.esteves@ghs.guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>

Claudia,

Can you help guide me through these items?

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor’s Complex

Adelup, Guam

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---------- Forwarded message ----------
From: Jessica Toft <jtoft@oaggguam.org>
Date: Thu, Apr 2, 2020 at 4:39 PM
Subject: Quarantine Facilities Emergency Procurement Record Documents (Lease with Services)
To: haig.huynh@guam.gov <haig.huynh@guam.gov>, <sophia.diaz@guam.gov>

The Procurement Record should probably contain a minimum of 9, *maybe 10* inquiry and Determination Documents:
1) AG Form 014 (I forget what it's re-numbered format is--AG Form 009?) for any contracts over $500,000;
2) Inquiry to GSA re: facilities/services/supplies under 5 GCA Section 5130(d);
3) Negative Response from GSA or lapse of 10 days, no answer
4) Determination of Need;
5) The E.O. Declaration of Emergency or Director Certification of Emergency;
6) Governor Approval of Emergency Procurement;
7) Determination of Type of Contract;
8) Sound Recordings (or at least a log! Just draft a "Memorandum to the Record" and attach responses, if that's all you have) of the informal quotations and negotiations; and a
9) Certification of Record Form (5 GCA Section 5250).
*10) *Optional* If the contract is expected to be or could foreseeably be extended past September 30, 2020, then a Determination of Multi-Term Contract would also be necessary.

I hope this is helpful guidance, based on the information that has been provided to me so far.

Jessica Toft
Assistant Attorney General

Office of the Attorney General
Solicitor Division
590 S. Marine Corps Drive, Suite 802
Tamuning, Guam 96913
Tel: 475-3324 ext. 3033

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Quarantine Facilities Emergency Procurement Record Documents (Lease with Services)

Claudia,

Can you help guide me through these items?

HTH

Senseremente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam

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------- Forwarded message -------
From: Jessica Toft <jtoft@oagg Guam.org>
Date: Thu, Apr 2, 2020 at 4:39 PM
Subject: Quarantine Facilities Emergency Procurement Record Documents (Lease with Services)

The Procurement Record should probably contain a minimum of 9, *maybe 10* inquiry and Determination Documents:
1) AG Form 014 (I forget what it's re-numbered format is--AG Form 009?) for any contracts over $500,000;
2) Inquiry to GSA re: facilities/services/supplies under 5 GCA Section 5130(d);
3) Negative Response from GSA or lapse of 10 days, no answer
4) Determination of Need;
5) The E.O. Declaration of Emergency or Director Certification of Emergency;
6) Governor Approval of Emergency Procurement;
7) Determination of Type of Contract;
8) Sound Recordings (or at least a log! Just draft a "Memorandum to the Record" and attach responses, if that's all you have) of the informal quotations and negotiations; and a
9) Certification of Record Form (5 GCA Section 5250).
*10) *Optional* If the contract is expected to be or could foreseeably be extended past September 30, 2020, then a Determination of Multi-Term Contract would also be necessary.
I hope this is helpful guidance, based on the information that has been provided to me so far.
Jessica Toft
Assistant Attorney General
Office of the Attorney General
Solicitor Division
590 S. Marine Corps Drive, Suite 802
Tamuning, Guam 96913
Tel: 475-3324 ext. 3033

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Relinquishing Management of Contracted Services.

Lester Carlson <lester.carlson@bbmr.guam.gov>  
To: Haig Huynh <haig.huynh@guam.gov>  
Cc: Edward <edward.birn@doa.guam.gov>, Charles Esteves <charles.esteves@ghs.guam.gov>, Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Tony Babauta <tony.babauta@guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, Jon Junior Calvo <jon.calvo@guam.gov>  

Wed, Mar 25, 2020 at 5:01 PM

May I suggest that if GovGuam has to clean that the Guam National Guard do this, as long as this fits into their activation status and is not on top of that fiscal requirement. If like WA, NY and CA the Guard’s services are covered 100% by the federal government then this can relieve GovGuam from hiring a firm to clean the rooms.

Is there a roster of room numbers utilized? I suggest we only clean/decontaminate rooms we actually used. I am aware that not all hotels were fully utilized therefore is there a roster to guide this cleaning/decontamination? I would hate to clean rooms we never used, seems a bit extreme.

There are few fiscal resources remaining and I’m only trying to be mindful of the long term nature of this virus and having something in "reserve/in case".

Suggestions for consideration

Lester L. Carlson, Jr.
Director
Bureau of Budget and Management Research
Office of the Governor
P.O. Box 2950
Hagatna, Guam 96932
(671) 475-9318
lester.carlson@bbmr.guam.gov

On Wed, Mar 25, 2020 at 4:52 PM Haig Huynh <haig.huynh@guam.gov> wrote:
we negotiated decontamination per cdc guidelines. if we end up hiring someone to just clean, that is within the scope of contract. So long as they aren’t doing the move-out.

Senseremente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam
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On Wed, Mar 25, 2020 at 4:41 PM Lester Carlson <lester.carlson@bbmr.guam.gov> wrote:

Adding Edward

Question: Decontamination is not necessary if there were no COVID 19 positive cases housed at these facilities

We have CDC guidance on this matter and if only used as a quarantine facility with no COVID 19 positive guests then there is no “contamination” therefore no liability on GovGuam. Is this accurate?

Lester L. Carlson, Jr.
Director
Bureau of Budget and Management Research
Office of the Governor
P.O. Box 2950
Hagatna, Guam 96932
(671) 475-9318
lester.carlson@bbmr.guam.gov

On Wed, Mar 25, 2020 at 1:15 PM Haig Huynh <haig.huynh@guam.gov> wrote:

Charles,

I have forwarded all the unsigned contracts to you. The AG is asking that I complete a sole source procurement record prior to him signing off. I am awaiting some docs from ghra to help me complete it.

In the meantime, please know that these are the agreements and they should generally be consistent with all of the lodgings:

Rate = $100 per day per room (Total occupancy) X the Initial period.
Length for Perlas Court, Wyndam and Days Inn - 60 days (Initial Period) and 15 days (decontamination period)
Pacific Star - 14 days (Initial period) and 15 days (decontamination period)
Santa Fe - (March 18th - March 28th) - Contract will be mutually terminated.
Meals for hotels = 3 times a day for every occupant regardless of how many occupy a room (must meet dietary, medical, and nutritional needs)
Housecleaning = 1 time a week
Linens and towels included
Decontamination to be done by government

HTH

Senseremente,

Haig T. Huynh
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On Sat, Mar 21, 2020 at 2:13 PM Haig Huynh <haig.huynh@guam.gov> wrote:

Chuck,

I am handing over the management of some services we have contracted... They are active, but also require COS signature to fully document. Below is a list of items that I have procured and i am waiting for fully executed documents to catch up.

PLEASE TAKE NOTE --- NEGOTIATED PRICING REQUIRES PAYMENT UPON INVOICE. The places need to be paid promptly to meet their cash flow demands.

1. Days Inn Contract - Quarantine/Isolation Site
2. Wyndham Contract - Quarantine/Isolation Site
3. Santa Fe Contract - Quarantine/Isolation Site
4. Perlas Court Contract - MedStaff Quarantine Site
5. The Food Truck/Capital Kitchen Contract - Food service for those working Quarantine/Isolation Sites and COVID-19 Isolation site
6. Laundry Solutions Contract - Hospital Grade laundry service for Quarantine/Isolation sites and for quarantined personal belongings.
7. Health Services of the Pacific Contract - this may be a directive of medical personnel later, but right now there is a contract for medical staff at Quarantine/Isolation sites
8. Diagnostic Laboratory Services Contract - Private Lab for COVID-19 testing services

For the most part, I have checked with Lester on a budget prior to proceeding. All other times, I have acted on the direction of the Governor.

Aside from gathering the completed contracts, I will leave the management of these services to you. Please let me know if I can help in any way.

Sensereamente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
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Signature Page Change

Haig Huynh <haig.huynh@guam.gov>  Fri, Apr 17, 2020 at 8:45 AM
To: Sunardi Li <sli@wguam.com>
Cc: Sophia Díaz <sophia.diaz@guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>, Charles Esteves <charles.esteves@ghs.guam.gov>, Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>

Sunardi,

I had to change the signature lines for the Government. Please review and sign again please.

HTH

Senseremente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam

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2 attachments

419K

420K
Haig Huynh <haig.huynh@guam.gov>

To: Bart Jackson <bart.jackson@bcnmi.com>
Cc: Lester Carlson <lester.carlson@bbmr.guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Charles Esteves <charles.esteves@ghs.guam.gov>

Bart,

I had to make some changes to the signatories for GovGuam. Please review again and sign. Thanks.

HTH

Senseremente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam

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2 attachments

COVID-19 Hotel Contract_Hotel_Santa_Fe.2020.0417.pdf 420K
Quarantine Facilities

Haig Huynh <haig.huynh@guam.gov>
To: Lester Carlson <lester.carlson@bbmr.guam.gov>
Cc: Tony Babauta <tony.babauta@guam.gov>, Jon Junior M Calvo <jon.calvo@guam.gov>, Bertha Duenas <bertha.duenas@guam.gov>, "Charles V. Esteves" <charles.esteves@ghs.guam.gov>, Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>

Thank you, Lester.

My phone calls are still having trouble getting through to your phone. It's been like this for a few weeks now and I am still trying to figure it out.

Can you let me know what was decided? I am trying to work with Claudia, Chuck, and the AG to get this contract squared away. Any insight would be helpful.

HTH

Senseremente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor’s Complex
Adelup, Guam

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On Fri, Apr 17, 2020 at 11:26 AM Lester Carlson <lester.carlson@bbmr.guam.gov> wrote:

All: Given the message received at 6:49 last night (cut and pasted below) I met with Charles and Claudia today.

Given Bertha's direction and now with these documents needing to go thru GSA for the procurement record and OCD for certification, Charles and Claudia will be performing their review as is traditional.

Claudia had a suggestion which she will be seeking to run by CoS on this matter, I'll defer to Claudia to speak to CoS and see what direction comes out of this plausible alternative.
Lester,

Per Bertha's direction, I am changing the signature pages to reflect the traditional route of having Charles Esteves sign, OCD certify, and BBMR clear. I will have those pages fixed for you tomorrow.

Lester L. Carlson, Jr.
Director
Bureau of Budget and Management Research
Office of the Governor
P.O. Box 2950
Hagatna, Guam 96932
(671) 475-9318
lester.carlson@bbmr.guam.gov
Quarantine Facilities

Haig Huynh <haig.huynh@guam.gov>  Fri, Apr 17, 2020 at 5:00 PM
To: Lester Carlson <lester.carlson@bbmr.guam.gov>, Joaquin Guerrero <joaquin.guerrero@bbmr.guam.gov>, Arthur Mariano <art.mariano@bbmr.guam.gov>, Marie Quenga <marie.quenga@ghs.guam.gov>, Tony Babauta <tony.babauta@guam.gov>, Jon Junior M Calvo <jon.calvo@guam.gov>, Bertha Duenas <bertha.duenas@guam.gov>, "Charles V. Esteves" <charles.esteves@ghs.guam.gov>, Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>

Thank you for your efforts. I have forwarded everything to OCD/GSA at this point and have let AAG Toft know about the hand off.

Hope all and your families are healthy as well.

HTH

Senseremente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam

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On Fri, Apr 17, 2020 at 4:55 PM Lester Carlson <lester.carlson@bbmr.guam.gov> wrote:
Hafa Adai Haig!

Hope you and your family are well! Please Stay Safe!!

I am in receipt of this email and have the following response:

Nothing has been decided, BBMR is being guided by your last email placing COVID hotel facilities, at Bertha's advice, under OCD and GSA

BBMR is awaiting response from OCD and GSA

Nothing further at this point
BBMR and DoA remain poised to assist when appropriate

FYI, and as discussed with CoS a week or so ago, BBMR and DoA made a verbal agreement to advance a "good faith" payment to hotels and laundry providers.

BBMR and DoA were prepared to make more "good faith" more meaningful payments to hotels and laundry service providers two weeks ago but the funding source was revised. Despite this DoA, with and under consultation with DoA and without consultation with OCD under the guidance of recent E.O.'s, authorized payments to hotels and for 2 payments to the laundry service provider were processed.

To date we have paid about $142,000 to these providers in advance of executed contracts and concurrence from OCD and GSA.

BBMR and DoA remain, as always, prepared to assist.

Please Stay Safe!!

Thank you!

Lester L. Carlson, Jr.
Director
Bureau of Budget and Management Research
Office of the Governor
P.O. Box 2950
Hagatna, Guam 96932
(671) 475-9318
lester.carlson@bbmr.guam.gov

On Fri, Apr 17, 2020 at 12:05 PM Haig Huynh <haig.huynh@guam.gov> wrote:
Thank you, Lester.

My phone calls are still having trouble getting through to your phone. Its been like this for a few weeks now and I am still trying to figure it out.

Can you let me know what was decided? I am trying to work with Claudia, Chuck, and the AG to get this contract squared away. Any insight would be helpful.

HTH

Senseremente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam
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On Fri, Apr 17, 2020 at 11:26 AM Lester Carlson <lester.carlson@bbmr.guam.gov> wrote:

All: Given the message received at 6:49 last night (cut and pasted below) I met with Charles and Claudia today.

Given Bertha's direction and now with these documents needing to go thru GSA for the procurement record and OCD for certification, Charles and Claudia will be performing their review as is traditional.

Claudia had a suggestion which she will be seeking to run by CoS on this matter, I'll defer to Claudia to speak to CoS and see what direction comes out of this plausible alternative.

Lester,

Per Bertha's direction, I am changing the signature pages to reflect the traditional route of having Charles Esteves sign, OCD certify, and BBMR clear. I will have those pages fixed for you tomorrow.

Lester L. Carlson, Jr.
Director
Bureau of Budget and Management Research
Office of the Governor
P.O. Box 2950
Hagatna, Guam 96932
(671) 475-9318
lester.carlson@bbmr.guam.gov
Invoice for Quarantine Facility

Haig Huynh <haig.huynh@guam.gov>                          Mon, Apr 6, 2020 at 6:30 PM
To: Edward <edward.birn@doa.guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>, Tony Babauta <tony.babauta@guam.gov>, Jon Junior Calvo <jon.calvo@guam.gov>, Charles Esteves <charlesesteem@gmail.com>

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Sensereemente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam

---------- Forwarded message ---------
From: Ajay Pothen <APothen@marianasproperties.com>
Date: Mon, Apr 6, 2020, 5:28 PM
Subject: Invoice for Quarantine Facility
To: Haig Huynh <haig.huynh@guam.gov>

Dear Haig:

Hoping things were not too crazy for you this weekend.

Please see the attached invoice for the quarantine facility as per the GHS / MPL Agreement I previously signed.

If you would please let me know who the point of contact for these matters are moving forward, I can send it to them directly without troubling you about this matter.

VR/
Ajay

dpHSS QUARantine RENTAL 03262020.pdf
15K
Department of Public Health and Social Services
123 Chalan Karefa Rte. 10
Mangilao, GU 96923-0000

Date: March 26, 2020

<table>
<thead>
<tr>
<th>Invoice #</th>
<th>Description</th>
<th>Reference</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>3262020</td>
<td>Rental of Hotel for Quarantine Purposes</td>
<td></td>
<td>$544,600.00</td>
</tr>
<tr>
<td>03/26/2020</td>
<td>Rental Period March 23, 2020 thru April 5, 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>389 Rooms for 14 Nights at $100.00 per Night</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CERTIFIED TRUE ORIGINAL:

Kenneth Kettnacker, Director of Finance

Total: $544,600.00

Balance Due: $544,600.00
Changes to contract.
1 message

Haig Huynh <haig.huynh@guam.gov>       Fri, Apr 17, 2020 at 8:48 AM
To: Ajay Pothen <apothen@marianasproperties.com>
Cc: Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>,
Charles Esteves <charlesesteemes@ghs.guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>

Ajay,

Thanks for the phonecall. I changed our initial term to a one month period and the length of the renewals to one month periods.

I also changed the signatories for GovGuam. Please review and sign at your earliest convenience.

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

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424K
Relinquishing Management of Contracted Services.

Haig Huynh <haig.huynh@guam.gov>

To: Charles Esteves <charles.esteves@ghs.guam.gov>
Cc: Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Tony Babauta <tony.babauta@guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, Jon Junior Calvo <jon.calvo@guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>

Sat, Mar 21, 2020 at 2:13 PM

Chuck,

I am handing over the management of some services we have contracted. They are active, but also require COS signature to fully document. Below is a list of items that I have procured and I am waiting for fully executed documents to catch up.

PLEASE TAKE NOTE --- NEGOTIATED PRICING REQUIRES PAYMENT UPON INVOICE. The places need to be paid promptly to meet their cash flow demands.

1. Days Inn Contract - Quarantine/Isolation Site
2. Wyndham Contract - Quarantine/Isolation Site
3. Santa Fe Contract - Quarantine/Isolation Site
4. Perlas Court Contract - MedStaff Quarantine Site
5. The Food Truck/Capital Kitchen Contract - Food service for those working Quarantine/Isolation Sites and COVID-19 Isolation site
6. Laundry Solutions Contract - Hospital Grade laundry service for Quarantine/Isolation sites and for quarantined personal belongings.
7. Health Services of the Pacific Contract - this may be a directive of medical personnel later, but right now there is a contract for medical staff at Quarantine/Isolation sites
8. Diagnostic Laboratory Services Contract - Private Lab for COVID-19 testing services

For the most part, I have checked with Lester on a budget prior to proceeding. All other times, I have acted on the direction of the Governor.

Aside from gathering the completed contracts, I will leave the management of these services to you. Please let me know if I can help in any way.

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam
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Relinquishing Management of Contracted Services.

Haig Huynh <haig.huynh@guam.gov>  
To: Charles Esteves <charles.esteves@ghs.guam.gov>
Cc: Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Tony Babauta <tony.babauta@guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, Jon Junior Calvo <jon.calvo@guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>

Charles,

I have forwarded all the unsigned contracts to you. The AG is asking that I complete a sole source procurement record prior to him signing off. I am awaiting some docs from ghra to help me complete it.

In the meantime, please know that these are the agreements and they should generally be consistent with all of the lodgings:

Rate = $100 per day per room (Total occupancy) X the Initial period.
Length for Perlas Court, Wyndam and Days Inn - 60 days (Initial Period) and 15 days (decontamination period)
Pacific Star - 14 days (Initial period) and 15 days (decontamination period)
Santa Fe - (March 18th - March 28th) - Contract will be mutually terminated.
Meals for hotels = 3 times a day for every occupant regardless of how many occupy a room (must meet dietary, medical, and nutritional needs)
Housecleaning = 1 time a week
Linens and towels included
Decontamination to be done by government

HTH

Senseremente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor’s Complex
Adelup, Guam

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On Sat, Mar 21, 2020 at 2:13 PM Haig Huynh <haig.huynh@guam.gov> wrote:

Chuck,

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For the most part, I have checked with Lester on a budget prior to proceeding. All other times, I have acted on the direction of the Governor.

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Sensereemente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam

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Payment for QFACs pending finalization/amendments to contracts.

Haig Huynh <haig.huynh@guam.gov>  Thu, Mar 26, 2020 at 5:36 PM

To: Tony Babauta <tony.babauta@guam.gov>
Cc: Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>, Charles Esteves <charles.esteves@ghs.guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, Edward <edward.birn@doa.guam.gov>

There are several things missing in these contracts. I understand that and we are working with the AG, OHS/OCD, FEMA, to reconcile the needed language for reimbursements later.

The unfortunate thing is that these vendors were only able to provide us with these accommodations if we agreed to pay as we go. They all have cash flow issues and would need to pay their own staff and vendors. So if at all possible, would you help facilitate the payment of invoices (I've sent them to Chuck Esteves already). The contracts will follow as soon as the AG is done with review and all the other signatures are captured.

I do believe the governor's executive order allows for the fast tracking of these. In fact, it may allow us to forego some things as well (I am not advising that). However, because our two goals are to pay the cooperative and very heroic vendors right now... as well as be set for reimbursement from the feds, I think we can accomplish that.

Again, I am on top of the contracts. BBMR has made suggestions and we will fix those. The AG has made suggestions and we will fix those. OHS/OCD and FEMA have made suggestions and we will fix those.

Let's just get these vendors paid as soon as possible.

hotel contracts.zip

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

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GHRA - Quarantine options

Mary Rhodes <president@ghra.org>  
To: Haig Huynh <haig.huynh@guam.gov>  
Cc: Anthony Babauta <tony.babauta@guam.gov>, Tim Aguon <tim.aguon@ghs.guam.gov>

Tue, Mar 17, 2020 at 3:29 PM

Here are the two immediate hotel POCs you will need:

Hotel Santa Fe  
Bart Jackson, President  
(671) 788-7036  
bart.bgpacific@gmail.com

Days Inn & Wyndham  
Sunardi Li, General Manager  
(671) 777-4764  
Sli@wggguam.com

For CoreTech, please let me know if / when you want to continue the dialogue with them

Si Yu'os Ma'ase,

Mary

---

On Mar 17, 2020, at 3:01 PM, Mary Rhodes <president@ghra.org> wrote:

Hafa Adai

Please know I shared with you what was discussed and presented originally with Tim. I understand you will need to renegotiate some, if not all of the terms. I only shared with them the new rate of $100 all inclusive and that we would finalize the terms today with legal counsel.

Thanks,

Mary

---

On Mar 17, 2020, at 11:16 AM, Haig Huynh <haig.huynh@guam.gov> wrote:

Mary.

The amount is supposed to be all inclusive. Please let me negotiate with them directly so that there is no miscommunication.

HTH
Senseremente,

Haig T. Huynh  
Legal Counsel  
Office of the Governor of Guam  
Ricardo J. Bordallo Governor’s Complex  
Adelup, Guam

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On Tue, Mar 17, 2020 at 11:10 AM Mary Rhodes <president@ghra.org> wrote:  
Hafa Adai  

Attached are the options we have been negotiating with regards to FEMA and medical personnel at Days Inn and quarantined patients at the other facilities.

Please let me know if you have any questions.

Regards,

Mary
Fwd: Hotelier Corona Data

Mary Rhodes <president@ghra.org>  
To: Gov legal Counsel Haig Huynh <haig.huynh@guam.gov>

Wed, Mar 25, 2020 at 12:57 PM

Haig,

Please know my staff started making calls to the hotels to see if they would serve as a quarantine hotel the week of January 28, 2020 in order to provide this report on February 3, 2020.

Please let me know if you have any questions.

Kind regards,

Mary

On Mar 25, 2020, at 12:50 PM, Mary Rhodes <president@ghra.org> wrote:

[Quoted text hidden]

<HOTELIER Corona Data.xlsx>

Danielle Arriola
Project Coordinator
GUAM HOTEL & RESTAURANT ASSOCIATION
962 Pale San Vitores Road, Suite 202
Tumon, GU 96913
Tel: (671) 649-1447 | Mobile: (671) 687-4472 | Fax: (671) 649-8565
Email: danielle@ghra.org | Website: www.ghra.org

<image004.jpg>
Fwd: Hotelier Corona Data

Mary Rhodes <president@ghra.org>  
To: Gov legal Counsel Haig Huynh <haig.huynh@guam.gov>

Wed, Mar 25, 2020 at 12:50 PM

Best regards, Mary

Begin forwarded message:

From: Danielle Arriola <danielle@ghra.org>  
Date: February 3, 2020 at 4:17:19 PM ChST  
To: Mary Rhodes <president@ghra.org>, Mary Rhodes <mary.guam@gmail.com>  
Subject: Hotelier Corona Data

Hi Mary,

As of this afternoon, here are the attached responses from each hotelier. Some need to call back and check with their GM, I can send those when they do.

---

Mailed from my office computer.

Danielle Arriola  
Project Coordinator  
GUAM HOTEL & RESTAURANT ASSOCIATION  
962 Pale San Vitores Road, Suite 202  
Tumon, GU 96913  
Tel: (671) 649-1447 | Mobile: (671) 687-4472 | Fax: (671) 649-8565  
Email: danielle@ghra.org | Website: www.ghra.org

---

2 attachments

image004.jpg  
9K
government should cover all costs for displaced guests and rebooking guests at other locations including any additional fees.

government to assist in placing displaced employees in a disasterized worker program or Guam Census 2020.

Owner will document the current conditions of the facility’s facilities and equipment as well as take full inventory of the furnishings, amenities and supplies used during the occupation.

street name only;

furniture and facility concerns. Government to replace.

Non disclosure - no reference to the name of the hotel, must state an undisclosed secured location and identity the dissemination must follow CDC, DPHSS, EPA and OSHA protocols with assurances that all measures have been met.

15 days for documentation after all quarantined patients area released. Available to meet the $25 meals requirement.

11% Government to cover 100%
5% Government to cover 100%
100% Government to cover 100%
100% Government to cover 100%
100% Government to cover 100%
100% Government to cover 100%

Agreed to $3000 per month

$3000\'000

$75
$75
$125
103

30 days

Hotel Occupancy Tax
Gross Receipts Tax
Labor
Water
Power
Trash
Facilities Maintenance

Monthly Rate (30 days)

Government of Guam Rate - Meals
Government of Guam Rate - Lodging
Per Diem Per Room

GHIA quarantine options
Government to assist in placing displaced employees in a displaced worker program or Guam Census 2020.

Government to remove all signage prior to lease going into effect and reinstall to the same standards after decolonization.

Governer will document the current condition of the facility and equipment as well as take full inventory of the furniture, amenities

<table>
<thead>
<tr>
<th>Amenities and supplies used during its occupation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Government will replace and repair all damaged equipment, furniture and facility concerns; Government to replace</td>
</tr>
</tbody>
</table>

Non-disclosure - no reference to the name of the hotel, must state an undisclosed secured location and identity the

to ensure the building is safe for re- entry

Decolonization must follow CDC, EPA, OSHA, protocols with assurances that all measures have been met

15 days for decolonization after all quarantined patients are released

60 day contract requirement

Restaurant Available & will meet the 25 meals requirement

<table>
<thead>
<tr>
<th>Available &amp; will meet the 25 meals requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>11% Government to cover 100%</td>
</tr>
<tr>
<td>5% Government to cover 100%</td>
</tr>
<tr>
<td>100% Government to cover 100%</td>
</tr>
<tr>
<td>100% Government to cover 100%</td>
</tr>
<tr>
<td>100% Government to cover 100%</td>
</tr>
</tbody>
</table>

Reduced the rate from $559 to $510.00 but offered $515.00 (requires 60 day contract)

Receives during 60 days (100%)

<table>
<thead>
<tr>
<th>Month 1 hire (60 days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Government of Guam Rate - Meals</td>
</tr>
<tr>
<td>Government of Guam Rate - Lodging Per Diem</td>
</tr>
<tr>
<td>Rooms</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Facility Maintenance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hotel Occupancy Tax</td>
</tr>
<tr>
<td>Gross Receipts Tax</td>
</tr>
<tr>
<td>Labor</td>
</tr>
<tr>
<td>Water</td>
</tr>
<tr>
<td>Power</td>
</tr>
<tr>
<td>Trash</td>
</tr>
</tbody>
</table>

Original amount that was being negotiated

<table>
<thead>
<tr>
<th>48</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 days</td>
</tr>
<tr>
<td>60 days</td>
</tr>
</tbody>
</table>
The government will be required to replace all damaged equipment, furniture and facility concerns; government to replace amenities and supplies.

Government must cover all costs for dispatching employees including two weeks salary and place them in a displaced worker program.

Government must cover all costs for dispatching expenses and relocation expenses at other locations including any additional fees, transportation, etc.

Six months referred. Three months minimum in order to release the building. Not open to anything less than three months.

Documentation must follow CDC, OSHA, EPA and OSHA protocols with assurance that all measures have been met to ensure the building is safe for reentry.

Government to remove all signage prior to lease going into effect and reinstall all signage after reoccupation.

Minimum 90 day contract for furniture and 15 days for documentation in order to take full control of the building.

**Requirements:**
- Signage
- Restaurant
- Other Fees
- Other Facilities
  - Hotel Occupancy Tax
  - Gross Receipts Tax
  - Local
  - Water
  - Power
  - Trash
  - Facilities Maintenance

<table>
<thead>
<tr>
<th>Non-Official Offer as of Yet</th>
<th>$1,360,800</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rate for 60 days + 15 Dec</td>
<td>$680,400</td>
</tr>
</tbody>
</table>

- Optional
- Meals
  - Government of Guam Rate - Meals
  - Government of Guam Rate - Lodging
  - Government of Guam Rate - Lodging
  - Government of Guam Rate - Lodging
  - Government of Guam Rate - Lodging

- Rooms
  - Government of Guam Rate - Rooms
  - Government of Guam Rate - Rooms
  - Government of Guam Rate - Rooms

- Capabilities Occupancy: 74
- Payview: Garden Court
- Garden Court: Optional
- QRA Quarantine Options: 120
- Separate air conditioning system
- % of Per Diem Rate
- Zero-Staffing Non-Staffing
- Administrative Responsibilities
- Relocate to Payview
- Capabilities Occupancy
- Garden Court
- Payview
Government to assist in placing displaced employees in a displaced worker program on Guam Census 2020.

Government to remove all signage prior to lease going into effect and reinstall to the same standards after demobilization.

Owner will document the current conditions of the facility and equipment as well as take full inventory of the furniture, amenities, and supplies.

Other considerations:

- Amounts and supplies used during its operation
- Government will replace and repair all damaged equipment, furniture and facility concerns
- Government to replace street name only

Non-disclosure - no reference to the name of the hotel, must state an undisclosed secured location and identity of the hotel.

To ensure the building is safe for re-entry:
- 15 days for decontamination after all quarantined patients are released
- 60-day contract requirement
- Available & will meet the $25 meals requirement

| Restaurant | Available & will meet the $25 meals requirement
|------------|------------------------------------------------|
| %          | %
| 100%       | 100%                                           |
| 100%       | 100%                                           |
| 100%       | 100%                                           |
| 100%       | 100%                                           |

Reduced the rate from $559 to $500. No official letter as of yet.

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Rate (30 Days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per Diem</td>
<td>$258</td>
</tr>
<tr>
<td>Rooms</td>
<td>$225</td>
</tr>
<tr>
<td>Meals</td>
<td>$256</td>
</tr>
<tr>
<td>Labor</td>
<td>$225</td>
</tr>
<tr>
<td>Water</td>
<td>$225</td>
</tr>
<tr>
<td>Power</td>
<td>$225</td>
</tr>
</tbody>
</table>

Facilities Maintenance

Wynham

GHHIA quarantine options

Government of Guam Rate - Meals
Government of Guam Rate - Lodging
Government to assist in placing displaced employees in a dedicated workforce program or Cumn Census 2020.

Government to remove all signage prior to lease going into effect and reinstall the same standards after decoumimation.

Owner will document the current condition of the facility and equipment as well as take full inventory of the furniture, amenities, supplies and supplies used during the occupation.

Government will replace and repair all damaged equipment, furnitute and facility concerns. Government to replace.

Street name only.

Non disclosure - no reference to the name of the hotel, must state in undiscovered secured location and identity the

Decoumimation must follow CDC, HPSS, EPA and OSHA protocols with assurances that all measures have been met.

15 days for deconamination. After all quarantine patients area release.

60 day contract requirement. Restaurant available as will meet the 25 meals requirement.

---

<table>
<thead>
<tr>
<th>Capacity</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Govt Cover</td>
<td>100%</td>
</tr>
<tr>
<td>Govt Cover</td>
<td>90%</td>
</tr>
<tr>
<td>Govt Cover</td>
<td>100%</td>
</tr>
<tr>
<td>Govt Cover</td>
<td>100%</td>
</tr>
<tr>
<td>Govt Cover</td>
<td>100%</td>
</tr>
<tr>
<td>Govt Cover</td>
<td>100%</td>
</tr>
</tbody>
</table>

Reduced the fee from $159 to $100, out of order $50 per month (requires 60 day contract).

---

<table>
<thead>
<tr>
<th>Line</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$288.00</td>
</tr>
<tr>
<td>2</td>
<td>$25</td>
</tr>
<tr>
<td>3</td>
<td>$75</td>
</tr>
<tr>
<td>4</td>
<td>$55</td>
</tr>
<tr>
<td>5</td>
<td>$50</td>
</tr>
</tbody>
</table>

Original amount that was being negotiated.

---

<table>
<thead>
<tr>
<th>Payment</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 week</td>
<td>$159</td>
</tr>
<tr>
<td>1 month</td>
<td>$48</td>
</tr>
</tbody>
</table>

---

Monthly rate (30 days)

<table>
<thead>
<tr>
<th>Payment</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Govt Rate - Meals</td>
<td>$75</td>
</tr>
<tr>
<td>Govt Rate - Lodging</td>
<td>$25</td>
</tr>
<tr>
<td>Govt Rate - Rooms</td>
<td>$40</td>
</tr>
</tbody>
</table>

Days Inn

GRIA Quarantine options
Transportation, etc.

Government should cover all costs for displacing guests and relocating guests at other locations including any additional fees.

Government to assist in placing displaced employees in a displaced worker program or training program.

Government to remove all signage prior to lease going into effect and reimbursement to the same standards after decertification.

Owner will document the current conditions of the facility and equipment as well as take full inventory of the furniture, amenities, and supplies.

Other considerations:

Ammunition and supplies used during their occupation will be returned to replace and repair all damaged equipment, furniture and facility concerns. Government will replace.

Street name only;

Non-disclosure - no reference to the name of the hotel, must state an undisclosed secured location and identity the location.

Additional training must follow CDC, DPHSS, EPA and OSHA protocols. Written assurance that all measures have been met.

15 days for documentation after all inspection tasks are completed. Re-inspection available. Will meet the $25 meals requirement.

Government to cover 100%

Government to cover 100%

Government to cover 100%

Government to cover 100%

Government to cover 100%

Government to cover 100%

Government to cover 100%

Agreed to $300K per month

$309,000

$72

$72

$539

103

30 days

Government of Guam rate - Meals

Government of Guam rate - Lodging Per Diem

Rooms

Monthly Rate (30 days)

Facilities Maintenance

Trash

Power

Water

Labor

Cross Receipts Tax

Hotel Occupancy Tax

Contract Requirements:

Other facilities

$300,000

$72

$72

$539

103

30 days

Hotel Santa Fe

CHGA guarantee options
Government to assist in placing displaced employees in a displaced worker program or Guam Census 2020.

Government to remove all signs and to lease building into effect and remitted to the same standards after deconamination and supplies.

Owner will document the current condition of the facility and equipment as well as take full inventory of the furniture, amenities, and supplies used during its occupation.

Government will replace and repair all damaged equipment, furniture and facility concerns; Government to replace site elements only.

Non-disclosure - no reference to the name of the hotel, nor state an undisclosed secured location and identity the deconamination must follow CDC, EPA and OSHA protocols with assurance that all measures have been met.

60 day contract requirement
Restaurant Available & will meet the 2% meals requirement.

11% Government to cover 100%
5% Government to cover 100%
100% Government to cover 100%
100% Government to cover 100%
100% Government to cover 100%
100% Government to cover 100%
100% Government to cover 100%

Reduced the rate from $359 to $210, no official offer as of yet.

|$75  $75  $75  $75  $75  $75  $75  $75

Original amount that was being negotiated

$159  $148  $148  $148

30 days 60 days

Wyndham

GHRA guarantee options

Monthly rate ($30 days)

Government of Guam rate - Meals
Per Diem Rooms

Other facilities

Hotel Occupancy Tax
Gross Receipts Tax
Labor
Water
Power
Trash
Facilities Maintenance

Contract requirements:

Other considerations:

Restaurant
FW: Mandatory Quarantine Protocol
2 messages

Mary Rhodes <president@ghra.org>
To: Gov legal Counsel Haig Huynh <haig.huynh@guam.gov>

Wed, Mar 25, 2020 at 12:44 PM

Hafa Adai Haig

Attached is the second email we sent to the members asking for their responses to providing lodging services for guests with bookings, those without bookings and to serve as quarantine facilities

Kind regards,

Mary

Begin forwarded message:

From: Guam Hotel & Restaurant Association <info@ghra.org>
Date: March 18, 2020 at 3:20:17 PM ChST
To: president@ghra.org
Subject: Mandatory Quarantine Protocol
Reply-To: info@ghra.org
Hafa Adai GHRA Members,

Earlier today, the Joint Information Center sent out the Mandatory Quarantine Protocol for Manila and Non-Manila Travelers and the Travel Guidance and Quarantine Protocol. Please see attached.

Please know GHRA and Guam Visitors Bureau met to discuss the specific protocols and will forward a Frequently Asked Questions document later today. For the last two weeks, GHRA has been working closely with some of the hotels to identify mass quarantine locations.

Please immediately respond to the following two questions via email info@ghra.org.

1. In light of the recent travel restrictions, will your hotel continue to accept asymptomatic non-resident travelers already booked at your hotel? 
   Note: Any guests denied entry will be relocated to a Government-approved mass quarantine facility. 
   a) If you are accepting these travelers, will you accept other asymptomatic non-resident travelers at your property not booked at your hotel?

2. Are you willing to offer your property to serve as a mass quarantine facility contracted with the Government of Guam?

Should you have any questions, please contact Mary Rhodes at 687-3633 or via email president@ghra.org.

[HEALTH ALERT NOTICE]
For International Travelers Arriving On or Departing From Guam
Keep this card for six (6) weeks. If you become ill during this time, present this

Mandatory Quarantine Protocol for Manila Travelers
Mandatory Quarantine Protocol
Non-Manila Travelers

Travel Guidance and Quarantine Protocol in Accordance with Governor’s Executive Order

Mandatory Quarantine Protocol Flowchart

Guam Hotel & Restaurant Association | 962 Pale San Vitores Road, Suite 202, Tumon, USA 96913
Guam

Unsubscribe president@ghra.org
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Sent by info@ghra.org in collaboration with

Constant Contact
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Mary Rhodes <president@ghra.org>
To: Gov legal Counsel Haig Huynh <haig.huynh@guam.gov>

Here are the results based on the second notice to the hotels dated March 18, 2020. This is after we already secured Days Inn, Wyndham and started talking to Hote
Mandatory Quarantine Protocol as of 03/19/2020 10:00am

1. In light of the recent travel restrictions, will your hotel continue to accept asymptomatic non-resident travelers already at your hotel?

Note: Any guests denied entry will be relocated to a Government-approved mass quarantine facility.

a) If you are accepting these travelers, will you accept other asymptomatic non-resident travelers at your property not booked?

2. Are you willing to offer your property to serve as a mass quarantine facility contracted with the Government of Guam?

<table>
<thead>
<tr>
<th>Business Name</th>
<th>Name</th>
<th>Title</th>
<th>Accept?</th>
<th>Accept others not booked?</th>
<th>Offer mass quarantine?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outrigger Guam</td>
<td>Steve Solberg</td>
<td>General Manager</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Fiesta Resort</td>
<td>Thomas Mayrhofer</td>
<td>General Manager</td>
<td>Yes, until end of the month</td>
<td>Yes</td>
<td>Open for discussion</td>
</tr>
<tr>
<td>Leo Palace</td>
<td>Lola Perez</td>
<td>Executive Assistant to GM</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Hilton Guam</td>
<td>Hiroki Sugie</td>
<td>General Manager</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Royal Orchid</td>
<td>Keiko Hiroa</td>
<td></td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Pacific Islands Club</td>
<td>Ben Ferguson</td>
<td>General Manager</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Hotel Nikko Guam</td>
<td>Yusuke Shinozaki</td>
<td>Acting GM</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Lotte Hotel</td>
<td>Maria Teresa Reyes</td>
<td>Sales &amp; Marketing</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Pacific Star</td>
<td>Ajay Pothen</td>
<td>General Manager</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Kind regards,

Mary

On Mar 25, 2020, at 12:44 PM, Mary Rhodes <president@ghra.org> wrote:

Hafa Adai Haig