

On Thu, Jun 25, 2020 at 12:50 PM Chris Malafunkshun Barnett
<malafunkshun@kuam.com> wrote:

This is a Freedom of Information Act request for any and all emails sent between Haig Huynh, Sophia Diaz, Claudia Acfalle and Edward Birn from March 14, 2020 to current.

Please reply electronically to this email address.

Senseramente
Chris Barnett

UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR



JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

July 10, 2020

VIA ELECTRONIC MAIL: malafunkshun@kuam.com

Chris Barnett
KUAM News

Dear Mr. Barnett:

I am writing in response to your request for information dated June 25, 2020 in which you seek:

"...any and all emails sent between Haig Huynh, Sophia Diaz, Claudia Acfalle and Edward Birn from March 14, 2020 to current."

Enclosed are emails that include all four named individuals in your request as either recipients or senders of the emails covering the dates you listed. Please note that additional documents were not provided and are exempt from disclosure in accordance with 5 GCA 10108 (i).

Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "Janela Carrera".

Janela Carrera
Director of Communications



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PROSPEROUS.
COMPASSIONATE.

Sophia Diaz <sophia.diaz@guam.gov>

CORONAVIRUS RELIEF FUND

Edward M. Birn <Edward.Birn@doa.guam.gov>

Sat, Apr 25, 2020 at 4:32 PM

To: "Leevin T. Camacho" <lcamacho@oagguam.org>, Shannon Taitano <staitano@oagguam.org>

Cc: Claudia Acfalle <Claudia.Acfalle@gsadoa.guam.gov>, "haig.huynh@guam.gov" <haig.huynh@guam.gov>, "sophia.diaz@guam.gov" <sophia.diaz@guam.gov>

We have received, from the US Treasury, Guidance for State, Territorial, Local and Tribal Governments, dated April 22, 2020.

The stated purpose of the document is "... to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by Section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act")."

It gives Nonexclusive examples of ineligible expenditures. Item 8 on that list is "Legal Settlements".

Accordingly, DOA will not authorize payments to vendors under a Government Claim which might utilize these funds.

Edward M Birn
Director
Department of Administration



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Sophia Diaz <sophia.diaz@guam.gov>

FW: Microsoft - Unified platform for all email needs and Office 365

Edward M. Birn <Edward.Birn@doa.guam.gov>

Thu, Apr 16, 2020 at 7:12 AM

To: Matthew Santos <matthew.santos@bsp.guam.gov>, Tony Babauta <tony.babauta@guam.gov>

Cc: Haig Huynh <haig.huynh@guam.gov>, Frank Lujan <Frank.Lujan@otech.guam.gov>, Jon Junior Calvo <jon.calvo@guam.gov>, Claudia Acfalle <Claudia.Acfalle@gsadoa.guam.gov>, "Stephanie G. Flores" <stephanie.flores@guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, "Lola E. Leon Guerrero (lolalg@bsp.guam.gov)" <lolalg@bsp.guam.gov>, Matthew santos <Trial@govguam.onmicrosoft.com>, "Edward.birn@govguam.onmicrosoft.com" <Edward.birn@govguam.onmicrosoft.com>

Thank, Matt. I have registered and for those who already have Microsoft Outlook, it is easy to add the new account to the application and you can see both accounts.

EDWARD M BIRN

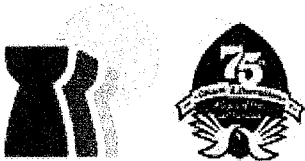
Director

Department of Administration

Phone: (671) 475-1250

Email: edward.birn@doa.guam.gov

Website: www.doa.guam.gov



From: Matthew Santos <matthew.santos@bsp.guam.gov>

Sent: Wednesday, April 15, 2020 11:22 AM

To: Tony Babauta <tony.babauta@guam.gov>

Cc: Haig Huynh <haig.huynh@guam.gov>; Frank Lujan <Frank.Lujan@otech.guam.gov>; Edward M. Birn <Edward.Birn@doa.guam.gov>; Jon Junior Calvo <jon.calvo@guam.gov>; Claudia Acfalle <Claudia.Acfalle@gsadoa.guam.gov>; Stephanie G. Flores <stephanie.flores@guam.gov>; Sophia Diaz <sophia.diaz@guam.gov>; Lola E. Leon Guerrero (lolalg@bsp.guam.gov) <lolalg@bsp.guam.gov>; Matthew santos <Trial@govguam.onmicrosoft.com>; Edward.birn@govguam.onmicrosoft.com

Subject: Re: Microsoft - Unified platform for all email needs and Office 365

No problem.

[Quoted text hidden]

ROLE Project Deliverable (or Activity)	Executive Sponsor	Project Sponsor	Steering Committee	Advisory Committee	Role #5	Project Manager	Tech Lead	Functional Lead	SME	Project Team Member	Developer	Administrative Support	Business Analyst	Role #4	Role #5	Consultant	PMO	Role #3	Role #4	
	Project Team Members					Project Sub-Teams					External Resources									
Initiate Phase Activities																				
Request Review by PMO	A/C	R/A				R/A	A/C		C											
Submit Project Request						R													A	
Research Task/Issues	I					R/A	A/C	A/C	C			C					C			
Develop Business Case	I	A/C	I	I		R/A	C	C	C			C					C		C	
Plan Phase Activities																				
Create Project Charter	C	C				R/A	C	C	C			C					C			
Create Schedule	I	I	I	I		R/A	C	C	C	C	C	C	C				C		I	
Create Additional Plans as Required	I	I	I			R/A				I	I	I	I				C		I	
Execute Phase Activities																				
Build Deliverables	C/I	C/I	C/I	C/I			R/A	R/A	R/A	R/A	R/A						A/C			
Generate Status Report	I	I	I	I		R/A	R/A	R/A	R/A								C		I	
Control Phase Activities																				
Perform Change Management		C	C	C		R	A	A	A								C		I	
Close Phase Activities																				
Create Lessons Learned	C	C	C	C		R/A	C	C	C	C	C	C	C				C		C	
Create Project Closure Report	I	I	I	I		R/A	I	I	I	I	I	I	I						I	

4K



image.png
121K



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COMPASSIONATE.

Sophia Diaz <sophia.diaz@guam.gov>

OTECH Procurement Deadline

Claudia Acfalle <Claudia.Acfalle@gsadoa.guam.gov>

Sat, Mar 21, 2020 at 4:33 PM

To: Jon Junior Calvo <jon.calvo@guam.gov>

Cc: Matthew Santos <matthew.santos@bsp.guam.gov>, "Stephanie G. Flores" <stephanie.flores@guam.gov>, "Edward M. Birn" <Edward.Birn@doa.guam.gov>, Frank Lujan <Frank.Lujan@otech.guam.gov>, Haig Huynh <haig.huynh@guam.gov>, Tony Babauta <tony.babauta@guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, Lola Leon Guerrero <lolalg@bsp.guam.gov>

Thank you.

From: Jon Junior Calvo <jon.calvo@guam.gov>

Sent: Saturday, March 21, 2020 12:36 PM

To: Claudia Acfalle <Claudia.Acfalle@gsadoa.guam.gov>

Cc: Matthew Santos <matthew.santos@bsp.guam.gov>; Stephanie G. Flores <stephanie.flores@guam.gov>; Edward M. Birn <Edward.Birn@doa.guam.gov>; Frank Lujan <Frank.Lujan@otech.guam.gov>; Haig Huynh <haig.huynh@guam.gov>; Tony Babauta <tony.babauta@guam.gov>; Sophia Diaz <sophia.diaz@guam.gov>; Lola Leon Guerrero <lolalg@bsp.guam.gov>

Subject: Re: OTECH Procurement Deadline

Thank you everyone!

CPO - Your assessment for each of the item numbers is correct. Please proceed.

Thanks,

Jon

On Sat, Mar 21, 2020 at 12:32 PM Claudia Acfalle <Claudia.Acfalle@gsadoa.guam.gov> wrote:

To All:

I apologize, for items 1 & 2, is for the IFB solicitation and 3 & 4 is to continue services with FlameTree.

Claudia

From: Claudia Acfalle

Sent: Saturday, March 21, 2020 12:25 PM

To: 'Matthew Santos' <matthew.santos@bsp.guam.gov>; Stephanie G. Flores <stephanie.flores@guam.gov>

Cc: Edward M. Birn <Edward.Birn@doa.guam.gov>; Frank Lujan <Frank.Lujan@otech.guam.gov>; Haig Huynh <haig.huynh@guam.gov>; Jon Junior M Calvo <jon.calvo@guam.gov>; Tony Babauta <tony.babauta@guam.gov>; Sophia Diaz <sophia.diaz@guam.gov>; Lola Leon Guerrero <lolaig@bsp.guam.gov>
Subject: RE: OTECH Procurement Deadline

To All:

GSA called a meeting with Mr. Frank Lujan, OTEC on 3/11/2020 10AM at GSA. Discussions were as follows:

1. Telecommunications - OTEC to forward GSA with telecommunications specifications. GSA issued a massive email to all line departments/agencies requesting to review telecommunications specifications and to submit a requisition (funding requisition (funding document) so GSA can issue the Invitation for Bid (IFB) for a long term contract. Deadline for submission of requisitions by departments/agencies is no later than March 31, 2020, if the government shutdown is lifted.
2. Data Services - Recommendation and agreed upon with OTEC, GSA will issue a PO to FlameTree to continue with existing services until 9/30/2020, in the mean time Mr. Lujan will be preparing new specifications for a new Solicitation for Data Services prior to 9/30/2020.
3. Executive Branch Website Services - Recommendation and agreed upon with OTEC, GSA will issue a PO to FlameTree to continue with existing services until 9/30/2020, in the mean time Mr. Lujan will be preparing a new specifications for a new solicitation for Website Services prior to 9/30/2020.
4. Office 365 services - Mr. Lujan still working with directly with Microsoft. As per Mr. Lujan still doing market research and will provide feedback at a later date. Will follow up next week on status with Mr. Lujan.
5. Financial Management Assessment - As per Mr. Lujan, a new RFP will be issued by BBMR for this project. GSA is not included in the RFP process.

If the recommendation is acceptable to all, we will move forward with items 2 & 3, to issue a PO to FlameTree until 9/30/2020, and I will keep everyone posted on the progress for items 1, 4 and 5.

Stay Safe, and have a great and blessed day to all!!!!!!

Claudia

From: Matthew Santos <matthew.santos@bsp.guam.gov>
Sent: Saturday, March 21, 2020 9:28 AM
To: Stephanie G. Flores <stephanie.flores@guam.gov>
Cc: Edward M. Birn <Edward.Birn@doa.guam.gov>; Frank Lujan <Frank.Lujan@otech.guam.gov>; Haig Huynh <haig.huynh@guam.gov>; Claudia Acfalle <Claudia.Acfalle@gsadoa.guam.gov>; Jon Junior M Calvo

<jon.calvo@guam.gov>; Tony Babauta <tony.babauta@guam.gov>; Sophia Diaz <sophia.diaz@guam.gov>; Lola Leon Guerrero <lolalg@bsp.guam.gov>

Subject: Re: OTECH Procurement Deadline

Thanks stephanie. I would like to add that the objectives of developing a scope of work for an rfp can be accomplished through our needs assessment.

The needs assessment rfp is definitely focused on the financial management aspect of our government but it is geared towards developing a plan and requirements for an ERP and not just a FMIS. This is what most state and municipal governments are either doing or moving toward.

The rfps sow was developed by using GFOAs approach while maintaining the core objectives and deliverables in the approved grant. See the attached excerpt from the SOW of the RFP below and the associated attachments.

Per 3.2 under part 3. Deliverables:

"The plan should address the most critical business system needs of the organization over the next three to five years and include the resources needed (hardware, software, implementation, training, and staff resource requirements) and corresponding estimated costs for implementation and on-going support. The plan should prioritize initiatives, phases, and project timelines in a series of logical steps achievable over a flexible period of time as well as contingencies for adjustment of time periods and flexibility regarding future information technology direction. The plan should include an executive summary of findings and recommendations and justifications for the areas identified in the Scope of Work."

Dafne and I met with the deputy of the CNMI department of finance who informed us that GFOA was assisting them with their needs assessment and plan. The scope of their assessment is inclusive of both accounting and tax administration.

I have also attached a sample GFOA proposal for "Assistance with Enterprise Resource Planning (ERP) Selection and Implementation" to give everyone an idea of what they do and how we are attempting to work within a similar framework.

Matt

On Sat, Mar 21, 2020, 8:45 AM Stephanie G. Flores <stephanie.flores@guam.gov> wrote:

I do not believe this is permitted under the present scope of work.

Sent from my iPhone

On Mar 21, 2020, at 6:09 AM, Edward M. Birn <Edward.Birn@doa.guam.gov> wrote:

Surely, what we want, since none of us had the time or depth to do so, is for a consultant to draft an RFP for a replacement/updated financial management system. This task is feasible within the available grant.

Can BSP please confirm that the Grant permits this activity?

EDWARD M BIRN
Director
Department of Administration
ITC Building
2nd Floor, Suite 224
590 South Marine Corps Drive
Tamuning, Guam 96913

Office Phone: (671) 475-1250/1101

On Mar 20, 2020, at 2:30 PM, Lola Leon Guerrero <lolalg@bsp.guam.gov> wrote:

Hafa adai!

Please be apprised the IT Needs Assessment funds in the amount of \$300,500 expires on 9/30/2022.

<image.png>

On Fri, Mar 20, 2020 at 2:04 PM Frank Lujan <Frank.Lujan@otech.guam.gov> wrote:

Hâfa adai Stephanie,

Acknowledged.

I have had several meetings with the CPO, and we discussed a moving forward strategy for the first four items.

1. **Telecommunications** – 3/11 Specifications for the core services were sent to CPO for her review and feedback.
2. **Data Services** – 3/11 Specifications for the core services were sent to CPO for her review and feedback.
3. **Executive Branch Web Services** – Clarification and Issues resolved with vendor qualifications. GSA received needed clearance from DRT. ***GSA is moving forward with issuing the respective purchase order.***
4. **Office 365 Services** – The issues with the current MS Exchange contract has been resolved. ***GSA is moving forward with issuing the respective purchase order.*** Preliminary costs were received to transform current environment into a more unified platform. Vendors include Microsoft and their

respective qualified partners. I spoke with Microsoft directly. They connected me with qualified partners. One of their partners Pacifik Cloud provided budgetary planning costs for review and consideration.

5. **Financial Management Assessment** - I have also spoke the Chief Planner at BSP and we are both in agreement with the strategy to re-announce the RFP soonest and give prospective bidders 30 days to craft their responses. I am hopeful that this strategy will open the field with more responsive bidders.

Please let me know if you have any questions.

Senseramente,

<image001.jpg>

Frank L.G. Lujan, Jr.

Chief Technology Officer

Government of Guam - Office of Technology

211 Aspinall Avenue

PO Box 884, Hagatña, GUAM 96932

frank.lujan@otech.guam.gov


Office: **671.635.4500**

Mobile: **671.488.5240**

Insanity: doing the same thing over and over again and expecting different results.

- *Albert Einstein*

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From: Stephanie G. Flores <stephanie.flores@guam.gov>

Sent: Friday, March 20, 2020 1:49 PM

To: Haig Huynh <haig.huynh@guam.gov>

Cc: Frank Lujan <Frank.Lujan@otech.guam.gov>; Claudia Acfalle <Claudia.Acfalle@gsadoa.guam.gov>; Edward M. Birn <Edward.Birn@doa.guam.gov>; Jon Junior M Calvo <jon.calvo@guam.gov>; Tony Babauta <tony.babauta@guam.gov>; Sophia Diaz <sophia.diaz@guam.gov>
Subject: Re: OTECH Procurement Deadline

Dear All:

The technology procurement issues will need to be resolved with all due haste as it will be an integral part of our economic recovery and will be a necessary component of how we move forward with the resumption of full government services.

Frank can you please give us a status update on these projects so that we can report to the Governor and Lt. Governor? We would appreciate that update by Monday, March 23, 2020. Thank you.

Sinceramente,



Stephanie G. Flores

Administrator, Guam State Clearinghouse

Ufisinan I Segundo Maga'låhi Guahan

Office of the Lieutenant Governor of Guam

Tel: (671) 475-9383/4

Email: Stephanie.flores@guam.gov

On Thu, Mar 5, 2020 at 10:31 AM Haig Huynh <haig.huynh@guam.gov> wrote:

Frank and Claudia,

In our morning meeting this morning, the Governor expressed a strong desire to address the following technology procurement issues promptly:

Telecommunications

Data Services

Executive Branch Website Services

Office 365 services (I sent you the link with the free trial)

Financial Management Assessment (Grant funding about to expire)

For all of these items, she is expecting a strategy developed to have substantial progress in procurement by the end of next week (Friday, March 13, 2020). These are all outstanding issues that can be addressed promptly. The legal office will be available to assist in your strategies. Please let us know how we can help.

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

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--

Si Yu'os Ma'âse',

Lola E. Leon Guerrero

Chief Planner

Bureau of Statistics and Plans

PO Box 2950

Hagatna, Guam 96932

(671) 472-4201/2/3

(671) 475-9675 (direct)

(671) 477-1812 (facsimile)

lolal@bsp.guam.gov

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--

Jon Junior M. Calvo
Deputy Chief of Staff
Ufisinan I Maga'hågan Guahan
Office of the Governor of Guam

_____ Email: jon.calvo@guam.gov

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COMPASSIONATE.

Sophia Diaz <sophia.diaz@guam.gov>

OTECH Procurement Deadline

Edward M. Birn <Edward.Birn@doa.guam.gov>

Sat, Mar 21, 2020 at 6:08 AM

To: Matthew Santos <matthew.santos@bsp.guam.gov>

Cc: Frank Lujan <Frank.Lujan@otech.guam.gov>, "Stephanie G. Flores" <stephanie.flores@guam.gov>, Haig Huynh <haig.huynh@guam.gov>, Claudia Acfalle <Claudia.Acfalle@gsadoa.guam.gov>, Jon Junior M Calvo <jon.calvo@guam.gov>, Tony Babauta <tony.babauta@guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, Lola Leon Guerrero <lolalg@bsp.guam.gov>

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Director

Department of Administration

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<image001.jpg>

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frank.lujan@otech.guam.gov
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Cc: Frank Lujan <Frank.Lujan@otech.guam.gov>; Claudia Acfalle <Claudia.Acfalle@gsadoa.guam.gov>; Edward M. Birn <Edward.Birn@doa.guam.gov>; Jon Junior M Calvo <jon.calvo@guam.gov>; Tony Babauta <tony.babauta@guam.gov>; Sophia Diaz <sophia.diaz@guam.gov>
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Stephanie G. Flores

Administrator, Guam State Clearinghouse

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Office of the Lieutenant Governor of Guam

Tel: (671) 475-9383/4

Email: Stephanie.flores@guam.gov

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Haig T. Huynh

Legal Counsel

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--

Si Yu'os Ma'âse',

Lola E. Leon Guerrero
Chief Planner
Bureau of Statistics and Plans
PO Box 2950
Hagatna, Guam 96932
(671) 472-4201/2/3
(671) 475-9675 (direct)
(671) 477-1812 (facsimile)
lolalg@bsp.guam.gov

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3 attachments



OFFICE OF TECHNOLOGY
GOVERNMENT OF GUAM

image001.jpg
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image002.jpg



Sophia Diaz <sophia.diaz@guam.gov>

Fwd: Information for DPHSS sole source - EHR system

Claudia Acfalle <Claudia.Acfalle@gsadoa.guam.gov>

Wed, Apr 8, 2020 at 5:18 PM

To: Haig Huynh <haig.huynh@guam.gov>

Cc: "Linda U. DeNorcey" <Linda.DeNorcey@dphss.guam.gov>, Jon Junior Calvo <jon.calvo@guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, "Edward M. Birn" <Edward.Birn@doa.guam.gov>

Haig,

We will be awarding tomorrow. We just received the requisition today.

Claudia

From: Haig Huynh <haig.huynh@guam.gov>**Sent:** Tuesday, April 7, 2020 9:07 PM**To:** Claudia Acfalle <Claudia.Acfalle@gsadoa.guam.gov>**Cc:** Linda U. DeNorcey <Linda.DeNorcey@dphss.guam.gov>; Jon Junior Calvo <jon.calvo@guam.gov>; Sophia Diaz <sophia.diaz@guam.gov>; Edward M. Birn <Edward.Birn@doa.guam.gov>**Subject:** Fwd: Information for DPHSS sole source - EHR system

Hi Claudia,

We are looking to help Public Health acquire their EHR system. Looks like GMHa has finalized theirs and DPHSS may want to follow suit. Can you help us get started?

HTH

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Senseremente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam

----- Forwarded message -----

From: **Minakshi V. Hemlani, Esq.** <mvhemlani@mvhlaw.net>

Date: Tue, Apr 7, 2020, 8:43 PM

Subject: Information for DPHSS sole source - EHR system

To: Haig Huynh <haig.huynh@guam.gov>

Haig,

The contract documents for GMHA's EHR system (Novation Agreement, MOU re transfer of licenses and maintenance fees, and Master License and Subscription Agreement) were approved yesterday and circulating for signature. I haven't received the final executed copies yet.

The GMHA provided me with the below information to assist DPHSS with their sole source justification:

- GMHA is acquiring the Medsphere CareVue EHR Hospital Acute Care System including the licenses for their software and applications. The software is proprietary to Medsphere and the services and support can only be performed by Medsphere.

Here's a link to Medsphere's website: <https://www.medsphere.com/solutions/hospital-ehr/>

- If DPHSS also wants to acquire the Medsphere CareVue System, then it will be an Ambulatory Clinic System (not a Hospital Acute Care System). According to GMHA's Hospital Information Technology Administrator, per his past discussions with Medsphere, the linking or communications between the Hospital Acute Care System and the Ambulatory Clinic System both from Medsphere will be an easier interface since its' from the same software source and Medsphere has done this as a proven concept.
- The GMHA obtained preferred pricing through the Novation Agreement (the contract needed to be transferred because of the sunseting of Canata's system). When DPHSS acquires their System with Medsphere, that link/communication between the two systems (GMHA & DPHSS) can then be worked on and the out year annual support costs can be adjusted accordingly for future savings - resulting in a reduced total cost of ownership (software licenses, system interfaces, implementation and support costs) for GovGuam.

Let me know if you need any other information.

Minakshi

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