



EXECUTIVE OFFICE OF  
THE GOVERNOR OF GUAM

**REQUEST FOR INFORMATION  
COVID-19 VACCINATION DIGITAL SOFTWARE  
OR SOFTWARE AS A SERVICE**

**GOV-RFI-2021-02**

**Published on Friday, April 9, 2021**

## **1.0 OBJECTIVES**

The Office of the Governor of Guam (Governor's Office) is soliciting information from interested vendors for the acquisition of a digital technology or software as a service solution for the planning, delivery, and management of COVID-19 vaccinations under the current public health emergency.

Any information submitted in response to this RFI will be considered during the development of the IFB. Any response to this RFI does not guarantee that the information offered will be integrated into the IFB, nor shall it prohibit any vendor from receiving or responding to the IFB when and if it is issued. The lack of response to the RFI will not preclude a vendor from participating in the IFB process.

The specific objectives the Governor's Office, in coordination with the Guam Department of Public and Social Services, intends to accomplish through this RFI are as follows:

- Identify interested vendors that are able to deploy a highly scalable software as a service (SAAS) model or similar interoperable digital solution for the registration, scheduling, and distribution of vaccines as well as to monitor vaccination inventory.
- Identify a digital solution that will assist in the certification or proof of immunization

## **2.0 BACKGROUND INFORMATION**

Given the Government of Guam's current efforts for mass vaccination and goal toward community immunity from the COVID-19 virus, the Governor's Office and the Guam Department of Public Health and Social Services is seeking a digital solution to maximize efficiency at all levels of the vaccination operation. There is a need to digitize the manual data processing that is used and required by local and federal agencies to record and report immunizations.

## **3.0 STATEMENT OF NEEDS**

The Governor's Office seeks to determine specifications and the availability of interested vendors for a digital solution that will further assist in the efficient scheduling, tracking, and distribution of vaccinations. Additionally, as part of the island's economic recovery and reopening initiatives, there is a need to anticipate the use or requirement of presenting proof of immunization. The platform should be scalable to integrate a digital passport for the certification or proof immunization.

- Describe your company's history or experience in digital software delivery

- Describe your company's ability to deploy scalable technology for the purpose of vaccination scheduling, distribution, operation, inventory management, and tracking.
- Describe the ability to integrate data sharing in order to meet or exceed local and federal requirements, particularly with reporting requirements to the U.S. Centers for Disease Control, U.S. Health and Human Services, and the Federal Emergency Management Agency.
- Describe the ability to customize a digital module, as part of the overall platform, for the certification or proof of immunization.

#### **4.0 PLANNING**

- Please provide cost estimates or scope for a digital solution or software as a service
- **Interested Vendor or Party Background:** Provide information regarding any names or relevant company history.

#### **5.0 RESPONSES**

**Inquiries:** Inquiries of substance may be directed to:

Kathleen Cepeda  
Office of the Chief of Staff  
[kathleen.cepeda@guam.gov](mailto:kathleen.cepeda@guam.gov)

**Submission:** Submit or email a copy of the requested information, along with any supplementary materials. Responses to this document and related announcements must be received no later than **5:00 p.m., Chamorro Standard Time (GMT +10), Tuesday, April 13, 2020.**

**Responses must be emailed to:** [procurement@guam.gov](mailto:procurement@guam.gov)

**Format:** Information should be organized in the format and information sequence found in this document.

*This Request for Information was published in a newspaper of general circulation and is posted on the Governor of Guam's website at [governor.guam.gov](http://governor.guam.gov).*

APPROVED BY:

  
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Chief of Staff