

From: **Chris Malafunkshun Barnett** <malafunkshun@kuam.com>
Date: Mon, May 4, 2020, 7:02 PM
Subject: FOIA
To: haig.huynh@guam.gov <haig.huynh@guam.gov>

This is a FOIA request for all correspondence to include payment negotiations and/or service agreements and negotiations, invoices and payments rendered between the Office of the Governor and/or Legal Counsel Haig Huynh and/or Sophia Diaz and representatives of Perlas Court, Santa Fe Hotel, Days Inn and Wyndham Garden relative to procurement of quarantine/isolation facilities for the Government of Guam.

Senseramente
Chris Barnett
688-3865

UFISINAN I MAGA'HÅGA
OFFICE OF THE GOVERNOR

LOURDES A. LEON GUERRERO
MAGA'HÅGA • GOVERNOR



JOSHUA F. TENORIO
SIGUNDO MAGA'LÅHI • LIEUTENANT GOVERNOR

May 11, 2020

VIA ELECTRONIC MAIL: malafunkshun@kuam.com

Chris Barnett
KUAM News

Dear Mr. Barnett:

I am writing in response to your request for information dated May 4, 2020, addressed to Mr. Haig Huynh, in which you seek the following:

"... all correspondence to include payment negotiations and/or service agreements and negotiations, invoices and payments rendered between the Office of the Governor and/or Legal Counsel Haig Huynh and/or Sophia Diaz and representatives of Perlas Court, Santa Fe Hotel, Days Inn and Wyndham Garden relative to procurement of quarantine/isolation facilities for the Government of Guam."

Enclosed are the following documents:

- *Invoices from hotels identified as isolation/quarantine facilities*
- *Hotel rate offers/price quotes*

Please let me know if you have any questions or concerns.

Sincerely,

Janela Carrera
Director of Communications



The Laundry Solutions
150 ADDENG ST. SUITE 101
DEDEDO, GU 96929 US
(671) 637-7634
cris@thelaundrysolutions.com

For today's hospitality...

INVOICE

BILL TO
HAIG HUYNH
GOVERNMENT OF GUAM

INVOICE # 3334
DATE 03/21/2020

TERMS NET 7

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/21/2020	Services LAUNDRY SERVICE NO. OF ROOMS = 101 SERVICE RATE PER ROOM = \$40	101	40.00	4,040.00

Here's your invoice! We appreciate your prompt payment.

BALANCE DUE

USD 4,040.00

Thanks for your business!

The Laundry Solutions

DAYS INN - 49 ROOMS
WYNDHAM - 52 ROOMS



Guam

240 Ypao Road
Tamuning Guam
Tel: (671) 646-3060
Fax: (671) 646-3059

March 23, 2020

Guam Homeland Security
Office of Civil Defense
Attention: Mr. Anthony M. Babauta

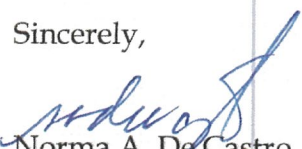
I N V O I C E

This is to bill you for the hotel charges for **Wyndham Garden** for the period March 18 - 31, 2020 in the amount of \$201,600.00 computed as follows:

Room Block	No. of Days	Daily Room Rate	Total Amount Due
144	14	\$100.00	\$201,600.00

If you have any questions, please feel free to call me at 646-3060.

Sincerely,


Norma A. De Castro
Controller



155 Ypao Road
Tamuning Guam
Tel: (671) 646-3297
Fax: (671) 646-3298

March 23, 2020

Guam Homeland Security
Office of Civil Defense
Attention: Mr. Anthony M. Babauta

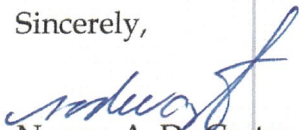
I N V O I C E

This is to bill you for the hotel charges for **Days Inn** for the period March 18 - 31, 2020 in the amount of \$61,600.00 computed as follows:

Room Block	No. of Days	Daily Room Rate	Total Amount Due
44	14	\$100.00	\$61,600.00

If you have any questions, please feel free to call me at 646-3060.

Sincerely,


Norma A. De Castro
Controller



Department of Public Health and Social Services

123 Chalan Kareta Rte. 10
Mangilao, GU 96923-0000

Date: March 26, 2020

Invoice # 3262020

<i>Date</i>	<i>Description</i>	<i>Reference</i>	<i>Charge</i>	<i>Credit</i>
03/26/2020	Rental of Hotel for Quarantine Purposes Rental Period March 23, 2020 thru April 5, 2020 389 Rooms for 14 Nights at \$100.00 per Night		\$544,600.00	

CERTIFIED TRUE ORIGINAL:

Kenneth Kettenacker, Director of Finance

Total: \$544,600.00

Balance Due: \$544,600.00



The Laundry Solutions
150 ADDENG ST. SUITE 101
DEDEDO, GU 96929 US
(671) 637-7634
cris@thelaundrysolutions.com

For today's hospitality...

INVOICE

BILL TO
HAIG HUYNH
GOVERNMENT OF GUAM

INVOICE # 3338
DATE 03/27/2020

TERMS NET 7

DATE	ACTIVITY	QTY	RATE	AMOUNT
03/25/2020	Services LAUNDRY SERVICE NO. OF ROOMS = 109 SERVICE RATE PER ROOM = \$40	109	40.00	4,360.00

Here's your invoice! We appreciate your prompt payment.

BALANCE DUE

USD 4,360.00

Thanks for your business!
The Laundry Solutions

DAYS INN - 48 ROOMS
WYNDHAM - 61 ROOMS



The Laundry Solutions
150 ADDENG ST. SUITE 101
DEDEDO, GU 96929 US
(671) 637-7634
cris@thelaundrysolutions.com

For today's hospitality...

INVOICE

BILL TO
HAIG HUYNH
GOVERNMENT OF GUAM

INVOICE # 3363
DATE 04/01/2020

TERMS NET 7

DATE	ACTIVITY	QTY	RATE	AMOUNT
04/01/2020	Services LAUNDRY SERVICE NO. OF ROOMS = 69 SERVICE RATE PER ROOM = \$40	69	40.00	2,760.00

Here's your invoice! We appreciate your prompt payment.

BALANCE DUE

USD 2,760.00

Thanks for your business!
The Laundry Solutions

WYNDHAM - 69 ROOMS



Haig Huynh <haig.huynh@guam.gov>

Letters to Hotels

Haig Huynh <haig.huynh@guam.gov>

Wed, Apr 1, 2020 at 6:10 PM

To: Charles Esteves <charles.esteves@ghs.guam.gov>

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and is intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.

Senseremente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam

----- Forwarded message -----

From: **Laurie I. Tumaneng** <laurie.tumaneng@guam.gov>

Date: Wed, Apr 1, 2020, 5:30 PM

Subject: Re: Letters to Hotels

To: June M.C. Borja <june.borja@guam.gov>

Cc: Sophia Santos Diaz <sophia.diaz@guam.gov>, Haig Huynh <haig.huynh@guam.gov>

Attached are the letters affixed with signatures.

On Wed, Apr 1, 2020 at 5:07 PM <june.borja@guam.gov> wrote:

Hi Laurie,

Per Sophia's instructions, kindly requesting if you can insert Linda DeNorcey's digital signature on the attached four (4) letters please, and send back to me to send out?

We have obtained Ms. DeNorcey's approval to use her digital signature on the attached letters.

Thank you.

Sincerely,

|



June M.C. Borja

Administrative Services Officer
Legal Office, Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam 96910
P.O. Box 2950, Hagatna, Guam 96932
Telephone No.: (671) 475-9475
Facsimile No.: (671) 475-9480

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.



Laurie I. Tumaneng

Policy Advisor
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagåtña, Guam 96910
Office: 671.475.9390



Hotel Letters re Use of Property as a Quarantine-Isolation Facility.pdf

260K



Haig Huynh <haig.huynh@guam.gov>

Quarantine Facilities Emergency Procurement Record Documents (Lease with Services)

Haig Huynh <haig.huynh@guam.gov>

Fri, Apr 3, 2020 at 10:38 AM

To: Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>

Cc: Charles Esteves <charles.esteves@ghs.guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>

Claudia,

Can you help guide me through these items?

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.

----- Forwarded message -----

From: **Jessica Toft** <jtoft@oagguam.org>

Date: Thu, Apr 2, 2020 at 4:39 PM

Subject: Quarantine Facilities Emergency Procurement Record Documents (Lease with Services)

To: haig.huynh@guam.gov <haig.huynh@guam.gov>, <sophia.diaz@guam.gov>

The Procurement Record should probably contain a minimum of 9, *maybe 10* inquiry and Determination Documents:

- 1) AG Form 014 (I forget what it's re-numbered format is--AG Form 009?) for any contracts over \$500,000;
- 2) Inquiry to GSA re: facilities/services/supplies under 5 GCA Section 5130(d);
- 3) Negative Response from GSA or lapse of 10 days, no answer
- 4) Determination of Need;

- 5) The E.O. Declaration of Emergency or Director Certification of Emergency;
- 6) Governor Approval of Emergency Procurement;
- 7) Determination of Type of Contract;
- 8) Sound Recordings (or at least a log! Just draft a "Memorandum to the Record" and attach responses, if that's all you have) of the informal quotations and negotiations; and a
- 9) Certification of Record Form (5 GCA Section 5250).
- *10) *Optional* If the contract is expected to be or could foreseeably be extended past September 30, 2020, then a Determination of Multi-Term Contract would also be necessary.

I hope this is helpful guidance, based on the information that has been provided to me so far.

Jessica Toft
Assistant Attorney General

Office of the Attorney General
Solicitor Division
590 S. Marine Corps Drive, Suite 802
Tamuning, Guam 96913
Tel: 475-3324 ext. 3033

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and is intended solely for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any review, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.



Haig Huynh <haig.huynh@guam.gov>

Quarantine Facilities Emergency Procurement Record Documents (Lease with Services)

Haig Huynh <haig.huynh@guam.gov>

Fri, Apr 3, 2020 at 10:38 AM

To: Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>

Cc: Charles Esteves <charles.esteves@ghs.guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>

Claudia,

Can you help guide me through these items?

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.

----- Forwarded message -----

From: **Jessica Toft** <jtoft@oagguam.org>

Date: Thu, Apr 2, 2020 at 4:39 PM

Subject: Quarantine Facilities Emergency Procurement Record Documents (Lease with Services)

To: haig.huynh@guam.gov <haig.huynh@guam.gov>, <sophia.diaz@guam.gov>

The Procurement Record should probably contain a minimum of 9, *maybe 10* inquiry and Determination Documents:

- 1) AG Form 014 (I forget what it's re-numbered format is--AG Form 009?) for any contracts over \$500,000;
- 2) Inquiry to GSA re: facilities/services/supplies under 5 GCA Section 5130(d);
- 3) Negative Response from GSA or lapse of 10 days, no answer
- 4) Determination of Need;

- 5) The E.O. Declaration of Emergency or Director Certification of Emergency;
- 6) Governor Approval of Emergency Procurement;
- 7) Determination of Type of Contract;
- 8) Sound Recordings (or at least a log! Just draft a "Memorandum to the Record" and attach responses, if that's all you have) of the informal quotations and negotiations; and a
- 9) Certification of Record Form (5 GCA Section 5250).
- *10) *Optional* If the contract is expected to be or could foreseeably be extended past September 30, 2020, then a Determination of Multi-Term Contract would also be necessary.

I hope this is helpful guidance, based on the information that has been provided to me so far.

Jessica Toft
Assistant Attorney General

Office of the Attorney General
Solicitor Division
590 S. Marine Corps Drive, Suite 802
Tamuning, Guam 96913
Tel: 475-3324 ext. 3033

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and is intended solely for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any review, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.



Haig Huynh <haig.huynh@guam.gov>

Relinquishing Management of Contracted Services.

Lester Carlson <lester.carlson@bbmr.guam.gov>

Wed, Mar 25, 2020 at 5:01 PM

To: Haig Huynh <haig.huynh@guam.gov>

Cc: Edward <edward.birn@doa.guam.gov>, Charles Esteves <charles.esteves@ghs.guam.gov>, Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Tony Babauta <tony.babauta@guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, Jon Junior Calvo <jon.calvo@guam.gov>

May I suggest that if GovGuam has to clean that the Guam National Guard do this, as long as this fits into their activation status and is not on top of that fiscal requirement. If like WA, NY and CA the Guard's services are covered 100% by the federal government then this can relieve GovGuam from hiring a firm to clean the rooms.

Is there a roster of room numbers utilized? I suggest we only clean/decontaminate rooms we actually used. I am aware that not all hotels were fully utilized therefore is there a roster to guide this cleaning/decontamination? I would hate to clean rooms we never used, seems a bit extreme.

There are few fiscal resources remaining and I'm only trying to be mindful of the long term nature of this virus and having something in "reserve/in case".

Suggestions for consideration

Lester L. Carlson, Jr.

Director

Bureau of Budget and Management Research

Office of the Governor

P.O. Box 2950

Hagatna, Guam 96932

(671) 475-9318

lester.carlson@bbmr.guam.gov

On Wed, Mar 25, 2020 at 4:52 PM Haig Huynh <haig.huynh@guam.gov> wrote:

we negotiated decontamination per cdc guidelines.. if we end up hiring someone to just clean.. that is within the scope of contract. So long as they arent doing the move-out.

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.

On Wed, Mar 25, 2020 at 4:41 PM Lester Carlson <lester.carlson@bbmr.guam.gov> wrote:
Adding Edward

Question: Decontamination is not necessary if there were no COVID 19 positive cases housed at these facilities

We have CDC guidance on this matter and if only used as a quarantine facility with no COVID 19 positive guests then there is no "contamination" therefore no liability on GovGuam. Is this accurate?

Lester L. Carlson, Jr.
Director
Bureau of Budget and Management Research
Office of the Governor
P.O. Box 2950
Hagatna, Guam 96932
(671) 475-9318
lester.carlson@bbmr.guam.gov

On Wed, Mar 25, 2020 at 1:15 PM Haig Huynh <haig.huynh@guam.gov> wrote:
Charles,

I have forwarded all the unsigned contracts to you. The AG is asking that i complete a sole source procurement record prior to him signing off. I am awaiting some docs from ghra to help me complete it.

In the meantime, please know that these are the agreements and they should generally be consistent with all of the lodgings:

Rate = \$100 per day per room (Total occupancy) X the Initial period.
Length for Perlas Court, Wyndam and Days Inn - 60 days (Initial Period) and 15 days (decontamination period)
Pacific Star - 14 days (Initial period) and 15 days (decontamination period)
Santa Fe - (March 18th - March 28th) - Contract will be mutually terminated.
Meals for hotels = 3 times a day for every occupant regardless of how many occupy a room (must meet dietary, medical, and nutritional needs)
Housecleaning = 1 time a week
Linens and towels included
Decontamination to be done by government

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.

On Sat, Mar 21, 2020 at 2:13 PM Haig Huynh <haig.huynh@guam.gov> wrote:

Chuck,

I am handing over the management of some services we have contracted. . They are active, but also require COS signature to fully document. Below is a list of items that I have procured and i am waiting for fully executed documents to catch up.

PLEASE TAKE NOTE --- NEGOTIATED PRICING REQUIRES PAYMENT UPON INVOICE. The places need to be paid promptly to meet their cash flow demands.

1. Days Inn Contract - Quarantine/Isolation Site
2. Wyndham Contract - Quarantine/Isolation Site
3. Santa Fe Contract - Quarantine/Isolation Site
4. Perlas Court Contract.- MedStaff Quarantine Site
5. The Food Truck/Capital Kitchen Contract - Food service for those working Quarantine/Isolation Sites and COVID-19 Isolation site
6. Laundry Solutions Contract - Hospital Grade laundry service for Quarantine/Isolation sites and for quarantined personal belongings.
7. Health Services of the Pacific Contract - this may be a directive of medical personnel later, but right now there is a contract for medical staff at Quarantine/Isolation sites
8. Diagnostic Laboratory Services Contract - Private Lab for COVID-19 testing services

For the most part, I have checked with Lester on a budget prior to proceeding. All other times, I have acted on the direction of the Governor.

Aside from gathering the completed contracts, I will leave the management of these services to you. Please let me know if I can help in any way.

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.



Haig Huynh <haig.huynh@guam.gov>

Signature Page Change

Haig Huynh <haig.huynh@guam.gov>

Fri, Apr 17, 2020 at 8:45 AM

To: Sunardi Li <sli@wgguaam.com>

Cc: Sophia Diaz <sophia.diaz@guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>, Charles Esteves <charles.esteves@ghs.guam.gov>, Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>

Sunardi,

I had to change the signature lines for the Government. Please review and sign again please.

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.

2 attachments

 **COVID-19 Hotel Contract_Days_Inn_2020.0417.pdf**
419K

 **COVID-19 Hotel Contract_Wyndham_Garden.2020.0417.pdf**
420K



Haig Huynh <haig.huynh@guam.gov>

Signature Page Change

Haig Huynh <haig.huynh@guam.gov>

Fri, Apr 17, 2020 at 8:46 AM

To: Bart Jackson <bart.jackson@bccnmi.com>

Cc: Lester Carlson <lester.carlson@bbmr.guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Charles Esteves <charles.esteves@ghs.guam.gov>

Bart,

I had to make some changes to the signatories for GovGuam. Please review again and sign. Thanks.

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.

2 attachments

 **COVID-19 Hotel Contract_Hotel_Santa_Fe.2020.0417.pdf**
420K

 **COVID-19 Hotel Contract_PERLAS COURT.2020.0417.pdf**
414K



Haig Huynh <haig.huynh@guam.gov>

Quarantine Facilities

Haig Huynh <haig.huynh@guam.gov>

Fri, Apr 17, 2020 at 12:05 PM

To: Lester Carlson <lester.carlson@bbmr.guam.gov>

Cc: Tony Babauta <tony.babauta@guam.gov>, Jon Junior M Calvo <jon.calvo@guam.gov>, Bertha Duenas <bertha.duenas@guam.gov>, "Charles V. Esteves" <charles.esteves@ghs.guam.gov>, Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>

Thank you, Lester.

My phone calls are still having trouble getting through to your phone. Its been like this for a few weeks now and I am still trying to figure it out.

Can you let me know what was decided? I am trying to work with Claudia, Chuck, and the AG to get this contract squared away. Any insight would be helpful.

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.

On Fri, Apr 17, 2020 at 11:26 AM Lester Carlson <lester.carlson@bbmr.guam.gov> wrote:

All: Given the message received at 6:49 last night (cut and pasted below) I met with Charles and Claudia today.

Given Bertha's direction and now with these documents needing to go thru GSA for the procurement record and OCD for certification, Charles and Claudia will be performing their review as is traditional.

Claudia had a suggestion which she will be seeking to run by CoS on this matter, I'll defer to Claudia to speak to CoS and see what direction comes out of this plausible alternative.

Lester,

Per Bertha's direction, I am changing the signature pages to reflect the traditional route of having Charles Esteves sign, OCD certify, and BBMR clear. I will have those pages fixed for you tomorrow.

Lester L. Carlson, Jr.
Director
Bureau of Budget and Management Research
Office of the Governor
P.O. Box 2950
Hagatna, Guam 96932
(671) 475-9318
lester.carlson@bbmr.guam.gov



Haig Huynh <haig.huynh@guam.gov>

Quarantine Facilities

Haig Huynh <haig.huynh@guam.gov>

Fri, Apr 17, 2020 at 5:00 PM

To: Lester Carlson <lester.carlson@bbmr.guam.gov>

Cc: Joaquin Guerrero <joaquin.guerrero@bbmr.guam.gov>, Arthur Mariano <art.mariano@bbmr.guam.gov>, Marie Quenga <marie.quenga@ghs.guam.gov>, Tony Babauta <tony.babauta@guam.gov>, Jon Junior M Calvo <jon.calvo@guam.gov>, Bertha Duenas <bertha.duenas@guam.gov>, "Charles V. Esteves" <charles.esteves@ghs.guam.gov>, Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>

Thank you for your efforts. I have forwarded everything to OCD/GSA at this point and have let AAG Toft know about the hand off.

Hope all and your families are healthy as well.

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.

On Fri, Apr 17, 2020 at 4:55 PM Lester Carlson <lester.carlson@bbmr.guam.gov> wrote:

Hafa Adai Haig!

Hope you and your family are well! Please Stay Safe!!

I am in receipt of this email and have the following response:

Nothing has been decided, BBMR is being guided by your last email placing COVID hotel facilities, at Bertha's advice, under OCD and GSA

BBMR is awaiting response from OCD and GSA

Nothing further at this point

BBMR and DoA remain poised to assist when appropriate

FYI, and as discussed with CoS a week or so ago, BBMR and DoA made a verbal agreement to advance a "good faith" payment to hotels and laundry providers.

BBMR and DoA were prepared to make more "good faith" more meaningful payments to hotels and laundry service providers two weeks ago but the funding source was revised. Despite this DoA, with and under consultation with DoA and without consultation with OCD under the guidance of recent E.O.'s, authorized payments to hotels and for 2 payments to the laundry service provider were processed

To date we have paid about \$142,000 to these providers in advance of executed contracts and concurrence from OCD and GSA

BBMR and DoA remain, as always, prepared to assist.

Please Stay Safe!!

Thank you!

Lester L. Carlson, Jr.
Director
Bureau of Budget and Management Research
Office of the Governor
P.O. Box 2950
Hagatna, Guam 96932
(671) 475-9318
lester.carlson@bbmr.guam.gov

On Fri, Apr 17, 2020 at 12:05 PM Haig Huynh <haig.huynh@guam.gov> wrote:

Thank you, Lester.

My phone calls are still having trouble getting through to your phone. Its been like this for a few weeks now and I am still trying to figure it out.

Can you let me know what was decided? I am trying to work with Claudia, Chuck, and the AG to get this contract squared away. Any insight would be helpful.

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.

On Fri, Apr 17, 2020 at 11:26 AM Lester Carlson <lester.carlson@bbmr.guam.gov> wrote:

All: Given the message received at 6:49 last night (cut and pasted below) I met with Charles and Claudia today.

Given Bertha's direction and now with these documents needing to go thru GSA for the procurement record and OCD for certification, Charles and Claudia will be performing their review as is traditional.

Claudia had a suggestion which she will be seeking to run by CoS on this matter, I'll defer to Claudia to speak to CoS and see what direction comes out of this plausible alternative.

Lester,

Per Bertha's direction, I am changing the signature pages to reflect the traditional route of having Charles Esteves sign, OCD certify, and BBMR clear. I will have those pages fixed for you tomorrow.

Lester L. Carlson, Jr.
Director
Bureau of Budget and Management Research
Office of the Governor
P.O. Box 2950
Hagatna, Guam 96932
(671) 475-9318
lester.carlson@bbmr.guam.gov



FAIR. SAFE.
PROSPEROUS.
COMPASSIONATE.

Haig Huynh <haig.huynh@guam.gov>

Invoice for Quarantine Facility

Haig Huynh <haig.huynh@guam.gov>

Mon, Apr 6, 2020 at 6:30 PM

To: Edward <edward.birn@doa.guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>, Tony Babauta <tony.babauta@guam.gov>, Jon Junior Calvo <jon.calvo@guam.gov>, Charles Esteves <charles.esteves@ghs.guam.gov>

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and is intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.

Senseremente,

Haig T. Huynh
Legal Counsel
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Adelup, Guam

----- Forwarded message -----

From: **Ajay Pothan** <APothan@marianasproperties.com>
Date: Mon, Apr 6, 2020, 5:28 PM
Subject: Invoice for Quarantine Facility
To: Haig Huynh <haig.huynh@guam.gov>

Dear Haig:

Hoping things were not too crazy for you this weekend.

Please see the attached invoice for the quarantine facility as per the GHS / MPL Agreement I previously signed.

If you would please let me know who the point of contact for these matters are moving forward, I can send it to them directly without troubling you about this matter.

VR/
Ajay



DPHSS QUARANTINE RENTAL 03262020.pdf

15K



Department of Public Health and Social Services

123 Chalan Kareta Rte. 10
Mangilao, GU 96923-0000

Date: March 26, 2020

Invoice # 3262020

<i>Date</i>	<i>Description</i>	<i>Reference</i>	<i>Charge</i>	<i>Credit</i>
03/26/2020	Rental of Hotel for Quarantine Purposes Rental Period March 23, 2020 thru April 5, 2020 389 Rooms for 14 Nights at \$100.00 per Night		\$544,600.00	

CERTIFIED TRUE ORIGINAL:

Kenneth Kettenacker, Director of Finance

Total: \$544,600.00

Balance Due: \$544,600.00



Haig Huynh <haig.huynh@guam.gov>

Changes to contract.

1 message

Haig Huynh <haig.huynh@guam.gov>

Fri, Apr 17, 2020 at 8:48 AM

To: Ajay Pothan <apothan@marianasproperties.com>

Cc: Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>, Charles Esteves <charles.esteves@ghs.guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>

Ajay,

Thanks for the phonecall. I changed our initial term to a one month period and the length of the renewals to one month periods.

I also changed the signatories for GovGuam. Please review and sign at your earliest convenience.

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.



COVID-19 Hotel Contract_Hotel_Pacific_Star. 2020.0417.pdf

424K



Relinquishing Management of Contracted Services.

Haig Huynh <haig.huynh@guam.gov>

Sat, Mar 21, 2020 at 2:13 PM

To: Charles Esteves <charles.esteves@ghs.guam.gov>

Cc: Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Tony Babauta <tony.babauta@guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, Jon Junior Calvo <jon.calvo@guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>

Chuck,

I am handing over the management of some services we have contracted. . They are active, but also require COS signature to fully document. Below is a list of items that I have procured and i am waiting for fully executed documents to catch up.

PLEASE TAKE NOTE --- NEGOTIATED PRICING REQUIRES PAYMENT UPON INVOICE. The places need to be paid promptly to meet their cash flow demands.

1. Days Inn Contract - Quarantine/Isolation Site
2. Wyndham Contract - Quarantine/Isolation Site
3. Santa Fe Contract - Quarantine/Isolation Site
4. Perlas Court Contract.- MedStaff Quarantine Site
5. The Food Truck/Capital Kitchen Contract - Food service for those working Quarantine/Isolation Sites and COVID-19 Isolation site
6. Laundry Solutions Contract - Hospital Grade laundry service for Quarantine/Isolation sites and for quarantined personal belongings.
7. Health Services of the Pacific Contract - this may be a directive of medical personnel later, but right now there is a contract for medical staff at Quarantine/Isolation sites
8. Diagnostic Laboratory Services Contract - Private Lab for COVID-19 testing services

For the most part, I have checked with Lester on a budget prior to proceeding. All other times, I have acted on the direction of the Governor.

Aside from gathering the completed contracts, I will leave the management of these services to you. Please let me know if I can help in any way.

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.



Haig Huynh <haig.huynh@guam.gov>

Relinquishing Management of Contracted Services.

Haig Huynh <haig.huynh@guam.gov>

Wed, Mar 25, 2020 at 1:15 PM

To: Charles Esteves <charles.esteves@ghs.guam.gov>

Cc: Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Tony Babauta <tony.babauta@guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, Jon Junior Calvo <jon.calvo@guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>

Charles,

I have forwarded all the unsigned contracts to you. The AG is asking that i complete a sole source procurement record prior to him signing off. I am awaiting some docs from ghra to help me complete it.

In the meantime, please know that these are the agreements and they should generally be consistent with all of the lodgings:

Rate = \$100 per day per room (Total occupancy) X the Initial period.

Length for Perlas Court, Wyndam and Days Inn - 60 days (Initial Period) and 15 days (decontamination period)

Pacific Star - 14 days (Initial period) and 15 days (decontamination period)

Santa Fe - (March 18th - March 28th) - Contract will be mutually terminated.

Meals for hotels = 3 times a day for every occupant regardless of how many occupy a room (must meet dietary, medical, and nutritional needs)

Housecleaning = 1 time a week

Linens and towels included

Decontamination to be done by government

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.

On Sat, Mar 21, 2020 at 2:13 PM Haig Huynh <haig.huynh@guam.gov> wrote:

Chuck,

I am handing over the management of some services we have contracted. . They are active, but also require COS signature to fully document. Below is a list of items that I have procured and i am waiting for fully executed documents to catch up.

PLEASE TAKE NOTE --- NEGOTIATED PRICING REQUIRES PAYMENT UPON INVOICE. The places need to be paid promptly to meet their cash flow demands.

1. Days Inn Contract - Quarantine/Isolation Site
2. Wyndham Contract - Quarantine/Isolation Site
3. Santa Fe Contract - Quarantine/Isolation Site
4. Perlas Court Contract.- MedStaff Quarantine Site
5. The Food Truck/Capital Kitchen Contract - Food service for those working Quarantine/Isolation Sites and COVID-19 Isolation site
6. Laundry Solutions Contract - Hospital Grade laundry service for Quarantine/Isolation sites and for quarantined personal belongings.
7. Health Services of the Pacific Contract - this may be a directive of medical personnel later, but right now there is a contract for medical staff at Quarantine/Isolation sites
8. Diagnostic Laboratory Services Contract - Private Lab for COVID-19 testing services

For the most part, I have checked with Lester on a budget prior to proceeding. All other times, I have acted on the direction of the Governor.

Aside from gathering the completed contracts, I will leave the management of these services to you. Please let me know if I can help in any way.

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.



Haig Huynh <haig.huynh@guam.gov>

Payment for QFACs pending finalization/amendments to contracts.

Haig Huynh <haig.huynh@guam.gov>

Thu, Mar 26, 2020 at 5:36 PM

To: Tony Babauta <tony.babauta@guam.gov>

Cc: Claudia Acfalle <claudia.acfalle@gsadoa.guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>, Charles Esteves <charles.esteves@ghs.guam.gov>, Sophia Diaz <sophia.diaz@guam.gov>, Edward <edward.birn@doa.guam.gov>

There are several things missing in these contracts.. I understand that and we are working with the AG, OHS/OCD, FEMA, to reconcile the needed language for reimbursements later.

The unfortunate thing is that these vendors were only able to provide us with these accommodations if we agreed to pay as we go. They all have cash flow issues and would need to pay their own staff and vendors. So if at all possible, would you help facilitate the payment of invoices (i've sent them to Chuck Esteves already). The contracts will follow as soon as the AG is done with review and all the other signatures are captured.

I do believe the governor's executive order allows for the fast tracking of these. In fact, it may allow us to forego some things as well (I am not advising that). However, because our two goals are to pay the cooperative and very heroic vendors right now... as well as be set for reimbursement from the feds, I think we can accomplish that.

Again, I am on top of the contracts. BBMR has made suggestions and we will fix those. The AG has made suggestions and we will fix those. OHS/OCD and FEMA have made suggestions and we will fix those.

Let's just get these vendors paid as soon as possible.

 [hotel contracts.zip](#)

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.



Haig Huynh <haig.huynh@guam.gov>

GHRA - Quarantine options

Mary Rhodes <president@ghra.org>

Tue, Mar 17, 2020 at 3:29 PM

To: Haig Huynh <haig.huynh@guam.gov>

Cc: Anthony Babauta <tony.babauta@guam.gov>, Tim Aguon <tim.aguon@ghs.guam.gov>

Here are the two immediate hotel POCs you will need:

Hotel Santa Fe
Bart Jackson, President
(671) 788-7036
bart.bgpacific@gmail.com

Days Inn & Wyndham
Sunardi Li, General Manager
(671) 777-4764
Sli@wggguam.com

For CoreTech, please let me know if / when you want to continue the dialogue with them

Si Yu'os Ma'ase,

Mary

On Mar 17, 2020, at 3:01 PM, Mary Rhodes <president@ghra.org> wrote:

Hafa Adai

Please know I shared with you what was discussed and presented originally with Tim. I understand you will need to renegotiate some, of not all of the terms. I only shared with them the new rate of \$100 all inclusive and that we would finalize the terms today with legal counsel.

Thanks,

Mary

On Mar 17, 2020, at 11:16 AM, Haig Huynh <haig.huynh@guam.gov> wrote:

Mary.

The amount is supposed to be all inclusive. Please let me negotiate with them directly so that there is no miscommunication.

HTH

Senseremente,

Haig T. Huynh

Legal Counsel

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Adelup, Guam

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the individual or entity above. If you are not the intended recipient, you are hereby notified that any view, dissemination or copying of this email, or taking any action in reliance on the contents of this information is strictly prohibited. If you received this transmission in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us or to verify it has been deleted from your system.

On Tue, Mar 17, 2020 at 11:10 AM Mary Rhodes <president@ghra.org> wrote:
Hafa Adai

Attached are the options we have been negotiating with regards to FEMA and medical personnel at Days Inn and quarantined patients at the other facilities.

Please let me know if you have any questions.

Regards,

Mary



Haig Huynh <haig.huynh@guam.gov>

Fwd: Hotelier Corona Data

Mary Rhodes <president@ghra.org>

Wed, Mar 25, 2020 at 12:57 PM

To: Gov legal Counsel Haig Huynh <haig.huynh@guam.gov>

Haig,

Please know my staff started making calls to the hotels to see if they would serve as a quarantine hotel the week of January 28, 2020 in order to provide this report on February 3, 2020

Please let me know if you have any questions

Kind regards,

Mary

On Mar 25, 2020, at 12:50 PM, Mary Rhodes <president@ghra.org> wrote:

[Quoted text hidden]

<HOTELIER Corona Data.xlsx>

Danielle Arriola

Project Coordinator

GUAM HOTEL & RESTAURANT ASSOCIATION

962 Pale San Vitores Road, Suite 202

Tumon, GU 96913

Tel: (671) 649-1447 | **Mobile:** (671) 687-4472 | **Fax:** (671) 649-8565

Email: danielle@ghra.org | **Website:** www.ghra.org

<image004.jpg>



Haig Huynh <haig.huynh@guam.gov>

Fwd: Hotelier Corona Data

Mary Rhodes <president@ghra.org>
To: Gov legal Counsel Haig Huynh <haig.huynh@guam.gov>

Wed, Mar 25, 2020 at 12:50 PM

Best regards, Mary

Begin forwarded message:

From: Danielle Arriola <danielle@ghra.org>
Date: February 3, 2020 at 4:17:19 PM ChST
To: Mary Rhodes <president@ghra.org>, Mary Rhodes <mary.guam@gmail.com>
Subject: Hotelier Corona Data

Hi Mary,

As of this afternoon, here are the attached responses from each hotelier. Some need to call back and check with their GM, I can send those when they do.

Danielle Arriola

Project Coordinator

GUAM HOTEL & RESTAURANT ASSOCIATION

962 Pale San Vitores Road, Suite 202

Tumon, GU 96913

Tel: (671) 649-1447 | **Mobile:** (671) 687-4472 | **Fax:** (671) 649-8565

Email: danielle@ghra.org | **Website:** www.ghra.org

2 attachments

image004.jpg
9K



 **HOTELIER Corona Data.xlsx**
17K

GHRA quarantine options
Hotel Santa Fe

	30 days
Rooms	103
Per Diem	\$159
Government of Guam rate - Lodging	\$75
Government of Guam rate - Meals	\$25
<i>Monthly Rate (30 days)</i>	\$309,000
Facilities Maintenance	100% Government to cover 100%
Trash	100% Government to cover 100%
Power	100% Government to cover 100%
Water	100% Government to cover 100%
Labor	100% Government to cover 100%
Gross Receipts Tax	5% Government to cover 100%
Hotel Occupancy Tax	11% Government to cover 100%

Other facilities	Restaurant	Available & will meet the \$25 meals requirement
Contract Requirements:	15 days for decontamination after all quarantined patients area release Decontamination must follow CDC, DPHSS, EPA and OSHA protocols with assurances that all measures have been met to ensure the building is safe for re-entry; Non Disclosure - no reference to the name of the hotel, must state an undisclosed secured location and identify the street name only; Government will replace and repair all damaged equipment, furniture and facility concerns; Government to replace amenities and supplies used during its occupation	

Other considerations:	Owner will document the current conditions of the facility and equipment as well as take full inventory of the furniture, amenities and supplies; Government to remove all signage prior to lease going into effect and reinstalled to the same standards after decontamination; Government to assist in placing displaced employees in a dislocated worker program or Guam Census 2020. Government should cover all costs for displacing guests and rebooking guests at other locations including any additional fees, transportation, etc;
-----------------------	---

GHRA quarantine options
Days Inn

	30 days	60 days
Rooms	48	48
Per Diem	\$159	<i>Original amount that was being negotiated</i>
Government of Guam rate - Lodging	\$75	\$75
Government of Guam rate - Meals	\$25	\$25
<i>Monthly Rate (30 days)</i>	\$144,000	\$288,000

Reduced the rate from \$159 to \$100, but offered \$150k per month (requires 60 day contract)

Facilities Maintenance	100%	Government to cover 100%
Trash	100%	Government to cover 100%
Power	100%	Government to cover 100%
Water	100%	Government to cover 100%
Labor	100%	Government to cover 100%
Gross Receipts Tax	5%	Government to cover 100%
Hotel Occupancy Tax	11%	Government to cover 100%

Other facilities
Contract Requirements:

Restaurant Available & will meet the \$25 meals requirement
60 day contract requirement

15 days for decontamination after all quarantined patients area release
Decontamination must follow CDC, DPHSS, EPA and OSHA protocols with assurances that all measures have been met to ensure the building is safe for re-entry;
Non Disclosure - no reference to the name of the hotel, must state an undisclosed secured location and identify the street name only;
Government will replace and repair all damaged equipment, furniture and facility concerns; Government to replace amenities and supplies used during its occupation

Other considerations:

Owner will document the current conditions of the facility and equipment as well as take full inventory of the furniture, amenities and supplies;
Government to remove all signage prior to lease going into effect and reinstalled to the same standards after decontamination;
Government to assist in placing displaced employees in a dislocated worker program or Guam Census 2020.

GHRA quarantine options
Garden Court

	Garden Court	Bayview	Capability Occupancy
Rooms	120	74	
Rack Rate	\$189		Relocate to bayview
Government	\$159		Staffing vs Non-Staffing
Government of Guam rate - Lodging	\$75		Administrative responsibilities
Government of Guam rate - Meals	\$25		Engineering Control
Meals			% of Per Diem rate
Monthly Rate (30 days)	optional \$680,400	Rate for 60 days + 15 decon *	Separate air conditioning system

No official offer as of yet

Facilities Maintenance	100%	Government to cover 100%
Trash	100%	Government to cover 100%
Power	100%	Government to cover 100%
Water	100%	Government to cover 100%
Labor	100%	Government to cover 100%
Gross Receipts Tax	5%	Government to cover 100%
Hotel Occupancy Tax	11%	Government to cover 100%

Other facilities	Restaurant
Other fees	Signage,

REQUIREMENTS:

- Minimum 90 day contract for lodging and 15 days for decontamination in order to take full control of the building;
- Non Disclosure - no reference to the name of the hotel, must state an undisclosed secured location and identify the street name only;
- Government to remove all signage prior to lease going into effect and reinstalled to the same standards after decontamination;
- Decontamination must follow CDC, DPHSS, EPA and OSHA protocols with assurances that all measures have been met to ensure the building is safe for re-entry;
- Six months preferred, three months minimum in order to lease the building; not open to anything less than three months;
- Government must cover all costs for displacing guests and rebooking guests at other locations including any additional fees, transportation, etc;
- Government must cover all costs for displacing employees including two weeks severance and place them in a dislocated worker program.
- Owner will document the current conditions of the facility and equipment as well as take full inventory of the furniture, amenities and supplies;
- the Government will be required to replace and repair all damaged equipment, furniture and facility concerns; Government to replace amenities and supplies

Government should cover all costs for displacing guests and rebooking guests at other locations including any additional fees, transportation, etc;

Government should cover all costs for displacing guests and rebooking guests at other locations including any additional fees, transportation, etc;

GHRA quarantine options
Wyndham

	30 days	60 days
Rooms	148	148
Per Diem	\$159	<i>Original amount that was being negotiated</i>
Government of Guam rate - Lodging	\$75	\$75
Government of Guam rate - Meals	\$25	\$25
<i>Monthly Rate (30 days)</i>	\$444,000	\$888,000
	Reduced the rate from \$159 to \$100, no official offer as of yet	
Facilities Maintenance	100%	Government to cover 100%
Trash	100%	Government to cover 100%
Power	100%	Government to cover 100%
Water	100%	Government to cover 100%
Labor	100%	Government to cover 100%
Gross Receipts Tax	5%	Government to cover 100%
Hotel Occupancy Tax	11%	Government to cover 100%
Other facilities	Restaurant Available & will meet the \$25 meals requirement	
Contract Requirements:	60 day contract requirement	
	15 days for decontamination after all quarantined patients area release	
	Decontamination must follow CDC, DPHSS, EPA and OSHA protocols with assurances that all measures have been met to ensure the building is safe for re-entry;	
	Non Disclosure - no reference to the name of the hotel, must state an undisclosed secured location and identify the street name only;	
	Government will replace and repair all damaged equipment, furniture and facility concerns; Government to replace amenities and supplies used during its occupation	
Other considerations:	Owner will document the current conditions of the facility and equipment as well as take full inventory of the furniture, amenities and supplies;	
	Government to remove all signage prior to lease going into effect and reinstalled to the same standards after decontamination;	
	Government to assist in placing displaced employees in a dislocated worker program or Guam Census 2020.	

GHRA quarantine options
Days Inn

	30 days	60 days
Rooms	48	48
Per Diem	\$159	<i>Original amount that was being negotiated</i>
Government of Guam rate - Lodging	\$75	\$75
Government of Guam rate - Meals	\$25	\$25
<i>Monthly Rate (30 days)</i>	\$144,000	\$288,000

Reduced the rate from \$159 to \$100, but offered \$150k per month (requires 60 day contract)

Facilities Maintenance	100%	Government to cover 100%
Trash	100%	Government to cover 100%
Power	100%	Government to cover 100%
Water	100%	Government to cover 100%
Labor	100%	Government to cover 100%
Gross Receipts Tax	5%	Government to cover 100%
Hotel Occupancy Tax	11%	Government to cover 100%

Other facilities
Contract Requirements:

Restaurant Available & will meet the \$25 meals requirement
60 day contract requirement
15 days for decontamination after all quarantined patients area release
Decontamination must follow CDC, DPHSS, EPA and OSHA protocols with assurances that all measures have been met to ensure the building is safe for re-entry;
Non Disclosure - no reference to the name of the hotel, must state an undisclosed secured location and identify the street name only;
Government will replace and repair all damaged equipment, furniture and facility concerns; Government to replace amenities and supplies used during its occupation

Other considerations:

Owner will document the current conditions of the facility and equipment as well as take full inventory of the furniture, amenities and supplies;
Government to remove all signage prior to lease going into effect and reinstalled to the same standards after decontamination;
Government to assist in placing displaced employees in a dislocated worker program or Guam Census 2020.

GHRA quarantine options
Hotel Santa Fe

	30 days
Rooms	103
Per Diem	\$159
Government of Guam rate - Lodging	\$75
Government of Guam rate - Meals	\$25
<i>Monthly Rate (30 days)</i>	\$309,000
Facilities Maintenance	agreed to \$300k per month
Trash	100% Government to cover 100%
Power	100% Government to cover 100%
Water	100% Government to cover 100%
Labor	100% Government to cover 100%
Gross Receipts Tax	5% Government to cover 100%
Hotel Occupancy Tax	11% Government to cover 100%

Other facilities

Contract Requirements:

Restaurant Available & will meet the \$25 meals requirement
15 days for decontamination after all quarantined patients area release
Decontamination must follow CDC, DPHSS, EPA and OSHA protocols with assurances that all measures have been met to ensure the building is safe for re-entry;
Non Disclosure - no reference to the name of the hotel, must state an undisclosed secured location and identify the street name only;
Government will replace and repair all damaged equipment, furniture and facility concerns; Government to replace amenities and supplies used during its occupation

Other considerations:

Owner will document the current conditions of the facility and equipment as well as take full inventory of the furniture, amenities and supplies;
Government to remove all signage prior to lease going into effect and reinstalled to the same standards after decontamination;
Government to assist in placing displaced employees in a dislocated worker program or Guam Census 2020.
Government should cover all costs for displacing guests and rebooking guests at other locations including any additional fees, transportation, etc;

GHRA quarantine options
Wynndham

	30 days	60 days
Rooms	148	148
Per Diem	\$159	<i>Original amount that was being negotiated</i>
Government of Guam rate - Lodging	\$75	\$75
Government of Guam rate - Meals	\$25	\$25
<i>Monthly Rate (30 days)</i>	\$444,000	\$888,000

Facilities Maintenance	Reduced the rate from \$159 to \$100, no official offer as of yet	
Trash	100%	Government to cover 100%
Power	100%	Government to cover 100%
Water	100%	Government to cover 100%
Labor	100%	Government to cover 100%
Gross Receipts Tax	5%	Government to cover 100%
Hotel Occupancy Tax	11%	Government to cover 100%

Other facilities
Contract Requirements: Restaurant Available & will meet the \$25 meals requirement
60 day contract requirement

15 days for decontamination after all quarantined patients area release
Decontamination must follow CDC, DPHS, EPA and OSHA protocols with assurances that all measures have been met to ensure the building is safe for re-entry;
Non Disclosure - no reference to the name of the hotel, must state an undisclosed secured location and identify the street name only;
Government will replace and repair all damaged equipment, furniture and facility concerns; Government to replace amenities and supplies used during its occupation

Othe considerations: Owner will document the current conditions of the facility and equipment as well as take full inventory of the furniture, amenities and supplies;
Government to remove all signage prior to lease going into effect and reinstalled to the same standards after decontamination;
Government to assist in placing dplpaced employees in a dislocated worker program or Guam Census 2020.



Haig Huynh <haig.huynh@guam.gov>

FW: Mandatory Quarantine Protocol

2 messages

Mary Rhodes <president@ghra.org>

To: Gov legal Counsel Haig Huynh <haig.huynh@guam.gov>

Wed, Mar 25, 2020 at 12:44 PM

Hafa Adai Haig

Attached is the second email we sent to the members asking for their responses to providing lodging services for guests with bookings, those without bookings and to serve as quarantine facilities

Kind regards,

Mary

Begin forwarded message:

From: Guam Hotel & Restaurant Association <info@ghra.org>

Date: March 18, 2020 at 3:20:17 PM ChST

To: president@ghra.org

Subject: Mandatory Quarantine Protocol

Reply-To: info@ghra.org



Hafa Adai GHRA Members,

Earlier today, the Joint Information Center sent out the Mandatory Quarantine Protocol for Manila and Non-Manila Travelers and the Travel Guidance and Quarantine Protocol. Please see attached.

Please know GHRA and Guam Visitors Bureau met to discuss the specific protocols and will forward a Frequently Asked Questions document later today. For the last two weeks, GHRA has been working closely with some of the hotels to identify mass quarantine locations.

Please immediately respond to the following two questions via email info@ghra.org.

1. In light of the recent travel restrictions, will your hotel continue to accept asymptomatic non-resident travelers already booked at your hotel?

Note: Any guests denied entry will be relocated to a Government-approved mass quarantine facility.

a) If you are accepting these travelers, will you accept other asymptomatic non-resident travelers at your property not booked at your hotel?

2. Are you willing to offer your property to serve as a mass quarantine facility contracted with the Government of Guam?

Should you have any questions, please contact Mary Rhodes at 687-3633 or via email president@ghra.org.

HEALTH ALERT NOTICE

For International Travelers Arriving On or Departing From Guam

Keep this card for six (6) weeks. If you become ill during this time, present this

**Mandatory Quarantine Protocol for
Manila Travelers**

card to your physician inform them about your recent travel.

You could have been exposed to a communicable disease before arriving in Guam or while on Guam, and knowing this may be helpful to your physician in making an accurate diagnosis to protect your health.



GOVERNMENT OF GUAM
Department of Public Health & Social Services
Bureau of Communicable Disease Control
Epidemiology & Laboratory Capacity Program
Tel: (671) 735-7143 / 888-9276

TO THE PHYSICIAN

The patient presenting this card has recently been abroad and could have been exposed to a communicable disease not commonly seen on Guam. If you suspect an unusual infectious disease (dengue, measles, hemorrhagic fever, cholera, plague, yellow fever, SARS, avian influenza, coronavirus, etc.), please report it immediately.

Report to the Department of Public Health & Social Services, Bureau of Communicable Disease Control at 735-7143. After working hours, please contact 888-WARN (9276) or FAX reports to: (671) 734-1475 or via email: dphss.surveillance@dphss.guam.gov



DO NOT WAIT FOR LABORATORY CONFIRMATION.

BCDC-ELC Rev. 01/2020

Mandatory Quarantine Protocol Non-Manila Travelers

Travel Guidance and Quarantine Protocol in Accordance with Governor's Executive Order

Mandatory Quarantine Protocol Flowchart

Guam Hotel & Restaurant Association | 962 Pale San Vitores Road, Suite 202, Tumon, USA 96913
Guam

[Unsubscribe president@ghra.org](mailto:unsubscribe.president@ghra.org)

[Update Profile](#) | [About Constant Contact](#)

Sent by info@ghra.org in collaboration with



Try email marketing for free today!

Mary Rhodes <president@ghra.org>

To: Gov legal Counsel Haig Huynh <haig.huynh@guam.gov>

Wec

Here are the results based on the second notice to the hotels dated March 18, 2020. This is after we already secured Days Inn, Wyndham and started talking to Hotel

Mandatory Quarantine Protocol as of 03/19/2020 10:00am					
1. In light of the recent travel restrictions, will your hotel continue to accept asymptomatic non-resident travelers already in Guam?					
Note: Any guests denied entry will be relocated to a Government-approved mass quarantine facility.					
a) If you are accepting these travelers, will you accept other asymptomatic non-resident travelers at your property not booked with the Government of Guam?					
2. Are you willing to offer your property to serve as a mass quarantine facility contracted with the Government of Guam?					
Business Name	Name	Title	Accept?	Accept others not booked?	Offer mass quarantine?
Outrigger Guam	Steve Solberg	General Manager	Yes	Yes	No
Fiesta Resort	Thomas Mayrhofer	General Manager	Yes, until end of the month	Yes	Open for discussion
LeoPalace	Lola Perez	Executive Assistant to GM	Yes	No	No
Hilton Guam	Hiroki Sugie	General Manager	Yes	No	No
Royal Orchid	Keiko Hirao		No	No	No
Pacific Islands Club	Ben Ferguson	General Manager	No	No	No
Hotel Nikko Guam	Yusuke Shinozaki	Acting GM	No	No	No
Lotte Hotel	Maria Teresa Reyes	Sales & Marketing	No	No	No
Pacific Star	Ajay Pothen	General Manager	Yes	Yes	Yes

Kind regards,

Mary

On Mar 25, 2020, at 12:44 PM, Mary Rhodes <president@ghra.org> wrote:

Hafa Adai Haig