December 20, 2021

Senator James Moylan
DNA Bldg, Ste. 407
238 Archbishop FC Flores St.
Hagåtña, Guam 96910

RE: Freedom of Information Act (FOIA)

Hafa Adai Senator Moylan:

This office is in receipt of your request for documents under the Freedom of Information Act (FOIA) dated December 5, 2021 as follows:

- “All documents associated with advertising by the government of Guam in Fiscal Year 2022…”
- “All documents associated with the type of promotion which was being advertised…”
- “All documents associated with the amount per advertisement purchased.”

On December 10, 2021, this office asserted its statutory extension under 5 G.C.A. Section 10103(e)(2). Pursuant to the Sunshine Reform Act of 1999, please find the enclosed documents as requested.

Senseramente,

Jean-S. Taitano
Special Assistant
Executive Management Office
December 10, 2021

Senator James Moylan
DNA Bldg. Ste. 407
238 Archbishop FC Flores St.
Hagåtña, Guam 96910

RE: Freedom of Information Act (FOIA)

_Hafa Adai_ Senator Moylan:

This office is in receipt of your request for documents under the provisions of the Sunshine Reform Act of 1999 dated December 5, 2021 as follows:

- “All documents associated with advertising by the government of Guam in Fiscal Year 2022…”
- “All documents associated with the type of promotion which was being advertised…”
- “All documents associated with the amount per advertisement purchased.”

Please be advised that the Office of the Governor asserts the extension provision under 5 G.C.A. Section 10103(e)(2) to respond to your request. You should expect a response no later than December 20, 2021.

_Senseramente,_

Lynette O. Muna, Director
Executive Management Office
December 10, 2021

Re: FOIA request from Senator James Moylan

Documentation Submission from COD

1. Funding Sources
   a. Department of Interior through the Office of Insular Affairs Technical Assistance Program $300,000 Federal Award No. D16AP0021 (Awarded on October 1, 2016)
   b. General Fund Appropriation from FY2019

2. Attached Documents
   a. TAP Grant Department of Interior Office of Insular Affairs
   b. MOA Media Education Plan PBS Guam
   c. MOA Media Marketing Plan University of Guam RCPP

3. Project Breakdown: the total amount of funding is inclusive of pre-production planning, production scheduling, interview facilitation, content research, formatting, creation and dissemination
   a. $30,000: Phase 1 General Fund (FY2019) Media Education Plan
      i. Indigenous Peoples’ Day Ad: (Pacific Daily News, local TV station broadcasting, All radio station broadcasting, Instagram and Facebook
      ii. Scope of work: Produce a 1 minute Promotional trailer for the television special to generate interest through mass media and social media dissemination
   b. $40,000: Phase 2 Media Education Plan
      i. Documentary 2 Ad: All TV broadcasting stations, Instagram, Facebook
Remembering Our Loved Ones

All Souls' Day reminds us that our love knows no end. Even in death, while we weep for those we have lost, it is our boundless love that binds our souls forever.

[Signature]

[Photo of two individuals]
ADVERTISING INSERTION ORDER FORM

DATE: 30-Nov-21
TIME: 

ACCOUNT NAME: Office of the Governor

ACCOUNT #: 
INSERTION ORDER #: 

CONTACT #: Krystal P San Aug
PHONE: 

AD SIZE: 2- Full Page
TOTAL INCHES: 

TO RUN IN:

<table>
<thead>
<tr>
<th>x</th>
<th>PDN</th>
<th>Special Section</th>
<th>Bayanihan</th>
<th>Wraps</th>
</tr>
</thead>
<tbody>
<tr>
<td>x</td>
<td>Digital</td>
<td>Joint Region Edge</td>
<td>Pre-print Inserts</td>
<td>Text Blast</td>
</tr>
</tbody>
</table>

DATE/AD TO RUN: 2-Dec-21

AD THEME OR HEADLINE: TBA

AD TO BE SET BY PDN
AD TO COME CAMERA READY

COLOR: NO:

ADDITIONAL INSTRUCTIONS: 2- full page /1-Text Blast / online ads on guampdn.com

Total Investment: $1,600

THIS ORDER IS AUTHORIZED AND VERIFIED BY:

Client: Frankie Cruz
Digital Specialist: 

DATE: 11/30/2021
ADVERTISING INSERTION ORDER FORM

DATE: 29-Oct-21        TIME: 10:30AM

ACCOUNT NAME: Office of the Governor

ACCOUNT #: 102526    INSERTION ORDER #: 

CONTACT: Krystal Paco-San Agustin    PHONE: 671-472-8931

AD SIZE 5col x12"    TOTAL INCHES: 60"

TO RUN IN: X PDN    X Special Section    X Bayanihan    X Wraps

          X Digital    X Joint Region Edge    X Pre-print Inserts    X Text Blast

DATE/S AD TO RUN: Tuesday, November 2, 2021

AD THEME OR HEADLINE: All Souls Day Message

AD TO BE SET BY PDN X AD TO COME CAMERA READY

COLOR: Process NO.: 4C

ADDITIONAL INSTRUCTIONS: Full Page ad and 300 x 250 pixels digital ad on guampdn.com

Total Investment: $800.00

THIS ORDER IS AUTHORIZED AND VERIFIED BY:

Krystal Paco-San Agustin

CLIENT: 

DATE: 10/01/21

Frankie Cruz

PDN MEDIA CONSULTANT

10/29/2021

DATE

Customer agrees to indemnify, defend and hold harmless PDN from all claims (whether valid or invalid), suits, judgments, proceedings, losses, damages, costs and expenses, of any nature whatsoever (including reasonable attorney’s fees) for which PDN or any of its affiliates may become liable by reason of PDN’s publication of Customer’s advertising. Advertisers with specific premium placement request or agreements shall be moved out of premium placement if Camera Ready ads are submitted past deadline to the next available position. The customer also agrees to all retail / digital / classified policies of the newspaper and digital products as printed in the 2018 rate card.
ADVERTISING INSERTION ORDER FORM

DATE: 4-Nov-21  TIME: 1:00PM

ACCOUNT NAME: Office of the Governor

ACCOUNT #: 102526  INSERTION ORDER #: P226A00398

CONTACT: Krystal Paco-San Agustin  PHONE: (671) 472-8931

AD SIZE  5col x 12"  TOTAL INCHES: 60"

TO RUN IN:
X PDN  Special Section  ________
X Digital  Joint Region Edge  Wraps  Bayanihan  Pre-print Inserts  Text Blast

DATE/S AD TO RUN: Friday, November 5, 2021

AD THEME OR HEADLINE: Child Care

□ AD TO BE SET BY PDN  X AD TO COME CAMERA READY

COLOR: Process  NO.: 4C

ADDITIONAL INSTRUCTIONS: Full Page ad and 300 x 250 pixels digital ad on guampdn.com

Total Investment: $800.00

THIS ORDER IS AUTHORIZED AND VERIFIED BY:

CLIENT

DATE

Frankie Cruz
PDN MEDIA CONSULTANT

11/4/2021

DATE

Customer agrees to indemnify, defend and hold harmless PDN from all claims (whether valid of invalid), suits, judgments, proceedings, losses, damages, costs and expenses, of any nature whatsoever (including reasonable attorney’s fees) for which PDN or any of its affiliates may become liable by reason of PDN’s publication of Customer’s advertising. Advertisers with specific premium placement request or agreements shall be moved out of premium placement if Camera Ready ads are submitted past deadline to the next available position. The customer also agrees to all retail / digital / classified policies of the newspaper and digital products as printed in the 2018 rate card.
ADVERTISING INSERTION ORDER FORM

DATE: 29-Oct-21 TIME: 10:30AM

ACCOUNT NAME: Office of the Governor

ACCOUNT #: 102526

CONTACT: Krystal Paco-San Agustin PHONE: 671-472-8931

AD SIZE 5col x12" TOTAL INCHES: 60"

TO RUN IN: PDN Special Section Bayanihan Wraps
            Digital Joint Region Edge Pre-print Inserts Text Blast

DATE/S AD TO RUN: Tuesday, November 2, 2021

AD THEME OR HEADLINE: All Souls Day Message

☐ AD TO BE SET BY PDN ☑ AD TO COME CAMERA READY

COLOR: Process NO.: 4C

ADDITIONAL INSTRUCTIONS: Full Page ad and 300 x 250 pixels digital ad on guampdn.com

Total Investment: $800.00

THIS ORDER IS AUTHORIZED AND VERIFIED BY:

CLIENT

DATE

Frankie Cruz
PDN MEDIA CONSULTANT

10/29/2021

DATE

Customer agrees to indemnify, defend and hold harmless PDN from all claims (whether valid or invalid), suits, judgments, proceedings, losses, damages, costs and expenses, of any nature whatsoever (including reasonable attorney’s fees) for which PDN or any of its affiliates may become liable by reason of PDN’s publication of Customer’s advertising. Advertisers with specific premium placement request or agreements shall be moved out of premium placement if Camera Ready ads are submitted past deadline to the next available position. The customer also agrees to all retail / digital / classified policies of the newspaper and digital products as printed in the 2018 rate card.
# Invoice

**Invoice No:** 93  
**Date:** 12/09/2021  
**Bill To:** Governors Office  
lynette.muna@gov.gu  
P.O. Box 2950  
Hagåtña, Guam  
96932

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly Retainer Fee</td>
<td>1</td>
<td>$5,000.00</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Media Buys: November 2021</td>
<td>1</td>
<td>$36,821.00</td>
<td>$36,821.00</td>
</tr>
<tr>
<td>Media Buy Fee (15%)</td>
<td>1</td>
<td>$5,523.15</td>
<td>$5,523.15</td>
</tr>
</tbody>
</table>

Subtotal: $47,344.15  
TAX 0%: $0.00  
Total: $47,344.15  
PAID: $0.00

**Balance Due:** $47,344.15
# Jordan Hardy

## Invoice

**Invoice No:** 92  
**Date:** 11/16/2021

**Bill To:**  
Governors Office  
lynette.muna@guam.gov  
P.O. Box 2950  
Hagåtña, Guam  
96932

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly Retainer Fee</td>
<td>1</td>
<td>$5,000.00</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Media Buys: Google, Facebook, &amp; Instagram October 2021</td>
<td>1</td>
<td>$21,739.13</td>
<td>$21,739.13</td>
</tr>
<tr>
<td>Media Buy Fee (15%)</td>
<td>1</td>
<td>$3,260.87</td>
<td>$3,260.87</td>
</tr>
</tbody>
</table>

Subtotal $30,000.00  
TAX $0.00  
Total $30,000.00

**Balance Due $30,000.00**
November 2021 Digital Marketing Invoice - Office of the Governor

2 messages

Jordan Hardy <jordan.lucashardy@gmail.com>
To: "Lynette O. Muna" <lynette.muna@guam.gov>

Hafa Adai Lynette,

Attached is the invoice for November 2021 Digital Ad Buys. Please confirm when received. Thank you.

Jordan Hardy
jordan.lucashardy@gmail.com
671-488-3099

---

Lynette O. Muna <lynette.muna@guam.gov>
To: "Marie T. Quenga" <marie.t.quenga@ghs.guam.gov>, samantha.brennan@ghs.guam.gov

Hafa Adai OHS:

Please see attached invoice for November. If you can update me on the processing of the October invoice as well as the requisition moving forward.

Thank you,

Lynette

[Quoted text deleted]

Jordan Hardy
jordan.lucashardy@gmail.com
671-488-3099

---

Lynette O. Muna
Executive Management Director
Utilization Mgmt' Hage
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagåtña, Guam 96910
T: (671) 473-1120
M: (671) 727-7528

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Gov Office - full page ads
14 messages

Cruz, Frankie I <fcruz@guampdn.com> Fri, Oct 29, 2021 at 11:28 AM
To: "Ron E. Taitague" <ron.taitague@guam.gov>, Venido S Torres <venido.torres@guam.gov>, "Agouen, Akemi" <aagouen@guampdn.com>, "Castro, Sierra" <scastro@guampdn.com>, "Madigan, Evangelina" <emadigan@guampdn.com>, "James, Jae" <jamesj@guampdn.com>, Lynette Muna <lynette.muna@guam.gov>, "Limlaco, Rindraiy" <slimlaco@guampdn.com>, "Marlin, Zachary" <zmartin@guampdn.com>, Ryan Villanueva <RVillanueva@guampdn.com>

Hi Ron -- Please advise on the PO if it's has been reloaded, Krystal is requesting for a All-soul's day ad for Nov 2.

Regards
Frankie

From: Ron E. Taitague <ron.taitague@guam.gov>
Sent: Wednesday, October 27, 2021 12:15 PM
To: Cruz, Frankie I <fcruz@guampdn.com>
Cc: Krystal Paco-San Agustin <krystal.paco@guam.gov>; Venido S Torres <venido.torres@guam.gov>; Agouen, Akemi <aagouen@guampdn.com>; Castro, Sierra <scastro@guampdn.com>; Madigan, Evangelina <emadigan@guampdn.com>; James, Jae <jamesj@guampdn.com>; Lynette Muna <lynette.muna@guam.gov>
Subject: Re: FW: Thursday & Friday full page ads

I will increase the P.O. by $15,000.

On Wed, Oct 27, 2021 at 11:35 AM, Frankie I <fcruz@guampdn.com> wrote:

Hi Ron – If you can proved more info on the PO increases so I ask for approval to run the ads as per Krystal requested.

Best Regards,

Frankie Cruz
Account Executive

A NEW ERA

Office: 671.479.0210
Mobile: 671.483-3210
fcruz@guampdn.com
guampdn.com

From: Ron E. Taitague <ron.taitague@guam.gov>
Sent: Wednesday, October 27, 2021 11:31 AM
To: Cruz, Frankie I <fcruz@guampdn.com>
Cc: Krystal Paco-San Agustin <krystal.paco@guam.gov>; Venido S Torres <venido.torres@guam.gov>; Agouen, Akemi <aagouen@guampdn.com>; Castro, Sierra <scastro@guampdn.com>; Madigan, Evangelina <emadigan@guampdn.com>; James, Jae <jamesj@guampdn.com>; Lynette Muna <lynette.muna@guam.gov>
Subject: Re: FW: Thursday & Friday full page ads

I will do a budget modification to transfer funds so we can increase the P.O. amount.

On Wed, Oct 27, 2021 at 10:59 AM Cruz, Frankie I <fcruz@guampdn.com> wrote:

Hi Krystal and Coy – please see below and if you have another PO.
Hi Ms. Kristal,

Please advise the PO that will cover this ad.

Please note that the attached PO does not have enough funds to cover the following ads that were scheduled for this month:

10/1 5800 Full Page
10/25 1760 Centerspread
10/27 1760 Centerspread
10/29 1760 Centerspread
Total: $6000

This PO is short by $1280. Please advise if you will be amending this PO or if we will be receiving another one.

Thank you,

Akiem Aguon
Account Manager
A NEW ERA

Office: 671-472-0107
aaguon@guampdn.com
guampdn.com

From: Kristal Paco-San Agustin <kristal.paco@guam.gov>
Sent: Wednesday, October 27, 2021 10:14 AM
To: Cruz, Frankie I <fcruz@guampdn.com>; Aguon, Akiem <aaguon@guampdn.com>
Subject: Thursday & Friday full page ads

Frankie and Akiem:

Please see the attached full page colored ads for Thursday, October 28 and Friday, October 29.

Let me know if you have any issues. I'll also have a vaccination booster ad I'll be sending over shortly.

Kristal

--

Kristal Paco-San Agustin, MPA, CM
Director of Communications
Office of the Governor of Guam
Richardo J. Bordallo Governor's Complex
Hagåtña, Guam 96910
Office: 671-472-8031

--

Ron Tatage
Office of the Governor
473-1124
Hi Ron and Krystal,

Please see attached AIOF for your review and signature. May you kindly send a signed copy back to us.

Kindly wanted to follow up on the increase in the PO, as the PO provided, P226A00398, has 1 full page & 3 centerspread ads in October total to $6,080.00

Thank you,
Zachary Martir
Account Manager

Office: 961.479.0217
Mobile: 961.483.3200
Fax: 961.472.1512
zmartir@guampdn.com
guampdn.com

Hi Frankie,

We have a beginning balance of $4,800 in P226A00398 and no invoices to be charged against it. Please proceed with running the ad for All Souls Day.

[Quoted text hidden]

Hi Ron and Krystal,

For reference, kindly see attached digital ad.

We will be on standby for the amended PO.

[Quoted text hidden]
Lynette O. Muna <lynnette.muna@gov.gov>
To: "Ron E. Tallagae <ron.tallagae@gov.gov>, Venido S Torres <venido.torres@gov.gov>
Cc: "krystal.paco@gov.gov" <krystal.paco@gov.gov>

Ron and Cey, 
I gave Krystal the go ahead to sign off on this ad. Please confirm if he increase in PO's have been processed.

Thank you,

Lynette

[quoted text hidden]

---

Lynette O. Muna
Executive Management Director
Ustisnam I Maga Haga
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagatna, Guam 96910
T: (671) 473-1120
M: (671) 727-1929

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---

Venido S Torres <venido.torres@gov.gov>
To: "Lynette O. Muna <lynnette.muna@gov.gov>, "Ron E. Tallagae <ron.tallagae@gov.gov>, "krystal.paco@gov.gov" <krystal.paco@gov.gov>

Hi Team!

I spoke with Evangeline Madigan (Finance/Accounting Dept) and Frankie Cruz that once I get the budget mode approved, I will request to increase the PO. There should be no problem in placing our ads.

[quoted text hidden]

---

Lynette O. Muna <lynnette.muna@gov.gov>
To: Venido S Torres <venido.torres@gov.gov>
Cc: "Ron E. Tallagae <ron.tallagae@gov.gov>, "krystal.paco@gov.gov" <krystal.paco@gov.gov>

Thank you,

[quoted text hidden]

---

Krystal Paco-San Agustin <krystal.paco@gov.gov>
To: "Martir, Zachary" <martir@guampdn.com>, "Cruz, Frankie I" <fricruz@guampdn.com>, "venido.torres@gov.gov" <venido.torres@gov.gov>, "Castro, Sierra" <scastro@guampdn.com>, "Lynette.Muna@gov.gov" <lynette.muna@gov.gov>, "Madigan, Evangelina" <emadigan@guampdn.com>, "James, Jae" <james@guampdn.com>

[quoted text hidden]

---

Krystal Paco-San Agustin, MPA, CM
Director of Communications
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagåtña, Guam 96910
Office: 671.472.8931

https://mail.google.com/mail/u/0/?ik=30e0b06225&view=pt&search=all&permthid=thread-f%3A1714915572780821913&simple=msg-f%3A1714915572780821913...
Hafa Adia Krystal,

Kindly confirming receipt of the signed agreement.

Thank you,
Zachary Martir
Account Manager

Office: 971.479.0217
Mobile: 671.463.3209
Fax: 671.472.1512
zmartir@guampdn.com
guampdn.com

Hi PDN Team – Can we book a full page ad for tomorrow for the Governor office (ad title Child Care)

From: Krystal Paco-San Agustin <kystal.paco@guam.gov>
Sent: Monday, November 1, 2021 3:19 PM
To: Martir, Zachary <zmartir@guampdn.com>

Hi Krystal and Ron,

Kindly see attached AIOF for your review and signature.
Please submit your artwork by 2:00PM today to run on November 5.

AIOF - Child Care P226A00398.pdf
124K
Hi Adal!

FYI

I submitted/emailed to GSA to increase the funding for our publication.

[Quote text hidden]

Cruz, Frankie I <fcruz@guampdn.com>
Fri, Nov 5, 2021 at 9:56 AM

To: Venido S Torres <venido.torres@guam.gov>, "Maril, Zachary" <zmartin@guampdn.com>
Cc: "ron.taitague@guam.gov" <ron.taitague@guam.gov>, "Castro, Sierra" <scastro@guampdn.com>, "lynnette.muna@guam.gov" <lynnette.muna@guam.gov>, "Madigan, Evangelina" <emadigan@guampdn.com>, "James, Joe" <james@guampdn.com>, Krystal Paco-San Agustin <krystal.paco@guam.gov>, ClientServices PDN <PDNclientservices@guampdn.com>, "Santiago, Reni" <rsantiago@guampdn.com>

Hi Coy – what's the Amount submitted.

[Quote text hidden]

Venido S Torres <venido.torres@guam.gov>
Fri, Nov 5, 2021 at 9:10 AM

To: "Cruz, Frankie I" <fcruz@guampdn.com>
Cc: "Maril, Zachary" <zmartin@guampdn.com>, "ron.taitague@guam.gov" <ron.taitague@guam.gov>, "Castro, Sierra" <scastro@guampdn.com>, "lynnette.muna@guam.gov" <lynnette.muna@guam.gov>, "Madigan, Evangelina" <emadigan@guampdn.com>, "James, Joe" <james@guampdn.com>, Krystal Paco-San Agustin <krystal.paco@guam.gov>, ClientServices PDN <PDNclientservices@guampdn.com>, "Santiago, Reni" <rsantiago@guampdn.com>

Maximum for your PO is only $12,499.00

[Quote text hidden]
Office of the Gov: Digital Advertising October 2021 Invoice

3 messages

Jordan Hardy <jordanlucahardy@gmail.com>
To: "Lynette O. Muna" <lynette.muna@guam.gov>

Subject: Attached is the invoice for October 2021. Please confirm when received. Thanks.

Lynette O. Muna <lynette.muna@guam.gov>
To: Jordan Hardy <jordanlucahardy@gmail.com>

Subject: Confirming receipt.

O Save a tree... please do not print this email unless you really need to.

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Lynette O. Muna <lynette.muna@guam.gov>
To: "Marie T. Quenga" <marie.t.quenga@ghs.guam.gov>
Cc: samantha.brennan@ghs.guam.gov

Subject: As per our telephone conversation, please see attached invoice.

O Save a tree... please do not print this email unless you really need to.

O October2021.pdf

34K
Good morning,

As per our conversation this morning, I am respectfully requesting your office's assistance with media advertisement. We currently have an unprocessed/unsigned requisition Q220280026, for a blanket purchase order for Pacific Daily News and Guam Daily Post that was prepared on 11/05/21.

We were working with Anita, but unfortunately, due to her medical status was not able to complete this process, which is totally understandable, however, according to Keandra that is what the hold up is with reannouncing the QFAC-ISOFAC BID. I estimate the cost to be no more than $160.00.

Your consideration is greatly appreciated

---

**Marie T. Quenga**

*Administrative & Finance Officer*

Guam Homeland Security / Office of Civil Defense

Email: marie.t.quenga@ghs.guam.gov

Phone: 671-478-0205 | Mobile: 671-489-4742

221-B Chalan Palasato Agana Heights, Guam 96910

www.ghs.guam.com

*Stay safe, wash hands & wear a mask!*
Venido S Torres <venido.torres@guam.gov>  
To: "Marie T. Quenga" <marie.t.quenga@ghs.guam.gov>  
Cc: "Lynette O. Muna" <lynette.muna@guam.gov>, "Ron E. Taitague" <ron.taitague@guam.gov>, Jon Junior Calvo <jon.calvo@guam.gov>

Please use Guam Daily Post  
see attached:

[Quoted text hidden]

---

P226A00399 Acknowledged.pdf  
913K

---

Marie T. Quenga <marie.t.quenga@ghs.guam.gov>  
Mon, Nov 15, 2021 at 9:16 AM  
To: Venido S Torres <venido.torres@guam.gov>  
Cc: "Lynette O. Muna" <lynette.muna@guam.gov>, "Ron E. Taitague" <ron.taitague@guam.gov>, Jon Junior Calvo <jon.calvo@guam.gov>

Thank you Coy!

I appreciate all of you and your assistance on this matter. I will forward this to Keandra.

Regards,

Marie T. Quenga

Administrative & Finance Officer | Guam Homeland Security / Office of Civil Defense | Email: marie.t.quenga@ghs.guam.gov | Phone: 671-478-0205 | Mobile: 671-489-4742 | 221-B Chalan Palaya, Agana Heights, Guam 96910 | www.ghs.guam.com

[Quoted text hidden]
Re: FW: Thursday & Friday full page ads

4 messages

Ron E. Taitague <ron.taitague@guampdn.com> Wed, Oct 27, 2021 at 11:30 AM
To: "Cruz, Frankie I" <ficruz@guampdn.com>  
Cc: Krystal Paco-San Agustin <krystal.paco@guam.gov>, Venido S Torres <venido.torres@guam.gov>, "Aguon, Akemi" <aaguon@guampdn.com>, "Castro, Sierra" <scastro@guampdn.com>, "Madigan, Evangelina" <emadigan@guampdn.com>, "James, Jae" <james@guampdn.com>, Lynette Muna <lynette.muna@guam.gov>

I will do a budget modification to transfer funds so we can increase the P.O. amount.

On Wed, Oct 27, 2021 at 10:59 AM Cruz, Frankie I <ficruz@guampdn.com> wrote:

> Hi Krystal and Coy – please see below and if you have another PO.

From: Aguon, Akemi <aaguon@guampdn.com>
Sent: Wednesday, October 27, 2021 10:27 AM
To: Krystal Paco-San Agustin <krystal.paco@guam.gov>; Cruz, Frankie I <ficruz@guampdn.com>
Cc: Madigan, Evangelina <emadigan@guampdn.com>; Castro, Sierra <scastro@guampdn.com>
Subject: RE: Thursday & Friday full page ads

Hi Ms. Krystal,

Please advise the PO that will cover this ad.

Please note that the attached PO does not have enough funds to cover the following ads that were scheduled for this month:

10/1 $800 Full Page
10/25 $1760 Centerspread
10/27 $1760 Centerspread
10/29 $1760 Centerspread
Total: $6080

This PO is short by $1280. Please advise if you will be amending this PO or if we will be receiving another one.

Thank you,

Akemi Aguon
From: Krystal Paco-San Agustin <krystal.paco@guam.gov>
Sent: Wednesday, October 27, 2021 10:14 AM
To: Cruz, Frankie I <fcruz@guampdn.com>; Aguon, Akemi <aaguon@guampdn.com>
Subject: Thursday & Friday full page ads

Frankie and Akemi:

Please see the attached full page colored ads for Thursday, October 28 and Friday, October 29.

Let me know if you have any issues. I’ll also have a vaccination booster ad I’ll be sending over shortly.

Krystal

--

--

Krystal Paco-San Agustin, MPA, CM
Director of Communications
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagåtña, Guam 96910
Office: 671.472.8931

--
Ron Taitague
Office of the Governor
473-1124

Venido S Torres <venido.torres@guam.gov>  Wed, Oct 27, 2021 at 11:33 AM
To: "Ron E. Taitague" <ron.taitague@guam.gov>
Cc: "Cruz, Frankie I" <fcruz@guampdn.com>, Krystal Paco-San Agustin <krystal.paco@guam.gov>, "Aguon, Akemi" <aaguon@guampdn.com>, "Castro, Sierra" <scastro@guampdn.com>, "Madigan, Evangelina" <emadigan@guampdn.com>, "James, Jae" <jjames@guampdn.com>, Lynette Muna <lynette.muna@guam.gov>

Noted.

[Quoted text hidden]
Hi Ron – If you can proved more info on the PO increases so I ask for approval to run the ads as per Krystal requested.

Best Regards,

Frankie Cruz
Account Executive

Krystal Paco-San Agustin, MPA, CM
Director of Communications
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagåtña, Guam 96910
Office: 671.472.8931

Ron E. Taitague <ron.taitague@guam.gov> Wed, Oct 27, 2021 at 12:15 PM
To: "Cruz, Frankie I" <ficruz@guampdn.com>
Cc: Krystal Paco-San Agustin <krystal.paco@guam.gov>, Venido S Torres <venido.torres@guam.gov>, "Aguon, Akemi" <aagعون@guampdn.com>, "Castro, Sierra" <scastro@guampdn.com>, "Madigan, Evangelina" <emadigan@guampdn.com>, "James, Jae" <j james@guampdn.com>, Lynette Muna <lynette.muna@guam.gov>

https://mail.google.com/mail/u/0/?ik=3e0b06225&view=pt&search=all&permthid=thread-f%3A17147342899996650848&simpi=msg-f%3A1714734289...
I will increase the P.O. by $15,000.

[Quoted text hidden]
Request for additional funds for print ad POs

3 messages

Krystal Paco-San Agustin <krystal.paco@guam.gov>  
To: "Ron E. Talagae" <ron.talagae@guam.gov>, Venido S Torres <venido.torres@guam.gov>, "Lynette O. Muna" <lynette.muna@guam.gov>

Wed, Oct 27, 2021 at 11:49 AM

Team:

Please replenish the POs for print ads. In addition to the below holiday ads for the remainder of the calendar year, we will have additional COVID messaging for vaccination booster shots/guidance that will need to be run weekly.

All Souls’ Day (November 2)
Veterans Day (November 11)
Thanksgiving (November 25)
Santa Marian Kamalen Day (December 8)
Christmas Day (December 25)
New Year’s Day (January 1)

Note that each full-page colored ad is $800.

Thank you.
Krystal

---

Krystal Paco-San Agustin, MPA, CM  
Director of Communications  
Office of the Governor of Guam  
Ricardo J. Bordallo Governor’s Complex  
Hagåtña, Guam 96910  
Office: 671.472.8931

---

Lynette O. Muna <lynette.muna@guam.gov>
To: Krystal Paco-San Agustin <krystal.paco@guam.gov>
Cc: "Ron E. Talagae" <ron.talagae@guam.gov>, Venido S Torres <venido.torres@guam.gov>

Hi Krystal,

Acknowledging receipt of your request. I discussed this with Ron and Coy earlier and we will work on this immediately.

Thank you,
Lynette

[Quoted text deleted]

---

Lynette O. Muna  
Executive Management Director  
Ulitian I Maga’ Haga  
Office of the Governor of Guam  
Ricardo J. Bordallo Governor’s Complex  
Hagåtña, Guam 96910  
T: (671) 473-1120  
M: (671) 727-7528

P Save a tree... please do not print this e-mail unless you really need to.

CONFIDENTIALITY NOTICE: This email and any files transmitted with it may be legally privileged and confidential and are intended solely for the use of the intended recipient or entity above. If you are not the intended recipient, you are hereby notified that any reliance on the contents of this e-mail is strictly prohibited. If you received this message in error, please notify us immediately by e-mail or telephone to arrange for the return of this email and any files to us so to verify it has been deleted from your sy
Hi Kristal -- Confirm receive ad, please sign AO attached for Thursday publication.

Hi Coy- Please advise on the PO balance?

Best Regards,

Frankie Cruz
Account Executive

Office: 671.479.0210
Mobile: 671.483-3210
ficruz@guampdn.com

From: Krystal Paco-San Agustin <krystal.paco@guam.gov>
Sent: Tuesday, November 30, 2021 2:52 PM
To: Cruz, Frankie I <ficruz@guampdn.com>; Martir, Zachary <zmartir@guampdn.com>
Subject: Thursday 2 full page buys

Frankie and Zach:

I know you're booked for Wednesday, so please put my ad buys for Thursday. Facing pages, please. I have no preference as to which goes on the right or left.

Krystal

--

[Image removed by sender.]
Krystal Paco-San Agustin <krystal.paco@guam.gov>  
To: "Cruz, Frankie I" <ficruz@guampdn.com>  
Cc: "Cathleen T. Champaco" <CTChampaco@guampdn.com>, "Martir, Zachary" <zmartir@guampdn.com>, "James, Jae" <jjames@guampdn.com>, "Castro, Sierra" <scastro@guampdn.com>, "Madigan, Evangelina" <emadigan@guampdn.com>, "ron.taitague@guam.gov"<ron.taitague@guam.gov>, Venido S Torres <venido.torres@guam.gov>, "Lynette O. Muna" <lynette.muna@guam.gov>

Tue, Nov 30, 2021 at 4:18 PM

On Tue, Nov 30, 2021 at 3:38 PM Cruz, Frankie I <ficruz@guampdn.com> wrote:

Hi Kristal – Confirm receive ac, please sign AO attached for Thursday publication.

Hi Coy- Please advise on the PO balance?

Best Regards,

Frankie Cruz
Account Executive

Office: 671.479.0210
Mobile: 671.483-3210
ficruz@guampdn.com
guampdn.com
From: Krystal Paco-San Agustin <krystal.paco@guam.gov>
Sent: Tuesday, November 30, 2021 2:52 PM
To: Cruz, Frankie I <ficruz@guampdn.com>; Martir, Zachary <zmartir@guampdn.com>
Subject: Thursday 2 full page buys

Frankie and Zach:

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Krystal

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Krystal Paco-San Agustin, MPA, CM
Director of Communications
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagåtña, Guam 96910
Office: 671.472.8931

---

Cruz, Frankie I <ficruz@guampdn.com>  
To: Krystal Paco-San Agustin <krystal.paco@guam.gov>
Cc: "Cathleen T. Champaco" <CTChampaco@guampdn.com>, "Martir, Zachary" <zmartir@guampdn.com>, "James, Jae" <james@guampdn.com>, "Castro, Sierra" <scastro@guampdn.com>, "Madigan, Evangelina" <emadigan@guampdn.com>, "ron.taitague@guam.gov" <ron.taitague@guam.gov>, Venido S Torres <venido.torres@guam.gov>, "Lynette O. Muna" <lynette.muna@guam.gov>

Hi Coy and Ron – please advise on the amended PO's and if we can call or meet tomorrow morning 9am?

Best Regards,
From: Cruz, Frankie I  
Sent: Tuesday, November 30, 2021 3:38 PM  
To: Krystal Paco-San Agustin <krystal.paco@guam.gov>  
Cc: Cathleen T. Champaco <CTChampaco@guampdn.com>; Martir, Zachary <zmartir@guampdn.com>; James, Jae <jjames@guampdn.com>; Castro, Sierra <scastro@guampdn.com>; Madigan, Evangelina <emadigan@guampdn.com>; ran.taitague@guam.gov; Venido S Torres <venido.torres@guam.gov>; Lynette O. Muna <lynette.muna@guam.gov>  
Subject: RE: Thursday 2 full page buys  

Hi Kristal – Confirm receive ad, please sign AO attached for Thursday publication.

Hi Coy- Please advise on the PO balance?

Best Regards,

Frankie Cruz  
Account Executive  

Hi Kristal – Confirm receive ad, please sign AO attached for Thursday publication.

Hi Coy- Please advise on the PO balance?

Best Regards,

Frankie Cruz  
Account Executive

2 attachments

A NEW ERA  
image001.png  
12K

image002.jpg  
1K

Good Morning Team L&J – Coy or Ron, can I call you guys this morning?

https://mail.google.com/mail/u/0?ik=30e0b05225&view=pt&search=all&permthid=thread-f%3A17178303445447651613&simplt=msg-f%3A17178303445447651613&pli=1&attredirects=0&魏bo=false&attusermode=showmode
Hi Coy and Ron – please advise on the amended PO’s and if we can call or meet tomorrow morning 9am?

Best Regards,

Frankie Cruz
Account Executive

guampdn.com

Hi Kristal - Confirm receive ad, please sign AO attached for Thursday publication.

Hi Coy - Please advise on the PO balance?

Best Regards,

Frankie Cruz
Account Executive
**INTRA - GOV'T OF GUAM WORK REQUEST**

**FROM**
Commission on Decolonization

**TO**
University of Guam (Regional Center for Public Policy)

**REQUEST NO.**
190206104

**ACCOUNT NO.**
5101H160206E1101-230

**AMOUNT AUTHORIZED**
$50,000.00

**DATE**
09/30/2019

**OBLIGATION END DATE**
09/30/19

**EXPENDITURE END DATE**
12/29/19

**WORK / SOURCE DESCRIPTION / or AMENDMENT JUSTIFICATION:**
Commission on Decolonization Media Marketing Plan

Develop and complete a Media Marketing Plan as stipulated in the MOA between the Commission on Decolonization and the University of Guam (Regional Center for Public Policy)

**CERTIFICATION OF FUNDS AVAILABILITY**
Melvin Won Pat-Borja
08/15/19

**REQUESTING OFFICIAL**
Melvin Won Pat-Borja
08/15/19

**COST BREAKDOWN**

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<thead>
<tr>
<th>OBJECT CLASSIFICATION</th>
<th>ORIGINAL</th>
<th>AMENDMENT</th>
<th>RESERVE</th>
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<td>113 - FRINGE BENEFITS</td>
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<td>240 - SUPPLIES &amp; MATERIAL</td>
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<td>363 - TELEPHONE</td>
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<td>450 - CAPITAL OUTLAY</td>
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**TOTAL**
50,000.00

**REMARKS:**

**Cleared Per BBMR’s Review**

Lester Carlson, Jr., Director, BBMR

**DOA USE ONLY**

REVIEWED BY DATE

Dr. John Rivera, RCPP Director

APPROVED BY DATE

C190600900
# Memorandum of Agreement

Between the Commission on Decolonization and the University of Guam for a Media Marketing Plan

<table>
<thead>
<tr>
<th>NAME</th>
<th>DEPARTMENT/DIVISION</th>
<th>SIGNATURE</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sophia S. Diaz, Esq.</td>
<td>Office of the Governor</td>
<td></td>
<td>04/11/19</td>
</tr>
<tr>
<td>Legal Counsel</td>
<td>Adelup, Hagåtña</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hon. Lourdes A. Leon Guerrero</td>
<td>Commission on Decolonization</td>
<td></td>
<td>07/12/19</td>
</tr>
<tr>
<td>Chairwoman of the Commission</td>
<td>Adelup, Hagåtña</td>
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<td>Melvin Won Pat-Borja</td>
<td>Commission on Decolonization</td>
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<td>07/15/19</td>
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<tr>
<td>Executive Director</td>
<td>Office of the Governor</td>
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<tr>
<td></td>
<td>Adelup, Hagåtña</td>
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<tr>
<td>Anthony R. Camacho, Esq.</td>
<td>University of Guam</td>
<td></td>
<td>07/17/19</td>
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<tr>
<td>Interim Legal Counsel</td>
<td></td>
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<tr>
<td>Dr. Anita B. Enriquez</td>
<td>Academic and Student Affairs</td>
<td>Jonnie Santos</td>
<td>07/18/19</td>
</tr>
<tr>
<td>Senior Vice President</td>
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</tr>
<tr>
<td>Dr. Annette T. Santos</td>
<td>School of Business &amp; Public Administration,</td>
<td>Iris</td>
<td>07/15/19</td>
</tr>
<tr>
<td>Dean</td>
<td>University of Guam</td>
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<tr>
<td>Dr. Thomas W. Krise</td>
<td>University of Guam</td>
<td></td>
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</tr>
<tr>
<td>President</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Lester Carlson</td>
<td>Bureau of Budget and Management Research</td>
<td></td>
<td>07/23/19</td>
</tr>
<tr>
<td>Director</td>
<td>Adelup, Hagåtña</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hon. Leevin T. Camacho</td>
<td>Office of the Attorney General</td>
<td></td>
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</tr>
<tr>
<td>Attorney General of Guam</td>
<td>ITC Building, Tamuning</td>
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</tr>
<tr>
<td>Hon. Lourdes A. Leon Guerrero</td>
<td>Office of the Governor</td>
<td></td>
<td>08/09/19</td>
</tr>
<tr>
<td>Governor of Guam</td>
<td>Adelup, Hagåtña</td>
<td></td>
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</tr>
</tbody>
</table>
MEMORANDUM OF AGREEMENT

BETWEEN

COMMISSION ON DECOLONIZATION

AND

UNIVERSITY OF GUAM SCHOOL OF BUSINESS AND PUBLIC ADMINISTRATION REGIONAL CENTER FOR PUBLIC POLICY

Purpose:

The Commission on Decolonization and the University of Guam School of Business and Public Administration Regional Center for Public Policy (RCPP or “Subrecipient”) enter into this agreement for the purpose of a ‘Media Marketing Plan’ to develop an effective decolonization education campaign. This Memorandum of Agreement (MOA) is a subaward of Federal Award No. D16AP00021, an award for a Media Marketing Plan that will be used as part of the Commission on Decolonization’s Education Campaign. Federal Award No. D16AP00021 and its Terms and Conditions are attached to this MOA as “Exhibit A.”

WHEREAS, the Department of Interior (DOI) through the Office of Insular Affairs’ Technical Assistance Program has awarded COD $300,000 for the Self-Determination Community Education and Outreach Program.

WHEREAS, COD is allowed to conduct a Media Marketing Plan with RCPP (DUNS Number 7799081510000) to provide support for the COD Public Information Program.

WHEREAS, COD has reserved $50,000 of the $300,000 for a Media Marketing Plan during a regular meeting held May 7, 2019 (meeting minutes attached as Exhibit B).

WHEREAS, COD has agreed to sub-award this sum of $50,000 to RCPP to cover the cost of conducting a Media Marketing Plan.

WHEREAS, the RCPP has the expertise, resources and skills to carry out specific marketing strategies necessary to provide COD with a Media Marketing Plan.

This MOA shall take effect upon the signature of the Governor of Guam. The estimated period of performance end date is September 30, 2019.
b. Provide effective resources and services, which include but are not limited to administrative support, legal counsel, research, and professional services. In particular, the RCPP will provide the following services in the development of the Media Marketing Plan:

i. Develop a Media Marketing Plan for the Commission on Decolonization targeting visibility and public awareness on the topic of decolonization and the political status options for Guam.

ii. Create visual aesthetic and branding strategy for COD to include:
   1. Basic graphic design services to create an official logo and digital media brand-marketing template.
   2. Create content layout, design, and formatting for print and digital media such as educational handouts/brochures, posters, fliers, and other print-ready/social media-ready educational materials.
   3. Create layout and formatting for Newspaper Informational Insert.
   4. Coordinate public dissemination of Newspaper Informational Insert.

iii. Create and manage social media accounts:
   1. Create Twitter, Facebook, Instagram, and YouTube accounts for COD.
   2. Coordinate content focus with COD and create posting schedule for all social media accounts. RCPP will manage educational content provided by COD, which will be incorporated into the posting schedule.
   3. Coordinate and manage post boosting for applicable social media platforms and account engagement to include liking, sharing, and reposting.
   4. Create an audience engagement log that reports activity such as comments and questions from the community to COD. RCPP will submit this log to COD at the beginning of each week, detailing social media interaction on each platform. COD will submit official responses to RCPP, which will be posted on the respective social media accounts.

5. RCPP Director Dr. John Rivera will provide oversight of the tasks performed under this section of the MOA.

6. Provide a copy of raw data and content collected and created to COD.

7. Comply with all applicable terms and conditions of Federal Award Number D16AP0021. The General Terms and Conditions of Federal Award Number D16AP0021 are attached to this MOA as Exhibit A. All applicable terms, conditions, provisions, and agreements set forth in Federal Award Number D16AP0021 and Exhibit A are hereby incorporated in
performance records, organizational procedures and financial control systems and to provide technical assistance as required. The Department of Interior will make every effort to notify COD or RCPP at least two weeks in advance of any trip to the Department of Interior-funded project location. If the Department of Interior makes any site visit on the premises of COD, RCPP or any other subrecipients or subcontractors, COD and RCPP must provide, and must require any other subrecipients or subcontractors to provide, all reasonable facilities and assistance for the safety and convenience of government officials in the performance of their duties. All site visits and evaluations are expected to be performed in a manner designed to not unduly delay the implementation of the project.

14. Establish and maintain financial records to accurately account for funds awarded under this MOA.

15. Incorporate all applicable terms and conditions of Federal Award No. D16AP0021 into all contracts and subcontracts procured with these Federal Award funds.

16. Insert into all contracts and subcontracts procured with these Federal Award funds all applicable contract clauses described in 2 CFR §200.326, Appendix II – Contract Provisions for Non-Federal Entity Contracts under Federal Awards.

17. Comply with 2 CFR § 200.322, “Procurement of recovered materials,” and Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act; to include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeds $10,000, procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

18. Comply with all the nondiscrimination requirements of the Federal Government and Government of Guam including: Title VI of the Civil Rights Act 1964; Section 504 of the Rehabilitation Act 1973, as amended; Title IX of the Education Amendments 1972; the Americans with Disabilities Act of 1990 (42 U.S.C. 12131); and the Age Discrimination Act 1975. In the event a federal or local court or local administrative agency makes a finding of discrimination, after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the subgrantee will forward a copy of the Office of Civil Rights Compliance (OCRC).

19. Comply with all the requirements of the Government of Guam’s Drug Free Workplace Program and the Department of Interior regulations at 2 CFR 1401 and the Drug Free Workplace Act of 1998 (41 U.S.C. 701 et seq, as amended) applicable to grants and cooperative agreements, are hereby incorporated by reference and made a part of this

24. Comply with all applicable Department of Interior Standard Award Terms and Conditions, including: 2 CFR Part 170 and DOI Guidance (DIG) Release No. 2014-04 [Reporting Subaward and Executive Compensation Information]; 43 CFR Parts 12(C) [Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments], 12(E) [Buy American Requirements for Assistance Programs], and 12(F) [Uniform Administrative Requirements for Grants and Cooperative Agreements with Institutions of Higher Education, Hospitals, other Non-Profit and Commercial Organizations].

25. Agree that pursuant to 2 CFR Part 175, and in addition to other remedies, the federal award and this subaward may be unilaterally terminated without penalty if COD, RCPP or any other subrecipients or subcontractors: (a) Engages in severe forms of trafficking in persons during the period of time that the award is in effect; (b) Procures a commercial sex act during the period of time that the award is in effect; or (c) Uses forced labor in the performance of the award or subawards under the award.

26. Reimburse the account for any ineligible expenses that may have incurred using subaward funds.

27. Return to COD funds not expended by September 30, 2019 unless an extension is granted by COD and OIA.

28. Submit in writing to COD any requests for extension of the grant no later than 60 days of the grant’s expiration date.

29. Provide other assistance as mutually agreed upon in writing.

**Mandatory Closeout Terms and Conditions:**

Subrecipient agrees to perform all actions necessary to ensure that all applicable administrative actions and all required work of the Federal Award are able to be completed by COD, including all actions required to permit COD to timely comply with the following conditions:

1. The non-Federal entity must submit, no later than 90 calendar days after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of the Federal Award. The Federal Awarding Agency or pass-through entity may approve extensions when requested by the non-Federal entity.

2. Unless the Federal Awarding agency or pass-through entity authorizes an extension, a nonfederal entity must liquidate all obligations incurred under the Federal Award not later than 90 calendar days after the end date of the period of performance as specified in the terms and conditions of the Federal Award.

3. The Federal Awarding agency or pass-through entity must make prompt payments to the nonfederal entity for allowable reimbursable costs under the Federal Award being closed out.

4. The non-Federal entity must promptly refund any balances of unobligated cash that the Federal Awarding agency or pass-through entity paid in advance or paid and that is not authorized to be retained by the non-Federal entity for use in other projects. See OMB Circular
7. Amount of Federal Funds Obligated by this Subaward. $50,000.00

8. Total Amount of Federal Funds Obligated to the subrecipient by the Pass-Through Entity including the Current Obligation: $170,000.00

9. Total Amount of the Federal Award: $300,000.00

10. Federal Award Project Description: Program

   Media Marketing Plan Public Information


12. Name and Contact Information for Federal Awarding Official:
   Hailey McCoy
   Grants Management Specialist
   Hailey_McCoy@ios.doi.gov
   Department of the Interior, Office of Insular Affairs
   1849 C Street, NW, Mail Stop 2429
   Washington, DC 20240

13. CFDA Number and Name: 15.875, Economic, Social, and Political Development of the Territories

14. Name of Pass-through Entity: Commission on Decolonization

15. Pass-through Entity Contact Information: Melvin Won Pat-Borja, Grant Manager, Commission on Decolonization


17. Research & Development Award? No
Memorandum of Agreement between the Commission on Decolonization (COD) and University of Guam Regional Center for Public Policy (RCPP) for the Media Marketing Plan

APPROVED PER BBMB:

LESTER CARLSON
Director
Bureau of Budget and Management Research
Date: AUG 01 2019

CLEARED PER BBMR'S REVIEW

APPROVED AS TO LEGALITY AND FORM:

LEEWIN TAITANO CAMACHO
Attorney General of Guam
Office of the Attorney General
Date: 6/11/19
Gov 19-03.29

FOR UNIVERSITY OF GUAM:

DR. ANNETTE T. SANTOS, DBA
Dean
School of Business & Public Administration
Date: 07/29/2019

Anthony R. Camacho

ANTHONY R. CAMACHO, Esq.
INTERIM UOG Legal Counsel
Date: 7/17/19

DR. ANITA B. ENRIQUEZ, PhD
Senior Vice President
Academic and Student Affairs
Date: 7/18/19

DR. THOMAS W. KRUSE, PhD
President, University of Guam
Date: 7/19/19

APPROVED:

HONORABLE LOURDES A. LEON GUERRERO
Governor of Guam
Date: 8/13/2019

DEPARTMENT OF ADMINISTRATION
DIVISION OF ACCOUNTS

Registration Date 08/13/2019
Registration No. C190000900
Vendor No. 6000401
Registered By: P08/17/2019

RECEIVED
JUL 23 2019

Bureau of Budget and Management Research
Grant and Cooperative Agreement

1. GRANT/COOPERATIVE AGREEMENT NUMBER
D16AP00021

2. SUPPLEMENT NUMBER

3. EFFECTIVE DATE
03/14/2016

4. COMPLETION DATE

5. ISSUED TO
NAME/ADDRESS OF RECIPIENT (No., Street, City/County, State, Zip)
GOVERNMENT OF GUAM - DEPARTMENT OF
Attn: ATTN GOVERNMENT POC
MANUEL F.L. GUERRERO BUILDING
HAGATNA GU 96932

6. ISSUED BY
DOI, Office of Insular Affairs, OIA
Mailing Address: 1849 C St. NW
Mail Stop 2429
Washington DC 20240

7. TAXPAYER IDENTIFICATION NO. (TIN)

8. COMMERCIAL & GOVERNMENT ENTITY (CAGE) NO.
4BGK0

9. PRINCIPAL INVESTIGATOR/ORGANIZATION'S PROJECT OR
PROGRAM MGR. (NAME & PHONE)

10. RESEARCH, PROJECT OR PROGRAM TITLE
TAP-Guam-2016-1
Technical Assistance Program

11. PURPOSE
Self-Determination Community Education Outreach Program

12. PERIOD OF PERFORMANCE (APPROXIMATELY)
03/14/2016 through 09/30/2019

13A. AWARD HISTORY
PREVIOUS
$0.00
THIS ACTION
$300,000.00
CASH SHARE
$0.00
TOTAL
$300,000.00

13B. FUNDING HISTORY
PREVIOUS
$0.00
THIS ACTION
$300,000.00
TOTAL
$300,000.00

14. ACCOUNTING AND APPROPRIATION DATA
01
PURCHASE REQUEST NO
0020094953

15. POINTS OF CONTACT
NAME
MAIL STOP
TELEPHONE
E-MAIL ADDRESS

TECHNICAL OFFICER
NEGOTIATOR
ADMINISTRATOR
PAYMENTS

16. THIS AWARD IS MADE UNDER THE AUTHORITY OF
48 U.S.C. 1469d

17. APPLICABLE STATEMENT(S), IF CHECKED:
☐ NO CHANGE IS MADE TO EXISTING PROVISIONS
☐ FDP TERMS AND CONDITIONS AND THE AGENCY-SPECIFIC
REQUIREMENTS APPLY TO THIS GRANT

18. APPLICABLE ENCLOSURE(S), IF CHECKED:
☐ PROVISIONS
☒ SPECIAL CONDITIONS
☐ REQUIRED PUBLICATIONS AND REPORTS

CONTRACTING/GANT OFFICER
Charlene Leizer

AUTHORIZED REPRESENTATIVE

DATE

DATE
U.S. Department of the Interior – Office of Insular Affairs

GRANT TERMS AND CONDITIONS

Acceptance of a Federal Financial Assistance award from the Department of the Interior (DOI) carries with it the responsibility to be aware of and comply with the terms and conditions of award. Acceptance is defined as the start of work, drawing down funds, or accepting the award via electronic means. Awards are based on the application submitted to, and as approved by DOI and are subject to the following:

1. **Recipient Responsibilities**

   You as the recipient are responsible for compliance with the provisions of all laws and regulations governing the use of Federal grant funds, as applicable. In those instances in which you are not in compliance with applicable laws or regulations, or do not believe you can comply, you should immediately notify the Office of Insular Affairs (OIA). If feasible, the OIA will provide assistance to help correct the deficient area(s). Failure of a recipient to comply with any applicable laws and regulations may be the basis for withholding payments and/or for grant termination.

2. **Applicable Laws and Regulations**

   All grant awards and sub-awards are subject to the applicable subparts of Title 2 Code of Federal Regulations Part 200 (2 CFR 200):

   a. Colleges and Universities that are recipients or sub-recipients shall follow:


      • 2 CFR 200, Subpart F, “Audit Requirement”

   b. State, Local and Tribal Governments that are recipients or sub-recipients shall use the following:

      • 2 CFR 200, Subpart E, “Cost Principles”, with “Special Considerations for States, Local Governments and Indian Tribes” in sections 200.416 - 200.417

      • 2 CFR 200, Subpart F, “Audit Requirements”

   c. Non-profit Organizations that are recipients or sub-recipients shall use the following:

      • 2 CFR 200, Subpart E, “Cost Principles”

      • 2 CFR 200, Subpart F, “Audit Requirements”

3. **Procurement of Goods and Services with Grant Funds and Record Retention**

   All grant awards and sub-awards must fully comply with the procurement regulations as detailed in the applicable subparts of 2 CFR 200, Subpart D, “Post Federal Award Requirements”. Records related to this award, including procurement records, must be retained and made accessible per the requirements of the applicable retention and access requirements as detailed in 2 CFR 200, Subpart D, .333-.337, “Record Retention and Access.”. The OIA shall have the right to access any pertinent books, documents, papers, or other records of grantees and sub-grantees which are pertinent to the grant,
iii. Entity, as it is used in this award term, means all of the following, as defined at 2 CFR part 25, Subpart C:

1. A governmental organization, which is a State, Local Government, or Indian tribe;

2. A foreign public entity;

3. A domestic or foreign non-profit organization;

4. A domestic or foreign for-profit organization; and

5. A Federal agency, but only as a sub-recipient under an award or subaward to a non-Federal entity.

iv. Sub-award:

1. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible sub-recipient.

2. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. 11.210 of the attachment to OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*).

3. A sub-award may be provided through any legal agreement, including an agreement that you consider a contract.

v. Sub-recipient means an entity that:

1. Receives a sub-award from you under this award; and

2. Is accountable to you for the use of the Federal funds provided by the subaward.


This term of award is pursuant to paragraph (g) of section 106 of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C 7104).

a. Provisions applicable to a recipient that is a private entity.

i. You as the recipient, your employees, sub-recipients under this award, and sub-recipients' employees may not—

1. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;

2. Procure a commercial sex act during the period of time that the award is in effect; or
iii. You must include the requirements of paragraph a(i) of this award term in any sub-
    award you make to a private entity.

d. Definitions for purposes of this award term:

   i. "Employee" means either:

       1. An individual employed by you or a sub-recipient who is engaged in the
          performance of the project or program under this award; or

       2. Another person engaged in the performance of the project or program under
          this award and not compensated by you including, but not limited to, a
          volunteer or individual whose services are contributed by a third party as an in-
          kind contribution toward cost sharing or matching requirements.

   ii. "Forced labor" means labor obtained by any of the following methods: the recruitment,
       harboring, transportation, provision, or obtaining of a person for labor or services,
       through the use of force, fraud, or coercion for the purpose of subjection to involuntary
       servitude, peonage, debt bondage, or slavery.

   iii. "Private entity:"

       1. Means any entity other than a State, Local Government, Indian Tribe, or
          foreign public entity, as those terms are defined in 2 CFR 175.25.

       2. Includes:

           a. A non-profit organization, including any non-profit institution of higher
              education, hospital, or tribal organization other than one included in the
              definition of Indian Tribe at 2 CFR 1 75.25(b).

           b. A for-profit organization.

   iv. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the
       meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

7. Reporting Sub-awards and Executive Compensation (2 CFR 170)

   a. Reporting of first-tier sub-awards.

       i. Applicability. Unless you are exempt as provided in paragraph d. of this award term,
          you must report each action that obligates $25,000 or more in Federal funds that does
          not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery
          and Reinvestment Act of 2009, Pub. L. 111-5) for a sub-award to an entity (see
          definitions in paragraph e. of this award term).

       ii. Where and when to report.

           1. You must report each obligating action described in paragraph a(i) of this
              award term to http://www.firs.gov.
a. 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and sub-awards); and

b. $25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and sub-awards); and

2. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at http://www.sec.gov/answers/execomp.htm.)

ii. Where and when to report: You must report sub-recipient executive total compensation described in paragraph c(i) of this award term:

1. To the recipient.

2. By the end of the month following the month during which you make the sub-award. For example, if a sub-award is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the sub-recipient by November 30 of that year.

d. Exemptions. If, in the previous tax year, you had gross income, from all sources, under $300,000, you are exempt from the requirements to report:

i. Sub-awards, and

ii. The total compensation of the five most highly compensated executives of any sub-recipient.

e. Definitions. For purposes of this award term:

i. Entity means all of the following, as defined in 2 CFR part 25:

1. A Governmental organization, which is a State, Local Government, or Indian Tribe;

2. A foreign public entity;

3. A domestic or foreign non-profit organization;

4. A domestic or foreign for-profit organization;

5. A Federal agency, but only as a sub-recipient under an award or sub-award to a non-Federal entity.

ii. Executive means officers, managing partners, or any other employees in management positions.
made a part of this award. By accepting this grant, you as the recipient agree to comply with 2 CFR 1400, Subpart C, and agree to include a similar term or condition in all lower-tier covered transactions.

9. **Drug-Free Workplace (2 CFR 182 and 1401)**

The Department of the Interior regulations at 2 CFR 1401—Government-wide Requirements for Drug-Free Workplace (Financial Assistance), which adopt the portion of the Drug-Free Workplace Act of 1988 (41 U.S.C. 701 et seq, as amended) applicable to grants and cooperative agreements, are hereby incorporated by reference and made a part of this award. By accepting this grant, the Recipient agrees to comply with 2 CFR 182.

10. **New Restriction on Lobbying (43 CFR 18)**

The Recipient agrees to comply with 43 CFR 18, New Restrictions on Lobbying, including the following certification:

   a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

   b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying” in accordance with its instructions.

   c. The Recipient shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

11. **Grant Fund Payment and Drawdown Requirements**

   a. Grant recipients located in the U.S. Territories or in the United States must enroll with, and utilize, the U.S. Treasury's Automated Standard for Payment Applications (ASAP) system to request payments under a grant. Please contact the OIA grant manager for the enrollment forms and guidance.

   b. Recipients located in the Freely Associated States or a foreign country may enroll with, and utilize, ASAP to request payments if using a U.S. Bank to receive payments.

   c. A completed SF-270 Request for Advance or Reimbursement must be submitted to the OIA grant manager for the drawdown of funds regardless of whether a recipient is using ASAP. If utilizing ASAP, the SF-270 should be submitted via fax, email, or mail, prior to the payment
I. CALL TO ORDER
- The Commission on Decolonization’s (COD) Regular Meeting was called to order by Anthony Babauta, chief of staff to the Governor, at 3:00pm.

II. ROLL CALL
- The following were in attendance:
  - Hon. Sen. Régine Biscoe Lee, Vice Chairwoman
  - Hon. Sen. Therese Terlaje, 35th Guam Legislature
  - Jude A. Martinez, Free Association Task Force
  - Victoria Lola Leon Guerrero, Independence Task Force
  - Dr. Mary Therese F. Cruz, Member-at-Large
  - John F. Reyes, Jr., Member-at-Large
  - Tristan X. V. Quintanilla, 32nd Guam Youth Congress Representative

- A quorum was established with eight (8) out of eleven (11) members of the Commission present.

- The following were absent from the meeting:
  - Hon. Gov. Lourdes A. Leon Guerrero
  - Hon. Sen. William Castro
  - Hon. Mayor Jesse Blas
  - Dr. Michael L. Bevacqua

- The following were also present:
  - Hon. Sen. Kelly Marsh (Taitano), Oversight Chairwoman of the COD
  - Dewey Huffer, Statehood Task Force
  - Adrian Cruz, Office of the Governor
  - Michael Weakley, Office of the Governor

III. APPROVAL OF MINUTES
- Motion: To approve minutes of the April 2, 2019 meeting.

- Motion by: Dr. Mary Therese F. Cruz
- Seconded by: Sen. Régine Biscoe Lee

- Motion carries with no objections, subject to corrections.
- Corrections: Adrian Cruz, Free Association Task Force to read: Office of the Governor
Sen. Terlaje: That was requested at the last meeting and we thought we were going to see it.

TB: I apologize that the Commission is not prepared at this time around, as you all know that the Commission’s Executive Director Melvin Won Pat-Borja went to testify at a U.N. hearing in Grenada and is set to be back tonight. We will be sure to ask Melvin to provide that information as soon as he returns.

VLLG: When is the (budget) hearing for the Commission if there is one?

Sen. Biscoe Lee: It hasn’t been announced yet.

VLLG: Has the administration submitted the budget already as it currently is?

TB: Yes, and what the budgeted amount is for the Commission.

VLLG: Is that a non-negotiable or is it going to stay exactly as it is?

TB: The administration has submitted and it’s at the legislature for consideration and through the budget process, my understanding is that is where amendments could be made. But for the purposes of informing the members of the Commission lacking the information that you had expected today, we will request Melvin, upon his return, to prepare the information for the 2020 budget and distribute to members of the Commission perhaps as soon as next week instead of waiting for the next Commission meeting next month.

Sen. Terlaje: Could we see the expenditures for the last five (5) years, budget totals and what they spent them on? Because we’ve said in previous meetings some generalities, but we’ve never been given something more accurate.

VLLG: If we get these materials ahead of time and then all of us to commit to reviewing them and by next meeting, we could get an idea of what a realistic budget could be for this body. Adding to the next agenda, for us to discuss this budget.

Sen. Biscoe Lee: In terms of fiscal year 2019, our budget was $340,848.00 is what was appropriated by the legislature.

TB: We’ll put in for next meeting, a fuller discussion on the proposed 2020 budget.

V. OLD BUSINESS
a. PBS Video Production Proposal ($30,000.00 local funding)
   i. Outcomes from working meeting with PBS
   ii. Board decision on PBS proposal

   TB: Having not been here at the last meeting, I will leave it to the Commission members to raise anything that should be there and is not there and I can report to the Executive Director to have that information
- It was suggested that the Regional Center for Public Policy (RCPP) may also do a call for scholars and from which a list to be compiled for the Commission to discuss and decide upon. The call should include resumés and samples of work that the Commission could review before making its decisions.

- The Commission agrees that several experts are needed, primarily for the status options study.

- Sen. Terlaje requested for MWPB to compile a list of experts who have past experience in conducting governance studies.

- VLLG noted that a list of experts may be found from the last economic study.

  - **Motion:** To accept Carlyle Corbin to be submitted to the UOG RCCP as a recommendation for the self-governance study.

    - **Motion by:** Victoria Lola Leon Guerrero
    - **Seconded by:** Dr. Mary Therese F. Cruz

    - **Motion carries with no objections.**

- The Commission requests that MWPB request the UOG RCCP to write a call for scholars for the study, expressing compensation and a two (2) week deadline.

- In addition to MWPB compiling a list of experts from past studies, Sen. Terlaje requests that the UOG RCCP also compile a list of experts that have previously taken part in past studies with recommendations on which experts would impact each portion of the study.

- The Commission discussed the PBS proposal which prioritizes education on decolonization and the status options. It was proposed that the UOG dissemination budget be decreased to $50,000 and take the $34,500 which is the difference of the $80,000 that was allocated and put it into the creation of content and videography so that the Commission could expand its reach in different modalities and to include the live broadcast of the decolonization conference. This entails three (3) phases.

  - Phase 1 was previously approved by the Commission
    - About decolonization
    - 30-minute television special
    - 1-minute promotional trailer
    - $30,000

  - Phase 2 is a blend of the status options study and breaking it down into different formats and content creation of the study and allowing the three task forces their own segments for PBS to create. The breakdown includes six (6) minute videos and with a total of a thirty (30) minute broadcast.

  - Phase 3 entails a live broadcast that includes promotional short films and radio spots that lead up to the broadcast of the decolonization conference in September.
- **Dr. Cruz:** I suggest not boxing it in in that way, as there is already a caveat that says, "Topic focus will be determined by the Commission." I would hate for to say that we are going to dedicate this to only this until we see what we have.

- **Dewey Huffer:** My understanding in our working meeting with PBS, this is basically his interpretation of what he is going to be able to provide us and the agreement that we had was that the specific media or content would be determined as we proceed with the creation. I don't think we need to get too caught up with the specifics, what and when, mainly what we want to approve is the overall product that we're getting from them. We can determine as we see fit how we want to allocate it because if we say we want to allocate this for the self-governance study, which is important, but if we don't have the study at the time and we're ready to roll, we need to be able to adapt.

  - **Motion:** To adopt the PBS proposal.

    - **Motion by:** Dr. Mary Therese Cruz
    - **Seconded by:** Sen. Régine Biscoe Lee

    - **Motion carries with amendments to the proposal:**
      - Change “What is the Commission on decolonization?” to “What is the decolonization?” (Sen. Tertaje)
      - Change where it reads “to be co-created by the task forces” to “to be co-created by the Commission.” (VLLG)

  c. **Decolonization Conference update (John Reyes, Jr.)**
    - Nine (9) confirmed guest speakers
      - Rex Joseph Rumakiek, West Papua
      - Wilma Reveron Calazo, Puerto Rico
      - Carlyle Corbin, USDI
      - Daniel Aga, American Samoa
      - Peter Christian, FSM
      - Former President Johnson Toribiong, Palau
      - Leland Bettis
      - Mililani Trask, Hawai‘i
      - Felicidad Ogumoro, CNMI

    - Board members will be given a list of confirmed speakers with biographies

    - Follow-ups to the following will be conducted:
      - Maria Perez, Timor Leste
      - Mickael Forrest, New Caledonia
      - Sandra Creamer, UNFPII (NATSIAWA)
      - Assistant Secretary Doug Domenech, USDOI
- Regular podcast on Sundays at 2:30pm which you can access through Facebook page.

- Planning and gearing up for Na’lå’la’ Songs of Freedom Concert on July 4, 2019 at Adelup lawn.

VI. OPEN FLOOR
- Sen. Biscoe Lee referenced the April 2, 2019 meeting minutes in which the Commission had tasked MWPB to gather articles and formulate a response to Dave Davis’ op-eds that ran in the POST and furthermore, Sen. Biscoe Lee requested an update.

- John Reyes Jr. requested information and clarification regarding the law on absences from board members.

VII. NEXT MEETING: Tuesday, June 4, 2019, 3:00p.m., Governor’s Conference Room (upper level)

VIII. ADJOURNMENT
- The meeting was adjourned at 4:30p.m.
As we near the end of another year, we take this special time to reflect on the challenges our community has faced and the triumphs we have forged together.

Throughout this pandemic, we have been bound together by the promise of a healthier, safer day just around the corner. Though we have mourned the loss of loved ones and dreams deferred, we are thankful for the progress we’ve made and we look towards a new horizon brimming with hope.

In this season of thanks, there remains so much that inspires gratitude and a smile. The tandem heartbeat of doctors and nurses working nonstop to save lives. The victory lap of patients who fought a hard fight against COVID-19 and won. The errand-driven business of manåmko’ relishing retirement and simple joys. The cheerful excitement of students and young people reuniting at school. The familiar hum of families sharing meals and creating memories.

These and many more moments shine like diamonds in our darkness. They illuminate the chambers of our hearts and heed us to honor humanity at its humblest. Truly, it is this spirit of Thanksgiving that calls us to cement in our souls an uncompromising conviction that we each have it in us to always aspire for a brighter tomorrow: for our families, for our future, and for Guam.

Un Dångkulu Na Si Yu’os Ma’åse’!
ADVERTISING INSERTION ORDER FORM

DATE: 12-Nov-21  TIME: 2:30PM

ACCOUNT NAME: Office of the Governor

ACCOUNT #: 102526  INSERTION ORDER #: P226A00398

CONTACT: Krystal Paco-San Agustin  PHONE: (671) 472-8931

AD SIZE: (2) 5col x 12"  TOTAL INCHES: 120"

TO RUN IN:  

☐ PDN  ☐ Special Section  ☐ Bayanihan  ☐ Wraps

☐ Digital  ☐ Joint Region Edge  ☐ Pre-print Inserts  ☐ Text Blast

DATE/S AD TO RUN: Monday, November 15, 2021

AD THEME OR HEADLINE: Kids Vaccinations and GEDA QCCC Grant Program

☐ AD TO BE SET BY PDN  ☑ AD TO COME CAMERA READY

COLOR: Process  NO.: 4C

ADDITIONAL INSTRUCTIONS: Full Page ad and 300 x 250 pixels digital ad on guampdn.com

Total Investment: $1,600.00

THIS ORDER IS AUTHORIZED AND VERIFIED BY:

__________________________  __________________________
Krystal Paco-San Agustin  11/12/2021

__________________________
Frankie Cruz

PDN MEDIA CONSULTANT  DATE

Customer agrees to indemnify, defend and hold harmless PDN from all claims (whether valid or invalid), suits, judgments, proceedings, losses, damages, costs and expenses, of any nature whatsoever (including reasonable attorney’s fees) for which PDN or any of its affiliates may become liable by reason of PDN’s publication of Customer’s advertising. Advertisers with specific premium placement request or agreements shall be moved out of premium placement if Camera Ready ads are submitted past deadline to the next available position. The customer also agrees to all retail / digital / classified policies of the newspaper and digital products as printed in the 2018 rate card.
Ad place through: Krystal Paco-San Agustin

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<th>In(s)</th>
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<td>11/15/2021</td>
<td>4</td>
<td>13.5</td>
<td>700.00</td>
<td>700.00</td>
</tr>
</tbody>
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**Total** $1,400.00

**Payments/Credits** $-

**Balance Due** $1,400.00

**TERMS AND CONDITIONS**

**EXPIRED ORDER FEE** Any advertisement delayed one (1) day before the specified publication date will be assessed at an additional $75.00.

**LATE CANCELLATION FEE** Any advertisement cancelled one (1) day before the specified publication date will be assessed $75.00.

**AD LAYOUT FEE** Any artwork requested from The Guam Daily Post (excluding classified advertisements) will be assessed a $50.00 per hour artwork fee.

**PREFERRED PLACEMENT** The Guam Daily Post does not guarantee any requested placement of advertisements. Any request for preferred placement will be taken into consideration but will not affect this agreement if the preferred placement is not available.

**PAYMENT**

Contract amounts are due in full 3 days prior to ad placement. Prior to publication, a 50% down payment is required upon ad space reservation. Please make checks payable to "Guam Daily Post LLC" and mail payment to 388 S. Marine Corps Dr., Suite 301, Tamuning, Guam 96913. For credit card payments, there is an additional 4% charge applied when paying with American Express (AMEX) - credit card payments may also be accepted via telephone (671) 649-1324. All accounts are due within 30 days from the due date appearing on the invoice. Advertiser(s) understands and agrees that late fees of 1.5% per month on all accounts remain unpaid after 30 days from the original due date. A late fee of $50.00 for the NSF check. If returned to a collection agency, a 25% 10% of the amount found due shall be added to the same as collection fees. All accounts must be paid within 30 days from the due date appearing on the invoice.

Advertiser(s) understands and agrees that late fees of 1.5% per month on all accounts remain unpaid after 30 days from the original due date. A late fee of $50.00 for the NSF check. If returned to a collection agency, a 33 1/3% of the amount found due shall be added to same as collection fees. The advertiser(s) agency jointly and severally agree to indemnify and hold The Guam Daily Post harmless against any damages, expenses or expenses of any nature incurred by The Guam Daily Post arising out of the publication of material appearing in advertisement submitted to them for the public including, but not limited to, The Guam Daily Post's defense against any suit or proceeding arising from any claim that publication of material appearing in advertisements submitted to it for publication was in violation of rights of others as law imposed by the United States or by any state, territory, or subdivision thereof.

The Guam Daily Post shall have no liability to an advertiser or agency because of a failure to complete accepted advertising orders because of acts of God, strikes, walkouts, breakdowns, fires, accidents, civil disorder, or any other circumstances of whatsoever nature beyond its control. Under no circumstances shall The Guam Daily Post limit or restrict liability to an advertiser or agency exceed the amount due for the advertisement. The Guam Daily Post shall have the right to require payment for all services prior to the publication of material appearing in advertisement under such circumstances as The Guam Daily Post costs for prior to publication of any cancelled advertisement. The Guam Daily Post reserves the right to cancel any contract at any time upon default in the payment of fees. In the event of such cancellation, charges for all advertising published shall become immediately due and payable.

Furthermore, if there has been any default in the payment of the prior bill, or if, in the sole judgment of The Guam Daily Post, credit becomes impaired, The Guam Daily Post shall have the right to require full payment for future advertising under your contract upon such terms as The Guam Daily Post sees fit. Advertiser(s) agency are jointly and severally liable for payment to The Guam Daily Post.

**Authorized Name**

**Authorized Signature**

**Date** 12/3/21

Thank you for your business!

Please make payment to GUAM DAILY POST, LLC.

https://www.postguam.com/site/forms/subscription_services/paybill/
CHILDREN 5-11 ARE NOW ELIGIBLE FOR THE COVID-19 VACCINE

DPHSS NORTHERN REGION
COMMUNITY HEALTH CENTER, DEDEDO
Mondays, Thursdays, Fridays: 10AM - 6PM
Saturdays, 9AM - 5PM

DPHSS SOUTHERN REGION
COMMUNITY HEALTH CENTER, INALÅHAN
Tuesdays and Wednesdays: 10AM - 6PM
Saturdays: 9AM - 5PM

UNIVERSITY OF GUAM FIELD HOUSE, MANGILAO
Every day EXCEPT Sundays and Thursdays: 11AM - 5PM

REGISTER ONLINE
DPHSS: tinyurl.com/covidstopswithme
UOG: tinyurl.com/vaxguam

Walk-ins are welcome but appointments will expedite.
COVID-19 Vaccination Clinics closed on observed GovGuam holidays.

Requirements for Minors to Receive the Pfizer-BioNTech COVID-19 Vaccine:
- Parent/legal guardian must provide minor's birth certificate
- Parent/legal guardian must have a government-issued photo identification (ID)
- Minor must be accompanied by a parent or legal guardian
- Guardians must present legal guardianship or power-of-attorney documents

SAFE • EFFECTIVE • FREE
UP TO $25,000 PER AWARD IS AVAILABLE FOR ELIGIBLE PROJECTS!

APPLY TODAY

The Qualifying Certificate Community Contribution Program supports local priorities and community needs that are project-based, pandemic-affected, and workforce or entrepreneurial-related by awarding grant funding from community contributions of up to $25,000 to eligible non-profit organizations and government agencies.

Visit investguam.com for more information.

To date, GEDA has distributed nearly $1.1 MILLION to 78 projects focused on health care, public safety, higher education, cultural preservation, tourist attractions, sports tourism, and economic development.

Leon Guerrero-Tenorio Administration
Advertising Order / Invoice

Date: 11/4/2021
A.O. No.: A76366
Due Date: P.O. No.: P226A00399

Sales Rep: MTR

<table>
<thead>
<tr>
<th>Item</th>
<th>Ad Description</th>
<th>BW / Color</th>
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Total: $ 700.00

Payments/Credits: $ -
Balance Due: $ 700.00

TERMS AND CONDITIONS

EXPIRED ORDER FEE
Any advertisement ordered one (1) day prior to the specified publication date will be assessed for an additional $75.00.

LATE CANCELLATION FEE
Any advertisement cancelled one (1) day before the specified publication date will be assessed $75.00.

AD LAYOUT FEE
Any ad or display advertising placed less than 20 days from the specified publication date will be assessed a $100.00 per hour rate.

PREFERRED PLACEMENT
Preferred Placement: The Guam Daily Post does not guarantee any requested placement of advertisements. Any request for preferred placement will be taken into consideration but will not be entered into contract.

PAYMENT
Contract submission & 50% payment due at least 3 days prior to ad placement. Prior to publication, a 50% down payment is required upon ad space reservation. Please make checks payable to "Guam Daily Post LLC" and send payment to 388 S. Marine Corps Dr., Ste. 301, Tamuning, Guam 96913. For credit card payments, there is an additional 4% charge applied when paying with American Express (AMEX) - credit card payments may also be accepted via telephone via (671) 649-1862. All accounts must be paid within 10 days of the due date appearing on the invoice. Advertising understands and agrees that late fees of 1.5% per month on all accounts remaining unpaid after 10 days from the original due date. A fee of $50.00 for NSF checks. If returned to a collection agency, a 33% 10% of the amount owed due shall be added to the same collection fees. All accounts must be paid within 10 days from the due date appearing on the invoice.

Advertising understands and agrees that late fees of 1.5% per month on all accounts remaining unpaid after 10 days from the original due date. A fee of $50.00 for NSF checks. If returned to a collection agency, a 33 10% of the amount owed due shall be added to the same collection fees. All accounts must be paid within 10 days from the due date appearing on the invoice.

The Guam Daily Post shall have no liability to an advertiser or/and agency because of a failure to complete accepted advertising items because of acts of God, strikes, war, destruction, fire, accidents, postal delays, or any other circumstances of whatever nature beyond its control. Under no circumstance shall The Guam Daily Post direct or indirect or in an advertisement on or/and agency except the incurred cost of the advertisement. The Guam Daily Post shall have the right to require payment for advertising upon such terms as The Guam Daily Post sees fit prior to publication of any advertised advertisement. The Guam Daily Post reserves the right to cancel the contract at any time upon delay in the payment of bills. In the event of such cancellation, charges for all advertising placed shall become immediately due and payable.

Furthermore, if there has been any default in the payment of the prior bills, or if in the sole judgment of the Guam Daily Post, credit becomes impaired, The Guam Daily Post shall have the right to require full payment for further advertising and/or another contract upon such terms as The Guam Daily Post sees fit. Advertising agency or/and agency is jointly and severally liable for payment to The Guam Daily Post.

Authorized Name: Krystal Paco-San Agustin
Authorized Signature: [Signature]
Date: 12/31/21

Thank you for your business!
Please make payment to GUAM DAILY POST, LLC.
https://www.postguam.com/site/forms/subscription_services/paybill/
INVESTING $20M IN CHILDCARE MEANS...

☑ Parental Relief
☑ Work Support
☑ Improving Children’s Safety and Wellness
☑ Building Childcare Capacity

Learn more at visit investguam.com

"We actively reached out to our child care centers to understand the barriers they were facing in sustaining their business and how we could effectively allocate our resources to provide this funding promptly. With this effort, we continue our commitment to the safety and wellness of our children in supporting excellent child care on island. We strongly encourage child care providers to apply for these funds to support their operations and expand capacity."

Leon Guerrero-Tenorio Administration"
## Ad place through

<table>
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<tr>
<th>Item</th>
<th>Ad Description</th>
<th>BW / Color</th>
<th>Run Date(s)</th>
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<td>FC</td>
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### Total

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<td>Balance Due</td>
<td>$ 2,100.00</td>
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## TERMS AND CONDITIONS

- **EXPIRED ORDER FEE**: Any advertisement ordered one (1) day before the specified publication date will be assessed an additional $75.00.
- **LATE CANCELLATION FEE**: Any advertisement cancelled one (1) day before the specified publication date will be assessed $75.00.
- **AD LAYOUT FEE**: Any artwork requested from The Guam Daily Post (excluding classified advertisements) will be assessed a $50.00 per hour artwork fee.
- **PREFERRED PLACEMENT**: Placed Placement. The Guam Daily Post does not guarantee any requested placement of advertisements. Any request for preferred placement will be taken into consideration but will not affect the agreement if the preferred placement is not delivered.
- **PAYMENT**: Correct submission is 65% payment due at least 3 days prior to ad placement. Prior to publication, a 50% down payment is required upon ad space reservation. Please make checks payable to ‘Guam Daily Post LLC’ and remit payment to 386 S. Marine Corps Dr. Suite 361, Tamuning, Guam 96913. For credit card payments, there is an additional 4% charge applied when paying with American Express (AMEX) - credit card payments may also be accepted via telephone (671) 649-1924. All accounts must be paid within 10 days from the due date appearing on the invoice. Advertisers understand and agree that late fees of 1.5% per month on all accounts not being paid after 30 days from the original run date. A fee of $30.00 for the NSF check. If referred to a collection agency, a 30% 10% of the amount found due shall be added to the same as collection fees. All accounts must be paid within 10 days from the due date appearing on the invoice.

Advertise(s) understands and agrees that late fees of 1.5% per month on all accounts not being paid after 30 days from the original run date. A fee of $30.00 for the NSF check. If referred to a collection agency, a 30% 10% of the amount found due shall be added to the same as collection fees. The Guam Daily Post bears no liability to an advertiser and/or agency because of a failure to complete accepted advertising orders because of acts of God, strikes, work stoppages, fire, accidents, postal delays, or any other circumstances of whatever nature beyond its control. Under no circumstances shall The Guam Daily Post, its parent, or any other party in any manner be held responsible for any inaccuracies or omissions, mistakes in advertising. The Guam Daily Post reserves the right to cancel the contract at any time upon default in the payment of ads. In the event of any advertising cancellation, changes for all advertising published shall become immediately due and payable.

The Guam Daily Post LLC shall have no liability to an advertiser and/or agency because of a failure to complete accepted advertising orders because of acts of God, strikes, work stoppages, fire, accidents, postal delays, or any other circumstances of whatever nature beyond its control. Under no circumstances shall The Guam Daily Post, its parent, or any other party in any manner be held responsible for any inaccuracies or omissions, mistakes in advertising. The Guam Daily Post reserves the right to cancel the contract at any time upon default in the payment of ads. In the event of any advertising cancellation, changes for all advertising published shall become immediately due and payable.

Furthermore, if there has been any default in the payment of the prior bill, or if, in the sole judgment of The Guam Daily Post, credit becomes impaired, The Guam Daily Post shall have the right to require full payment for further advertising under another contract upon such terms as The Guam Daily Post sees fit. Advertisers/agencies are jointly and severally liable for payment to The Guam Daily Post.

---

**Authorized Name**: [Signature]

**Authorized Signature**: [Signature]

**Date**: 11/1/2021

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**Thank you for your business!**

Please make payment to GUAM DAILY POST, LLC.

https://www.postguam.com/site/forms/subscription_services/paybill/
APPLY TODAY
FOR COVID RENT AND UTILITY RELIEF

For more information, call (671) 638-4518/4519, email era@doa.guam.gov or visit tinyurl.com/guamerap

"To date, over $6.9 million has been provided in rent and utility financial assistance to over 1,500 households through this program.

We encourage residents to take advantage of the Emergency Rental Assistance Program and apply today.

Leon Guerrero-Tenorio Administration"
APPLY TODAY
FOR COVID RENT AND UTILITY RELIEF

For more information, call (671) 638-4518/4519, email era@doa.guam.gov or visit tinyurl.com/guameru

To date, over $6.9 million has been provided in rent and utility financial assistance to over 1,500 households through this program.

We encourage residents to take advantage of the Emergency Rental Assistance Program and apply today.

— Leon Guerrero-Tenorio Administration —
APPLY TODAY
FOR COVID RENT AND UTILITY RELIEF

For more information, call (671) 638-4518/4519, email era@doa.guam.gov or visit tinyurl.com/guamera

"To date, over $6.9 million has been provided in rent and utility financial assistance to over 1,500 households through this program.

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Leon Guerrero-Tenorio Administration"
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**Total** $2,100.00

**Balance Due** $2,100.00

**TERMS AND CONDITIONS**

- **Expedited Order Fee**: Any advertisement ordered one (1) day before the specified publication date will be assessed an additional $75.00.
- **Late Cancellation Fee**: Any advertisement cancelled one (1) day before the specified publication date will be assessed $75.00.
- **AD Layout Fee**: Any artwork requested from The Guam Daily Post (excluding classified advertisements) will be assessed a $50.00 per hour artwork fee.
- **Preferred Placement**: The Guam Daily Post does not guarantee any requested placement of advertisements. Any request for preferred placement will be taken into consideration but will not affect this agreement. If the requested discount is not delivered.
- **Handling Fee**: $1.50 per month on all accounts remaining unpaid after 30 days of the original run date. A fee of $50.00 for the NSF check.
- **Collection Agency**: All accounts must be paid within 10 days of the due date appearing on the invoice. Any account that is 30 days past due shall be subject to a 20% service charge.
- **Refund Policy**: Any advertising that is not published as requested will be refunded in full.

**FURTHERMORE**, if there is any default in the payment of the prior bill or, if, in the sole judgment of The Guam Daily Post, credit becomes impaired, The Guam Daily Post shall have the right to require full payment for the further advertising under this contract upon such terms as The Guam Daily Post sees fit. Advertiser's agency is jointly and severally liable for payment to The Guam Daily Post.

**Authorized Name**

**Authorized Signature**

**Date**

Thank you for your business!

Please make payment to GUAM DAILY POST, LLC.

https://www.postguam.com/site/forms/subscription_services/paybill/
Remembering Our Loved Ones

All Souls’ Day reminds us that our love knows no end. Even in death, while we weep for those we have lost, it is our boundless love that binds our souls forever.

We also take time to reflect on the fragility of our mortality and on our longing for the full length of life. Even in our anxiety, still we pray for those gone before us.

It is in knowing that death no longer has power over those we love, that our hope sprouts immortal wings. We lift their spirits with the air of promise in our prayer.

Scripture tells us that the souls of the just are in the hand of God, and no torment shall touch them. In this we find refuge and summon courage, knowing their goodness and their likeness lives on through us who continue their legacy.

LOURDES A. LEON GUERRERO
Magåtåhan Guåhan
Governor of Guam

JOSHUA F. TENORIO
Sigåndo Magåtåhan Guåhan
Lieutenant Governor of Guam
HONORING ALL
WHO SERVED

Håfa Adai!

As an island and nation, we pause to honor the service and sacrifice of all those who have worn the uniform of the Armed Forces - our Soldiers, Sailors, Airmen, Marines, Guardians, and Coast Guardsmen.

Those who have served and their families, who served alongside them, have taken up the daunting mission of defending our democracy. The service members who have made this crucial commitment for us are our heroes, and we owe them a debt we can never fully repay for protecting our freedoms:

So our children can safely go to school.
So our workers can earn a living in peace.
So our families can love without limitations.
So our voices can be heard and honored.
So our rights can remain inherently ours.

We recognize these indispensable contributions and immeasurable acts of valor that guarantee the preservation of our precious life and liberty.

On behalf of a grateful people, we honor their selflessness and recommit ourselves to the sacred obligation of ensuring that our veterans and their families are supported when they are deployed and when they come home.

We will never forget what they and their loved ones have done for us.

May God bless all who served and still do, and may God bless Guam!

"Whenever the world makes you cynical, whenever you doubt that courage and goodness and selflessness is possible, stop and look to a veteran."
- President Barack Obama

LOURDES A. LEON GUERRERO
Governor of Guam

JOSHUA P. TENORIO
Lieutenant Governor of Guam
Håfa adai!

As we near the end of another year, we take this special time to reflect on the challenges our community has faced and the triumphs we have forged together.

Throughout this pandemic, we have been bound together by the promise of a healthier, safer day just around the corner. Though we have mourned the loss of loved ones and dreams deferred, we are thankful for the progress we've made and we look towards a new horizon brimming with hope.

In this season of thanks, there remains so much that inspires gratitude and a smile. The tandem heartbeat of doctors and nurses working nonstop to save lives. The victory lap of patients who fought a hard fight against COVID-19 and won. The errand-driven business of manåmko’ relishing retirement and simple joys. The cheerful excitement of students and young people reuniting at school. The familiar hum of families sharing meals and creating memories.

These and many more moments shine like diamonds in our darkness. They illuminate the chambers of our hearts and heed us to honor humanity at its humblest. Truly, it is this spirit of Thanksgiving that calls us to cement in our souls an uncompromising conviction that we each have it in us to always aspire for a brighter tomorrow: for our families, for our future, and for Guam.

Un Dîngkuh Na Si Yu’os Ma’ase’!

Lourdes A. Leon Guerrero
Mega‘oga Guåhan
Governor of Guam

Joshua F. Tenorio
Siopa Mega‘oga Guåhan
Lieutenant Governor of Guam

RICARDO J. BORDALLO GOVERNOR’S COMPLEX
513 W. Marine Corps Drive Hagåtña, Guam 96910
governor.guam.gov | (671) 472-8931
HONORING ALL WHO SERVED

May God bless all who served and still do, and may God bless Guam!

Lourdes A. Leon Guerrero
Governor of Guam

Joshua F. Tenorio
Lieutenant Governor of Guam
Hāfa Adai!

In times of trouble and hours of darkness, our people have turned to our patroness for wisdom and for the strength to prevail. On this day, we reaffirm our faith and offer our prayers to honor the Feast of Santa Marian Kamalen, protectress of Guam and legacy of the CHamoru people.

As we pay our patronage, we do so from a safe distance while we continue addressing the COVID-19 pandemic. This does not diminish the solemn observance to which our people so devotedly hold dear and it does not dwarf our resolve to heal our island and resume our sacred and time-honored traditions.

Throughout history, Our Lady has endured storms and wars, thefts and threats. Together and now, the people of the world are enduring an unprecedented challenge that continues to test our healthcare capacity and our economic vitality. Despite our daunting experience, together we have made so much progress.

As we shine the light of our faith on this most reverent occasion, we lift our hearts in prayer that we harness the quiet humility of our souls and the strength of our humanity to overcome this trial for our families, our friends and all of Guam.

Biba Santa Marian Kamalen!

Un Dångkolo Na Si Yu’os Ma’åse’!