LOURDES A. LEON GUERRERO GOVERNOR



JOSHUA F. TENORIO LT. GOVERNOR

UFISINAN I MAGA'HÅGAN GUÅHAN OFFICE OF THE GOVERNOR OF GUAM

VIA ELECTRONIC MAIL: sandra.seau@gmail.com

December 6, 2021

Sandra Reyes Seau

RE: Freedom of Information Act Request (FOIA)

Hafa Adai Ms. Seau:

This is in response to your email request under the Sunshine Reform Act of 1999 dated November 30, 2021, in which you seek the following:

- 1. A copy of the travel expenses of the Governor and everyone who went on the most recent trip to DC and their itineraries; and
- 2. The total cost for the personalized styrofoam cups ordered for the year for all of GovGuam.

Pursuant to the Sunshine Reform Act of 1999, please find the enclosed documents as requested for item 1. Personal identifiable information has been redacted in accordance with 5 G.C.A. §10108(c). For your information, the documents you requested are also publicly available on the Office of the Governor website at https://governor.guam.gov/foia/. With regards to item 2, we have no documents responsive to this request.

Senseramente,

Lynette O. Muna, Director Executive Management Office

Enclosure(s)

GOVERNMENT OF GUAM DEPARTMENT OF ADMINISTRATION INTER-OFFICE RECEIPT

DATE:	11/22/2021	
TO:	TREASURER OF GUAM	
FROM:	Division of Accounts, General Ledg	er Section
PAYOR:	JON JUNIOR M. CALVO	
Please d	leposit payment in the amount of	\$5259.93
(Check N	No. 208 CHECK	to account number
1. 18		(Please input remarks)
Remarks	PER DIEM REIMB F	REF: T220200004 5101H200201PA113220
	· ·	- Centhy
	:0	Authorized Agent

A20-0038380

OFFICIAL RECEIPT

FGN-2-2-35

GOVERNMENT OF JOAN DEPARTMENT OF ADMINISTRATION FINANCIAL MANAGEMENT DIVISION P. O. BOX 884 HAGATNA, GUAM 96932 2 2021 Treasurer of Guam ADDRESS: NOT VALID UNLESS OVERPRINTED BY OUR REGISTER/STAMP **PAYMENT INFORMATION** DESCRIPTION RESERVED FOR ISSUING OFFICE **ACCOUNT NUMBER AMOUNT** PLEASE PAY TREASURER OF GUAM ISSUING OFFICE: TOTAL DUE AGENT: Orcheck: #_ 208 CASH OTHER:

JON JUNIOR M. CALVO	Nov. 12, 202	208 101-511/1214 1 Date ACHECK ASSAURT
Pay to the _ Sussered of Guar. Order of _ The Thansard Two Heroles	n — W Zifty-Univ Ond	\$ 5,259.93 93/100 — Photo Barlo Barl
GBank of Hegetna Branch P.O. Box BW Hagetna, Guam 96932 For TA: 722-020-004 (CANCELED)	J. Merolisla	Cole NP

L

Hartand Clarke



DEPARTMENT OF ADMINISTRATION DIVISION OF ACCOUNTS

Journal Voucher

DOA J.V. No.:
Date: 16 Nov 21
Page: 1 Of 1
Dept. Control No.: JV22 0200 002

TRAN	ACCOUNT NO.	PRIOR			
CODE	(Account Name)	REFERENCE	VENDOR #	DEBIT	CREDIT
391	0200 22 001 - 220	CC_102221	W3156901	2 222 25	
391	5100A220200GA001-220	CC_102221	VV3130901	3,232.25	
204	0201 20 113 - 220	00 400004	W24E0004		2 222 25
391	5101H200201PA113-220	CC_102221	W3156901		3,232.25
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391	5101H200201PA113-220	CC_102221	W3156901		100.00
201	0200 22 001 - 220				
391	5100A220200GA001-220	EFT_102221	TA000522	3,760.90	
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		_			
	NATION:		TOTAL (Page 1):	7,093.15	7,093.15
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	RER TO CHECK:	CERTIFYING OFFICER A			
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X	PRIOR REFERENCES ARE CORRECT	APPROPRIATION L	AW OR FEDERAL GRA	ANT OR AGREEMENT	
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X	JOURNAL VOUCHER IS BALANCED	X I CERTIFY ENTRIE REGULATION.	S ARE PROPER AND	OTHORIZED BY LAW,	RULE OR
Prepare	ed by:	Certified by:	Lynetle Milna, Certify	ing Officer	11/16/2021
Ron NAME	Taitague, Accountant	,	SIGNATURE	nox	DATE
	SIGNATURE 6/2021 473-1124	Approved by:	Jon Junior Calvo Ch	ief of Staff	11/16/2021
DATE			SIGNATURE		DATE
		DIVISION OF ACCOUNTS	USE ONLY:		
	tant / Tech. Supervisor Reviewing:				
Review	ing Date:		Posted By:		
	OVERRIDE IS AUTHORIZED BY MANAGER		Date:		
Manage Date	er Reviewing:		Batch Posted:		
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Form ACC-JVA001 Revised 07/2019

Position to P/O number, Tran date. . . T2206T0017 ___ __ __

Type option, press Enter. 5=Display

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Type option, press Enter. 5=Display

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You have reached the bottom of the list. WRKTRN

GOVERNMENT OF GUAM DEPARTMENT OF ADMINISTRATION TRAVEL REQUEST AND AUTHORIZATION

1220610017 1220610017

		TA No. 122-0200-003
NOTICE: See Section 3.5.112, Chapter 3 of the G	Government of Guarn Travel and	Transportation Manual for instructions.
1, TO 2, FROM	(Name of requesting organization	1) 3. DATE OF REQUEST
Department of Administration	Office of the Governor	October 14, 2021
i. (A) FULL NAME and DATE OF BIRTH OF TRAVELER	MALE X FEMALE	(B) VENDOR NUMBER. Attach Request
Lourdes A. Leon Guerrero,		
(C) COMPLETE ADDRESS OF TRAVELER		(D) EMPLOYEE ID OR SOC SEC NUM (fast 4 digits)
	5. TITLE OF TRAVELER	6. CHARGE ACCOUNT NUMBER
The following travet is: X REQUESTED AUTHORIZED	Governor of Gu	am 5101H200201PA113-220
, PLACES OF TRAVEL		8 APPROX. LENGTH OF TRAVEL (in days)
FROM: Guam		8 Days
Guain		9. APPROX. DATE TRAVEL COMMENCES
TO: New York, NY to Washington, DC and Return	n	m 11
The state of the s	••	November 10, 2021
0. (A) DESCRIBE MODES OF TRAVEL DESIRED (Air, Ship, Train,	Private Automobile, etc.)	(B) TRAVEL AGENCY DESIRED
Air - Economy (Roundtrip)		World Travel
1. IF DEPENDENTS ARE AUTHORIZED FOR TRAVEL, GIVE NAME	ES, AGES, AND RELATIONSHP	
N/A		RECEIVE
N/A		
2. FULLY DESCRIBE PURPOSE OF TRAVEL (Use reverse if more :		13. ENTER NUMBER OF TR'S ISSUED
NYC: 11/11/21 Prepare for bond mtg. with the team, 11/12-11/13/21 Mtg. w		Insuler. OCT 20 2021
DC: 11/15-11/18/21 Meeting with DOI Director, Deputy Secretary, Director		
White House Kate Marshall, Intergovernmental Affairs Office, Julia Rodrig	*	PHYOME OF ME AND ASSESSED ASSESSED.
Gretchen Sierra-Zorita, Associate Director of Office of Intergovernmental Affair 4. IF TRAVEL ADVANCE IS DESIRED, GIVE AMOUNT REQUESTE		15 Managarrent Researc
NYC: 11/10/2021-11/14/2021 \$365.00 + \$109.50 (30%) = \$474.50 ×		50
DC: 11/15/2021-11/18/2021 \$267.00 + \$80.10 (30%) = \$347.10 x 4	•	CLEARED PER
TOTAL: \$3,760.90		ANIMO ARMPIS DEUTEN
6. SIGNATURE (Name and title of requesting official)		18. SIGNATURE (hard so title of authorizing official)
Mund Jaks		DCT 2 1 2021
JON JUNIOR CALVO, CHIEF OF STAFF		LESTER L. CARLSON JR. DIRECTOR, BBMR
 ESTIMATED COST OF TRAVEL (For use of Administration Department 	rtment)	19. FOR CENTIFICATION OF AVAILABILITY OF FUNDS
(A) TRANSPORTATION OF TRAVELER	s 3,332.25/	Certified Funds (vailable:
(B) TO ANODOSTATION OF DESCRIPTING		1
(B) TRANSPORTATION OF DEPENDENTS	0.00	/
(C) PER DIEM OF TRAVELLER - S 1/ x 1/ days =	3,760.90	10
(D) PER DIEM OF DEPENDENTS	0.00	
(b) FER OILM OF DEFENDENTS		4 K
(E) TRANSPORTATION OF HOUSEHOLD EFFECTS	0.00	AV Car
(F) MISC. ALLOWANCES	0.00	1 0 1
(must itemize on line 9c on Travel Form ACC-TRB001)		Vera A. Topasna CERTIFYING OFFICER
(G) SERVICE FEES	0.00	QEATIF ING OF IGEA
TOTAL COST (Estimated)	7,093.15	DATE:
SIGNATURE and CONTACT NUMBERS (Cost Estimator)		
Lynette O. Muna, Executive Management Director		
20. TO TRAVELER, You are hereby authorized to perform the abo	and described toward in asserts	nee with the economics of Costion 2.5.112 Chapter 2 of the
Government of Guam Travel and Transportation Manual. Necess		
Cotolinion of Seal France and France Original France France	y indicate that appartunion reques	
DIRECTOR, Dept. of Ac	dministration	DATE
1. I certify that I have received the material of Item 17.		
	CONTACTAUNISCO	DATE
TRAVELER'S SIGNATURE AND	CONTACT NUMBER	DATE

GOVERNMENT OF GUAM DEPARTMENT OF ADMINISTRATION INTER-OFFICE RECEIPT

PAYOR: LOURDES LEON GUERRERO Please deposit payment in the amount of S1704.40 (Check No. 6315 to account number CHECK (Please input remarks) Remarks REIMB REF: T220200003 / 5101H200201PA113220 (1388.40) T220200002 / 5100A220200GA001220 (316.00) Authorized Agent A20 = 0038305 OFFICIAL RECEIPT GOVERNMENT OF GUAM DEPARTMENT OF ADMINISTRATION PRINACIAL MANAGEMENT DUNISION P.O. BOX 884 HAGATHA, GUAM 98932 ADDRESS: NOT VALID UNLESS-OVERPRINTED BY OUR REGISTERISTAMP PAYMENT INFORMATION DESCRIPTION RESERVED FOR ISSUING OFFICE ACCOUNT NUMBER AMOUNT ISSUING OFFICE: NSUING OFFICE: AGENT: DISSUING OFFICE: AGENT: NSUING OFFICE: NOTIAL OUR MEASURER OF GUAM AGENT: NSUING OFFICE: NOTIAL OUR MEASURER OF GUAM AGENT: NSUING OFFICE: NOTIAL OUR MEASURER OF GUAM AGENT: NSUING OFFICE: NOTIAL OUR MEASURER OF GUAM AGENT: NSUING OFFICE: NOTIAL OUR MEASURER OF GUAM AGENT: NSUING OFFICE: NOTIAL OUR MEASURER OF GUAM AGENT: NSUING OFFICE: NOTIAL OUR MEASURER OF GUAM AGENT: NOTIAL OUR MEASURER OF GUAM AGENT M	DATE:	: 11/15/2021										
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LOURDES LEON GUERRERO	6315 101-511/1214 1
Pay to the Order of Guam Treasurer Bank of P.O. Box BW Hagatha Branch P.O. Box BW	\$ 1704, 40 Sollars of Selection Desired to be desired to
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Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy Account Statement for updated activity. See members.marriott.com for new Marriott Bonvoy benefits.

J.W. MARRIOTT WASHINGTON D.C. 1331 PENNSYLVANIA AV WASHINGTON, DC 20004

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This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including alterney fees.



GOVERNMENT OF GUAM DEPARTMENT OF ADMINISTRATION TRAVEL REQUEST AND AUTHORIZATION

		TA No. T22-0200-002A
NOTICE: See Section 3.5.112, Chapter 1, TO	3 of the Government of Guam Travel and Transpo	ortation Manual for instructions. Amendment
	. FROM (Name of requesting organization)	3. DATE OF REQUEST
4. (A) FULL NAME and DATE OF BIRTH OF TRAVELER	Office of the Governor	November 8, 2021
Jeffery A. Cook,	X MALE FEMALE	(B) VENDOR NUMBER:] Altach Request
(C) COMPLETE ADDRESS OF TRAVELER		
		(D) EMPLOYEE ID or SOC SEC NUM (last 4 digits)
	5. TITLE OF TRAVELER	la cuisor icon in the
The following travel is: X REQUESTED AUTHO	PIZED First Gentleman	6. CHARGE ACCOUNT NUMBER 5100A22020GA001-220
7. PLACES OF TRAVEL	That Gentleman	8. APPROX. LENGTH OF TRAVEL (in days)
FROM: Guam		5 Days
		9. APPROX. DATE TRAVEL COMMENCES
TO: New York, NY to and Return		
		November 10, 2021
10. (A) DESCRIBE MODES OF TRAVEL DESIRED (Air, Ship	, Train, Private Automobile, etc.)	(B) TRAVEL AGENCY DESIRED
Air -Economy (Round Trip)		World Travel
11. IF DEPENDENTS ARE AUTHORIZED FOR TRAVEL, GIV	E NAMES AGES AND BELATIONSHIPS OF EA	
N/A	- THE PROPERTY OF EACH	
7		O ET AT THE TATE
12. FULLY DESCRIBE PURPOSE OF TRAVEL (Use reverse i	f more space is necessary)	13. THE NUMBER OF TA'S ISSUED
To accompany the Governor to NYC: 11/11/21 Prepare for bond mtg, with the	s leam, 11/12-71/13/21 Mig. with Moody's, Standard & Poors	
		NOV 09 2021
		side of the sales
14. IF TRAVEL ADVANCE IS DESIRED, GIVE AMOUNT REQ	UESTED CLEARED	PRO HOUSENECTO AURIGINEET
NYC: 11/10/21-11/15/21 \$79.00 (M/I) x 5 days = \$395.00 /		
TOTAL: \$395.00	BBMR'S F	CRATEM
16. SIGNATURE (Name and title of requesting official)	la gov	4700
Mendidaster	I. SIGN	ATURE (Name and title of authorizing official)
JON JUNIOR CALVO, Chief of Staff	TESTER	L. CARLSON JR, Director
ESTIMATED COST OF TRAVEL (For use of Administration	Department) 19. FOR	CERTIFICATION OF AVAILABILITY OF FUNDS
(A) TRANSPORTATION OF TRAVELER	S	ed Funds Available:
(B) TRANSPORTATION OF DEPENDENTS	0.00	
(C) PER DIEM OF TRAVELLER A TO SO		
	ys = <u>395.00</u>	1
(D) PER DIEM OF DEPENDENTS	0.00	\bigcirc
(E) TRANSPORTATION OF HOUSEHOLD EFFECTS	0.00	The same of the sa
(F) MISC. ALLOWANCES		a your
(must itemize on line 9c on Travel Form ACC-TRB001)	0.00	LYNETTE O. MUNA
(G) SERVICE FEE\$	0.00	CERTIFYING OFFICER
TOTAL COST (Estima	3,720.45 DATE	11/8/2021
IGNATURE and CONTACT NUMBERS (Cost Estimator)		
ynette O. Muna, Executive Management Director/	1m	
O. TO TRAVELER, You are hereby authorized to perform the	above described travel in accordance with the	a provisions of Senting 2.5 110 Ch.
Government of Guarn Travel and Transportation Manual. N	ecessary tickets, transportation requests and other	or documents are hereto attached.
DIRECTOR Cont	of Administration	
OIRECTOR, Dept.	OF Administration	DATE
 I certify that I have received the maternal of Item 17. 		
TRAVELERIC CICALATURE	AND CONTACT AND CONTACT	
TRAVELER'S SIGNATURE	AND CONTACT NUMBER	DATE

ANG CAPARAD

1 2 1



Lynette O. Muna <iynette.muna@guam.gov>

FW: COOK/JEFFREY ALAN 10NOV GUM

Sonya Hardee <sonya@worldtravelguam.com>

Mon, Nov 8, 2021 at 3:07 PM

To: "Eliza G. Dames" <eliza.dames@guam.gov>, "Lynette O. Muna" <lynette.muna@guam.gov>

COOK/JEFFREY ALAN 10NOV GUM

WORLD TRAVEL SERVICES INC

INVOICE 0000060750

145 YPAO ROAD

DATE 08NOVEMBER21

TAMUNING GU 96913

TELEPHONE: 671 649-5165

FAX

: 671 649 8668

COOK/JEFFREY ALAN

OFFICE OF THE GOVERNOR

TA NO. T220200002

SERVICE

DATE FROM

TO

DEPART ARRIVE

UNITED AIRLINES - UA 200

10NOV GUAM

HONOLULU HI

805A 715P

WEDNESDAY A.B WON PAT IN DANIEL K INOUY

09NOV

P BUSINESS

TERMINAL 2

BREAKFAST

NON STOP

RESERVATION CONFIRMED

7:10 DURATION

AIRCRAFT: BOEING 777-300ER

SEAT 09G NO SMOKING CONFIRMED

UNITED AIRLINES - UA 252

09NOV HONOLULU HI

HOUSTON TX

845P

TUESDAY DANIEL K INOUY GEORGE BUSH IN

816A 10NOV

P FIRST

TERMINAL 2

TERMINAL C

DINNER

NON STOP

RESERVATION CONFIRMED

7:31 DURATION

AIRCRAFT: BOEING 777-200/300

SEAT 84G NO SMOKING CONFIRMED

UNITED AIRLINES - UA 1524

NEWARK NJ 10NOV HOUSTON TX

935A 200P

WEDNESDAY GEORGE BUSH IN NEWARK LIBERTY

P FIRST

TERMINAL C

TERMINAL C

BREAKFAST

NON STOP

RESERVATION CONFIRMED

3:25 DURATION

AIRCRAFT: BOEING 767-300/300ER

SEAT 05F NO SMOKING CONFIRMED

UNITED AIRLINES - UA 492

15NOV NEWARK NJ

HOUSTON TX

545A 850A

MONDAY NEWARK LIBERTY GEORGE BUSH IN

D FIRST

TERMINAL C

TERMINAL C

BREAKFAST

NON STOP

RESERVATION CONFIRMED

4:05 DURATION

AIRCRAFT: BOEING 737-900

SEAT 02E NO SMOKING CONFIRMED

UNITED AIRLINES - UA 253

15NOV HOUSTON TX

HONOLULU HI

935A 206P

MONDAY GEORGE BUSH IN DANIEL K INOUY

D FIRST

TERMINAL C

TERMINAL 2

BREAKFAST

NON STOP

RESERVATION CONFIRMED

8:31 DURATION

AIRCRAFT: BOEING 777-200/300

SEAT 15L NO SMOKING CONFIRMED

UNITED AIRLINES - UA 201

15NOV HONOLULU HI

GUAM

310P

700P

MONDAY DANIEL K INOUY A.B WON PAT IN

16N0V

D BUSINESS

TERMINAL 2

DINNER

NON STOP

RESERVATION CONFIRMED

7:50 DURATION

AIRCRAFT: BOEING 777-300ER

SEAT 03G NO SMOKING CONFIRMED

	•••••	
	INVOICE TOTAL USD	0.00
PAYMENT: O/CCCA+CCVI		
RESERVATION NUMBER(S) UA/FWNLPZ		
ETKT:UA 016 3877731711-12		
UA FREQUENT FLYER		

THANK FOR YOU FOR CHOOSING WORLD TRAVEL SERVICES

I AGREE THAT IN ACCEPTING THIS TICKET I ACCEPT ALL RULES AND TERMS SET FORTH BY THE CARRIER, THEREFORE ACCEPTING THIS AS A CONTRACT BETWEEN THE PASSENGER AND THE CARRIER.

THE FARE RULES FOR THIS TICKET MAY CARRY PENALTIES FOR CHANGES AND/OR REFUNDS. TICKET MAY ALSO BE NON-REFUNDABLE.

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WWW.CHECKMYTRIP.COM/CMTSERVLET?R=6IFRZ|&L=US&N=COOK MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE. CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.

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HTTPS://BAGS.AMADEUS.COM?R=6IFRZI&N=COOK

		v .

An official website of the United States government

FY 2022 Per Diem Rates for New York City, New York



Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

#79 VS= 4395

Meals & Incidentals (M&IE) Breakdown

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See More Information

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination 6	County 1	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ①
New York City	Bronx / Kings / New York / Queens / Richmond	\$79	\$18	\$20	\$36	\$5	\$59.25

I'm interested in:

Last Reviewed: 2021-08-09

GOVERNMENT OF GUAM

The state of the s	TA No.	T22-0200-002
RAVEL REQUEST AND AUTHORIZATION		
DEPARTMENT OF ADMINISTRATION		

NOTICE: See Section 3.5.112. Chapter 3	of the Government of Guam Travel a	and Transportation Manual for instructions.
1. TO 2.	FROM (Name of requesting organizat	tion) 3. DATE OF REQUEST
Department of Administration	Office of the Governo	
4. (A) FULL NAME and DATE OF BIRTH OF TRAVELER	X MALE FEMA	
Jeffery A. Cook,	TA MOCE	LE (B) VENDOR NUMBER:] Attach Request
(C) COMPLETE ADDRESS OF TRAVELER		
(O) COMPLETE ADDRESS OF THAVELER		(D) EMPLOYEE ID or SOC SEC NUM (last 4 digits)
	2,00000 10000	4
The following travel is: X REQUESTED AUTHO	5. TITLE OF TRAVELER	6. CHARGE ACCOUNT NUMBER
the state of the s	First Gentlen	nan 5100A220200GA001-220
7. PLACES OF TRAVEL		8. APPROX. LENGTH OF TRAVEL (in days)
FROM: Guam		8 Days
1.1		1 *
TO: New York, NY to Washington, DC and I	Datura	9. APPROX. DATE TRAVEL COMMENCES
and to the machinigton, be and t	neturn	November 10, 2021
10. (A) DESCRIBE MODES OF TRAVEL DESIRED (Air, Ship,	Treis Palvete Automobili	
	rain, Private Automobile, etc.)	(B) TRAVEL AGENCY DESIRED
Air -Economy (Round Trip)		World Travel
11. IF DEPENDENTS ARE AUTHORIZED FOR TRAVEL, GIVE	NAMES ASSO AND DELATIONS	
	NAMES, AGES, AND RELATIONSH	IPS OF EACH
N/A		
12. FULLY DESCRIBE PURPOSE OF TRAVEL (Use reverse if	mare appear to account	RECEIVE
To accompany the Governor to NYC: 11/11/21 Prepare for bond mtg. with the	thore space is necessary)	113 ENTER NUMBER OF TOP ISSUED
DC: 11/15-11/18/21 Meeting with DOI Director, Deputy Secretary, Director	team, 11/12-11/13/21 Mtg. with Moody's, Standa	ard & Poors
White House Kate Marshall, Intergovernmental Affairs Office, Julie Rodrie	r of Ola, Deputy Asst. Secretary for insular,	OCT 20 2021
Gretchen Sierra-Zorita, Associate Director of Office of Intergovernment	guez, Director Intergovernmental Affairs,	i 🐷
14. IF TRAVEL ADVANCE IS DESIRED, GIVE AMOUNT REQU	al Alfairs for Puerto Rico and Territories, F	Parado or Dudget of
NYC: 11/10/21-11/14/21 \$79.00 (M/I) x 5 days = \$395.	00	15. Manatherrein Waster
DC: 11/15-11/18/21 \$79.00 (M/I) x 4 days = \$316.00	00	CLEARED PER
TOTAL: \$711.00		DEMO/C DEVITEM
16 SIGNATURE (Name and title of requesting official)		DOME O VEATER
(Martalo)		8. SIGNATURE (Number and title of authorizing official)
JON JUNIOR CALVO, Chief of Staff		OCT 2 1 2021
17. ESTIMATED COST OF TRAVEL (For use of Administration	Danashment	LESTER L. CARLSON JR, Director
	c e	19. FOR CERTIFICATION OF AVAILABILITY OF FUNDS
(A) TRANSPORTATION OF TRAVELER	3,332.25	Certified Funds Available:
(B) TRANSPORTATION OF DEPENDENTS	0.00	
(C) PER DIEM OF TRAVELLER - \$ 79.00 x 9.0 days	s = 711.00	
(D) PER DIEM OF DEPENDENTS		1
	0.00	
(E) TRANSPORTATION OF HOUSEHOLD EFFECTS	0.00	h
(F) MISC. ALLOWANCES		/ // Y // // //
(must itemize on line 9c on Travel Form ACC-TRB001)	0.00	LINETTE O. MUNA
(G) SERVICE FEES	0.00	CERTIFYING OFFICER
TOTAL COOT (C-V)		10/10/0
TOTAL COST (Estima	ted) s 4,043.25	DATE: /0/N/2027
SIGNATURE and CONTACT NUMBERS (Cost Estimator)	(P)	
ynette O. Muna, Executive Management Director		
20. TO TRAVELER, You are hereby authorized to perform the	above described travel in accordan	nco with the new fairness I Co. II
Government of Guam Travel and Transportation Manual. No	ecessary tickets, transportation reques	sts and other documents are bereto attached
	,	site assuments are nereto attached.
DIRECTOR, Dept.	of Administration	DATE
		DATE
21. I certify that I have received the material of Item 17.		
TRAVELER'S SIGNATURE	AND CONTACT NUMBER	DATE

WST carton in



Fw: COOK/JEFFREY & LEON GUERRERO/LOURDES 10NOV2021 GUM HNL

donnaherrero@yahoo.com <donnaherrero@yahoo.com>

Wed, Oct 20, 2021 at 3:56 PM

Check trip itinerary

Reply-To: "donnaherrero@yahoo.com" <donnaherrero@yahoo.com>

To: Shamra Chargualaf <shamra.chargualaf@guam.gov>, Lynette Muna <lynette.muna@guam.gov>, Joaquin Guerrero <joaquin.guerrero@bbmr.guam.gov>

Per your request

Donna Herrero,

---- Forwarded Message -----

From: Travel Document <itinerary@amadeus.com>

To: "donnaherrero@yahoo.com" <donnaherrero@yahoo.com> **Sent:** Wednesday, October 20, 2021, 03:52:49 PM GMT+10

Subject: COOK/JEFFREY 10NOV2021 GUM HNL

Your trip

Booking ref:

6IGXWB

NOVALD

Document Issue

Date

20 October 2021

Traveler

Jeffrey Cook

Agency

WORLD TRAVEL SERVICES INC

Lourdes Leonguerrero

145 Ypao Road

TAMUNING GU 96913

671 649-5165

Telephone

671 649 8668

Fax

07 1 045 0000

Website

12559747

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United Airlines UA 200

Departure Arrival 10 November 08:05 AM 09 November 07:15 PM Guam, (A.B Won Pat Intl) (+)

Honolulu, (Daniel K Inouye Intl) (+)

Terminal: 2

Duration

07:10 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-300ER

Flight meal

Food and beverages for purchase

Tuesday 09 November 2021



Check-in

United Airlines UA 252

Departure Arrival 09 November 08:45 PM 10 November 08:16 AM Honolulu, (Daniel K Inouye Intl) (+)
Houston, (George Bush Intercont) (+)

Terminal: 2

Terminal: C

Duration

07:31 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-200/300

Flight meal

Dinner

Wednesday 10 November 2021



United Airlines UA 1524

Departure

10 November 09:35 AM

Houston, (George Bush Intercont) (+)

Terminal: C

Check-in Arrival

10 November 02:00 PM

Newark, (Newark Liberty Intl) (+)

Terminal: C

Duration

03:25 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 767-300/300ER

Flight meal

Food and beverages for purchase

Sunday 14 November 2021



United Airlines UA 4432 (Operated by Gojet Airlines Dba United Express)



ure 14 November 05:00 PM New

Newark, (Newark Liberty Intl) (+)

Terminal: C

Arrival

Departure

14 November 06:25 PM

Washington, (R Reagan Nat) (+)

Terminal: B

Duration

01:25 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

CANADAIR REGIONAL JET 550

Flight meal

No meal service

Friday 19 November 2021



United Airlines UA 504



Departure 19 November 06:10 AM
Arrival 19 November 08:39 AM

Washington, (R Reagan Nat) (+)
Houston, (George Bush Intercont) (+)

Terminal: B
Terminal: C

Duration

03:29 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 737-800

Flight meal

Food and beverages for purchase

Friday 19 November 2021



United Airlines UA 253

Departure

19 November 09:35 AM

Houston, (George Bush Intercont) (+)

Terminal: C

Arrival

19 November 02:06 PM

Honolulu, (Daniel K Inouye Intl) (+)

Terminal: 2

Duration

08:31 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-200/300

Flight meal

Snack or brunch

Friday 19 November 2021



Check-in

United Airlines UA 201

Departure

19 November 03:10 PM

Honolulu, (Daniel K Inouye Inti) (+)

Terminal: 2

Arrival

20 November 07:00 PM

Guam, (A.B Won Pat intl) (+)

Duration

07:50 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-300ER

Flight meal

Food and beverages for purchase

General Information

FULL ECONOMY FARE PER PERSON 3232.25+100FEE TTL 3332.25

LAST DATE TO ISSUE 210CT

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The fare rules for this ticket may carry penalties for Changes and/or refunds. Ticket may also be non-refundable:

Ecological information

Calculated average CO2 emission is 2,219.35 kg/person

Source: ICAO Carbon Emissions Calculator

http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx

Airline Booking Reference(s)

UA (United Airlines): UA

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FY 2022 Per Diem Rates for New York

I'm interested in:

Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

Primary Destination ①	County 6	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Albany	Albany	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114
Binghamton	Broome	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101
Buffalo	Erie	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106
Floral Park / Garden City / Great Neck	Nassau	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
Glens Falls	Warren	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$168	\$168	\$102
Ithaca	Tompkins	\$134	\$134	\$104	\$104	\$134	\$134	\$134	\$134	\$134	\$134	\$134	\$134
Kingston	Ulster	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113
Lake Placid	Essex	\$125	\$125	\$125	\$125	\$125	\$112	\$112	\$112	\$112	\$182	\$182	\$125
New York City	Bronx / Kings / New York / Queens / Richmond	\$286	\$286	\$286	\$159	\$159	\$258	\$258	\$258	\$258	\$220	\$220	\$286
Niagara Falls	Niagara	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$115	\$115	\$115	\$96

Meals & Incidentals (M&IE) Breakdown

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See More Information

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination 0	County 6	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ①
Albany	Albany	\$69	\$16	\$17	\$31	\$5	\$51.75
Binghamton	Broome	\$64	\$14	\$16	\$29	\$5	\$48.00
Buffalo	Erie	\$69	\$16	\$17	\$31	\$5	\$51.75
Floral Park / Garden City / Great Neck	Nassau	\$74	\$17	\$18	\$34	\$5	\$55.50
Glens Falls	Warren	\$69	\$16	\$17	\$31	\$5	\$51.75
Ithaca	Tompkins	\$74	\$17	\$18	\$34	\$5	\$55.50
Kingston	Ulster	\$69	\$16	\$17	\$31	\$5	\$51.75
Lake Placid	Essex	\$79	\$18	\$20	\$36	\$5	\$59.25
New York City	Bronx / Kings / New York / Queens / Richmond	\$79	\$18	\$20	\$36	\$5	\$59.25
Niagara Falls	Niagara	\$69	\$16	\$17	\$31	\$5	\$51.75

I'm interested in:

FY 2022 Per Diem Rates for District of Columbia

I'm interested in:

Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

Primary Destination ①	County 1	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$257	\$188	\$188	\$188	\$188	\$258	\$258	\$258	\$258	\$172	\$172	\$257



Meals & Incidentals (M&IE) Breakdown

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See More Information

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination 0	County 1	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$79	\$18	\$20	\$36	\$5	\$59.25

I'm interested in:

Last Reviewed: 2021-08-09



Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

1 message

Lynette O. Muna <lynette.muna@guam.gov>

To: "Joaquin A.J. Guerrero II" <joaquin.guerrero@bbmr.guam.gov>, "Kathleen C. Cepeda" <kathleen.cepeda@guam.gov>

Forwarded message -

From: Vera A. Topasna <vera.topasna@guam.gov> Date: Thu, Oct 14, 2021 at 5:12 PM

Subject: Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

To: Lynette O. Muna <lynette.muna@guam.gov>

Here you go.

Vera Topasna **Executive Director** Community Defense Liaison Office Office of the Governor of Guam Ph: 671-475-4740

Cell: 671-482-5946

Begin forwarded message:

From: "Kuwabara, Gary D CIV OEA (USA)" <gary.d.kuwabara.civ@mail.mil>Date: October 15, 2021 at 4:04:25 AM ChST

To: Carol Perez <carol.perez@guam.gov>

Cc: "Vera A. Topasna" <vera.topasna@guam.gov>

Subject: RE: [Non-DoD Source] TRA_November 2021 - New York and WDC

Carol: As the Project Manager, I concur with the proposed TRA. Thank you for the advance lead time and the detailed TRA.

From: Carol Perez <carol.perez@guam.gov> Sent: Thursday, October 14, 2021 6:54 AM

To: Kuwabara, Gary D CIV OEA (USA) <gary.d.kuwabara.civ@mail.mil>

Cc: Vera A. Topasna <vera.topasna@guam.gov>

Subject: [Non-DoD Source] TRA_November 2021 - New York and WDC

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and a

Hafa Adai Gary.

The Office of the Governor is requesting travel authorization for two executives for travel to New York and WDC from November 10, 2021 through November 19, 2021.

Travel itinerary includes five (5) days in New York and four (4) days in WDC. The primary purpose of travel is to discuss fiscal, policy and military updates relative to the new Medical planning to utilize DOD Property through a lease agreement to build the new complex. The Governor plans to discuss other DOD related matters of high priority.

If approved, we plan to use Executive Travel program of assistance from Grant Award GR882-20-07 (FY2021 Staff and Logistical Support) .

The Office of the Governor is seeking support for the following travelers:

- 1. Governor Lou Leon Guerrero
- 2. Chief of Staff, Jon Junior Calvo

Travel Dates:

Nov 10, 2021 - Governor and COS depart Guam and arrive in New York

Nov 11-14, 2021 - Bond Meetings/Presentation

Nov 14, 2021 Depart WDC

Nov 15 - 18, 2021 - Conduct WDC meetings.

Nov 19, 2021 - Depart WDC for Guam

WDC

Meetings during the week of Nov. 15-18, 2021 include:

Department of the Interior (DOI): Deb Haaland, DOI Director; Tommy Beaudreau, Deputy Secretary of the DOI; Nic Pula, Director of OIA; Keone Nakoa, Deputy Asst Secretary for Ins

White House: Kate Marshall, Intergovernmental Affairs Office, Liaison to Governors; Julie Rodiguez, Director Intergovernmental Affairs; Gretchen Sierra-Zorita, Associate Director Office and Territories

Federal Emergency Management Agency (FEMA):

. Bob Fenton, Region 9 Regional Administrator. The Governor has requested for Mr. Fenton to fly out to WDC to meet him and his team.

During the Governor's travel to WDC in July 2021, she met with the following officials and is requesting to meet with them during this trip.

- · Deputy Secretary of the Treasury, Wally Adeyemo
- · Deputy Secretary of Commerce, Don Graves
- · Secretary of Commerce, Gina Ralmondo.

Pentagon:

Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29, 2021. The Governor anticipates follow up issues and plans to mee Other Pentagon meeting confirmations are pending.

Auto rental: One vehicle at each destination.

Preliminary Estimated Costs:

Airfare for 2 PAX: +/- \$ 6700.00 (tbd)

Per Diem for 2 pax for all destinations: +/- 7000.00

Rental Car/Parking: +/- \$ 1800.00 Total Estimated Costs: +/- \$ 15,500

Thank you for your consideration on this request.

Carol Perez

Respectfully,

Carol M. Perez

Grants Executive Assistant

Office of the Governor's

Community Defense Liaison Office

120 Father Duenas Ave

Ada's Capitol Plaza Suite 104

Hagatna, Guam 96910

carol.perez@guam.gov < Caution-mailto:carol.perez@guam.gov >

Office: 671-475-4735



Lynette O. Muna
Executive Management Director
Uffsinan I Maga' Haga
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagatna, Guam 96910
T: (671) 473-1120
M: (671) 727-7528

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Fwd: Tentative Travel - NYC/DC

1 message

Lynette O. Muna <lynette.muna@guam.gov>

To: "Joaquin A.J. Guerrero II" <joaquin.guerrero@bbmr.guam.gov>, "Kathleen C. Cepeda" <kathleen.cepeda@guam.gov>

----- Forwarded message

From: Lynette O. Muna <lynette.muna@guam.gov>

Date: Wed, Oct 13, 2021 at 11:04 PM Subject: Fwd: Tentative Travel - NYC/DC

To: Shamra L.A. Chargualaf <shamra.chargualaf@guam.gov>

Please see tentative schedule below...

----- Forwarded message -----

From: Lynette O. Muna < lynette.muna@guam.gov> Date: Thu, Oct 14, 2021 at 12:55 PM Subject: Fwd: Tentative Travel - NYC/DC To: Vera A. Topasna <vera.topasna@guam.gov> Cc: Eliza G. Dames <eiiza.dames@guam.gov>

Sending to Vera for approval from Gary.

---- Forwarded message ----

From: Eliza G. Dames <eliza.dames@guam.gov> Date: Thu, Oct 14, 2021 at 12:51 PM Subject: Re: Tentative Travel - NYC/DC

To: Lynette O. Muna <lynette.muna@guam.gov>

Cc: Jon Junior Calvo <jon.calvo@guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>, Edward M. Birn <edward.birn@doa.guam.gov>, Madeleine Z. Bordallo <madeleine bordallo@
<rosanne.mantanona@guam.gov>

Sorry Ed.

Traveling with Governor Jon Calvo Lester Carlson Ed Birn

Travel Dates:

NYC

Nov. 10, 2021 - arrive in NYC

Nov. 11, 2021 - Meeting with team to go over the final rating agency presentations to Moody's and Standard and Poors

Nov. 12, 2021 - Meetings with Moody's and Standard and Poors

Nov. 14, 2021 - Depart for DC

DC

Week of Nov. 15-18, 2021

Meeting with DOI: Deb Haaland, DOI Director; Tommy Beaudreau, Deputy Secretary of the DOI; Nic Pula, Director of OIA; Keone Nakoa, Deputy Asst Secretary for Insular

White House: Kate Marshall, Intergovernmental Affairs Office, Liaison to Governors; Maybe? Julie Rodiguez, Director Intergovernmental Affairs; Gretchen Sierra-Zorita, A Affairs for Puerto Rico and Territories

FEMA: Bob Fenton, Regional Administrator. He is with Region 9 in SFO but will request to meet with his team and request for Mr. Fenton to fly out to DC.

These are people that Gov met in July and want meetings:

Deputy Secretary of the Treasury, Wally Adeyemo

Deputy Secretary of Commerce, Don Graves, however Gov would like to get a meeting with Secretary of Commerce Gina Raimondo

Congressman Kilili

Other:

Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29. There may be follow up issues and we can plan to m Navy, James Geurts, which Gov met in July.

NGA: Bill McBride

Lester brought up that the Supreme Court will be hearing oral arguments on Nov 8 for SSI benefits for PR which could affect Guam.

On Thu, Oct 14, 2021 at 12:47 PM Lynette O. Muna <i ynette muna@guam.gov> wrote: Thank you Lisa. Waiting for the corrected one with Ed's last name.

Lynette

On Thu, Oct 14, 2021 at 12:16 PM Eliza G. Dames <eliza.dames@guam.gov> wrote:

Traveling with Governor

Jon Calvo Lester Carlson Ed Birth

Travel Dates: Nov 10 - Nov 18

NYC

Nov. 10, 2021 - arrive in NYC

Nov. 11, 2021 - Meeting with team to go over the final rating agency presentations to Moody's and Standard and Poors

Nov. 12, 2021 - Meetings with Moody's and Standard and Poors

Nov. 14, 2021 - Depart for DC

<u>DC</u>

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Eliza Dames Special Assistant Ricardo J. Bordallo Governor's Complex Office of the Governor Hagatna, Guam (671) 473-1104

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Lynette O. Muna Executive Management Director Ufisinan i Maga' Haga Office of the Governor of Guam Ricardo J. Bordallo Governor's Complex Hagatna, Guam 96910 T: (671) 473-1120 M: (671) 727-7528

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GOVERNMENT OF GUAM DEPARTMENT OF ADMINISTRATION TRAVEL REQUEST AND AUTHORIZATION

TA No.	T22-0200-003A
I A NO.	122-0200-0034

NOTICE: See Section 3.5, 112, Chapte	r 3 of the Government of Guam Tra	evel and Transportation I	Manual for instructions. Anenament
	2. FROM (Name of requesting orga		DATE OF REQUEST
Department of Administration	Office of the Go	THE RESERVE OF THE PARTY OF THE	November 8, 2021
4. (A) FULL NAME and DATE OF BIRTH OF TRAVELER Lourdes A. Leon Guerrero,	MALE X F	EMALE (B)	/ENDOR NUMBER:) Attach Request
(C) COMPLETE ADDRESS OF TRAVELER		(D)	ENDI OVEE ID OD SOC SEC MINIM (NAMA 4:-2-)
(c) COMPLETE ADDRESS OF THAVELEN		(0)	EMPLOYEE ID OR SOC SEC NUM (last 4 digits)
	5. TITLE OF TRAVELE	B 6	CHARGE ACCOUNT NUMBER
The following travel is: X REQUESTED AUTH	IORIZED Governor		5100A220200GA001-220
7. PLACES OF TRAVEL		8.	APPROX. LENGTH OF TRAVEL (In days)
FROM: Guam			5 Days
		9.	APPROX. DATE TRAVEL COMMENCES
TO: New York, NY and Return			November 10, 2021
10. (A) DESCRIBE MODES OF TRAVEL DESIRED (Air, SI	nip, Train, Private Automobile, etc.)	(B) T	FRAVEL AGENCY DESIRED
Air - Economy (Roundtrip)		Wo	rld Travel
11. IF DEPENDENTS ARE AUTHORIZED FOR TRAVEL, G	IVE NAMES, AGES. AND RELATION	ONSHPS OF EACH	
N/A		and the second	
			THE REPORT OF THE PARTY OF THE
12. FULLY DESCRIBE PURPOSE OF TRAVEL (Use revers	***************************************	1;	3. FITTER NUMBER OF THE ISSUED
NYC: 11/11/21 Prepare for bond mtg. with the team, 11/12-11/14	vz i wig. with moody's,Standard & Po	OVE	a
			NOV 09 2021
14. IF TRAVEL ADVANCE IS DESIRED, GIVE AMOUNT RE	CUECTED	41 EL MEN DE	
NYC: 11/10/2021-11/15/2021 \$365.00 + \$109.50 (30%) =	\$474.50 x 5 days # \$2.372.50	CLEAKED PE	R IBVSFUNDEFFETS AVINDRIVER
,		BBMR'S REV	TManagement Resear
TOTAL: \$2,372.50	1	Company of the Compan	de la MIMID
16. SIGNATURE (Name and title of requesting official)		18. SIGNATURI	(Name and title of authorizing official)
AMUNICIPAL COLUN		to lon	NOV 0 0 2021
17. ESTIMATED COST OF TRAVEL (For use of Administration	ion Department)	19 FOR CERT	FICATION OF AVAILABILITY OF FUNDS
(A) TRANSPORTATION OF TRAVELER	\$ 3,325.4		nds Available
(B) TRANSPORTATION OF DEPENDENTS	0.0	<u> </u>	
(C) PER DIEM OF TRAVELLER - \$ 474.50 x 5.0	days = 2,372.5	50	9
(D) PER DIEM OF DEPENDENTS	0.0	00	
(E) TRANSPORTATION OF HOUSEHOLD EFFECTS	0.0	00 /	+h
(F) MISC. ALLOWANCES	0.0	_ (1 8 Mm
(must itemize on line 9c on Travel Form ACC-TRB001)			CENTIFYING OFFICER
(G) SERVICE FEES	0.0	— I	3 / / 3
TOTAL COST (Es	mate 5,697.9	5 DATE	11/9/202/
SIGNATURE and CONTACT NUMBERS (Cost Estimator)	M.		/
Lynette O. Muna, Executive Management Director	I I I I I I I		
20. TO TRAVELER, You are hereby authorized to perform	the above destribed travel in a	ccordance with the pro-	visions of Section 3.5.112. Chapter 3 of the
Government of Guam Travel and Transportation Manual	. INSCESSARY TICKETS, Transportation	requests and other doc	uments are nereto attached.
DIRECTOR, D	ept. of Administration		DATE
21 I certify that I have received the material of Item 17.			
TRAVELER'S SIGNATU	IRE AND CONTACT NUMBER		DATE



Lynette O. Muna <lynette.muna@guam.gov>

FW: LEON GUERRERO/LOURDES AFLAGUE 10NOV GUM

Sonya Hardee <sonya@worldtravelguam.com>

Mon, Nov 8, 2021 at 3:07 PM

To: "Lynette O. Muna" <lynette.muna@guam.gov>, "Eliza G. Dames" <eliza.dames@guam.gov>

LEON GUERRERO/LOURDES AFLAGUE 10NOV GUM

WORLD TRAVEL SERVICES INC

INVOICE 0000060751

145 YPAO ROAD

DATE 08NOVEMBER21

TAMUNING GU 96913

TELEPHONE: 671 649-5165

FAX

: 671 649 8668

LEON GUERRERO/LOURDES AFLAGUE

OFFICE OF THE GOVERNOR

TA NO. T220200003

SERVICE

DATE FROM

TO

DEPART ARRIVE

UNITED AIRLINES - UA 200

10NOV GUAM

HONOLULU HI

805A 715P

WEDNESDAY A.B WON PAT IN DANIEL K INOUY

09NOV

P BUSINESS

TERMINAL 2

BREAKFAST

NON STOP

RESERVATION CONFIRMED

7:10 DURATION

AIRCRAFT: BOEING 777-300ER

SEAT 09D NO SMOKING CONFIRMED

UNITED AIRLINES - UA 252

09NOV HONOLULU HI

HOUSTON TX

845P 816A

TUESDAY DANIEL K INOUY GEORGE BUSH IN

10NOV

P FIRST

TERMINAL 2

TERMINAL C

DINNER

NON STOP

RESERVATION CONFIRMED

7:31 DURATION

AIRCRAFT: BOEING 777-200/300

SEAT 04D NO SMOKING CONFIRMED

UNITED AIRLINES - UA 1524

10NOV HOUSTON TX NEWARK NJ 935A 200P

WEDNESDAY GEORGE BUSH IN NEWARK LIBERTY

P FIRST TERMINAL C TERMINAL C

BREAKFAST NON STOP

RESERVATION CONFIRMED 3:25 DURATION

AIRCRAFT: BOEING 767-300/300ER

SEAT 05L NO SMOKING CONFIRMED

UNITED AIRLINES - UA 492

15NOV NEWARK NJ HOUSTON TX 545A 850A

MONDAY NEWARK LIBERTY GEORGE BUSH IN

D FIRST TERMINAL C TERMINAL C

BREAKFAST NON STOP

RESERVATION CONFIRMED 4:05 DURATION

AIRCRAFT: BOEING 737-900

SEAT 02F NO SMOKING CONFIRMED

UNITED AIRLINES - UA 253

1SNOV HOUSTON TX HONOLULU HI 935A 206P

MONDAY GEORGE BUSH IN DANIEL K INOUY

D FIRST TERMINAL C TERMINAL 2

BREAKFAST NON STOP

RESERVATION CONFIRMED 8:31 DURATION

AIRCRAFT: BOEING 777-200/300

SEAT 15A NO SMOKING CONFIRMED

UNITED AIRLINES - UA 201

15NOV HONOLULU HI GUAM 310P 700P

MONDAY DANIEL K INOUY A.B WON PAT IN 16NOV

D BUSINESS TERMINAL 2

DINNER NON STOP

RESERVATION CONFIRMED 7:50 DURATION

The Office of the Governor of Guam Maga' Haga' Mail - FW: LEON GUERRERO/LOURDES AFLAGUE 10NOV GUM AIRCRAFT: BOEING 777-300ER

SEAT 03D NO SMOKING CONFIRMED

000000000000000000000000000000000000000	INVOICE TOTAL USD	0.00
PAYMENT: O/CCCA+CCVI		
RESERVATION NUMBER(S) UA/FWNLPZ		
ETKT:UA 016 3877731709-10		
UA FREQUENT FLYER		
	*	
THANK FOR YOU FOR CHOOS	SING WORLD TRAVEL SERVICES	
	*	
I AGREE THAT IN ACCEPTING	THIS TICKET I ACCEPT ALL RULES	\$
AND TERMS SET FORTH BY THE CA	ARRIER, THEREFORE ACCEPTING TH	HIS
AS A CONTRACT RETWEEN THE	E PASSENGER AND THE CARRIER.	

THE FARE RULES FOR THIS TICKET MAY CARRY PENALTIES FOR CHANGES AND/OR REFUNDS. TICKET MAY ALSO BE NON-REFUNDABLE.

CLICK THE FOLLOWING LINK TO ACCESS YOUR ONLINE ITINERARY:

WWW.CHECKMYTRIP.COM/CMTSERVLET?R=6IFRZI&L=US&N=LEON GUERRERO MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE. CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.

BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:

HTTPS://BAGS.AMADEUS.COM?R=6IFRZI&N=LEON GUERRERO

An official website of the United States government

FY 2022 Per Diem Rates for New York City, New York



Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

#79 + 284: 345 X.3 = \$109.5

$$365 + 109.5 = $444.5$$$
 per day
* 5
 $452,878.50$ five days, Per diem

#79 VS= 4395

Meals & Incidentals (M&IE) Breakdown

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See More Information

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination 0	County 1	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel 🕡
New York City	Bronx / Kings / New York / Queens / Richmond	\$79	\$18	\$20	\$36	\$5	\$59.25

I'm interested in:

Last Reviewed: 2021-08-09

GOVERNMENT OF GUAM

DEPARTMENT OF ADMINISTRATION FRAVEL REQUEST AND AUTHORIZATION		
THAVEL NEGOEST AND AUTHORIZATION	TA No	T22-0200-003

						TA No. 122	-0200-003
**************************************	NOTICE: See Section 3.5.112, Chapt						
1. TO		2. FROM (Nan			-	3. DATE OF REQUEST	
	of Administration			e Governo		October 14, 202	
	ME and DATE OF BIRTH OF TRAVELER		MALE	X FEMAL	E (E	3) VENDOR NUMBER:] Attach Request
	A. Leon Guerrero,						
(C) COMPLE	TE ADDRESS OF TRAVELER				(0	D) EMPLOYEE ID OR SOC	SEC NUM (last 4 digits)
The following trave	el is : X REQUESTED AUT	HORIZED 5.	TITLE OF TR			6. CHARGE ACCOUN	
		HORIZED	Gov	ernor of G	uam	5101H200201I	
7. PLACES OF TR						8. APPROX. LENGTH	OF TRAVEL (in days)
FROM: Gua	am					8 Days	
						9. APPROX. DATE TR	AVEL COMMENCES
TO: Nev	v York, NY to Washington, DC ar	nd Return				November 10, 2	021
10. (A) DESCRI	BE MODES OF TRAVEL DESIRED (Air, S	ihip, Train, Priva	ate Automobil	e, etc.)	(E	B) TRAVEL AGENCY DE	SIRED
Air - Econ	nomy (Roundtrip)				٧	Vorld Travel	
11. IF DEPENDE	ENTS ARE AUTHORIZED FOR TRAVEL, (GIVE NAMES, A	GES, AND F	ELATIONSH	PS OF EACH		100 NO
N/A						REC	EVE
	COURT DURDOCE OF TRAVEL (Lies route	na if mara sana	• le =======	n d		T	OF THIS IDDUCTO
	CRIBE PURPOSE OF TRAVEL (Use rever repare for bond mtg. with the team, 11/12-11/1					13. ENTER NUMBER	OF THIS ISSUED
	/21 Meeting with DOI Director, Deputy Secreta				Insular,	₹ 0C	T 20 2021
	te Marshall, Intergovernmental Affairs Office,			_		A.	
Gretchen Sierra-Z	Zorita, Associate Director of Office of Intergovern	mental Affairs for	Puerto Rico an	d Territories, F	EMA	Bureau	or Budget an
	ADVANCE IS DESIRED, GIVE AMOUNT F			10.070	50	15. WATTHOUSE	ment wester
	021-11/14/2021 \$365.00 + \$109.50 (30%) =				.50	/ CLE	ARED DER
TOTAL: \$3,	21-11/18/2021 \$267.00 + \$80.10 (30%) = \$ 760 90	347.10 x 4 days	5 = \$1,388,40		sheheld	/ zou	DIG BRUTER
	(Name and title of requesting official)				I S GNATI	JRIZ (Neuro po title of a	uthorizing official)
Ome	1. Last				io. polatini	///// n	PT 7 1 2021
JON JUNIOR C	CALVO, CHIEF OF STAFF				LESTER L.	CARLSON JR, DIRECT	OR, BBMR
	COST OF TRAVEL (For use of Administra	ation Departmen	nt)			FIFICATION OF AVAIL	
(A) TRANSPOR	TATION OF TRAVELER	\$	3 3	32.25	Certified	Funds Available:	
(D) TRANCROD	TATION OF DEPENDENTS	_				/	
(B) TRANSPOR	TATION OF DEPENDENTS	_		0.00			
(C) PER DIEM C	OF TRAVELLER-S 1/ × 1/	days =	3,7	60.90		10	
(D) PER DIEM (OF DEPENDENTS	_		0.00		-41	
		_			\ \ \	7 lb.	
, ,	TATION OF HOUSEHOLD EFFECTS	_		0.00		1 Cer	_
(F) MISC. ALLO	DWANCES te on line 9c on Travel Form ACC-TRB001)			0.00		Vera A. Topas	ina .
(G) SERVICE FE	•			0.00		CERTIFYING OF	
(a) SETTIOL I		-					
	TOTAL COST (E	stimated) \$	7,0	93.15	DATE:		
SIGNATURE and	CONTACT NUMBERS (Cost Estimator)						
Lynette O. Mu	na, Executive Management Directo	or					
	ER, You are hereby authorized to perform						
Government	of Guam Travel and Transportation Manu	al. Necessary t	ickets, transp	ortation reque	ests and other o	documents are hereto at	ached.
	DIRECTOR,	Dept. of Admini	stration			DATE	_
Dt Loodify that							
Zi, i cermy mat	I have received the material of Item 17.						
	TRAVELER'S SIGNA	TURE AND COM	NTACT NUME	BER		DATE	_

wyw.

7





Fw: COOK/JEFFREY & LEON GUERRERO/LOURDES 10NOV2021 GUM HNL

donnaherrero@yahoo.com <donnaherrero@yahoo.com>

Wed, Oct 20, 2021 at 3:56 PM

Reply-To: "donnaherrero@yahoo.com" <donnaherrero@yahoo.com>

To: Shamra Chargualaf <shamra.chargualaf@guam.gov>, Lynette Muna <lynette.muna@guam.gov>, Joaquin Guerrero <ioaquin.guerrero@bbmr.guam.gov>

Per your request

Donna Herrero,

---- Forwarded Message -----

From: Travel Document <itinerary@amadeus.com>

To: "donnaherrero@yahoo.com" <donnaherrero@yahoo.com> Sent: Wednesday, October 20, 2021, 03:52:49 PM GMT+10

Subject: COOK/JEFFREY 10NOV2021 GUM HNL

Your trip

Booking ref:

6IGXWB

Check trip itinerary

Document Issu

20 October 2021

Traveler

Jeffrey Cook

Agency

WORLD TRAVEL SERVICES INC

Lourdes Leonguerrero

145 Ypao Road

TAMUNING GU 96913

671 649-5165

Telephone

671 649 8668

Fax

07 1 043 0000

Website

12559747

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United Airlines UA 200

Departure Arrival

10 November 08:05 AM 09 November 07:15 PM Guam, (A.B Won Pat Intl) (+)

Honolulu, (Daniel K Inouye Intl) (+)

Terminal: 2

Duration

07:10 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-300ER

Flight meal

Food and beverages for purchase

Tuesday 09 November 2021



Check-in

United Airlines UA 252

Departure Arrival 09 November 08:45 PM 10 November 08:16 AM Honolulu, (Daniel K Inouye Intl) (+)

Terminal: 2

Houston, (George Bush Intercont) (+)

Terminal: C

Duration

07:31 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-200/300

Flight meal

Dinner

Wednesday 10 November 2021



United Airlines UA 1524

Departure

10 November 09:35 AM

Houston, (George Bush Intercont) (+)

Terminal: C

Check-in Arrival

10 November 02:00 PM

Newark, (Newark Liberty Intl) (+)

Terminal: C

Duration

03:25 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment BOEING 767-300/300ER

Flight meal Food and beverages for purchase

Sunday 14 November 2021



United Airlines UA 4432 (Operated by Gojet Airlines Dba United Express)



Departure 14 November 05:00 PM Newark, (Newark Liberty Intl) (+) Terminal: C

Arrival 14 November 06:25 PM Washington, (R Reagan Nat) (+) Terminal: B

Duration 01:25 (Non stop)

Booking status Confirmed

Class Economy (Y)

Equipment CANADAIR REGIONAL JET 550

Flight meal No meal service

Friday 19 November 2021



United Airlines UA 504



Departure 19 November 06:10 AM Washington, (R Reagan Nat) (+) Terminal: B
Arrival 19 November 08:39 AM Houston, (George Bush Intercont) (+) Terminal: C

Duration 03;29 (Non stop)

Booking status Confirmed

Class Economy (Y)

Equipment BOEING 737-800

Flight meal Food and beverages for purchase

Friday 19 November 2021



United Airlines UA 253

Check-in

Departure 19 November 09:35 AM Houston, (George Bush Intercont) (+) Terminal: C

Arrival 19 November 02:06 PM Honolulu, (Daniel K Inouye Intl) (+)

morara, (barnor re mouy o mai, (-)

Terminal: 2

Duration

08:31 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-200/300

Flight meal

Snack or brunch

Friday 19 November 2021



Check-in

United Airlines UA 201

Departure Arrival 19 November 03:10 PM

Honolulu, (Daniel K Inouye Intl) (+) Guam, (A.B Won Pat Intl) (+) Terminal: 2

20 November 07:00 PM

Duration

07:50 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-300ER

Flight meal

Food and beverages for purchase

General Information

FULL ECONOMY FARE PER PERSON 3232.25+100FEE TTL 3332.25

LAST DATE TO ISSUE 210CT

FARES NOT GUARANTEED UNTIL TICKETED AND SUBJECT TO CHANGE WITHOUT NOTICE

×

Thank for you for choosing world travel services

* I agree that in accepting this ticket i accept all rules

And terms set forth by the carrier, therefore accepting this As a contract between the passenger and the carrier.

The fare rules for this ticket may carry penalties for Changes and/or refunds. Ticket may also be non-refundable.

Ecological information

Calculated average CO2 emission is 2,219.35 kg/person

Source: ICAO Carbon Emissions Calculator

http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx

Airline Booking Reference(s)

UA (United Airlines): UA

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FY 2022 Per Diem Rates for New York

I'm interested in:

Lodging by month (excluding taxes) | October 2021 -September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

Primary Destination 🗇	County 6	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Albany	Albany	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114
Binghamton	Broome	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101
Buffalo	Erie	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106
Floral Park / Garden City / Great Neck	Nassau	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
Glens Falls	Warren	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$168	\$168	\$102
Ithaca	Tompkins	\$134	\$134	\$104	\$104	\$134	\$134	\$134	\$134	\$134	\$134	\$134	\$134
Kingston	Ulster	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113
Lake Placid	Essex	\$125	\$125	\$125	\$125	\$125	\$112	\$112	\$112	\$112	\$182	\$182	\$125
New York City	Bronx / Kings / New York / Queens / Richmond	\$286	\$286	\$286	\$159	\$159	\$258	\$258	\$258	\$258	\$220	\$220	\$286
Niagara Falls	Niagara	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$115	\$115	\$115	\$96

Meals & Incidentals (M&IE) Breakdown

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See More Information

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination	County 6	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ①
Albany	Albany	\$69	\$16	\$17	\$31	\$5	\$51.75
Binghamton	Broome	\$64	\$14	\$16	\$29	\$5	\$48.00
Buffalo	Erie	\$69	\$16	\$17	\$31	\$5	\$51.75
Floral Park / Garden City / Great Neck	Nassau	\$74	\$17	\$18	\$34	\$5	\$55.50
Glens Falls	Warren	\$69	\$16	\$17	\$31	\$5	\$51.75
Ithaca	Tompkins	\$74	\$17	\$18	\$34	\$5	\$55.50
Kingston	Ulster	\$69	\$16	\$17	\$31	\$5	\$51.75
Lake Placid	Essex	\$79	\$18	\$20	\$36	\$5	\$59.25
New York City	Bronx / Kings / New York / Queens / Richmond	\$79	\$18	\$20	\$36	\$5	\$59.25
Niagara Falls	Niagara	\$69	\$16	\$17	\$31	\$5	\$51.75

I'm interested in:

FY 2022 Per Diem Rates for District of Columbia

I'm interested in:

Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

Primary Destination ①	County 0	2021	Nov	Dec	2022	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Destination U	estination Oct Jan												
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$257	\$188	\$188	\$188	\$188	\$258	\$258	\$258	\$258	\$172	\$172	\$257



Meals & Incidentals (M&IE) Breakdown

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

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First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination	County 🗗	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ①
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$79	\$18	\$20	\$36	\$5	\$59.25

I'm interested in:

Last Reviewed: 2021-08-09



Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

1 message

Lynette O. Muna <lynette.muna@guam.gov>

To: "Joaquin A.J. Guerrero II" <joaquin.guerrero@bbmr.guam.gov>, "Kathleen C. Cepeda" <kathleen.cepeda@guam.gov>

From: Vera A. Topasna
From: Vera A. Topasna
From: Vera A. Topasna
Sura : Thu, Oct 14, 2021 at 5:12 PM
Subject: Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC
To: Lynette O. Muna
Tops : New York and WDC
Tops : N

Here you go.

Vera Topasna Executive Director Community Defense Llaison Office Office of the Governor of Guam Ph: 671-475-4740

Cell: 671-482-5946

Begin forwarded message:

From: "Kuwabara, Gary D CIV OEA (USA)" <gary.d.kuwabara.civ@mail.mil>Date: October 15, 2021 at 4:04:25 AM ChST

To: Carol Perez <carol.perez@guam.gov>

Cc: "Vera A. Topasna" <vera.topasna@guam.gov>

Subject: RE: [Non-DoD Source] TRA_November 2021 - New York and WDC

Carol: As the Project Manager, I concur with the proposed TRA. Thank you for the advance lead time and the detailed TRA.

From: Carol Perez <carol.perez@guam.gov> Sent: Thursday, October 14, 2021 6:54 AM

To: Kuwabara, Gary O CIV OEA (USA) <gary.d.kuwabara.civ@mail.mil>

Cc: Vera A. Topasna <vera.topasna@guam.gov>

Subject: [Non-DoD Source] TRA_November 2021 - New York and WDC

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and prior to

Hafa Adai Gary,

The Office of the Governor is requesting travel authorization for two executives for travel to New York and WDC from November 10, 2021 through November 19, 2021.

Travel itinerary includes five (5) days in New York and four (4) days in WDC. The primary purpose of travel is to discuss fiscal, policy and military updates relative to the new Medical planning to utilize DOD Property through a lease agreement to build the new complex. The Governor plans to discuss other DOD related matters of high priority.

If approved, we plan to use Executive Travel program of assistance from Grant Award GR882-20-07 (FY2021 Staff and Logistical Support).

The Office of the Governor is seeking support for the following travelers:

- 1. Governor Lou Leon Guerrero
- 2. Chief of Staff, Jon Junior Calvo

Travel Dates:

Nov 10, 2021 - Governor and COS depart Guarn and arrive in New York

Nov 11-14, 2021 - Bond Meetings/Presentation

Nov 14, 2021 Depart WDC

Nov 15 - 18, 2021 - Conduct WDC meetings.

Nov 19, 2021 - Depart WDC for Guam

WDC

Meetings during the week of Nov. 15-18, 2021 include:

Department of the Interior (DOI): Deb Haaland, DOI Director; Tommy Beaudreau, Deputy Secretary of the DOI; Nic Pula, Director of OIA; Keone Nakoa, Deputy Asst Secretary for Ins

White House: Kate Marshall, Intergovernmental Affairs Office, Liaison to Governors; Julie Rodiguez, Director Intergovernmental Affairs; Gretchen Sierra-Zorita, Associate Director Office and Territories

Federal Emergency Management Agency (FEMA):

· Bob Fenton, Region 9 Regional Administrator. The Governor has requested for Mr. Fenton to fly out to WDC to meet him and his team.

During the Governor's travel to WDC in July 2021, she met with the following officials and is requesting to meet with them during this trip.

- · Deputy Secretary of the Treasury, Wally Adeyemo
- . Deputy Secretary of Commerce, Don Graves
- · Secretary of Commerce, Gina Raimondo.

Pentagon:

Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29, 2021. The Governor anticipates follow up issues and plans to mee Other Pentagon meeting confirmations are pending.

Auto rental: One vehicle at each destination.

Preliminary Estimated Costs:

Airfare for 2 PAX: +/- \$ 6700.00 (tbd)

Per Diem for 2 pax for all destinations: +/- 7000.00

Rental Car/Parking: +/- \$ 1800.00 Total Estimated Costs: +/- \$ 15,500

Thank you for your consideration on this request.

Carol Perez

Respectfully,

Carol M. Perez

Grants Executive Assistant

Office of the Governor's

Community Defense Liaison Office

120 Father Duenas Ave

Ada's Capitol Plaza Suite 104

Hagatna, Guam 96910

carol.perez@guam.gov < Caution-mailto:carol.perez@guam.gov >

Office: 671-475-4735



Lynette O. Muna
Executive Management Director
Ufisinan I Maga' Haga
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagalna, Guam 96910
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M: (671) 727-7528

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Fwd: Tentative Travel - NYC/DC

1 message

Lynette O. Muna <iynette.muna@guam.gov>

Tó: "Joaquin A.J. Guerrero II" <joāquin.guerrero@bbmr.guam.gov>, "Kathleen C. Cepeda" <kathleen.cepeda@guam.gov>

- Forwarded message --

From: Lynette O. Muna <lynette.muna@guam.gov>

Date: Wed, Oct 13, 2021 at 11:04 PM

Subject: Fwd: Tentative Travel - NYC/DC

To: Shamra L.A. Chargualaf <shamra.chargualaf@guam.gov>

Please see tentative schedule below-

Forwarded message

From: Lynette O. Muna <lynette.muna@guam.gov> Date: Thu. Oct 14, 2021 at 12:55 PM Subject: Fwd: Tentative Travel - NYC/DC To: Vera A. Topasna <vera.topasna@guam.gov> Cc: Eliza G. Dames <eliza.dames@guam.gov>

Sending to Vera for approval from Gary.

Forwarded message

From: Eliza G. Dames <eliza.dames@guam.gov> Date: Thu, Oct 14, 2021 at 12:51 PM Subject: Re: Tentative Travel - NYC/DC

To: Lynette O. Muna <lynette.muna@guam.gov>

Cc: Jon Junior Calvo < jon.calvo@guam.gov>, Lester Carlson < lester.carlson@bbmr.guam.gov>, Edward M. Bim < edward.birn@doa.guam.gov>, Madeleine Z. Bordallo < madeleine bordallo @ <rosanne.mantanona@guam.gov>

Sorry Ed.

Traveling with Governor Jon Calvo **Lester Carlson** Ed Birn

Travel Dates:

NYC

Nov. 10, 2021 - arrive in NYC

Nov. 11, 2021 - Meeting with team to go over the final rating agency presentations to Moody's and Standard and Poors

Nov. 12, 2021 - Meetings with Moody's and Standard and Poors

Nov. 14, 2021 - Depart for DC

Week of Nov. 15-18, 2021

Meeting with DOI: Deb Haaland, DOI Director; Tommy Beaudreau, Deputy Secretary of the DOI; Nic Pula, Director of OIA; Keone Nakoa, Deputy Asst Secretary for Insular

White House: Kate Marshall, Intergovernmental Affairs Office, Liaison to Governors; Maybe? Julie Rodiguez, Director Intergovernmental Affairs; Gretchen Sierra-Zorlta, A Affairs for Puerto Rico and Territories

FEMA: Bob Fenton, Regional Administrator. He is with Region 9 in SFO but will request to meet with his team and request for Mr. Fenton to fly out to DC.

These are people that Gov met in July and want meetings:

Deputy Secretary of the Treasury, Wally Adeyemo

Deputy Secretary of Commerce, Don Graves, however Gov would like to get a meeting with Secretary of Commerce Gina Raimondo

Congressman Kilili

Other:

Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29. There may be follow up issues and we can plan to m Navy, James Geurts, which Gov met in July.

NGA: Bill McBride

Lester brought up that the Supreme Court will be hearing oral arguments on Nov 8 for SSI benefits for PR which could affect Guam.

On Thu, Oct 14, 2021 at 12:47 PM Lynette O. Muna

Thank you Lisa. Walting for the corrected one with Ed's last name.

Lynette

On Thu, Oct 14, 2021 at 12:16 PM Eliza G. Dames <eliza.dames@guarn.gov> wrote;

Traveling with Governor

Jon Calvo Lester Carlson Ed Birth

Travel Dates: Nov 10 - Nov 18

NYC

Nov. 10, 2021 - arrive in NYC

Nov. 11, 2021 - Meeting with team to go over the final rating agency presentations to Moody's and Standard and Poors

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Nov. 14, 2021 - Depart for DC

<u>DC</u>

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NGA: Bill McBride

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Eliza Dames Special Assistant Ricardo J. Bordallo Governor's Complex Office of the Governor Hagatna, Guam (671) 473-1104

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Lynette O. Muna

Executive Management Director Ufisinan I Maga' Haga Office of the Governor of Guam Ricardo J. Bordallo Governor's Complex Hagatna, Guam 96910 T: (671) 473-1120 M: (671) 727-7528

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Lynette O. Muna <lynette.muna@guam.gov>

Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

Vera A. Topasna <vera.topasna@guam.gov> To: "Lynette O. Muna" <lynette.muna@guam.gov>

Fri, Oct 15, 2021 at 8:12 AM

Here you go.

Vera Topasna **Executive Director** Community Defense Liaison Office Office of the Governor of Guam Ph: 671-475-4740 Cell: 671-482-5946

Begin forwarded message:

From: "Kuwabara, Gary D CIV OEA (USA)" <gary.d.kuwabara.civ@mail.mil>

Date: October 15, 2021 at 4:04:25 AM ChST To: Carol Perez <carol.perez@guam.gov>

Cc: "Vera A. Topasna" <vera.topasna@guam.gov>

Subject: RE: [Non-DoD Source] TRA_November 2021 - New York and WDC

Carol: As the Project Manager, I concur with the proposed TRA. Thank you for the advance lead time and the detailed TRA.

From: Carol Perez <carol.perez@guam.gov> Sent: Thursday, October 14, 2021 6:54 AM

To: Kuwabara, Gary D CIV OEA (USA) <gary.d.kuwabara.civ@mail.mil>

Cc: Vera A. Topasna <vera.topasna@guam.gov>

Subject: [Non-DoD Source] TRA_November 2021 - New York and WDC

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hafa Adai Gary,

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Other Pentagon meeting confirmations are pending.

Auto rental: One vehicle at each destination.

Preliminary Estimated Costs:

Airfare for 2 PAX: +/- \$ 6700.00 (tbd)

Per Diem for 2 pax for all destinations: +/- 7000.00

Rental Car/Parking: +/- \$ 1800.00

Total Estimated Costs: +/- \$ 15,500

Thank you for your consideration on this request.

Carol Perez

Respectfully,

Carol M. Perez

Grants Executive Assistant

Office of the Governor's

Community Defense Liaison Office

120 Father Duenas Ave

Ada's Capitol Plaza Suite 104

Hagatna, Guam 96910

carol.perez@guam.gov < Caution-mailto:carol.perez@guam.gov >

Office: 671-475-4735

0

GOVERNMENT OF GUAM DEPARTMENT OF ADMINISTRATION TRAVEL REQUEST AND AUTHORIZATION

DELAU-MENT OF ADMINISTRATION		
AVEL REQUEST AND AUTHORIZATION		
	TA No.	T22-0200-004

		1A No. 122-0200-004
NOTICE: See Section 3.5.112, Chapter 3 of the		
252 C	(Name of requesting organizati	on) 3. DATE OF REQUEST
Department of Administration	Office of the Govern	
4. (A) FULL NAME and DATE OF BIRTH OF TRAVELER	X MALE FEMAL	.E (B) VENDOR NUMBER:] Attach Request
Jon Junior Calvo,		
(C) COMPLETE ADDRESS OF TRAVELER		(D) EMPLOYEE ID SOC SEC NUM (last 4 digits)
THE STATE OF THE S	5. TITLE OF TRAVELER	6. CHARGE ACCOUNT NUMBER
The following travel is: X REQUESTED AUTHORIZED	Chief of Sta	ff 5101H200201PA113-220
7. PLACES OF TRAVEL		8. APPROX. LENGTH OF TRAVEL (in days)
FROM: Guam		8 Days
		9. APPROX. DATE TRAVEL COMMENCES
TO: New York, NY to Washington, D.C. and Retu	rn	November 10, 2021
10. (A) DESCRIBE MODES OF TRAVEL DESIRED (Air, Ship, Train,	Private Automobile, etc.)	(B) TRAVEL AGENCY DESIRED
Canal value and a sum and the first	, , , , , , , , , , , , , , , , , , , ,	
Air - Economy (Round Trip)		World Travel
11. IF DEPENDENTS ARE AUTHORIZED FOR TRAVEL, GIVE NAME	ES, AGES, AND RELATIONSH	The latest
N/A		RECEIVE
12. FULLY DESCRIBE PURPOSE OF TRAVEL (Use reverse if more	space is necessary)	13 ENTER NUMBER OF TR'S ISSUED
NYC: 11/11/21 Prepare for bond mtg. with the team, 11/12-11/13/21 Mtg. with Mo	100 - 100	177 A 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
DC: 11/15-11/18/21 Meeting with DOI Director, Deputy Secretary, Director of OIA	Deputy Asst. Secretary for Insular,	OCT 20 2021 T
White House Kate Marshall, Intergovernmental Affairs Office, Julie Rodriguez, Di	irector Intergovernmental Affairs,	14.1
Gretchen Sierra-Zorita, Associate Director of Office of Intergovernmental Affair		EMA Bureau or budget and
14. IF TRAVEL ADVANCE IS DESIRED, GIVE AMOUNT REQUESTE		THE PROPERTY OF STREET
1 /NYC: 11/10/2021-11/14/2021 \$365.00 + \$91.25 (25%) = \$456.25 x		
DC: $11/15/2021-11/18/2021$ \$267.00 + \$66.75 (25%) = \$333.75 x 4 TOTAL: \$3,616.25	days = \$1,335.00	BBMR'S REVIEW
16. SIGNATURE (Name and title of requesting official)	6	8. SGNATURE (Name and little of authorizing official)
New Miller		OCT 21 2021
LOURDES A. LEON GUERRERO, GOVERNOR		LESTER L. CORLEGO JR, Director
17. ESTIMATED COST OF TRAVEL (For use of Administration Depart		19. FOR CENTIFICATION OF AVAILABILITY OF FUNDS
(A) TRANSPORTATION OF TRAVELER	3,325.45	Certified Funds Available
(B) TRANSPORTATION OF DEPENDENTS	0.00	
(C) PER DIEM OF TRAVELLER - \$ 1 / x 1 / days		
	3,616.25	
(D) PER DIEM OF DEPENDENTS	0.00	1 Alexon
(E) TRANSPORTATION OF HOUSEHOLD EFFECTS	0.00	As.
(F) MISC. ALLOWANCES - Car Rental for NYC	890.48	1
(must itemize on line 9c on Travel Form ACC-TRB001)		Vera A. Topasna CERTIFYING OFFICER
(G) SERVICE FEES - Car Rental for Washington, DC	753.20	t. /
TOTAL COST (Estimated)	8,585.38	DATED CA (4, 202)
SIGNATURE and CONTACT NUMBERS (Cost Estimator)		
Lynette O. Muna, Executive Management Director		
20. TO TRAVELER, You are hereby authorized to perform the abo	ve described travel in accorda	ance with the provisions of Section 3.5.112. Chapter 3 of the
Government of Guam Travel and Transportation Manual, Necess.	ary tickets, transportation reque	ests and other documents are hereto attached.
DIRECTOR, Dept of Ac	iministration	DATE
21. I certify that I have received the material of Item 17.		
TRAVELER'S SIGNATURE AND	CONTACT NUMBER	DATE
THAVELENS SIGNATURE AND	OCHTACT NOWDER	NO.E

	this record card, which includes r accines you have received.	medical information	
médica sob	uarde esta tarjeta de registro, que re las vacunas que ha recibidos	incluye informació	
Last Name	Fi	rst Name	Mi
Date of birth	Pa	tient number (medi	cal record or IIS record number)
Vaccine	Product Name/Manufacturer Lot Number	Date	Healthcare Professional or Clinic Site
1º Dose	PFIZEL WITH ER AND	Mm dd yy	april C
COVID-19		on 9.0 2021	11(4) 0. 101
COVID-19 2™ Dose COVID-19	Pfizer Lot #: ER8729 A	mm dd yy	" GUANU AF
2™ Dose	Pfizer Lot #: ER8729 A Exp. Date: 07/2021	mm dd yy mm dd yy	MATGUAN AF



Fw: CALVO/JON JUNIOR MENDIOLA 10NOV2021 GUM HNL

donnaherrero@yahoo.com <donnaherrero@yahoo.com>

Wed, Oct 20, 2021 at 3:55 PM

Reply-To: "donnaherrero@yahoo.com" <donnaherrero@yahoo.com>

To: Shamra Chargualaf <shamra.chargualaf@guam.gov>, Lynette Muna <lynette.muna@guam.gov>, Joaquin Guerrero <joaquin.guerrero@bbmr.guam.gov>

Per your request

Donna Herrero,

---- Forwarded Message -----

From: Travel Document <itinerary@amadeus.com>

To: "donnaherrero@yahoo.com" <donnaherrero@yahoo.com> Sent: Wednesday, October 20, 2021, 03:54:59 PM GMT+10 Subject: CALVO/JON JUNIOR MENDIOLA 10NOV2021 GUM HNL

Your trip

Booking ref:

6H9F15

Check trip itinerary

Document Issue

20 October 2021

Traveler

Jon Junior Mendiola Calvo

Agency

WORLD TRAVEL SERVICES INC

145 Ypao Road

TAMUNING GU 96913

671 649-5165

Telephone

671 649 8668

Fax

12559747

Website

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Check-in

United Airlines UA 200

Departure Arrival 10 November 08:05 AM 09 November 07:15 PM Guam, (A.B Won Pat Intl) (+)

Honolulu, (Daniel K Inouye Intl) (+)

Terminal: 2

Duration

07:10 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-300ER

Flight meal

Food and beverages for purchase

Tuesday 09 November 2021



Check-in

United Airlines UA 252

Departure Arrival 09 November 08:45 PM 10 November 08:16 AM Honolulu, (Daniel K Inouye Intl) (+)
Houston, (George Bush Intercont) (+)

Terminal: 2

Terminal: C

Duration

07:31 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-200/300

Flight meal

Dinner

Wednesday 10 November 2021



United Airlines UA 1524

Departure

10 November 09:35 AM

Houston, (George Bush Intercont) (+)

Terminal: C

Check-in

10 November 02:00 PM

Newark, (Newark Liberty Intl) (+)

Terminal: C

Duration

Arrival

03:25 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Flight meal Food and beverages for purchase

Sunday 14 November 2021



United Airlines UA 4432 (Operated by Gojet Airlines Dba United Express)



Departure 14 November 05:00 PM	Newark, (Newark Liberty Intl) (+)	Terminal: C
--------------------------------	-----------------------------------	-------------

Arrival	14 November 06:25 PM	Washington, (R Reagan Nat) (+)	Terminal: B
---------	----------------------	--------------------------------	-------------

Duration 01:25 (Non stop)

Booking status Confirmed

Class Economy (Y)

Equipment CANADAIR REGIONAL JET 550

Flight meal No meal service

Friday 19 November 2021



United Airlines UA 504

Departure	19	November	06:10	AM
Arrival	19	November	08:39	AM

Washington, (R Reagan Nat) (+) Terminal: B Houston, (George Bush Intercent) (+) Terminal: C

Duration 03:29 (Non stop)

Booking status Confirmed

Class Economy (Y)

Equipment BOEING 737-800

Flight meal Food and beverages for purchase

Friday 19 November 2021



United Airlines UA 253



Arrival

19 November 02:06 PM

Honolulu, (Daniel K Inouye Intl) (+)

Terminal: 2

Duration

08:31 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-200/300

Flight meal

Snack or brunch

Friday 19 November 2021



United Airlines UA 201

Arrival

Departure

19 November 03:10 PM

20 November 07:00 PM

Honolulu, (Daniel K Inouye Intl) (+)

Terminal: 2

Guam, (A.B Won Pat inti) (+)

Duration

07:50 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-300ER

Flight meal

Food and beverages for purchase

General Information

FULL ECONOMY FARE 3225.45+100FEE TTL 3325.45

LAST DATE TO ISSUE 21OCT

FARES NOT GUARANTEED UNTIL TICKETED AND SUBJECT TO CHANGE WITHOUT NOTICE

Thank for you for choosing world travel services

I agree that in accepting this ticket I accept all rules And terms set forth by the carrier, therefore accepting this As a contract between the passenger and the carrier.

The fare rules for this ticket may carry penalties for Changes and/or refunds. Ticket may also be non-refundable.

Ecological information

Calculated average CO2 emission is 2,219.35 kg/person

Source: ICAO Carbon Emissions Calculator

http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx

Airline Booking Reference(s)

UA (United Airlines): NVE293

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FY 2022 Per Diem Rates for New York

I'm interested in:

Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

Primary Destination ①	County ®	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Albany	Albany	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114
Binghamton	Broome	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101
Buffalo	Erie	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106
Floral Park / Garden City / Great Neck	Nassau	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
Glens Falls	Warren	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$168	\$168	\$102
Ithaca	Tompkins	\$134	\$134	\$104	\$104	\$134	\$134	\$134	\$134	\$134	\$134	\$134	\$134
Kingston	Ulster	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113
Lake Placid	Essex	\$125	\$125	\$125	\$125	\$125	\$112	\$112	\$112	\$112	\$182	\$182	\$125
New York City	Bronx / Kings / New York / Queens / Richmond	\$286	\$286	\$286	\$159	\$159	\$258	\$258	\$258	\$258	\$220	\$220	\$286
Niagara Falls	Niagara	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$115	\$115	\$115	\$96

Meals & Incidentals (M&IE) Breakdown 100

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See More Information

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination 0	County 1	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Albany	Albany	\$69	\$16	\$17	\$31	\$5	\$51,75
Binghamton	Broome	\$64	\$14	\$16	\$29	\$5	\$48.00
Buffalo	Erie	\$69	\$16	\$17	\$31	\$5	\$51.75
Floral Park / Garden City / Great Neck	Nassau	\$74	\$17	\$18	\$34	\$5	\$55.50
Glens Falls	Warren	\$69	\$16	\$17	\$31	\$5	\$51.75
Ithaca	Tompkins	\$74	\$17	\$18	\$34	\$5	\$55.50
Kingston	Ulster	\$69	\$16	\$17	\$31	\$5	\$51.75
Lake Placid	Essex	\$79	\$18	\$20	\$36	\$5	\$59.25
New York City	Bronx / Kings / New York / Queens / Richmond	\$79	\$18	\$20	\$36	\$5	\$59.25
Niagara Falls	Niagara	\$69	\$16	\$17	\$31	\$5	\$51.75

I'm interested in:

FY 2022 Per Diem Rates for District of Columbia

I'm interested in:

Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

Primary Destination	County 9	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$257	\$188	\$188	\$188	\$188	\$258	\$258	\$258	\$258	\$172	\$172	\$257



Meals & Incidentals (M&IE) Breakdown

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

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First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination	County ①	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$79	\$18	\$20	\$36	\$5	\$59.25

I'm interested in:

Last Reviewed: 2021-08-09



YOUR RESERVATION IS **CONFIRMED**

Thank you for your reservation. Your confirmation number is 1758327810.

Pick-Up Details

Location Newark Liberty International Airport (EWR) Date & Time Wednesday, November 10, 2021 @ 4:30 PM

Address 25 Newark Airport Bldg 25 Newark, NJ 07114

Phone +1 844-727-2982

Hours Wednesday: 6:00 AM - 10:00 PM

Return Details

Location Newark Liberty International Airport (EWR) Date & Time Sunday, November 14, 2021 @ 3:00 PM

Address

25 Newark Airport Bldg 25 Newark, NJ 07114

Phone +1 844-727-2982

Hours Sunday: 6:00 AM - 10:00 PM

Renter Details

JON JUNIOR CALVO Name E-mail Address j-----<u>p#guam.gov</u> ----5662 Phone

Pricing Details

Vehicle Class Chevrolet Tahoe or Similar

Transmission Type Automatic

Estimated Total to be billed \$890,48 Rates

Vehicle

TIME & DISTANCE	4 DAILY @ \$167.40	\$669.60
Extras		
Unlimited Mileage		Included
Taxes & Fees		
CONC RECOVERY FEE SURCHARGE .50/DAY		\$2.00
CONCESSION RECOVERY FEE 11.11 PCT (11.11%)		\$74.61
CUSTOMER FACILITY CHARGE 7.28/DAY		\$29.12
DOMESTIC SECURITY FEE 5,00/DAY		\$20.00
FACILITY CHARGE 2.50/DAY		\$10.00
VEHICLE COST RECOVERY FEE .50/DAY		\$2.00
MOTOR VEHICLE RENTAL TAX (5.0%)		\$33.58
SALES TAX (6.625%)		\$49.57



YOUR RESERVATION IS CONFIRMED

Thank you for your reservation. Your confirmation number is 1531625835.

Pick-Up Details

Location Washington Reagan National Airport (DCA) Sunday, November 14, 2021 @ 6:30 PM Date & Time

Address Ronald Reagan Wash Natl Airprt

Arlington, VA 22202

Phone +1 844-648-1606

Hours Sunday: 7:00 AM - 10:00 PM

Return Details

Washington Reagan National Airport (DCA) Location Thursday, November 18, 2021 @ 2:00 PM Date & Time

Ronald Reagan Wash Natl Airprt Arlington, VA 22202 Address

+1 844-648-1606 Phone

Hours Thursday: 7:00 AM - 10:00 PM

Renter Details

JON JUNIOR CALVO

E-mail Address j·····o@quam.gov

.....5662 Phone

Pricing Details

Vehicle Class Chevrolet Tahoe or Similar

Transmission Type Automatic

Estimated Total to be billed \$753.20

Rates Vehicle

> TIME & DISTANCE 4 DAILY @ \$152,34 \$609.36

Extras

Included Unlimited Mileage

CONCESSION RECOVERY FEE 11.11 PCT \$67.81 (11.11%)

\$14.00 DCA CONTRACT FEE 3.50/DAY VEHICLE LICENSE FEE .25/DAY \$1.00 VA ADDITIONAL RENTAL TAX (4.0%) \$24.41 \$12.21

VA RENTAL FEE (2.0%) VA RENTAL TAX (4.0%) \$24.41

Estimated Total

\$753.20

RESERVATION MODIFIED

Confirmation Number: 1758327810

PICK-UP

Nov 10, 2021 4:30 PM

Newark Liberty International Airport

25 Newark Airport 8ldg 25 Newark, NJ 07114 +1 844-727-2982

RETURN

Nov 14, 2021 3:00 PM

Newark Liberty International Airport

25 Newark Airport Bldg 25 Newark, NJ 07114 +1 844-727-2982

Directions from Terminal

PLEASE PROCEED TO THE SECOND LEVEL OF THE AIRPORT AND RIDE THE AIR TRAIN TO STATION P3. TAKE THE ESCALATOR DOWNSTAIRS, TURN LEFT AND WALK THROUGH THE SLIDING DOORS TO OUR COUNTER. . SELF-SERVICE KIOSKS AT THIS LOCATION CAN MAKE YOUR RENTAL TRANSACTION QUICK AND EASY.

Rental Details

RENTER

Driver Name: JON JUNIOR CALVO

Email Address: j.....o@guam.gov

Phone Number:5662

Age: 25+

VEHICLE

Vehicle Class: Full Size SUV

- Chevrolet Tahoe or similar
- Automatic

Time & Distance 4.0 Day(s) @ \$ 167.40 / Day

Vehicle Mileage: Unlimited Mileage

\$ 669.60

Included

Rental Checklist

- Familiarize yourself with your Pick-Up and Return location(s).
- Bring a valid driving license for each driver.
- Provide an acceptable method of payment in the renter's name. See your pick-up location's policies for details.
- For additional policy or deposit information, please refer to the Rental Policies section below, or within your email confirmation.

RESERVATION CONFIRMED

Confirmation Number: 1531625835

PICK-UP

Nov 14, 2021 6:30 PM

Washington Reagan National Airport

Ronald Reagan Wash Natl Airprt, 2500 National Avenue Garage A Arlington, VA 22202 +1 844-648-1606

RETURN

Nov 18, 2021 2:00 PM



Washington Reagan National Airport

Ronald Reagan Wash Natl Airprt, 2500 National Avenue Garage A Arlington, VA 22202 +1 844-648-1606

Directions from Terminal

Arrival Directions: Proceed outside baggage claim to the parking / rental car shuttle. Get off at the Terminal Garage A/Rental Car stop. The Enterprise counter is located on the first floor in parking garage A. Customers may also walk. Follow signs towards Terminal Parking Garage A, approximately 10 minutes from Terminals A and B and 15 minutes from Terminal C.

http://www.flyreagan.com/dca/rental-cars

Rental Details

RENTER

Driver Name: JON JUNIOR CALVO

Email Address: j----o@guam.gov

Phone Number:5662

Age: 25+

VEHICLE

Vehicle Class: Full Size SUV

- · Chevrolet Tahoe or similar
- Automatic

Time & Distance 4.0 Day(s) @ \$ 152.34 / Day

\$ 609.36

Rental Checklist

- Familiarize yourself with your Pick-Up and Return location(s).
- Bring a valid driving license for each driver.
- Provide an acceptable method of payment in the renter's name. See your pick-up location's policies for details.
- For additional policy or deposit information, please refer to the Rental Policies section below, or within your email confirmation.



Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

1 message

Lynette O. Muna <lynette.muna@guam.gov>

To: "Joaquin A.J. Guerrero II" <joaquin.guerrero@bbmr.guam.gov>, "Kathleen C. Cepeda" <kathleen.cepeda@guam.gov>

Here you go.

Vera Topasna Executive Director Community Defense Liaison Office Office of the Governor of Guam Ph: 671-475-4740 Cell: 671-482-5946

Begin forwarded message:

From: "Kuwabara, Gary D CIV OEA (USA)" <gary.d.kuwabara.civ@mail.mil>

Date: October 15, 2021 at 4:04:25 AM ChST
To: Carol Perez <carol.perez@guam.gov>
Cc: "Vera A. Topasna" <vera lopasna@guam.gov>

Subject: RE: [Non-DoD Source] TRA_November 2021 - New York and WDC

Carol: As the Project Manager, I concur with the proposed TRA. Thank you for the advance lead time and the detailed TRA.

From: Carol Perez <carol.perez@guam.gov> Sent: Thursday, October 14, 2021 6:54 AM

To: Kuwabara, Gary D CIV OEA (USA) <gary.d.kuwabara.civ@mail.mil>

Cc: Vera A. Topasna <vera.topasna@guam.gov>

Subject: [Non-DoD Source] TRA_November 2021 - New York and WDC

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and prior to

Hafa Adai Gary,

The Office of the Governor is requesting travel authorization for two executives for travel to New York and WDC from November 10, 2021 through November 19, 2021.

Travel itinerary includes five (5) days in New York and four (4) days in WDC. The primary purpose of travel is to discuss fiscal, policy and military updates relative to the new Medical planning to utilize DOD Property through a lease agreement to build the new complex. The Governor plans to discuss other DOD related matters of high priority.

If approved, we plan to use Executive Travel program of assistance from Grant Award GR882-20-07 (FY2021 Staff and Logistical Support) .

The Office of the Governor is seeking support for the following travelers:

- 1. Governor Lou Leon Guerrero
- 2. Chief of Staff, Jon Junior Calvo

Travel Dates:

Nov 10, 2021 - Governor and COS depart Guarn and arrive in New York

Nov 11-14, 2021 - Bond Meetings/Presentation

Nov 14, 2021 Depart WDC

Nov 15 - 18, 2021 - Conduct WDC meetings.

Nov 19, 2021 - Depart WDC for Guam

WDC

Meetings during the week of Nov. 15-18, 2021 include:

Department of the Interior (DOI): Deb Haaland, DOI Director; Tommy Beaudreau, Deputy Secretary of the DOI; Nic Pula, Director of OIA; Keone Nakoa, Deputy Asst Secretary for Ins

White House: Kate Marshall, Intergovernmental Affairs Office, Liaison to Governors; Julie Rodiguez, Director Intergovernmental Affairs; Gretchen Sierra-Zorita, Associate Director Office and Territories

Federal Emergency Management Agency (FEMA):

. Bob Fenton, Region 9 Regional Administrator. The Governor has requested for Mr. Fenton to fly out to WDC to meet him and his team.

During the Governor's travel to WDC in July 2021, she met with the following officials and is requesting to meet with them during this trip.

- · Deputy Secretary of the Treasury, Wally Adeyemo
- · Deputy Secretary of Commerce, Don Graves
- · Secretary of Commerce, Gina Raimondo.

Pentagon:

Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29, 2021. The Governor anticipates follow up issues and plans to mee Other Pentagon meeting confirmations are pending.

Auto rental: One vehicle at each destination.

Preliminary Estimated Costs:

Airfare for 2 PAX: +/- \$ 6700.00 (tbd)

Per Diem for 2 pax for all destinations: +/- 7000.00

Rental Car/Parking: +/- \$ 1800.00

Total Estimated Costs: +/- \$ 15,500

Thank you for your consideration on this request.

Carol Perez

Respectfully,

Carol M. Perez
Grants Executive Assistant
Office of the Governor's
Community Defense Liaison Office

120 Father Duenas Ave Ada's Capitol Plaza Suite 104

Hagatna, Guam 96910

carol.perez@guam.gov < Caution-mailto:carol.perez@guam.gov >

Office: 671-475-4735



Lynette O. Muna
Executive Management Director
Ufisinan I Maga' Haga
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagatna, Guam 96910
T: (671) 473-1120
M: (671) 727-7528

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	vs.		
		√h	



Fwd: Tentative Travel - NYC/DC

1 message

Lynette O. Muna <iynette.muna@guam.gov>

To: "Joaquin A.J. Guerrero II" <joaquin.guerrero@bbmr.guam.gov>, "Kathleen C. Cepeda" <kathleen.cepeda@guam.gov>

----- Forwarded message ----

From: Lynette O. Muna <lynette.muna@guam.gov>

Date: Wed, Oct 13, 2021 at 11:04 PM Subject: Fwd: Tentative Travel - NYC/DC

To: Shamra L.A. Chargualaf <shamra.chargualaf@guam.gov>

Please see tentative schedule below...

----- Forwarded message ---

From: Lynette O. Muna <\bar{V}\text{ynette.muna@guam.gov>}\ Date: Thu, Oct 14, 2021 at 12:55 PM Subject: Fwd: Tentative Travel - NYC/DC To: Vera A. Topasna <vera.topasna@guam.gov> Cc: Eliza G. Dames <eliza.dames@guam.gov>

Sending to Vera for approval from Gary.

----- Forwarded message -----

From: Eliza G. Dames <eiiza.dames@guam.gov> Date: Thu, Oct 14, 2021 at 12:51 PM Subject: Re: Tentative Travel - NYC/DC

To: Lynette O. Muna <i ynette.muna@guam.gov>

Cc: Jon Junior Calvo <jon.calvo@guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>, Edward M. Bim <edward.birn@doa.guam.gov>, Madeleine Z. Bordallo <madeleine.bordallo@</madeleine.mantanona@guam.gov>

Sorry Ed.

Traveling with Governor Jon Calvo Lester Carlson Ed Birn

Travel Dates:

NYC

Nov. 10. 2021 – arrive in NYC

Nov. 11, 2021 - Meeting with team to go over the final rating agency presentations to Moody's and Standard and Poors

Nov. 12, 2021 - Meetings with Moody's and Standard and Poors

Nov. 14, 2021 - Depart for DC

DC

Week of Nov. 15-18, 2021

Meeting with DOI: Deb Haaland, DOI Director; Tommy Beaudreau, Deputy Secretary of the DOI; Nic Pula, Director of OIA; Keone Nakoa, Deputy Asst Secretary for Insular

White House: Kate Marshall, Intergovernmental Affairs Office, Liaison to Governors; Maybe? Julie Rodiguez, Director Intergovernmental Affairs; Gretchen Sierra-Zorita, A Affairs for Puerto Rico and Territories

FEMA: Bob Fenton, Regional Administrator. He is with Region 9 in SFO but will request to meet with his team and request for Mr. Fenton to fly out to DC.

These are people that Gov met in July and want meetings:

Deputy Secretary of the Treasury, Wally Adeyemo

Deputy Secretary of Commerce, Don Graves, however Gov would like to get a meeting with Secretary of Commerce Gina Raimondo

Congressman Kilili

Other:

Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29. There may be follow up issues and we can plan to m Navy, James Geurts, which Gov met in July.

NGA: Bill McBride

Lester brought up that the Supreme Court will be hearing oral arguments on Nov 8 for SSI benefits for PR which could affect Guam.

On Thu, Oct 14, 2021 at 12:47 PM Lynette O. Muna <lynette.muna@guam.gov> wrote:
Thank you Lisa. Waiting for the corrected one with Ed's last name.

Lynette

On Thu, Oct 14, 2021 at 12:16 PM Eliza G. Dames <eliza.dames@guam.gov> wrote:

Traveling with Governor

Jon Calvo Lester Carlson Ed Birth

Travel Dates: Nov 10 - Nov 18

NYC

Nov. 10, 2021 - arrive in NYC

Nov. 11, 2021 – Meeting with team to go over the final rating agency presentations to Moody's and Standard and Poors

Nov. 12, 2021 - Meetings with Moody's and Standard and Poors

Nov. 14, 2021 - Depart for DC

DC

Week of Nov. 15-18, 2021

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NGA: Bill McBride

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Eliza Dames Special Assistant Ricardo J. Bordallo Governor's Complex Office of the Governor Hagatna, Guam (671) 473-1104

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Lynette O. Muna
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Hagatna, Guam 96910
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Eliza Dames Special Assistant Ricardo J. Bordallo Governor's Complex Office of the Governor Hagatna, Guam (671) 473-1104

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Lynette O. Muna

Executive Management Director Ufisinan I Maga' Haga Office of the Governor of Guam Ricardo J. Bordallo Governor's Complex Hagatna, Guam 96910 T: (671) 473-1120 M: (671) 727-7528

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Lynette O. Muna <lynette.muna@guam.gov>

Fwd: [Non-DoD Source] TRA November 2021 - New York and WDC

Vera A. Topasna <vera.topasna@guam.gov> To: "Lynette O. Muna" <lynette.muna@guam.gov> Fri, Oct 15, 2021 at 8:12 AM

Here you go.

Vera Topasna **Executive Director** Community Defense Liaison Office Office of the Governor of Guam

Ph: 671-475-4740 Cell: 671-482-5946

Begin forwarded message:

From: "Kuwabara, Gary D CIV OEA (USA)" <gary.d.kuwabara.civ@mail.mil>

Date: October 15, 2021 at 4:04:25 AM ChST To: Carol Perez <carol.perez@guam.gov>

Cc: "Vera A. Topasna" <vera.topasna@guam.gov>

Subject: RE: [Non-DoD Source] TRA_November 2021 - New York and WDC

Carol: As the Project Manager, I concur with the proposed TRA. Thank you for the advance lead time and the detailed TRA.

From: Carol Perez <carol.perez@guam.gov> Sent: Thursday, October 14, 2021 6:54 AM

To: Kuwabara, Gary D CIV OEA (USA) <gary.d.kuwabara.civ@mail.mil>

Cc: Vera A. Topasna <vera.topasna@guam.gov>

Subject: [Non-DoD Source] TRA_November 2021 - New York and WDC

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hafa Adai Gary,

The Office of the Governor is requesting travel authorization for two executives for travel to New York and WDC from November 10, 2021 through November 19, 2021.

Travel itinerary includes five (5) days in New York and four (4) days in WDC. The primary purpose of travel is to discuss fiscal, policy and military updates relative to the new Medical Health Complex. The Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29, 2021. The Governor anticipates follow up issues and plans to meet with him in WDC.

Other Pentagon meeting confirmations are pending.

Auto rental: One vehicle at each destination.

Preliminary Estimated Costs:

Airfare for 2 PAX: +/- \$ 6700.00 (tbd)

Per Diem for 2 pax for all destinations: +/- 7000.00

Rental Car/Parking: +/- \$ 1800.00

Total Estimated Costs: +/- \$ 15,500

Thank you for your consideration on this request.

Carol Perez

Respectfully,

Carol M. Perez

Grants Executive Assistant

Office of the Governor's

Community Defense Liaison Office

120 Father Duenas Ave

Ada's Capitol Plaza Suite 104

Hagatna, Guam 96910

carol.perez@guam.gov < Caution-mailto:carol.perez@guam.gov >

Office: 671-475-4735