



**RELAX. IT'S RHEEM**





## AIR CONDITIONING & REFRIGERATION

**Sales • Service • Maintenance • Installation • Electrical**

P.O. Box 27070 • GMF, Guam 96921 • Tel: (671) 649-8120/21 • Fax: (671) 649-5737

## SERVICE INVOICE

**NO. S-009453**

NAME		GOVERNOR'S OFFICE.		UNIT TYPE		SERIAL NO.	JOB NO.
ADDRESS						DATE 28 Sept. '22	
HOME PHONE						P.O. NO. P226A05019 ✓	
HOME PHONE		Attention: Mr. Mel Obispo				TERMS	
FAX NO.	WORK PHONE		671 888 4992 / 671 473 1164		COMPLETION DATE		
DATE	LABOR - EMPLOYEE NAME	MAN - HOURS		WORK TO BE PERFORMED			
		REGULAR	OVERTIME	1. Replace Filter Drier.			
	John Benson Bedania			2. Vacuum Unit.			
	Donoven Rojas			3. Charge Refrigerant (R410a)			
				I hereby authorize the above work to be done along with the necessary material and grant JRN AIR CONDITIONING & REFRGERATION or its employees permission to test and/or operate the unit to be worked on. An expressed machanic's lien is hereby acknowledged to secure payment for above work performed. Payment is due upon completion of work if no prior arrangements have been cleared by JRN AIR CONDITIONING & REFRGERATION for credit. I agree to pay interest at the rate of 1-1/2% per month on all accounts remaining unpaid after due date, plus attorney's fee if collection proceedings are instituted.			
	TOTAL	\$150.00					
S.R. NO.	PARTS / EQUIPMENT	QTY	CHARGE AMOUNT				
	Filter Drier 0083-S		\$ 35.00				
	Oxygen & Acetylene		80.00				
	Refrigerant (R410a)		150.00				
	Silver Rod		15.00				
				<div style="text-align: center;"> LYNNE BALATBAT JRN Air Conditioning &amp; Refrigeration</div> <div style="text-align: right;">✓ \$ 430.00 Amount Guaranteed</div> <div style="text-align: center;"> Customer's Signature</div> <div style="text-align: right;"> Customer's Name Printed</div>			
				WORK PERFORMED			
				1.			
	TOTAL	\$ 280.00		2.			
P.O. NO.	SUPPLIES	QTY	CHARGE AMOUNT	3.			
				4.			
				5.			
	CERTIFIED TRUE AND CORRECT AND PAYMENT THEREOF HAS NOT BEEN RECEIVED			6.			
	By 			7.			
	Date 9/28/22			8.			
				9.			
				10.			
				11.			
	TOTAL			12.			

**Approved By:**

Date:

**Job Accepted By:**



**PURCHASE ORDER**  
GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
Marine Drive  
Piti, Guam 96925

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

**No.** P226A05019

MUST APPEAR ON ALL INVOICES  
PACKING SLIPS, PACKAGES, B/L,  
CORRESPONDENCE ETC

F.O.B.

\* AIR FREIGHT TEL. CONTACT \* SHIP VIA

FORWARD SHIPMENT SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

DATE

3/05/2022

JOB ORDER NO.

020022001230

OBJCL

230

**TO:**

JRN AIR CONDITIONING &  
REFRIGERATION, INC.  
PO BOX 27070  
BARRIGADA, GU 96921  
Telephone: 671 649-8120 Fax: 671 649-5737  
Email: INFO@JRNAGJ.COM

**VENDOR**

J0083162

CONSIGNEE DESTINATION & MARKING

GOVERNORS OFFICE  
P.O. BOX 2950  
HAGATNA, GU 96932-0000

EXECUTIVE DIRECTION

AUTHORITY  
3112.1

\*\* INVITATION NO.

\*\* CONTRACT NO.

TIME FOR DELIVERY

EXPIRING

DISCOUNT TERMS:

**VENDOR ACKNOWLEDGMENT**

RETURN TO SUPPLY MANAGEMENT DIVISION

DATE OF RECEIPT OF THIS ORDER

18 AUG. '22

SIGNATURE

NAME BALABAT

INV# S-009453

= \$430.00

**RECEIVING REPORT COPY**

I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN  
RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED  
AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN.

DATE RECEIVED:

SEP 28 2022

SIGNATURE:

**SPECIAL INSTRUCTIONS TO VENDOR:**

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 984, AGANA, GUAM 96910.
- C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
- D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
- E. \* \* THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
- F. \* ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

1000.00

**A. DO NOT FILL THIS ORDER  
IF YOUR TOTAL COST  
EXCEEDS THIS TOTAL.**

INSERT CHANGES AND RETURN  
THIS ORDER FOR AMENDMENT

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR  
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING  
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE  
PURCHASE ORDER NUMBER SHOWN ABOVE.  
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT  
AUTHORIZATION

PAYMENT  
ENCLOSED ☐

SIGNATURE:

Claudia S. Acfalle Chief Procurement Officer

PAGE 4 OF 4

Control No.

ORIGINAL VENDOR'S COPY

**Job Accepted By:**





# AIR CONDITIONING & REFRIGERATION INC.

Sales • Service • Maintenance • Installation • Electrical  
P.O. Box 27070, GMF, Guam 96921 • Tel: (671) 649-8120/21 • Fax: (671) 649-5737  
Email: INFO@JRNUGU.COM



RELAX. IT'S RHEEM

SO-19627

## SERVICE ORDER

DATE: 8-24-2022  
LOCATION: Administrative Office  
AREA: \_\_\_\_\_

TIME: \_\_\_\_\_  
WORK ORDER #: \_\_\_\_\_

### 01 EXISTING UNIT

Unit Type: Wall Mount Indoor Mid-9 Outdoor Pico-L  
Brand: Carrier Model#: MCBCL-16CDN1 Model#: YNCRGH17F122R120  
Capacity: 1.5 Tons Serial#: 12-12521 Serial#: \_\_\_\_\_

### 02 NEW INSTALLATION

Unit Type: Wall Mount Indoor \_\_\_\_\_ Outdoor \_\_\_\_\_  
Brand: Carrier Model#: YNCRGH17F122R120 Model#: AS-09TWSVDD12  
Capacity: \_\_\_\_\_ Serial#: 12-12521 Serial#: \_\_\_\_\_

### 03 REPAIR

Preventive maintenance of 1 unit 1.5 Tons  
2.16 Tons 1-9-2021

### 04 PREVENTIVE MAINTENANCE

- |  |   |
|--|---|
| <input type="checkbox"/> Flush condenser coils, blower and frame               | <input type="checkbox"/> Flush evaporator coils, blower and frame               |
| <input type="checkbox"/> Check condensing fan motor/blower operation           | <input type="checkbox"/> Check evaporator fan motor/blower operation            |
| <input type="checkbox"/> Vacuum drain lines, ensure flowing condensate fluid   | <input type="checkbox"/> Clean air filters, replace as needed (size: <u>1</u> ) |
| <input type="checkbox"/> Lubricate shaft/motor bearings, as necessary          | <input type="checkbox"/> Check Capacitor, Relay and Contactor                   |
| <input type="checkbox"/> Verify refrigerant lines are properly insulated       | <input type="checkbox"/> Clean area around equipment                            |
| <input type="checkbox"/> Refrigerant pressure (Liquid Line): _____             | <input type="checkbox"/> Voltage reading: L1 _____; L2 _____; L3 _____          |
| <input type="checkbox"/> Refrigerant pressure (Suction Line): _____            | <input type="checkbox"/> Ampere reading: L1 _____; L2 _____; L3 _____           |
| <input type="checkbox"/> Check communication wiring, tighten loose connections | <input type="checkbox"/> Check operation of voltage monitor (if applicable)     |
| <input type="checkbox"/> Check disconnect switch and fuse if worn out          | <input type="checkbox"/> Verify equipment if properly secured, tied down        |
| <input type="checkbox"/> Thermostat setting: _____ (72°F / 22°C)               | <input type="checkbox"/> Check for unusual noise/vibration                      |
| <input type="checkbox"/> Check condition of condensing coils                   | <input type="checkbox"/> Clean Return/Supply/Fresh air diffusers                |
| <input type="checkbox"/> Check filter drier, sight glass, solenoid valve       | <input type="checkbox"/> Check compressor oil level                             |
| <input type="checkbox"/> Check belt alignment, tension, condition              | <input type="checkbox"/> Check refrigerant leaks, valve connections             |

NOTES:

4 unit 2.16 Tons 12-1-2021 1-9-2021

### 05 ASSESSMENT / RECOMMENDATION

### 06 MATERIALS USED:

ITEM	DESCRIPTION/PARTS	QUANTITY	UNIT COST	TOTAL AMOUNT
1	A/C 1 Fan			
①	JOHN AGUON OFFICE 12 BTU			
②	FACILITIES OFFICE 18 BTU			
③	CENTRAL FILES 9 BTU			
④	LOUNGE 18 BTU			

### 07 LABOR

Technician/Helper

No. of Hrs

Edo  
Arie

### 08 ACCEPTED / NOTED BY:

AUTHORIZED REPRESENTATIVE

Print Name: DEL OBISPO

Signature: [Signature]

Date: 8/26/2022



# PURCHASE ORDER

GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
Marine Drive  
Piti, Guam 96925

## TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P226A05019

MUST APPEAR ON ALL INVOICES  
PACKING SLIPS, PACKAGES B/L  
CORRESPONDENCE ETC

F.O.B.	AIR FREIGHT TEL. CONTACT	SHIP VIA	DATE 3/05/2022	JOB ORDER NO. 020022001230	OBJCT 230
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PREPAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

TO:

JRN AIR CONDITIONING &  
REFRIGERATION, INC.  
PO BOX 27070  
BARRIGADA, GU 96921  
Telephone: 671 649-8120 Fax: 671 649-5737  
Email: INFO@JRN.GU.COM

VENDOR

J0083162

SHIP TO

CONSIGNEE DESTINATION & MARKING

GOVERNORS OFFICE  
P.O. BOX 2950  
HAGATNA, GU 96932-0000

EXECUTIVE DIRECTION

AUTHORITY 3112.1	INVITATION NO.	CONTRACT NO.	TIME FOR DELIVERY	EXPIRING	DISCOUNT TERMS
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ARTICLE OF SERVICE	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
<p>VENDOR ACKNOWLEDGMENT</p> <p>RETURN TO SUPPLY MANAGEMENT DIVISION</p> <p>DATE OF RECEIPT OF THIS ORDER 18 AUG. '22</p> <p>SIGNATURE <u>LYNNE BALATBAT</u></p>						
<p>RECEIVING REPORT COPY</p> <p>I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN.</p> <p>DATE RECEIVED <u>SEP 15 2022</u> SIGNATURE <u>[Signature]</u></p>						

INVA S-009444  
= \$572.00

### SPECIAL INSTRUCTIONS TO VENDOR:

- SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
- PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
- THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
- THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
- ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

1000.00

A. DO NOT FILL THIS ORDER  
IF YOUR TOTAL COST  
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN  
THIS ORDER FOR AMENDMENT.

CONTRACTOR. PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR  
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING  
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE  
PURCHASE ORDER NUMBER SHOWN ABOVE.  
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS

ADVANCE PAYMENT  
AUTHORIZATION  
PAYMENT  
ENCLOSED ☐

SIGNATURE:

[Signature]

Claudia S. Acfalle Chief Procurement Officer



**PURCHASE ORDER**  
GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
Marina Drive  
Piti, Guam 96925

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

**No.** P226A05019

MUST APPEAR ON ALL INVOICES  
PACKING SLIPS, PACKAGES, B/L,  
CORRESPONDENCE ETC.

F.O.B.	* AIR FREIGHT TEL. CONTACT	SHIP VIA	DATE 8/05/2022	JOB ORDER NO 020022001230	OBJCL 230
P&H PAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

<b>VENDOR</b>	<b>TO:</b> JRN AIR CONDITIONING & REFRIGERATION, INC. PO BOX 27070 BARRIGADA, GU 96921 Telephone: 671 649-8120 Fax: 671 649-5737 Email: INFO@JRNAGJ.COM	<b>VENDOR</b> J0083162	<b>CONSIGNEE DESTINATION &amp; MARKING</b> GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000  <b>EXECUTIVE DIRECTION</b>		
	<b>SHIP TO</b>				
<b>AUTHORITY</b> 3112.1	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY	EXPIRING	DISCOUNT TERMS:

ITEM	ARTICLE OF SERVICE	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	INC
	BLANKET PURCHASE AGREEMENT FOR REPAIR AND MAINTENANCE OF A/C UNITS AT R J BORDALLO, GOVERNOR'S COMPLEX, 513 WEST MARINE CORPS DRIVE, HAGATNA. TO INCLUDE PARTS AND SERVICES FOR THE FOLLOWING: UNITS 3-TON, 5-TON 10-TON, 9 BTU 18 BTU, 24 BTU, 36 BTU TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 09/30/2022 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS FIRST. FCC: RCMEL OBISPO VENIDO TORRES 473-1125 NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor THE CHIEF PROCUREMENT OFFICER WILL CONDUCT PERIODICALLY REVIEW TO DETERMINE COMPLIANCE WITH THE GUAM PROCUREMENT LAWS.				1000.00	0220200145	

**SPECIAL INSTRUCTIONS TO VENDOR**

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XXXXXXXXXXXX

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IF YOUR TOTAL COST  
EXCEEDS THIS TOTAL.

↑ TOTAL ↑

INSERT CHANGES AND RETURN  
THIS ORDER FOR AMENDMENT

CONTRACTOR PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR  
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING  
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE  
PURCHASE ORDER NUMBER SHOWN ABOVE  
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS

ADVANCE PAYMENT  
AUTHORIZATION

PAYMENT  
ENCLOSED ☐

SIGNATURE:

*C. Acalle*

Claudia S. Acalle Chief Procurement Officer





**PURCHASE ORDER**  
GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
Marine Drive  
Piti, Guam 96925

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

**No.** 2226A05019

MUST APPEAR ON ALL INVOICES  
PACKING SLIPS, PACKAGES, B/L,  
CORRESPONDENCE ETC.

F.O.B. \* AIR FREIGHT TEL. CONTACT SHIP VIA

DATE 3/05/2022 JOB ORDER NO 020022001230 OBJCL

230

PLEASE SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**TO:**

JRN AIR CONDITIONING &  
REFRIGERATION, INC.  
PO BOX 27070  
BARRIGADA, GU 96921  
Telephone: 671 649-8120 Fax: 671 649-5737  
Email: INFO@JRN.GU.COM

**VENDOR**

J0083162

CONSIGNEE DESTINATION & MARKING

GOVERNORS OFFICE  
P.O. BOX 2950  
HAGATNA, GU 96932-0000

EXECUTIVE DIRECTION

AUTHORITY 3112.1

\*\* INVITATION NO

\*\* CONTRACT NO.

TIME FOR DELIVERY

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICE	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	TAX
	***** NOTHING FOLLOWS ***** NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor THE CHIEF PROCUREMENT OFFICER WILL CONDUCT PERIODICALLY REVIEW TO DETERMINE COMPLIANCE WITH THE GUAM PROCUREMENT LAWS.						

**SPECIAL INSTRUCTIONS TO VENDOR:**

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION;  
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.  
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION  
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.  
E. \* \* THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.  
F. \* ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS  
IN GUAM.

1000.00

**A. DO NOT FILL THIS ORDER  
IF YOUR TOTAL COST  
EXCEEDS THIS TOTAL.**

← INSERT CHANGES AND RETURN  
THIS ORDER FOR AMENDMENT

↑ TOTAL ↑

SIGNATURE:

*C. Acfalle*

CONTRACTOR PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR  
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING  
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE  
PURCHASE ORDER NUMBER SHOWN ABOVE.  
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS

ADVANCE PAYMENT  
AUTHORIZATION

PAYMENT  
ENCLOSED ☐

Claudia S. Acfalle Chief Procurement Officer

PAGE 2 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



**PURCHASE ORDER**  
GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
Marine Drive  
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**TRAN CODE**

THIS PURCHASE ORDER NUMBER

**No.** P226A05019

MUST APPEAR ON ALL INVOICES  
PACKING SLIPS, PACKAGES, B/L,  
CORRESPONDENCE ETC.

F.O.B.

AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

8/05/2022

JOB ORDER NO.

020022001230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

**VENDOR**

**TO:**

JRN AIR CONDITIONING &  
REFRIGERATION, INC.  
PO BOX 27070  
BARRIGADA, GU 96921  
Telephone: 671 649-8120 Fax: 671 649-5737  
Email: INFO@JRNGU.COM

**VENDOR**

J0083162

**SHIP TO**

CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE  
P.O. BOX 2950  
HAGATNA, GU 96932-0000

EXECUTIVE DIRECTION

AUTHORITY

3112.1

\*\* INVITATION NO.

\*\* CONTRACT NO.

TIME FOR DELIVERY

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
	1. Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
	2. No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
	3. Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
	4. Shipments must be identified as "PARTIAL" or "COMPLETE".						
	5. Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
	6. In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
	7. Overshipments, unless specifically authorized, will not be accepted.						
	8. In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

**SPECIAL INSTRUCTIONS TO VENDOR:**

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION: GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.  
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1000.00

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IF YOUR TOTAL COST  
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN  
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE:

*C. Acfalle*

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT  
AUTHORIZATION

PAYMENT  
ENCLOSED ☐

Claudia S. Acfalle Chief Procurement Officer



**E-MAILED**  
JUL 29 2022

REQUISITION

REQUISITION #: Q220200145

APPROPRIATION: 5100A220200GA001230

TO: PROCUREMENT FACILITIES MGMT. DIVISION ADMINISTRATOR

ENCUMBERED DATE

JUL 29 2022

SUBMITTED BY:

Torres, Venido S. - Governors Office  
AUTHORIZED DEPARTMENT REPRESENTATIVE

SIGNATURE

DATE

JUL 29 2022

DEPARTMENT/DIVISION: OFFICE OF THE GOVERNOR

REQUEST DATE: 7/29/2022

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
1	BLANKET PURCHASE AGREEMENT FOR REPAIR AND MAINTENANCE OF A/C UNITS AT R J BORDALLO, GOVERNOR'S COMPLEX, 513 WEST MARINE CORPS DRIVE, HAGATNA ON AN AS NEEDED BASIS TO INCLUDE PARTS COMMENCING UPON RECEIPT OF PURCHASE ORDER OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS FIRST. SERVICES FOR THE FOLLOWING UNITS 3-TON, 5-TON, 10-TON, 9 BTU, 18 BTU, 24 BTU, 36 BTU AUTHORIZED PERSONNEL: ROMMEL OBISPO VENIDO TORRES *****NOTHING FOLLOWS*****	LOT	1	3000.00	3000.00

TOTAL =====>

3000.00

JUSTIFICATION:

SUGGESTED VENDOR: JRN AIRCON, AGBAYANI, AND J & B MODERN TECH.

\*\* PRINT NAME & SIGN

RECEIVED BY  
(CERTIFYING OFFICER)

JUL 29 2022

DATE

(✓) APPROVAL

( ) DISAPPROVAL

APPROVING AUTHORITY (DIRECTOR)