

E-MAILED

Benson

P.O. Box 6157, Tamuning, GU 96931-6157
 779 Route 8, Hagatna, GU 96910
 Tel: 671-477-7562 Fax: 671-477-3736
 email: benson@bensonguam.com www.bensonguam.com

PAGE NO: 1
Best

A LATE PAYMENT CHARGE OF 1-1/2% / MONTH
 WILL BE CHARGED AGAINST PAST DUE BALANCE

Customer No.	Job No.	Purchase Order No	Reference	Terms	Clerk	Date	Time
15004	139	F236A00659	PO # P236A00659	NET, 30 DAYS	\$M	2/8/23	12:20

OFFICE OF THE GOVERNOR
 P.O. BOX 2950

OFFICE OF THE GOVERNOR
 P236A00659

DELIVERY DATE: 2/8/23

TERMINAL: 567
 ORDER: 157384

HAGATNA GU96932

HAGATNA GU 96932

SALESPERSON:

TAX: 003 GOVERNMENT ACCOUNT (11)

475-1169

475-9312

INVOICE: 157384

SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/PER	EXTENSION
2	2	EA	501595	60W A19 LED SOFT WHT 4pk		2	12.99 /EA	25.98 *N
4	4	EA	529388	60W A19 LED SOFT WHT DMBL 4pk		4	13.29 /EA	53.16 N
1	1	EA	602189	75ct FRESH SCENT WIPES		1	6.99 /EA	6.99 *N



HT

** AMOUNT CHARGED TO STORE ACCOUNT **

86.13

TAXABLE 0.00
 NON-TAXABLE 86.13
 SUB-TOTAL 86.13

X *Andrea Finona*
 Print Name

Received By: *[Signature]*

NO RETURNS / NO EXCHANGE AFTER (7) DAYS
 (ANDREA FINONA) ALL SALES FINAL / 20% RESTOCKING FEE

TAX AMOUNT
TOTAL AMOUNT 86.13



E-MAILED
FEB 02 2023

Benson

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PAGE NO: 1
Best

GH

A LATE PAYMENT CHARGE OF 1-1/2% / MONTH
WILL BE CHARGED AGAINST PAST DUE BALANCE

Customer No. 15004	Job No. 139	Purchase Order No. P236A00659	PO # P236A00659	NET, 30 DAYS	MMA Clerk	Date 1/18/23	Time 1:40
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OFFICE OF THE GOVERNOR
P.O. BOX 2950
HAGATNA GU96932
4/5-1169

OFFICE OF THE GOVERNOR
P236A00659
HAGATNA GU 96932
4/5-9312

DELIVERY DATE: 1/18/23
SALESPERSON:
TAX: 003 GOVERNMENT ACCOUNT (11)

TERMINAL: 569
ORDER: 143411

INVOICE: 143411

SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/PER	EXTENSION
1	1	EA	7100101863	1.88"x55YD BLK DUCT TAPE*****		1	9.49 /EA	9.49 N
1	1	EA	7100185184	3MORGNL BLU PAINTR TAPE 1.44"x60		1	7.99 /EA	7.99 *N
1	1	BX	TNT25214TFC75	1/4x2-1/4 FLAT HD TAPCON 75pk		1	30.88 /BX	30.88 N



** AMOUNT CHARGED TO STORE ACCOUNT **

48.36

TAXABLE 0.00
NON-TAXABLE 48.36
SUB-TOTAL 48.36

TAX AMOUNT 0.00
TOTAL AMOUNT 48.36

X
Print Name
X
Received By

NO RETURNS / NO EXCHANGE AFTER (7) DAYS
(ROMEL) 671-555-0550 FINAL / 20% RESTOCKING FEE





PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
South Marine Corps Drive
Piti, Guam 96915

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236A00659

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

FOB

* AIR FREIGHT TEL. CONTACT

SHIP VIA

DATE

10/24/2022

JOB ORDER NO.

021023007240

OBJCL

240

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
E
N
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R**

TO:

BENSON GUAM ENTERPRISES, INC.
PO BOX 6157
TAMUNING, GU 96931

Telephone: 671 646-7920 Fax: 671 649-7078

Email: BENSON@BENSONGUAM.COM

VENDOR

B0289901

**S
H
I
P
T
O**

CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
HAGATNA, GU 96932-0000

GOVERNMENT HOUSE

AUTHORITY

3112.1

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY

SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	BLANKET PURCHASE AGREEMENT FOR HARDWARE AND MATERIALS FOR THE REPAIR AND MAINTENANCE AT THE GOVERNMENT HOUSE BLDG TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON SEPTEMBER 30, 2023 OR UPON EXHAUSTION OF FUNDS, WHICHEVER OCCURS FIRST. AUTHORIZED PERSONNEL: ROMMEL OBISPO CATHERINE CABRERA ANDREA FINONA VENIDO TORRES ** NOTHING FOLLOWS ** NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor THE CHIEF PROCUREMENT OFFICER WILL CONDUCT PERIODICALLY REVIEW TO DETERMINE COMPLIANCE WITH THE GUAM PROCUREMENT LAWS.				200.00	Q230210015	

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION,
GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
E. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

200.00

↑ TOTAL ↑

**▲ DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL**

← INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER
INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES
MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCED PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

SIGNATURE

Claudia F. Acfalle

Claudia F. Acfalle

Chief Procurement Officer

NAME

TITLE

PAGE 1 OF 3

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
South Marine Corps Drive
Piti, Guam 96915

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236A00659

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

FOB	* AIR FREIGHT TEL CONTACT	SHIP VIA:	DATE 10/24/2022	JOB ORDER NO. 021023007240	OBJCL 240
PREPAID: SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

V E N D O R	TO: BENSON GUAM ENTERPRISES, INC. PO BOX 6157 TAMUNING, GU 96931 Telephone: 671 646-7920 Fax: 671 649-7078 Email: BENSON@BENSONGUAM.COM	VENDOR B0289901	S H I P T O	CONSIGNEE, DESTINATION & MARKING GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000 GOVERNMENT HOUSE	
	AUTHORITY 3112.1	** INVITATION NO		** CONTRACT NO	TIME FOR DELIVERY SEE BELOW

ITM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
	1. Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
	2. No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
	3. Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
	4. Shipments must be identified as "PARTIAL" or "COMPLETE".						
	5. Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
	6. In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
	7. Overshipments, unless specifically authorized, will not be accepted.						
	8. In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931.
- C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
- D. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
- E. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

200.00

↑ **TOTAL** ↑

A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL

← INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCED PAYMENT AUTHORIZATION
PAYMENT ENCLOSED ☐

SIGNATURE:

Claudia J. Acfalle

Chief Procurement Officer

NAME

TITLE

PAGE 2 OF 3

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
South Marine Corps Drive
Piti, Guam 96915

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236A00659

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L
CORRESPONDENCE ETC.

FOB	AIR FREIGHT TEL. CONTACT	SHIP VIA	DATE 10/24/2022	JOB ORDER NO. 021023007240	OBJCL 240
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PREPAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

V E N D O R	TO: BENSON GUAM ENTERPRISES, INC. PO BOX 6157 TAMUNING, GU 96931 Telephone: 671 646-7920 Fax: 671 649-7078 Email: BENSON@BENSONGUAM.COM	VENDOR B0289901	S H I P T O	CONSIGNEE, DESTINATION & MARKING GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000 GOVERNMENT HOUSE		
AUTHORITY 3112.1		** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING	DISCOUNT TERMS:

ITM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * *						
	V E N D O R A C K N O W L E D G M E N T						
	* * * * *						
	RETURN TO SUPPLY MANAGEMENT DIVISION						
	* * * * *						
	DATE OF RECEIPT OF THIS ORDER 11/16/2022						
	* * * * *						
	SIGNATURE <i>[Signature]</i>						
	* * * * *						
	NAME/TITLE VIRGIE S. GALON						
	* * * * *						
	* * * * *						
	R E C E I V I N G R E P O R T C O P Y						
	* * * * *						
	I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN						
	RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED						
	AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN.						
	* * * * *						
	DATE RECEIVED: SIGNATURE:						
	* * * * *						

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
E. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

200.00

**A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL**

← INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT

↑ TOTAL ↑

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCED PAYMENT
AUTHORIZATION
PAYMENT
ENCLOSED ☐

SIGNATURE

[Signature]

Claudia S. Acfalle Chief Procurement Officer

NAME

TITLE

PAGE 3 OF 3

ORIGINAL/VENDOR'S COPY

E-MAILED
OCT 19 2022

REQUISITION

REQUISITION #: Q230210015
APPROPRIATION: 5100A230210SE007240

TO: PROCUREMENT FACILITIES MGMT.DIVISION ADMINISTRATOR

ENCUMBERED DATE

SUBMITTED BY:

Torres, Venido S. - Governors Office
AUTHORIZED DEPARTMENT REPRESENTATIVE


SIGNATURE

OCT 19 2022
DATE

DEPARTMENT/DIVISION: GOVERNMENT HOUSE

REQUEST DATE: 10/19/2022

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
1	BLANKER PURCHASE AGREEMENT FOR HARDWARE AND MATERIALS FOR THE REPAIR AND MAINTENANCE AT THE GOVERNMENT HOUSE BLDG TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECIEPT OF PURCHASE ORDER AND EXPIRING ON 9/30/2023 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS FIRST. AUTHORIZED PERSONNEL: ROMMEL OBISPO CATHERINE CABRERA ANDREA FINONA VENIDO TORRES *****NOTHING FOLLOWS*****	LOT	1	600.00	600.00

TOTAL -----> 600.00

JUSTIFICATION:

SUGGESTED VENDOR: 1) BENSON GUAM

2) GUAM HOME CENTER 3) ERC HARDWARE

** PRINT NAME & SIGN

(☒) APPROVAL

(☐) DISAPPROVAL

ELIZA DAMES ELIZABETH 10/20/22
RECEIVED BY DATE
(CERTIFYING OFFICER)


APPROVING AUTHORITY (DIRECTOR)