

LOURDES A. LEON GUERRERO  
GOVERNOR



JOSHUA F. TENORIO  
LT. GOVERNOR

UFISINAN I MAGA'HÅGAN GUÅHAN  
OFFICE OF THE GOVERNOR OF GUAM

**Via Hand Delivery**  
**and E-mail to: [speaker@guamlegislature.org](mailto:speaker@guamlegislature.org)**

May 21, 2023

**HONORABLE THERESE M. TERLAJE**  
*Speaker*  
*I Mina 'trentai Siette Na Liheslaturan Guåhan*  
37<sup>th</sup> Guam Legislature  
Guam Congress Building  
163 Chalan Santo Papa  
Hagåtña, Guam 96910

**RE: EXECUTIVE ORDER NO. 2023-02**

*Hafa Adai* Madame Speaker:

Pursuant to Public Law 34-16, transmitted herewith is the following Executive Order:

**EXECUTIVE ORDER NO. 2023-02: RELATIVE TO DECLARING A STATE OF  
EMERGENCY IN ANTICIPATION OF THE APPROACH OF TROPICAL STORM  
MAWAR**

Thank you.

*Sensgemente,*

A handwritten signature in blue ink, appearing to read "Leslie A. Travis".

**LESLIE A. TRAVIS**  
*Legal Counsel*

Enclosure: Executive Order No. 2023-02

cc via email: *Maga'hågan Guåhan*  
*Sigundo Maga'låhen Guåhan*  
Hon. Robert J. Torres, Jr., Chief Justice of Guam  
Compiler of Law  
Central Files  
Cabinet Members



**ISLAND OF GUAM**  
**OFFICE OF THE GOVERNOR**  
HAGATNA, GUAM 96932  
U.S.A.

**EXECUTIVE ORDER NO. 2023-02**

**RELATIVE TO DECLARING A STATE OF EMERGENCY IN  
ANTICIPATION OF THE APPROACH OF TROPICAL STORM  
MAWAR**

**WHEREAS**, on May 21, 2023, the National Weather Service, Guam Weather Forecast Office (“NWS”), forecast that Tropical Storm Mawar (formerly Tropical Depression 02W), which is located approximately 570 miles south-southeast of Guam, is steadily intensifying and maintaining a track toward Guam and the Mariana Islands; and

**WHEREAS**, while a Typhoon Watch remains in effect for Guam, projecting the possibility of damaging winds of 39 mph or more within 48 hours, NWS states that there is a high likelihood for Tropical Storm to Typhoon impacts, with possible winds up to 74 mph, and heavy rainfall of at least 5-9 inches throughout the Marianas. Tropical Storm Mawar is expected to further intensify into a typhoon by the time it arrives in our region. Tropical-Storm-Force winds are presently anticipated from early Tuesday, May 23, 2023 through late Wednesday, May 24, 2023, and dangerous surf is possible as early as Monday, May 22, 2023; and

**WHEREAS**, on Saturday, May 20, 2023 at 1:00 p.m., I placed the island in Condition of Readiness 3, in anticipation of damaging winds and rains within forty-eight (48) hours. At 8:00 p.m. on May, 21, 2023, I placed the island in Condition of Readiness 2; and

**WHEREAS**, based upon current forecasts and modeling, the strength and track of Tropical Storm Mawar represent an imminent, credible, and significant threat to the health, safety and welfare of Guam; and

**WHEREAS**, in anticipation of Mawar’s closest approach, the Offices of Homeland Security and Civil Defense (“GHS/OCD”) and other territorial agencies are instructed to take precautionary and proactive steps in order to secure the safety of the island and to reduce the potential destruction of property and loss of life; and

**WHEREAS**, an emergency situation exists such that in order to safeguard the community, critical infrastructure, and the general welfare of the island against the impending dangerous onset of destructive winds and rains forecast to strike Guam, it is critical that timely precautions be taken and resources be immediately identified, mobilized and deployed as contemplated in the GHS/OCD-FEMA 2018 Guam Catastrophic Typhoon Plan and in the 2016 Guam Comprehensive Emergency Management Plan.





**ISLAND OF GUAM**  
**OFFICE OF THE GOVERNOR**  
HAGATNA, GUAM 96932

**NOW, THEREFORE, I, LOURDES A. LEON GUERRERO, *I Maga'hågan Guåhan***, Governor of Guam, and by virtue of the authority vested in me by the Organic Act of Guam, as amended, and the laws of Guam, do order as follows:

1. **Declaration of State of Emergency.** A state of emergency is hereby declared for the island of Guam in anticipation of the approach of Tropical Storm Mawar.
2. **Emergency Procurement and Emergency Expenses.** Pursuant to Section 5215 of Title 5, Guam Code Annotated, authorizing emergency procurement upon executive order, and § 22402 of Title 5, Guam Code Annotated, I hereby authorize overtime and emergency procurement for heavy equipment rental, debris removal, nursing and medical support services for the North and Southern Community Health Centers, Guam Department of Education typhoon shelter operations, lodging for displaced residents, and the purchase of supplies, materials, goods, services or other expenditures, up to a combined total maximum of Two Hundred Fifty Thousand Dollars (\$250,000.00).
3. **GHS/OCD to be Lead Agency; Purpose of Emergency Procurement.** GHS/OCD shall be the lead agency for the emergency procurement of any goods and services relative to this Executive Order, the effective period of which shall be for thirty (30) days as provided in § 5215 of Title 5, Guam Code Annotated.
4. **Authorization for Overtime.** I further authorize the payment of overtime, for exempt and non-exempt Government of Guam employees, to work in excess of forty (40) hours a week in order to mitigate and respond to the effects of Tropical Storm Mawar throughout Guam. The Governor's Authorized Representative, in consultation with Guam Homeland Security, the Office of Civil Defense, and the Bureau of Budget and Management Research, is authorized to determine the eligibility of overtime expenditures resulting from work performed by the government agencies, and approval shall be obtained prior to incurring any overtime or expenses. Failure to obtain prior approval may be grounds for denying reimbursement.

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**ISLAND OF GUAM**  
**OFFICE OF THE GOVERNOR**  
HAGATNA, GUAM 96932  
U.S.A.

5. **Documentation of Expenses.** All departments and agencies are instructed to keep appropriate documentation on all emergency expenses incurred pursuant to this Executive Order for inspection by the Executive and Legislative Branches and by the Public Auditor of Guam, and in anticipation of federal disaster assistance approval by the President of the United States to be administered by the Federal Emergency Management Agency.

**SIGNED AND PROMULGATED** at Hagåtña, Guam, this **21st** day of **May, 2023**.

A handwritten signature in black ink, reading "Lourdes A. Leon Guerrero".

**LOURDES A. LEON GUERRERO**  
*Maga'hågan Guåhan*  
Governor of Guam

Attested by:

A handwritten signature in black ink, reading "Joshua F. Tenorio".

**JOSHUA F. TENORIO**  
*Sigundo Maga'låhen Guåhan*  
Lt. Governor of Guam



LOURDES A. LEON GUERRERO  
GOVERNOR



JOSHUA F. TENORIO  
LT. GOVERNOR

**UFISINAN I MAGA'HÅGAN GUÅHAN**  
OFFICE OF THE GOVERNOR OF GUAM

**Via Hand Delivery**  
**and E-mail to: [speaker@guamlegislature.org](mailto:speaker@guamlegislature.org)**

June 6, 2023

**HONORABLE THERESE M. TERLAJE, Speaker**  
*I Mina'trentai Siette Na Liheslaturan Guåhan*  
37<sup>th</sup> Guam Legislature  
Guam Congress Building  
163 Chalan Santo Papa  
Hagåtña, Guam 96910

**RE: EXECUTIVE ORDER NO. 2023-05**

*Hafa Adai* Madame Speaker:

Pursuant to Public Law 34-16, transmitted herewith is the following Executive Order:

**EXECUTIVE ORDER NO. 2023-05: RELATIVE TO EMERGENCY PROCUREMENT**  
**AUTHORIZATION DURING THE STATE OF EMERGENCY IN RESPONSE TO**  
**TYPHOON MAWAR**

Thank you.

*Sensagremente,*

A blue ink signature of Leslie A. Travis.

**LESLIE A. TRAVIS**  
*Legal Counsel*

Enclosure: Executive Order No. 2023-05

cc via email: *Maga'hågan Guåhan*  
*Sigundo Maga'låhen Guåhan*  
Hon. Robert J. Torres, Jr., Chief Justice of Guam  
Compiler of Law  
Central Files  
Cabinet Members





**ISLAND OF GUAM**  
**OFFICE OF THE GOVERNOR**  
HAGATNA, GUAM 96932  
U.S.A.

**EXECUTIVE ORDER NO. 2023-05**

**RELATIVE TO EMERGENCY PROCUREMENT  
AUTHORIZATION DURING THE STATE OF EMERGENCY IN  
RESPONSE TO TYPHOON MAWAR**

**WHEREAS**, on May 21, 2023, I issued Executive Order No. 2023-02 in anticipation of the approach of Tropical Storm Mawar and on May 22, 2023, at my request, President Joseph R. Biden issued Emergency Declaration FEMA-3594-EM; and

**WHEREAS**, on May 22, 2023, Tropical Storm Mawar was upgraded to a typhoon. On May 23, 2023, Typhoon Mawar was upgraded to a Category 4 typhoon, and in response to this intensification, I issued Executive Order No. 2023-03, ordering the evacuation of residents in low lying, coastal and flood prone areas; and

**WHEREAS**, on May 24, 2023, Typhoon Mawar made landfall on Guam, with sustained winds of 140 mph and gusts up to 170 mph. Typhoon Mawar maintained its intensity as it passed through the Rota Channel between Guam and Rota, with destructive typhoon force winds continuing through May 25, 2023. On May 25, 2023, at my request, President Biden issued Major Disaster Declaration FEMA-4715-DR; and

**WHEREAS**, Typhoon Mawar represents the closest impact of any typhoon of this magnitude on our island in over twenty (20) years, and caused substantial damage to our island; and

**WHEREAS**, aggressive recovery efforts are currently under way. The Guam Power Authority ("GPA") has worked tirelessly to restore power to our island, which in turn will support other critical recovery efforts. Presently, nearly all our substations have been restored, as well as a majority of our feeder stations. Power has been restored to communities surrounding substations and high priority services such as hospitals and clinics, and these efforts will enable GPA to restore power to our neighborhoods more broadly; and

**WHEREAS**, the loss of consistent access to island power has unfortunately slowed recovery of our water and wastewater systems, causing water pumping stations to shut down, and the island-wide water distribution system to fail. This resulted in an island-wide loss of water service, which is in the process of being restored; and

**WHEREAS**, on June 3, 2023, I issued Executive Order No. 2023-04, declaring a state of emergency due to the public water supply shortage as a result of Typhoon Mawar, to activate 9 GCA § 55.60, preventing the excessive use of water for purposes such as water-blasting and car-washing, to allow reservoir levels to build and provide service to members of our community who do not currently have water; and

**WHEREAS**, Typhoon Mawar also resulted in substantial storm debris, including extensive green waste, which consists of organic vegetative matter such as leaves, fallen trees, limbs, stumps, branches, and yard waste; and



**ISLAND OF GUAM**  
**OFFICE OF THE GOVERNOR**  
HAGATNA, GUAM 96932  
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**WHEREAS**, the accumulation of green waste creates a breeding ground for invasive species and vermin, posing a significant environmental hazard; and

**WHEREAS**, decaying vegetative waste also threatens the health, safety, and welfare of our community by preventing the safe passage of residents from their homes, as well as the passage of utility vehicles attempting to restore water and power services to our villages; and

**WHEREAS**, on May 31, 2023, I signed Bill No. 127-37 into Public Law 37-17, which authorizes the use of up to Fifty Million Dollars (\$50,000,000) from the General Fund for emergency response expenses; and

**WHEREAS**, while the state of emergency declared in E.O. No. 2023-02 remains in effect, and emergency procurements authorized therein continue to be authorized, and while emergency procurements not expressly provided in E.O. No. 2023-02 may be processed pursuant to 5 GCA § 5215, in the interest of expediting broader categories of emergency procurements, it is prudent to authorize emergency procurement and emergency expense categories to respond to the state of emergency declared in E.O. No. 2023-02 that align with the categories identified by the Legislature in P.L. No. 37-17.

**NOW, THEREFORE, I, LOURDES A. LEON GUERRERO, I Maga'hågan Guåhan**, Governor of Guam, and by virtue of the authority vested in me by the Organic Act of Guam, as amended, and the laws of Guam, do order as follows:

1. **State of Emergency continues.** The state of emergency declared in Executive Order No. 2023-02 in response to the approach of Tropical Storm Mawar (now Typhoon Mawar) remains in effect.
2. **Emergency Procurement and Emergency Expenses.** In addition to the categories of procurements authorized in E.O. No. 2023-02, pursuant to Section 5215 of Title 5, Guam Code Annotated, authorizing emergency procurement upon executive order, and Section 22402 of Title 5, Guam Code Annotated, I hereby authorize emergency procurement for emergency response expenses in response to Typhoon Mawar, including but not limited to procurements related to safety and security; food, water, and sheltering; health and medical; energy; communications; transportation; and hazardous materials, in excess of initial expenditure amounts identified in E.O. No. 2023-02. Procurements in furtherance of emergency efforts of the Guam Power Authority and Guam Waterworks Authority to restore utilities to our community, and procurements in furtherance of typhoon debris removal, are expressly authorized herein. All other provisions of Executive Order No. 2023-02 remain in place.
  - (a) Emergency procurement of goods and services relative to this Executive Order shall comply with the further requirements provided in 5 GCA Section 5215.




**ISLAND OF GUAM**  
**OFFICE OF THE GOVERNOR**  
HAGATNA, GUAM 96932  
U.S.A.

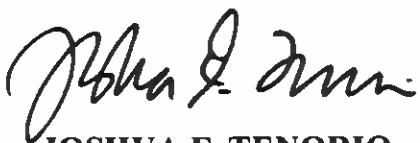
(b) As provided in Section 5215, the effective period for emergency procurements made pursuant to this order shall be for a ninety (90) day period immediately following the date of the Determination of Need for Emergency Procurement. Procurements made under the prior authorization provided in E.O. No. 2023-02, authorized therein for an effective period of thirty (30) days, may be extended for an additional period of sixty (60) days following the date of the Determination of Need for Emergency Procurement. Any further extensions shall comply with the requirements of Section 5215(e).

3. **Authorization for Overtime.** The authorization in E.O. No. 2023-02 for payment of overtime, for exempt and non-exempt Government of Guam employees, to work in excess of forty (40) hours a week in order to mitigate and respond to the effects of Typhoon Mawar throughout Guam remains in effect, for amounts in excess of initial expenditure amounts identified in E.O. No. 2023-02.
4. **Documentation of Expenses.** All departments and agencies are reminded to keep appropriate documentation on all emergency expenses incurred pursuant to this Executive Order for inspection by the Executive and Legislative Branches and by the Public Auditor of Guam, and in anticipation of federal disaster assistance approval by the President of the United States to be administered by the Federal Emergency Management Agency.

**SIGNED AND PROMULGATED** at *Hagåtña*, Guam, this **6th** day of **June**, 2023.

  
**LOURDES A. LEON GUERRERO**  
*Maga'hågan Guåhan*  
Governor of Guam

Attested by:

  
**JOSHUA F. TENORIO**  
*Sigundo Maga'låhen Guåhan*  
Lt. Governor of Guam





I CERTIFY THAT THE FOREGOING STATEMENT OF INFORMAL QUOTATION IS TRUE AND CORRECT AND PRICES CHARGED ARE JUST, FAIR AND REASONABLE, AND THE BEST OBTAINABLE FOR THE DESCRIBED BELOW.

DOCUMENT NO.: Q230280095 APPROPRIATION NO.: 5100C230280E0028230

Eriksen, Ryan J. - GSA 6/10/2023  
BUYER DATE

REMARKS:  
3113 (EMERGENCY PROCUREMENT)  
PURSUANT TO EXECUTIVE ORDER NO. 2023-02 & 2023-05  
TYPHOON MAWAR

REF: P236E00089 (SUPPLEMENTAL FUNDS) REQUIRED AS JOB ORDER  
NUMBER HAS EXPIRED.

Vendor No: B0012108	Vendor No:	Vendor No:
Vendor Name:	Vendor Name:	Vendor Name:
BUENA VISTA ENVIRONMENTA		
643 CHALAN SAN ANTONIO		
STE.102B		
TAMUNING, GU 96913		
Point of Contact:	Point of Contact:	Point of Contact:
SALES		
Date: 6/10/2023	Date:	Date:
Phone: 671 649-0880	Phone:	Phone:
Fax #: 671 646-8403	Fax #:	Fax #:
Delivery:	Delivery:	Delivery:

DESCRIPTION	QTY	UNIT	QTY	UNIT PRICE	EXTENSION	QTY	UNIT PRICE	EXTENSION	QTY	UNIT PRICE	EXTENSION
EMERGENCY PROCUREMENT	1	LOT	1	30000.000	30000.00	* * N O Q U O T E * *	* * N O Q U O T E * *				
REF: P236E0089 FOR HEAVY					Selected						
EQUIPMENT RENTAL W/OPERATOR											
ON AN AS NEEDED BASIS FOR THE											
FOLLOWING: SUPPLEMENTAL FUNDS											
BACKHOE \$75 HR/WEEKEND \$95 HR											
DUMPTRUCK \$75 HR/WEEKEND											
\$90 HR											
EXCAVATOR DX225 \$100 HR/											
WEEKEND \$120 HR											
EXCAVATOR DX140 W/GRAPPLER											
\$90 HR/WEEKEND \$110 HR											
EXCAVATOR DX80 \$80 HR											
WEEKEND \$100 HR											
SKID STEER \$70 HR/WEEKEND											
\$90 HR											
MOBILIZATION FEE EACH WAY FOR											
DX225 & DX140 \$200											
AND ALL OTHERS \$150 EACH WAY											
AUTHORIZED PERSONNEL:											
MAYOR JESSE ALIG											
MAYOR ROBERT HOFFMAN											
ANGEL SABLAN EXEC DIR. MCOG											
PURSUANT TO EXECUTIVE ORDER											
NO. 2023-02 & 2023-05											
TYPHOON MAWAR											
Mat. Costs					30000.00						
Amt. Disc.											
Loc.Pref.10											
Loc.Pref.15											
Net Total					30000.00						

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PURSUANT TO EXECUTIVE ORDER NO. 2023-02 & 2023-05  
TYPHOON MAWAR

REF: P236E00089 (SUPPLEMENTAL FUNDS) REQUIRED AS JOB ORDER  
NUMBER HAS EXPIRED.  
EQUIPMENTS ARE TO BE UTILIZED FOR THE ISLAND WIDE DEBRI  
DEBRI CLEAN UP DUE TO TYPHOON MAWAR

Vendor No: B0012108	Vendor No:	Vendor No:
Vendor Name:	Vendor Name:	Vendor Name:
BUENA VISTA ENVIRONMENTA		
643 CHALAN SAN ANTONIO		
STE.102B		
TAMUNING, GU 96913		
Point of Contact:	Point of Contact:	Point of Contact:
SALES		
Date: 6/10/2023	Date:	Date:
Phone: 671 649-0880	Phone:	Phone:
Fax #: 671 646-8403	Fax #:	Fax #:
Delivery:	Delivery:	Delivery:

DESCRIPTION	QTY	UNIT	QTY	UNIT PRICE	EXTENSION	QTY	UNIT PRICE	EXTENSION	QTY	UNIT PRICE	EXTENSION
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REF: P236E0089 FOR HEAVY					Selected						
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AND ALL OTHERS \$150 EACH WAY											
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MAYOR ROBERT HOFFMAN											
ANGEL SABLAN EXEC DIR. MCOG											
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TYPHOON MAWAR											
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	Net Total			30000.00							

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Eriksen, Ryan J. - GSA 6/10/2023  
BUYER DATE

REMARKS:  
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PURSUANT TO EXECUTIVE ORDER NO. 2023-02 & 2023-05  
TYPHOON MAWAR

REF: P236E00089 (SUPPLEMENTAL FUNDS) REQUIRED AS JOB ORDER  
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DEBRI CLEAN UP DUE TO TYPHOON MAWAR

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Vendor Name:	Vendor Name:	Vendor Name:
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WEEKEND \$100 HR											
SKID STEER \$70 HR/WEEKEND											
\$90 HR											
MOBILIZATION FEE EACH WAY FOR											
DX225 & DX140 \$200											
AND ALL OTHERS \$150 EACH WAY											
UPON RECEIPT OF PURCHASE ORDER											
AND EXPIRING ON 6/30/23 OR											
UPON EXHAUSTION OF FUNDS WHICH											
EVER OCCURS FIRST.											
AUTHORIZED PERSONNEL:											
MAYOR JESSE ALIG											
MAYOR ROBERT HOFFMAN											
ANGEL SABLAN EXEC DIR. MCOG											
PURSUANT TO EXECUTIVE ORDER											
NO. 2023-02 & 2023-05											
TYPHOON MAWAR											
	Mat. Costs			30000.00							
	Amt. Disc.										
	Loc.Pref.10										
	Loc.Pref.15										
	Net Total			30000.00							



ASSIGNED BUYER: GSAARCEJ

REQUISITION EMERGENCY

REQUISITION #: Q230280095

APPROPRIATION: 5100C230280E0028230

TO: PROCUREMENT FACILITIES MGMT.DIVISION ADMINISTRATOR

ENCUMBERED DATE

6/10/2023

SUBMITTED BY:

Quenga, Marie T. -Office of Homeland S

AUTHORIZED DEPARTMENT REPRESENTATIVE

SIGNATURE

DATE

DEPARTMENT/DIVISION: STATE HOMELAND SECURITY PROGRA

REQUEST DATE: 6/10/2023

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
1	SUPPLEMENTAL REQUISITION FOR P236E0089 FOR HEAVY EQUIPMENT RENTAL W/OPERATOR ON AN AS NEEDED BASIS FOR THE FOLLOWING:  BACKHOE \$75 HR/WEEKEND \$95 HR DUMPTRUCK \$75 HR/WEEKEND \$90 HR EXCAVATOR DX225 \$100 HR/ WEEKEND \$120 HR EXCAVATOR DX140 W/GRAPPLER \$90 HR/WEEKEND \$110 HR EXCAVATOR DX80 \$80 HR WEEKEND \$100 HR SKID STEER \$70 HR/WEEKEND \$90 HR MOBILIZATION FEE EACH WAY FOR	EA	1	30000.00	30000.00

TOTAL =====>

30000.00

JUSTIFICATION:

SUGGESTED VENDOR: BUENA VISTA

\*\* PRINT NAME & SIGN

( ) APPROVAL

( ) DISAPPROVAL

RECEIVED BY

DATE

(CERTIFYING OFFICER)

APPROVING AUTHORITY (DIRECTOR)

CONTINUED ON NEXT PAGE

ASSIGNED BUYER: GSAARCEJ

REQUISITION EMERGENCY

REQUISITION #: Q230280095

APPROPRIATION: 5100C230280E0028230

TO: PROCUREMENT FACILITIES MGMT.DIVISION ADMINISTRATOR

ENCUMBERED DATE

6/10/2023

SUBMITTED BY:

Quenga, Marie T. -Office of Homeland S

AUTHORIZED DEPARTMENT REPRESENTATIVE

SIGNATURE

DATE

DEPARTMENT/DIVISION: STATE HOMELAND SECURITY PROGRA

REQUEST DATE: 6/10/2023

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
	DX225 & DX140 \$200 AND ALL OTHERS \$150 EACH WAY				
	AUTHORIZED PERSONNEL: MAYOR JESSE ALIG MAYOR ROBERT HOFFMAN ANGEL SABLAN EXEC DIR. MCOG				
TOTAL =====>					30000.00

JUSTIFICATION:

SUGGESTED VENDOR: BUENA VISTA

\*\* PRINT NAME & SIGN

( ) APPROVAL

( ) DISAPPROVAL

RECEIVED BY

DATE

(CERTIFYING OFFICER)

APPROVING AUTHORITY (DIRECTOR)



# GENERAL SERVICES AGENCY

GOVERNMENT OF GUAM  
DEPARTMENT OF ADMINISTRATION  
148 Route 1 Marine Drive, Piti, Guam 96925

DATE: 6/21/2023

ADJUSTMENT NO.: \_\_\_\_\_

## MEMORANDUM

To: Certifying Officer, Claudia Ray

Via: Director of Administration

From: Chief Procurement Officer

Subject: **Adjustment of Encumbrance**

Your immediate action is hereby requested to expedite transaction on your standing order.

	FROM	TO	ADJUSTED
<input type="checkbox"/> INCREASE Q230299030 Requisition No.: P236E0082 THROUGH P236E00086 Account No. <u>5101H230299FM105/230</u>	\$	\$	\$
<input type="checkbox"/> DECREASE Requisition No.: _____ Account No. _____	\$	\$	\$

Remarks: AMENDMENT TO ARTICLES OF THIS AGREEMENT TO ADD THE FOLLOWING:  
"PURCHASE ORDER WILL EXPIRE ON JUNE 30, 2023".

AGENCY USE	
Funds certified by: <u>Marie T. Quenga, Admin Officer</u> CERTIFYING OFFICER	<u>06/21/23</u> DATE
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved <u>Charles Esteves, Administrator</u> APPROVING OFFICIAL	<u>06/21/23</u> DATE

Attachment(s)

\_\_\_\_\_  
GSA REPRESENTATIVE

### INSTRUCTIONS

- # Certify and detach "AGENCY'S COPY" for your files
- # This form shall be used only for adjustment of encumbrance on transactions made within the current fiscal year, otherwise, regular form, Form No. FCN 2-4-4 shall be used.
- # "General Services Agency" copy should be submitted after certification.
- # Prior to submission to General Services Agency, please route to Department of Administration, Division of Accounts, Quality Control, for clearance.

ORIGINAL - GSA copy / BLUE - Division of Accounts copy / YELLOW - Agency's copy / PINK - GSA copy





# GENERAL SERVICES AGENCY

(Ahensian Setbision Hinirat)

GOVERNMENT OF GUAM

P.O. Box FG, Agana, Guam 96910

148 Route 1 Marine Drive, Piti, Guam 96925

Tel: (671) 475-1707; Fax: 475-1727 / 475-1716

DATE: 7/1/2023

ADJUSTMENT NO.: \_\_\_\_\_

## MEMORANDUM

To: Certifying Officer, **CLAUDIA RAY**

Via: Director of Administration

From: Chief Procurement Officer

Subject: **Adjustment of Encumbrance**

Your immediate action is hereby requested to expedite transaction on your standing order.

	FROM	TO	ADJUST
<input checked="" type="checkbox"/> Buena Vista Enviromental Q230299095 250 Purchase Order No.: P236E00085 Allotment Account No. 5101C230280EO28230			

Remarks: Article of Amendment to change expiration date from June 30, 2023 to now read 7/5/23

\*\*\*\* ALL OTHERS REMAIN UNCHANGED \*\*\*\*

Should you require and additional info, please contact Marie Quenga at 478-0205

AGENCY USE

Funds certified by:


  
**MARIE T. QUENGA, Admin Svcs Officer**  
CERTIFYING OFFICER

07/01/23

DATE

☒ Approved

☐ Disapproved

  
**CHARLES ESTEVES, ADMINISTRATOR**  
APPROVING OFFICIAL

07/01/23

DATE

**CLAUDIA RAY**  
GSA REPRESENTATIVE

Attachment(s)

## INSTRUCTIONS

1. Certify and detach "**AGENCY'S COPY**" for your files.
2. Original and Copies should be submitted to General Services Agency after certification.  
**Note: Quality Control Approval is not required.**
3. This form shall be used only for adjustment of encumbrance on transactions made within the current fiscal year, otherwise, regular requisition form, Form No. FCN-2-4-4 shall be used.

Code . . . . . : 130 Convert Requisition to Encumbrance  
Date . . . . . : 6 10 2023  
Batch . . . . . : 92  
Account number . . : 5100C230280EO028230 TROPICAL STORM 02W (MAWAR)  
Job order number . : 028023028230  
Trans number (TNO) : P236E00085  
Prior reference . : Q230280095  
Vendor number . . : B0012108 BUENA VISTA ENVIRONMENTAL, LLC  
Invoice date . . . : Invoice number . . . :  
Discount days . . : Discount percentage: .00  
Discount amount . :  
Discount taken ? . :  
Reversal ? . . . . :  
Trans key. . . . . : 8481253  
Month end date . . : Trans sign :  
Distributed rev? . :

More ...

Enter=Continue F3=Exit

F12=Cancel

Roll=Next/Prev Rcd



**PURCHASE ORDER**  
GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
South Marine Corps Drive  
Piti, Guam 96915

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

No. P236E00085

MUST APPEAR ON ALL INVOICES  
PACKING SLIPS, PACKAGES, B/L  
CORRESPONDENCE ETC.

FOB:	AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/10/2023	JOB ORDER NO. 028023028230	OBJCL 230
PREPAID: SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

<b>V E N D O R</b>	<b>TO:</b> BUENA VISTA ENVIRONMENTAL, LLC 643 CHALAN SAN ANTONIO STE.102B TAMUNING, GU 96913 Telephone: 671 649-0880 Fax: 671 646-8403 Email: BVENVIRONMENTAL@GMAIL.COM	<b>VENDOR</b> B0012108	<b>S H I P T O</b>	<b>CONSIGNEE, DESTINATION &amp; MARKING</b> GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000  TROPICAL STORM 02W (MAWAR)	
	<b>AUTHORITY</b> 3113	<b>** INVITATION NO.</b>		<b>** CONTRACT NO.</b>	<b>TIME FOR DELIVERY</b> SEE BELOW

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
1	EMERGENCY PROCUREMENT REF: P236E0089 FOR HEAVY EQUIPMENT RENTAL W/OPERATOR ON AN AS NEEDED BASIS FOR THE FOLLOWING: SUPPLEMENTAL FUNDS  BACKHOE \$75 HR/WEEKEND \$95 HR DUMPTRUCK \$75 HR/WEEKEND \$90 HR EXCAVATOR DX225 \$100 HR/ WEEKEND \$120 HR EXCAVATOR DX140 W/GRAPPLER \$90 HR/WEEKEND \$110 HR EXCAVATOR DX80 \$80 HR WEEKEND \$100 HR SKID STEER \$70 HR/WEEKEND \$90 HR MOBILIZATION FEE EACH WAY FOR DX225 & DX140 \$200 NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Vehicle License Plate Number Must Be Shown on all delivery receipts Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.	1	LOT	30000.000	30000.00	Q230280095	

<b>SPECIAL INSTRUCTIONS TO VENDOR:</b> B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. E. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		XXXXXXXXXXXX	<b>↑ TOTAL ↑</b>	<b>A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL.</b>  ← INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
<b>CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.</b>		<b>ADVANCED PAYMENT AUTHORIZATION</b>  <b>PAYMENT ENCLOSED</b> <input type="checkbox"/>		
<b>CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.</b>		<b>SIGNATURE:</b>  Claudia S. Ray Chief Procurement Officer		
PAGE 1 OF 4		<b>NAME</b>	<b>TITLE</b>	

ORIGINAL/VENDOR'S COPY





**PURCHASE ORDER**  
GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
South Marine Corps Drive  
Piti, Guam 96915

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

**No.** P236E00085

**MUST APPEAR ON ALL INVOICES**  
PACKING SLIPS, PACKAGES, B/L,  
CORRESPONDENCE ETC.

FOB:	AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/10/2023	JOB ORDER NO. 028023028230	OBJCL 230
PREPAID- SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

<b>V E N D O R</b>	<b>TO:</b> BUENA VISTA ENVIRONMENTAL, LLC 643 CHALAN SAN ANTONIO STE.102B TAMUNING, GU 96913 Telephone: 671 649-0880 Fax: 671 646-8403 Email: BVENVIRONMENTAL@GMAIL.COM	<b>VENDOR</b> B0012108	<b>S H I P T O</b>	<b>CONSIGNEE, DESTINATION &amp; MARKING</b> GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000  TROPICAL STORM 02W (MAWAR)	
	<b>AUTHORITY</b> 3113	** INVITATION NO.		** CONTRACT NO.	<b>TIME FOR DELIVERY</b> SEE BELOW

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	AND ALL OTHERS \$150 EACH WAY  UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/30/23 OR UPON EXHAUSTION OF FUNDS WHICH EVER OCCURS FIRST.  AUTHORIZED PERSONNEL: MAYOR JESSE ALIG MAYOR ROBERT HOFFMAN ANGEL SABLAN EXEC DIR. MCOG  PURSUANT TO EXECUTIVE ORDER NO. 2023-02 & 2023-05 TYPHOON MAWAR  NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Vehicle License Plate Number Must Be Shown on all delivery receipts and invoices Note: Amounts due this Purchase Order may be off set for monies due the Government of Guam inclusive of but not limited to taxes, fees, and returned checks plus for other damages, penalties, and Attorney's fees, after failure to pay accordingly. To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.						

<b>SPECIAL INSTRUCTIONS TO VENDOR:</b> B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. E. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		30000.00	<b>↑ TOTAL ↑</b>	<b>A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL</b>  INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
<b>CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.</b>		<b>ADVANCED PAYMENT AUTHORIZATION</b>  PAYMENT ENCLOSED <input type="checkbox"/>		
		<b>SIGNATURE:</b>  Claudia S. Ray NAME	<b>Chief Procurement Officer</b> TITLE	
PAGE 2 OF 4				

ORIGINAL/VENDOR'S COPY



**PURCHASE ORDER**  
GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
South Marine Corps Drive  
Piti, Guam 96915

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

No. P236E00085

MUST APPEAR ON ALL INVOICES  
PACKING SLIPS, PACKAGES, B/L,  
CORRESPONDENCE ETC.

FOB:	AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/10/2023	JOB ORDER NO. 028023028230	OBJCL 230
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PREPAID - SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

<b>V E N D O R</b>	<b>TO:</b> BUENA VISTA ENVIRONMENTAL, LLC 643 CHALAN SAN ANTONIO STE.102B TAMUNING, GU 96913 Telephone: 671 649-0880 Fax: 671 646-8403 Email: BVENVIRONMENTAL@GMAIL.COM	<b>VENDOR</b> B0012108	<b>S H I P T O</b>	<b>CONSIGNEE, DESTINATION &amp; MARKING</b> GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000  TROPICAL STORM 02W (MAWAR)	
	<b>AUTHORITY</b> 3113	<b>** INVITATION NO.</b>		<b>** CONTRACT NO.</b>	<b>TIME FOR DELIVERY</b> SEE BELOW

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

<b>SPECIAL INSTRUCTIONS TO VENDOR:</b> B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. E. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		30000.00	<b>↑ TOTAL ↑</b>	<b>A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL.</b>  INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
<b>CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.</b>		<b>ADVANCED PAYMENT AUTHORIZATION</b>  PAYMENT ENCLOSED <input type="checkbox"/>		
<b>CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.</b>		<b>SIGNATURE:</b>  Claudia S. Ray Chief Procurement Officer		
PAGE 3 OF 4		<b>NAME</b>		<b>TITLE</b>

ORIGINAL/VENDOR'S COPY

