



EDWARD M. BIRN
Director (Direktot)
ELIZABETH T. FISHER
Deputy Director (Sigundo Direktot)

**DEPARTMENT OF
ADMINISTRATION**
DIPATTAMENTON ATMENESTRASION
DIRECTOR'S OFFICE
(Ufisinan Direktot)
Telephone (Telifon): (671) 475-1101/1250



LOURDES A. LEON GUERRERO
Governor (Maga'håga)
JOSHUA F. TENORIO
Lt. Governor (Sigundo Maga'låhi)

Memorandum

To: File
From: Chief Procurement Officer
Subject: Blanket Purchase Agreement

Hafa Adai! This is a written determination for the file that awarding this purchase order through the blanket agreement is in the best interest of the government based on the various needs of the department for the following commodities since it is impossible to determine the need should it arises:

_____ Office Supplies (Not carried by the Tendan Gubetno)	_____ Tire
_____ Hardware Supplies (Not carried by the Tendan Gubetno)	_____ Floral Arrangements
_____ Computer Supplies	_____ Laundry Services
_____ Copier Supplies	_____ Drinking Water
_____ Medical Supplies	_____ Courier Services
_____ Pharmaceutical Supplies	_____ Medical Services
_____ Vehicle Parts & Supplies	_____ Oxygen/Acetylene
_____ Oil Change	_____ Printing Services
_____ Animal Feeds	_____ Locksmith
_____ Plant Nursery Supply	_____ Veterinary Services
_____ A/C Preventive Maintenance Services	_____ XXXX Others
_____ Typewriter Maintenance Services	PRINTING SERVICES

Approved by:

CLAUDIA S. RAY

Revised: 04/27/2023 (on)

gsaprocurement

From: Jenna Blas <jenna.g.blas@ghs.guam.gov>
Sent: Tuesday, June 6, 2023 12:17 PM
To: Copy Express Graphics
Cc: Leslie Centeno; STAMPS; gsaprocurement; krystal.paco@guam.gov
Subject: Re: Printing Request - P236E00063

Can this be delivered to GHS/OCD tomorrow, June 7? If not, will pick up tomorrow.

On Tue, Jun 6, 2023 at 11:31 AM Copy Express Graphics <copyexpressgraphics@gmail.com> wrote:
Hi Ms. Jenna,

Kindly be advised that the order is ready for pick up.
Please note that we close at 12 pm today.

Regards,
Davenna
GRAPHIC ARTS & PRINTING DIVISION
649-2679 extensions 121/122/123

For layouts, take note that sample proof will be sent via email. Kindly review carefully as **additional editing fee will be added if there are more than 2 rounds of proofreading**. We will proceed with printing upon your approval.

COPYXPRESS | Monday ~ Friday 8 am ~ 5 pm | Telephone : (671) 646/649-2679 | Facsimile : (671) 649-1010
| Website: www.copyexpress.us

On Mon, Jun 5, 2023 at 11:42 AM Copy Express Graphics <copyexpressgraphics@gmail.com> wrote:
Hafa Adai,
Please see attachment below for signed PO acknowledgement.

Thank you,
Davenna
GRAPHIC ARTS & PRINTING DIVISION
649-2679 extensions 121/122/123

For layouts, take note that sample proof will be sent via email. Kindly review carefully as **additional editing fee will be added if there are more than 2 rounds of proofreading**. We will proceed with printing upon your approval.

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| Website: www.copyexpress.us

--
V/r,
Jenna

Jenna G. Blas

Public Information Officer

Guam Homeland Security / Office of Civil Defense

221-B Chalan Palasyo, Agana Heights, Guam 96910

Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727

Email: jenna.g.blas@ghs.guam.gov

I CERTIFY THAT THE FOREGOING STATEMENT OF INFORMAL QUOTATION IS TRUE AND CORRECT AND PRICES CHARGED ARE JUST, FAIR AND REASONABLE, AND THE BEST OBTAINABLE FOR THE DESCRIBED BELOW.

DOCUMENT NO.: Q230299016 APPROPRIATION NO.: 5101H230299FM105230

Paulino, Keandra S.

- GSA

5/31/2023

BUYER

DATE

REMARKS:
3113 (EMERGENCY PROCUREMENT)
FOR BROCHURE AND ANNOUNCEMENTS DUE TO TYPHOON MAWAR
PURSUANT TO EXECUTIVE ORDER NO. 2023-02

EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS
WHICHEVER OCCURS FIRST.

Vendor No: V2456601	Vendor No: A0666601	Vendor No: C8006601
Vendor Name:	Vendor Name:	Vendor Name:
VICTORIA PRINTING AND GR	AMERICAN PRINTING CORPOR	COPY EXPRESS
INC.	256 CHALAN SAN ANTONIO R	PO BOX 10138
P.O. BOX 10983	TAMUNING, GU 96913	TAMUNING, GU 96931
TAMUNING, GU 96931		
Point of Contact:	Point of Contact:	Point of Contact:
SALES	SALES	SALES
Date: 5/31/2023	Date: 5/31/2023	Date: 5/31/2023
Phone: 671 649-4581	Phone: 671 646-7873	Phone: 671 646-2679
Fax #: 671 649-4582	Fax #: 671 649-0712	Fax #: 671 649-1010
Delivery:	Delivery:	Delivery:

DESCRIPTION	QTY	UNIT	QTY	UNIT PRICE	EXTENSION	QTY	UNIT PRICE	EXTENSION	QTY	UNIT PRICE	EXTENSION
BLANKET PURCHASE AGREEMENT	1	LOT	1	8333.000	8333.00	1	8333.000	8333.00	1	8333.000	8333.00
FOR PRINTING SERVICES					Selected			Selected			Selected
TO BE DRAWN ON AN AS NEEDED											
BASIS COMMENCING UPON RECEIPT											
OF PURCHASE ORDER AND EXPIRING											
ON 6/22/23 OR UPON EXHAUSTION											
OF FUNDS WHICHEVER OCCURS.											
AUTHORIZED PERSONNEL:											
KRYSTAL PACO-SAN AGUSTINE											
@ 6717873229											
Mat. Costs					8333.00			8333.00			8333.00
Amt. Disc.											
Loc.Pref.10											
Loc.Pref.15											
Net Total					8333.00			8333.00			8333.00

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Cruz, Anita

BUYER

- Restore

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ASSIGNED BUYER: GSAPALK

REQUISITION BLANKET PA

REQUISITION #: Q230299016
APPROPRIATION: 5101H230299FM105230

TO: PROCUREMENT FACILITIES MGMT.DIVISION ADMINISTRATOR ENCUMBERED DATE
5/31/2023

SUBMITTED BY:

Quenga, Marie T. -Office of Homeland S
AUTHORIZED DEPARTMENT REPRESENTATIVE SIGNATURE DATE

DEPARTMENT/DIVISION: FEMA EXPENDITURES (GHS) REQUEST DATE: 5/30/2023

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
1	GUAM HOMELAND SECURITY ISSUED TO COVER THE COSTS FOR PRINTING SERVICES TO BE DRAWN ON AN AS NEEDED BASIS AND WILL EXPIRE 09/30/23 OR EXHAUSTION OF FUND. WHICHEVER SHOULD OCCUR FIRST. AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AGUSTINE @ 6717873229	LOT	1	24999.00	24999.00
TOTAL =====>					24999.00

JUSTIFICATION:
VICTORIA PRINTING AMERICAN PRINTING
COPY EXPRESS POC:MICHOL PINAULA @ 6714780204

** PRINT NAME & SIGN () APPROVAL () DISAPPROVAL
RECEIVED BY DATE APPROVING AUTHORITY (DIRECTOR)
(CERTIFYING OFFICER)

ASSIGNED BUYER: GSAPALK

REQUISITION EMERGENCY

REQUISITION #: Q230299016

APPROPRIATION: 5101H230299FM105230

TO: PROCUREMENT FACILITIES MGMT.DIVISION ADMINISTRATOR

ENCUMBERED DATE

5/31/2023

SUBMITTED BY:

Quenga, Marie T. -Office of Homeland S

AUTHORIZED DEPARTMENT REPRESENTATIVE

SIGNATURE

DATE

DEPARTMENT/DIVISION: FEMA EXPENDITURES (GHS)

REQUEST DATE: 5/30/2023

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TOTAL =====>

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COPY EXPRESS

AMERICAN PRINTING
POC:MICHOL PINAULA @ 6714780204

** PRINT NAME & SIGN

() APPROVAL

() DISAPPROVAL

RECEIVED BY

DATE

(CERTIFYING OFFICER)

APPROVING AUTHORITY (DIRECTOR)

ASSIGNED BUYER: GSAPALK

REQUISITION BLANKET PA

REQUISITION #: Q230299016
APPROPRIATION: 5101H230299FM105230

TO: PROCUREMENT FACILITIES MGMT.DIVISION ADMINISTRATOR ENCUMBERED DATE
5/31/2023

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(CERTIFYING OFFICER)



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00061

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

*AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

5/31/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

**V
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TO:

VICTORIA PRINTING AND GRAPHICS
INC.

P.O. BOX 10983

TAMUNING, GU 96931

Telephone: 671 649-4581 Fax: 671 649-4582

Email: SALES@ISLASIGNS.COM

VENDOR

V2456601

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE

P.O. BOX 2950

HAGATNA, GU 96932-0000

OPA DR4495 GHS-OCD NCS PW00039

AUTHORITY

3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY

SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	<p>BLANKET PURCHASE AGREEMENT FOR PRINTING SERVICES TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS.</p> <p>AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AGUSTINE @ 6717873229</p> <p>PURSUANT TO EXECUTIVE ORDER NO. 2023-02 TYPHOON MAWAR</p> <p>NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.</p>				8333.00	0230299016	

SPECIAL INSTRUCTION S TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION;
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
- C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
- D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
- E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
- F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS
IN GUAM.

8333.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE:

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

Claudia S. Ray

NAME

Chief Procurement Officer

TITLE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

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THIS PURCHASE ORDER NUMBER

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PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.	*AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE	JOB ORDER NO.	OBJCL
			5/31/2023	029923105230	230
PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.					

V E N D O R	TO:	VENDOR	CONSIGNEE, DESTINATION & MARKING		
	VICTORIA PRINTING AND GRAPHICS INC. P.O. BOX 10983 TAMUNING, GU 96931 Telephone: 671 649-4581 Fax: 671 649-4582 Email: SALES@ISLASIGNS.COM	V2456601	SHIPPING TO GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000 OPA DR4495 GHS-OCD NCS PW00039		
AUTHORITY	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY	EXPIRING	DISCOUNT TERMS:
3113			SEE BELOW		

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

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8333.00

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IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE:

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

Claudia S. Ray

NAME

Chief Procurement Officer

TITLE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

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VENDOR

V2456601

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
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	V E N D O R A C K N O W L E D G M E N T						
	* * * * *						
	RETURN TO SUPPLY MANAGEMENT DIVISION						
	* * * * *						
	DATE OF RECEIPT OF THIS ORDER						
	* * * * *						
	SIGNATURE						
	* * * * *						
	NAME/TITLE						
	* * * * *						
	* * * * *						
	R E C E I V I N G R E P O R T C O P Y						
	* * * * *						
	I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN						
	RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED						
	AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN.						
	* * * * *						
	DATE RECEIVED:			SIGNATURE:			
	* * * * *						
	* * * * *						

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ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED

☐

Claudia S. Ray

NAME

Chief Procurement Officer

TITLE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
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Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00062

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.	*AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE	JOB ORDER NO.	OBJCL
			5/31/2023	029923105230	230
PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.					

VENDOR	TO:	VENDOR	CONSIGNEE, DESTINATION & MARKING		
	AMERICAN PRINTING CORPORATION 256 CHALAN SAN ANTONIO ROAD, TAMUNING, GU 96913 Telephone: 671 646-7873 Fax: 671 649-0712 Email: APC@TELEGUAM.NET	A0666601	SHIP TO GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000 OPA DR4495 GHS-OCD NCS PW00039		
AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING	DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	BLANKET PURCHASE AGREEMENT FOR PRINTING SERVICES TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS. AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AGUSTINE @ 6717873229 PURSUANT TO EXECUTIVE ORDER NO. 2023-02 TYPHOON MAWAR NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.				8333.00	0230299016	

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION;
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS
IN GUAM.

8333.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED

☐

SIGNATURE:

Claudia S. Ray

NAME

Chief Procurement Officer

TITLE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00062

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B. *AIR FREIGHT TEL. CONTACT SHIP VIA:

DATE JOB ORDER NO. OBJCL

5/31/2023 029923105230

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

**V
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TO:

AMERICAN PRINTING CORPORATION
256 CHALAN SAN ANTONIO ROAD,
TAMUNING, GU 96913

Telephone: 671 646-7873 Fax: 671 649-0712

Email: APC@TELEGUAM.NET

VENDOR

A0666601

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
HAGATNA, GU 96932-0000

OPA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTION S TO VENDOR:

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SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

Claudia S. Ray

NAME

Chief Procurement Officer

TITLE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
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CORRESPONDENCE ETC.

F.O.B.

*AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

5/31/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

**V
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TO:

AMERICAN PRINTING CORPORATION
256 CHALAN SAN ANTONIO ROAD,
TAMUNING, GU 96913

Telephone: 671 646-7873 Fax: 671 649-0712

Email: APC@TELEGUAM.NET

VENDOR

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
HAGATNA, GU 96932-0000

OPA DR4495 GHS-OCD NCS PW00039

AUTHORITY

3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY

SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * * V E N D O R A C K N O W L E D G M E N T * * * * * RETURN TO SUPPLY MANAGEMENT DIVISION * * * * * DATE OF RECEIPT OF THIS ORDER _____ * * * * * SIGNATURE _____ * * * * * NAME/TITLE _____ * * * * * * * * * * * * * * * R E C E I V I N G R E P O R T C O P Y * * * * * I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN * * * * * RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED * * * * * AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN. * * * * * DATE RECEIVED: _____ SIGNATURE: _____ * * * * *						

SPECIAL INSTRUCTION S TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
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8333.00

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↑ TOTAL ↑

SIGNATURE:

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SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

Claudia S. Ray

NAME

Chief Procurement Officer

TITLE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00063

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

5/31/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

**V
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TO:

COPY EXPRESS
PO BOX 10138
TAMUNING, GU 96931

Telephone: 671 646-2679 Fax: 671 649-1010

Email: ACCT.COPYEXPRESS@GMAIL.COM

VENDOR

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
HAGATNA, GU 96932-0000

OPA DR4495 GHS-OCD NCS PW00039

AUTHORITY

3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY

SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	<p>BLANKET PURCHASE AGREEMENT FOR PRINTING SERVICES TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS.</p> <p>AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AGUSTINE @ 6717873229</p> <p>PURSUANT TO EXECUTIVE ORDER NO. 2023-02 TYPHOON MAWAR</p> <p>NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.</p>				8333.00	0230299016	

SPECIAL INSTRUCTION S TO VENDOR:

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ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

Claudia S. Ray

NAME

Chief Procurement Officer

TITLE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
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CORRESPONDENCE ETC.

F.O.B. *AIR FREIGHT TEL. CONTACT SHIP VIA:

DATE JOB ORDER NO. OBJCL

5/31/2023 029923105230

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

**V
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TO:

COPY EXPRESS
PO BOX 10138
TAMUNING, GU 96931

Telephone: 671 646-2679 Fax: 671 649-1010

Email: ACCT.COPYEXPRESS@GMAIL.COM

VENDOR

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
HAGATNA, GU 96932-0000

OPA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTION 5 TO VENDOR:

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8333.00

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INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE:

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

Claudia S. Ray

NAME

Chief Procurement Officer

TITLE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00063

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

*AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

5/31/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

**V
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TO:

COPY EXPRESS
PO BOX 10138
TAMUNING, GU 96931

Telephone: 671 646-2679 Fax: 671 649-1010

Email: ACCT.COPYEXPRESS@GMAIL.COM

VENDOR

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
HAGATNA, GU 96932-0000

OPA DR4495 GHS-OCD NCS PW00039

AUTHORITY

3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY

SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * *	* *	* *	* * * *	* * * *		
	V E N D O R A C K N O W L E D G M E N T						
	* * * * *						
	RETURN TO SUPPLY MANAGEMENT DIVISION						
	* * * * *						
	DATE OF RECEIPT OF THIS ORDER						
	* * * * *						
	SIGNATURE						
	* * * * *						
	NAME/TITLE						
	* * * * *						
	* * * * *						
	R E C E I V I N G R E P O R T C O P Y						
	* * * * *						
	I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN						
	RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED						
	AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN.						
	* * * * *						
	DATE RECEIVED:		SIGNATURE:				
	* * * * *						
	* * * * *						

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ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED

☐

Claudia S. Ray

NAME

Chief Procurement Officer

TITLE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00061

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT SHIP VIA:

DATE

JOB ORDER NO.

OBJCL

5/31/2023

029923105230

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

VICTORIA PRINTING AND GRAPHICS
INC.

P.O. BOX 10983

TAMUNING, GU 96931

Telephone: 671 649-4581 Fax: 671 649-4582

Email: SALES@ISLASIGNS.COM

VENDOR

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE

P.O. BOX 2950

PHAGATNA, GU 96932-0000

OPA DR4495 GHS-OCN NCS PW00039

AUTHORITY
3113

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** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

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ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
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8333.00

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INSERT CHANGES AND RETURN
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SIGNATURE:

[Signature]

5/31/23

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ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSURE

claudia S. Ray

Chief Procurement Officer

PAGE 1 OF 3

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00061

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.	* AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 5/31/2023	JOB ORDER NO. 029923105230	OBJCL 230
PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

V E N D O R	TO:	VENDOR	CONSIGNEE, DESTINATION & MARKING		
	VICTORIA PRINTING AND GRAPHICS INC.	V2456601	S H GOVERNORS OFFICE		
	P.O. BOX 10983		I P.O. BOX 2950		
	TANUNING, GU 96931		P HAGATNA, GU 96932-0000		
	Telephone: 671 649-4581 Fax: 671 649-4582		T O PA DR4495 GHS-OCN NCS PW00039		
	Email: SALES@ISLASIGNS.COM				
AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING	DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTION 5 TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION: GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

8333.00

↑ TOTAL ↑

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSURE

SIGNATURE:

Claudia S. Ray

Chief Procurement Officer

PAGE 2 OF 3

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00061

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

AIR FREIGHT TEL. CONTACT SHIP VIA:

DATE

5/31/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

VICTORIA PRINTING AND GRAPHICS
INC.

P.O. BOX 10983

TANUNING, GU 96931

Telephone: 671 649-4581 Fax: 671 649-4582

Email: SALES@ISLASIGNS.COM

VENDOR

V2456601

**S
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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE

P.O. BOX 2950

PHAGATNA, GU 96932-0000

PA DR4495 GHS-OCN NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * * * V E N D O R A C K N O W L E D G M E N T * * RETURN TO SUPPLY MANAGEMENT DIVISION * * DATE OF RECEIPT OF THIS ORDER _____ * * SIGNATURE _____ * * NAME/TITLE _____ * * * * * *						
	* * * * * * R E C E I V I N G R E P O R T C O P Y * * I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN * RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED * AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN. * * * DATE RECEIVED: _____ SIGNATURE: _____ * * * * * *						

SPECIAL INSTRUCTION 5 TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION:
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS
IN GUAM.

8333.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE:

Claudia S. Ray 5/31/23

Claudia S. Ray
NAME

Chief Procurement Officer
TITLE

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES, ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSURE

PAGE 3 OF 3

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00062

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.	AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 5/31/2023	JOB ORDER NO. 029923105230	OBJCL 230
PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

V E N D O R	TO:	VENDOR	CONSIGNEE, DESTINATION & MARKING		
	AMERICAN PRINTING CORPORATION 256 CHALAN SAN ANTONIO ROAD, TAHUNING, GU 96913 Telephone: 671 646-7873 Fax: 671 649-0712 Email: APC@TELEGUAM.NET	A0666601	S H GOVERNORS OFFICE I P.O. BOX 2950 P HAGATNA, GU 96932-0000 T O PA DR4495 GHS-OCN NCS PW00039		
AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING	DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	BLANKET PURCHASE AGREEMENT FOR PRINTING SERVICES TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS. AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AGUSTINE @ 6717873229 PURSUANT TO EXECUTIVE ORDER NO. 2023-02 TYPHOON HAWAR NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.				8333.00	0230299016	

SPECIAL INSTRUCTIONS TO VENDOR: B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION: GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.	8333.00	A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL. INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.		↑ TOTAL ↑
ADVANCE PAYMENT AUTHORIZATION PAYMENT ENCLOSURE	SIGNATURE: Claudia S. Ray NAME	5/31/23 Chief Procurement Officer TITLE

PAGE 1 OF 3

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00062

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

5/31/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

AMERICAN PRINTING CORPORATION
256 CHALAN SAN ANTONIO ROAD,
TAMUNING, GU 96913

Telephone: 671 646-7873 Fax: 671 649-0712

Email: APC@TELEGUAM.NET

VENDOR

A0666601

CONSIGNEE, DESTINATION & MARKING

S GOVERNORS OFFICE
I P.O. BOX 2950
P HAGATNA, GU 96932-0000

O PA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:							
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
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E. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

8333.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE:

Claudia S. Ray

5/31/23

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

Claudia S. Ray

Chief Procurement Officer



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00062

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT SHIP VIA:

DATE

5/31/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

AMERICAN PRINTING CORPORATION
256 CHALAN SAN ANTONIO ROAD,
TAMUNING, GU 96913

Telephone: 671 646-7873 Fax: 671 649-0712

Email: APC@TELEGUAM.NET

VENDOR

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE

P.O. BOX 2950

PHAGATNA, GU 96932-0000

PA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * * * V E N D O R A C K N O W L E D G H E N T * * * RETURN TO SUPPLY MANAGEMENT DIVISION * * * DATE OF RECEIPT OF THIS ORDER _____ * * * SIGNATURE _____ * * * NAME/TITLE _____ * * * * * *						
	* * * * * * R E C E I V I N G R E P O R T C O P Y * * * I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN * * RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED * * AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN. * * * DATE RECEIVED: _____ SIGNATURE: _____ * * * * * *						

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION: GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

8333.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED

SIGNATURE:

Claudia S. Ray

Chief Procurement Officer

PAGE 3 OF 3

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00063

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

5/31/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

COPY EXPRESS
PO BOX 10138
TANUNING, GU 96931

Telephone: 671 646-2679 Fax: 671 649-1010

Email: ACCT.COPYEXPRESS@GMAIL.COM

VENDOR

C8006601

CONSIGNEE, DESTINATION & MARKING

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GOVERNORS OFFICE
P.O. BOX 2950
MAGATNA, GU 96932-0000

PA DR4495 GHS-OCD NCS PW00039

AUTHORITY

3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY

SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	<p>BLANKET PURCHASE AGREEMENT FOR PRINTING SERVICES TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS.</p> <p>AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AGUSTINE 8 6717873229</p> <p>PURSUANT TO EXECUTIVE ORDER NO. 2023-02 TYPHOON HAWAR</p> <p>NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.</p>				8333.00	0230299016	

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION;
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS
IN GUAM.

8333.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE:

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED



Claudia S. Ray
NAME

Chief Procurement Officer
TITLE

PAGE 1 OF 3

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00063

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B

* AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

5/31/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

**V
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TO:

COPY EXPRESS
PO BOX 10138
TAMUNING, GU 96931

Telephone: 671 646-2679 Fax: 671 649-1010

Email: ACCT.COPYEXPRESS@GMAIL.COM

VENDOR

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
MAGATNA, GU 96932-0000

PA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC.
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

8333.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE:

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

Claudia S. Ray

Chief Procurement Officer

PAGE 2 OF 3

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00063

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

5/31/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

COPY EXPRESS
PO BOX 10138
TAMUNING, GU 96931

Telephone: 671 646-2679 Fax: 671 649-1010

Email: ACCT.COPYEXPRESS@GMAIL.COM

VENDOR

C8006601

**S
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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
MAGATNA, GU 96932-0000

PA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * * V E N D O R A C K N O W L E D G H E N T * * * * * RETURN TO SUPPLY MANAGEMENT DIVISION * * * * * DATE OF RECEIPT OF THIS ORDER _____ * * * * * SIGNATURE _____ * * * * * NAME/TITLE _____ * * * * * * * * * * * * * * * R E C E I V I N G R E P O R T C O P Y * * * * * I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN. * * * * * DATE RECEIVED: _____ SIGNATURE: _____ * * * * *						

SPECIAL INSTRUCTION 5 TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

8333.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED

SIGNATURE:

Claudia S. Ray

Chief Procurement Officer

PAGE 3 OF 3

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00063

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/I,
CORRESPONDENCE ETC.

FO.B.	* AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 5/31/2023	JOB ORDER NO. 029923105230	OBJCL 230
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V E N D O R	TO: COPY EXPRESS PO BOX 10138 TANUNING, GU 96931 Telephone: 671 646-2679 Fax: 671 649-1010 Email: ACCT.COPYEXPRESS@GMAIL.COM	VENDOR C8006601	CONSIGNEE, DESTINATION & MARKING S GOVERNORS OFFICE H P.O. BOX 2950 I HAGATNA, GU 96932-0000 P T O PA DR4495 GHS-OCD NCS PW00039		
	AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	BLANKET PURCHASE AGREEMENT FOR PRINTING SERVICES TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS. AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AGUSTINE @ 6717873229 PURSUANT TO EXECUTIVE ORDER NO. 2023-02 TYPHOON MAUAR NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.				8333.00	0230299016	

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION: GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
- C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
- D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
- E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS B.O.
- F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

8333.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

← MAKE CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☒

SIGNATURE:


Claudia S. Ray
NAME

Chief Procurement Officer
TITLE

PAGE 1 OF 3

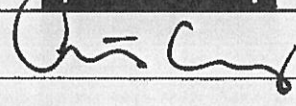
Control No.

ORIGINAL/VENDOR'S COPY

	PURCHASE ORDER GENERAL SERVICES AGENCY DEPARTMENT OF ADMINISTRATION GOVERNMENT OF GUAM 148 Route 1 Marine Drive Piti, Guam 96925		TRAN CODE THIS PURCHASE ORDER NUMBER No. P236E00063 MUST APPEAR ON ALL INVOICES PACKING SLIPS, PACKAGES 8/L, CORRESPONDENCE ETC.	
	F.O.B.	*AIR FREIGHT TEL CONTACT	SHIP VIA:	DATE 5/31/2023
			OBJCL 230	

VENDOR	TO: COPY EXPRESS PO BOX 10138 TAMUNING, GU 96931 Telephone: 671 646-2679 Fax: 671 649-1010 Email: ACCT.COPYEXPRESS@GMAIL.COM	VENDOR C8006601	SHIP TO: GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000 PA DR4495 GHS-OCN NCS PW00039	
	AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW
DISCOUNT TERMS:				

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
	1. Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
	2. No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
	3. Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
	4. Shipments must be identified as "PARTIAL" or "COMPLETE".						
	5. Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
	6. In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
	7. Overshipments, unless specifically authorized, will not be accepted.						
	8. In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTIONS TO VENDOR: B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION: GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS B.O. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		8333.00	A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL. INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.		ADVANCE PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input type="checkbox"/>	SIGNATURE:  5/31/23 Claudia S. Ray Chief Procurement Officer

PAGE 2 OF 3

Control No.

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PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00063

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/I,
CORRESPONDENCE ETC.

F.O.B.	* AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 5/31/2023	JOB ORDER NO. 029923105230	OBJCL 230
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V E N D O R	TO: COPY EXPRESS PO BOX 10138 TANUNING, GU 96931 Telephone: 671 646-2679 Fax: 671 649-1010 Email: ACCT.COPYEXPRESS@GMAIL.COM	VENDOR C8006601	SHIP TO CONSIGNEE, DESTINATION & MARKING GOVERNORS OFFICE P.O. BOX 2950 MAGATNA, GU 96932-0000 PA DR4495 GHS-OCD NCS PW00039		
	AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
* * * * * * V E N D O R A C K N O W L E D G M E N T * * * * * * * RETURN TO SUPPLY MANAGEMENT DIVISION * * DATE OF RECEIPT OF THIS ORDER <u>6/5/23</u> * * SIGNATURE <u>[Signature]</u> * * NAME/TITLE <u>MARK SAN HILARIO MANAETA</u> * * * * * * * R E C E I V I N G R E P O R T C O P Y * * * * * * * I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN * * RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED * * AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN. * * * * * * * DATE RECEIVED: _____ SIGNATURE: _____ * * * * * *							

SPECIAL INSTRUCTIONS TO VENDOR: B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. F. ** ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		8333.00	A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL. INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.		↑ TOTAL ↑	
ADVANCE PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input checked="" type="checkbox"/>		SIGNATURE: <u>[Signature]</u> 5/31/23 Claudia S. Ray Chief Procurement Officer	

PAGE 3 OF 3

Control No.

ORIGINAL/VENDOR'S COPY

LOURDES A. LEON GUERRERO
GOVERNOR



JOSHUA F. TENORIO
LT. GOVERNOR

UFISINAN I MAGA'HÅGAN GUÅHAN
OFFICE OF THE GOVERNOR OF GUAM

Via Hand Delivery
and E-mail to: speaker@guamlegislature.org

May 21, 2023

HONORABLE THERESE M. TERLAJE
Speaker
I Mina 'trentai Siette Na Liheslaturan Guåhan
37th Guam Legislature
Guam Congress Building
163 Chalan Santo Papa
Hagåtña, Guam 96910

RE: EXECUTIVE ORDER NO. 2023-02

Hafa Adai Madame Speaker:

Pursuant to Public Law 34-16, transmitted herewith is the following Executive Order:

**EXECUTIVE ORDER NO. 2023-02: RELATIVE TO DECLARING A STATE OF
EMERGENCY IN ANTICIPATION OF THE APPROACH OF TROPICAL STORM
MAWAR**

Thank you.

Sensgemente,

A handwritten signature in blue ink, appearing to read "Leslie A. Travis".

LESLIE A. TRAVIS
Legal Counsel

Enclosure: Executive Order No. 2023-02

cc via email: *Maga'hågan Guåhan*
Sigundo Maga'låhen Guåhan
Hon. Robert J. Torres, Jr., Chief Justice of Guam
Compiler of Law
Central Files
Cabinet Members



ISLAND OF GUAM
OFFICE OF THE GOVERNOR
HAGATNA, GUAM 96932
U.S.A.

EXECUTIVE ORDER NO. 2023-02

**RELATIVE TO DECLARING A STATE OF EMERGENCY IN
ANTICIPATION OF THE APPROACH OF TROPICAL STORM
MAWAR**

WHEREAS, on May 21, 2023, the National Weather Service, Guam Weather Forecast Office (“NWS”), forecast that Tropical Storm Mawar (formerly Tropical Depression 02W), which is located approximately 570 miles south-southeast of Guam, is steadily intensifying and maintaining a track toward Guam and the Mariana Islands; and

WHEREAS, while a Typhoon Watch remains in effect for Guam, projecting the possibility of damaging winds of 39 mph or more within 48 hours, NWS states that there is a high likelihood for Tropical Storm to Typhoon impacts, with possible winds up to 74 mph, and heavy rainfall of at least 5-9 inches throughout the Marianas. Tropical Storm Mawar is expected to further intensify into a typhoon by the time it arrives in our region. Tropical-Storm-Force winds are presently anticipated from early Tuesday, May 23, 2023 through late Wednesday, May 24, 2023, and dangerous surf is possible as early as Monday, May 22, 2023; and

WHEREAS, on Saturday, May 20, 2023 at 1:00 p.m., I placed the island in Condition of Readiness 3, in anticipation of damaging winds and rains within forty-eight (48) hours. At 8:00 p.m. on May, 21, 2023, I placed the island in Condition of Readiness 2; and

WHEREAS, based upon current forecasts and modeling, the strength and track of Tropical Storm Mawar represent an imminent, credible, and significant threat to the health, safety and welfare of Guam; and

WHEREAS, in anticipation of Mawar’s closest approach, the Offices of Homeland Security and Civil Defense (“GHS/OCD”) and other territorial agencies are instructed to take precautionary and proactive steps in order to secure the safety of the island and to reduce the potential destruction of property and loss of life; and

WHEREAS, an emergency situation exists such that in order to safeguard the community, critical infrastructure, and the general welfare of the island against the impending dangerous onset of destructive winds and rains forecast to strike Guam, it is critical that timely precautions be taken and resources be immediately identified, mobilized and deployed as contemplated in the GHS/OCD-FEMA 2018 Guam Catastrophic Typhoon Plan and in the 2016 Guam Comprehensive Emergency Management Plan.



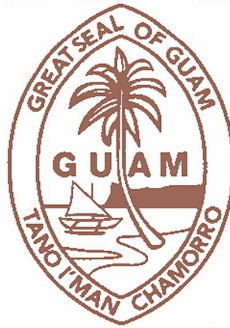
ISLAND OF GUAM
OFFICE OF THE GOVERNOR
HAGATNA, GUAM 96932

NOW, THEREFORE, I, LOURDES A. LEON GUERRERO, *I Maga'hågan Guåhan*, Governor of Guam, and by virtue of the authority vested in me by the Organic Act of Guam, as amended, and the laws of Guam, do order as follows:

1. **Declaration of State of Emergency.** A state of emergency is hereby declared for the island of Guam in anticipation of the approach of Tropical Storm Mawar.
2. **Emergency Procurement and Emergency Expenses.** Pursuant to Section 5215 of Title 5, Guam Code Annotated, authorizing emergency procurement upon executive order, and § 22402 of Title 5, Guam Code Annotated, I hereby authorize overtime and emergency procurement for heavy equipment rental, debris removal, nursing and medical support services for the North and Southern Community Health Centers, Guam Department of Education typhoon shelter operations, lodging for displaced residents, and the purchase of supplies, materials, goods, services or other expenditures, up to a combined total maximum of Two Hundred Fifty Thousand Dollars (\$250,000.00).
3. **GHS/OCD to be Lead Agency; Purpose of Emergency Procurement.** GHS/OCD shall be the lead agency for the emergency procurement of any goods and services relative to this Executive Order, the effective period of which shall be for thirty (30) days as provided in § 5215 of Title 5, Guam Code Annotated.
4. **Authorization for Overtime.** I further authorize the payment of overtime, for exempt and non-exempt Government of Guam employees, to work in excess of forty (40) hours a week in order to mitigate and respond to the effects of Tropical Storm Mawar throughout Guam. The Governor's Authorized Representative, in consultation with Guam Homeland Security, the Office of Civil Defense, and the Bureau of Budget and Management Research, is authorized to determine the eligibility of overtime expenditures resulting from work performed by the government agencies, and approval shall be obtained prior to incurring any overtime or expenses. Failure to obtain prior approval may be grounds for denying reimbursement.

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ISLAND OF GUAM
OFFICE OF THE GOVERNOR
HAGATNA, GUAM 96932
U.S.A.

5. **Documentation of Expenses.** All departments and agencies are instructed to keep appropriate documentation on all emergency expenses incurred pursuant to this Executive Order for inspection by the Executive and Legislative Branches and by the Public Auditor of Guam, and in anticipation of federal disaster assistance approval by the President of the United States to be administered by the Federal Emergency Management Agency.

SIGNED AND PROMULGATED at Hagåtña, Guam, this **21st** day of **May, 2023**.

A handwritten signature in black ink, reading "Lourdes A. Leon Guerrero".

LOURDES A. LEON GUERRERO
Maga'hågan Guåhan
Governor of Guam

Attested by:

A handwritten signature in black ink, reading "Joshua F. Tenorio".

JOSHUA F. TENORIO
Sigundo Maga'låhen Guåhan
Lt. Governor of Guam

