



EDWARD M. BIRN
Director (Direktot)
ELIZABETH T. FISHER
Deputy Director (Sigundo Direktot)

**DEPARTMENT OF
ADMINISTRATION**
DIPATTAMENTON ATMENESTRASION
DIRECTOR'S OFFICE
(Ufisinan Direktot)
Telephone (Telifon): (671) 475-1101/1250



LOURDES A. LEON GUERRERO
Governor (Maga'håga)
JOSHUA F. TENORIO
Lt. Governor (Sigundo Maga'låhi)

MEMORANDUM

**Written Determination for Small Purchase with Less than Three (3) Positive Quotations
under 5 GCA Section 5113 as Amended by Public Law 36-103**

I, **Claudia S. Ray**, Chief Procurement Officer of the General Services Agency, attest that at least six (6), if possible, request for quotation was issued for this requisition to different vendors we believe capable of meeting the specifications of this requisition.

Of the **3** [no less than six (6), if possible] request(s) issued, only **3** provided quotation(s)

I believe that we have acted in good faith in attempting to fulfill the requirement of three (3) positive quotation stated in the law, and now will use an attestation to indicate otherwise.

CLAUDIA S. RAY
Chief Procurement Officer

Revised: 04/27/2023 (on)

DOCUMENT NO.: Q230299053 APPROPRIATION NO.: 5101H230299FM105250

I CERTIFY THAT THE FOREGOING STATEMENT OF INFORMAL QUOTATION DOCUMENT NO.: Q230299053 APPROPRIATION NO.: 5101H230299FM105250
IS TRUE AND CORRECT AND PRICES CHARGED ARE JUST, FAIR AND
REASONABLE, AND THE BEST OBTAINABLE FOR THE DESCRIBED BELOW.

[illegible]

ASSIGNED BUYER: GSAPULK

REQUISITION EMERGENCY

REQUISITION #: Q230299053
APPROPRIATION: 5101H230299FM105250

TO: PROCUREMENT FACILITIES MGMT.DIVISION ADMINISTRATOR
ENCUMBERED DATE
6/08/2023

SUBMITTED BY:

Quenga, Marie T. -Office of Homeland S
AUTHORIZED DEPARTMENT REPRESENTATIVE
SIGNATURE
DATE

DEPARTMENT/DIVISION: FEMA EXPENDITURES (GHS)
REQUEST DATE: 6/08/2023

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
1	PURSUANT TO EXECUTIVE ORDER 2023-02 ISSUED TO COVER THE COSTS FOR TWO (2) PALETTE JACKS SPECIFICATIONS: ABLE TO HOLD 5,500 LBS POC: JOHNY MCDONAD MICHOL PINAULA @ 6714780204	EA	2	649.99	1299.98
TOTAL =====>					1299.98

JUSTIFICATION:
BENSON
POC: MICHOL PINAULA @ 6714780204

** PRINT NAME & SIGN
RECEIVED BY
(CERTIFYING OFFICER)
DATE
APPROVING AUTHORITY (DIRECTOR)

ASSIGNED BUYER: GSACRUZA

REQUISITION EMERGENCY

REQUISITION #: Q230299053

APPROPRIATION: 5101H230299FM105250

TO: PROCUREMENT FACILITIES MGMT.DIVISION ADMINISTRATOR

ENCUMBERED DATE

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SUBMITTED BY:

Quenga, Marie T. -Office of Homeland S

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SIGNATURE

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DEPARTMENT/DIVISION: FEMA EXPENDITURES (GHS)

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TOTAL =====>

1299.98

JUSTIFICATION:

TO BE UTILIZED FOR THE RELOCATION
DELIVERED TO THE SHELTERS; MCOG;

OF EQUIPMENTS AND SUPPLIES TO BE
AND THE DISASTER RELIEF CENTER

** PRINT NAME & SIGN

() APPROVAL

() DISAPPROVAL

RECEIVED BY

DATE

(CERTIFYING OFFICER)

APPROVING AUTHORITY (DIRECTOR)

All correspondences for this RFQ
must reference the Requisition Number.
Please send any correspondences to
gsaprocurement@gsadoa.guam.gov

PLEASE RESPOND
BACK WITH QUOTE OR
NO QUOTE
SI YU' US MA' ASE

REQUEST FOR QUOTATION

BUYER : Cruz, Anita - Restored 5/14/202
TELEPHONE: 475-1715 FAX NO.: 475-1727

Please respond as soon possible but no later than: 6/16/2023	Requisition Number: Q230299053 RFQ #: RFQ23002342	Date: 6/13/2023
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VENDOR: ERC HARDWARE EXPRESS-DEDED0 E0016035 PO BOX 24098 BARRIGADA, GU 96921	PLEASE FURNISH PRICE QUOTE, DELIVERY TIME AND TERMS BASED ON F.O.B. DESTINATION FOR THE ITEMS LISTED BELOW. PLEASE RESPOND BY THE ABOVE DATE.
---	--

chanel@ercctradingguam.com

Phone (671) 477-9288 Fax (671) 477-0882

Quoted by Print/Signature:	Quote Date:	Phone Number:
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** Delivery Date Required:	The party making the foregoing bid is genuine and that said bidder agrees, that they are fully aware and is in compliance with Title 5 G.C.A. Chapter 5 - 5801 and 5802 Wage Determination, and that the attached is the most recent issued by U.S. D.O.L. for the positions required to implement the required service as per the following specification. Therefore, under penalty of perjury, I certify that the facts stated above are true. Signature _____ Date: _____
** Delivery Date Offered:	
Terms:	
Prices good for: _____ Days	

1. Offering Recycle Products () YES () NO
2. Offering Biodegradable Products () YES () NO
Please separate your offer of recyclable and/or biodegradable products
from regular products.

T H I S I S N O T A N O R D E R

ITEM	DESCRIPTION - OR EQUAL	QTY	UOM	UNIT PRICE	TOTAL PRICE	AVAILA- BILITY
	@ 6714780204 5500LBS.					
	POC: JOHNY MCDONAD MICHOL PINAULA @ 6714780204					

All correspondences for this RFQ
must reference the Requisition Number.
Please send any correspondences to
gsaprocurement@gsadoa.guam.gov

PLEASE RESPOND
BACK WITH QUOTE OR
NO QUOTE
SI YU ' US MA ' ASE

REQUEST FOR QUOTATION

BUYER : Cruz, Anita - Restored 5/14/202
TELEPHONE: 475-1715 FAX NO.: 475-1727

Please respond as soon possible but no later than: 6/16/2023	Requisition Number: Q230299053 RFQ #: RFQ23002342	Date: 6/13/2023
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VENDOR: GUAM HOME CENTER G0097693 282 E. MARINE CORPS DRIVE DEDED0, GU 96929 zeny@guamhomecenter.com Phone (671) 477-9288 Fax (671) 477-0882	PLEASE FURNISH PRICE QUOTE, DELIVERY TIME AND TERMS BASED ON F.O.B. DESTINATION FOR THE ITEMS LISTED BELOW. PLEASE RESPOND BY THE ABOVE DATE.
--	--

Quoted by Print/Signature:	Quote Date:	Phone Number:
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** Delivery Date Required:	The party making the foregoing bid is genuine and that said bidder agrees, that they are fully aware and is in compliance with Title 5 G.C.A. Chapter 5 - 5801 and 5802 Wage Determination, and that the attached is the most recent issued by U.S. D.O.L. for the positions required to implement the required service as per the following specification. Therefore, under penalty of perjury, I certify that the facts stated above are true. Signature _____ Date: _____
** Delivery Date Offered:	
Terms:	
Prices good for: _____ Days	

1. Offering Recycle Products () YES () NO
2. Offering Biodegradable Products () YES () NO
Please separate your offer of recyclable and/or biodegradable products
from regular products.

T H I S I S N O T A N O R D E R

ITEM	DESCRIPTION - OR EQUAL	QTY	UOM	UNIT PRICE	TOTAL PRICE	AVAILA- BILITY
	@ 6714780204 5500LBS.					
	POC: JOHNY MCDONAD MICHOL PINAULA @ 6714780204					

PAGE NO 1

SOLD TO:
**** CASH ****

EXP. DATE: 7/8/23

TAX: GUM GUAM TAX

ESTIMATE: 228100/1

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1		1	EA	JW140175	PTW2748 PALLET TRUCK 6000LB		1	769.00 /EA	769.00 N
2					NO QUOTE				
3					DUE TO DAMAGE				

TAXABLE	0.00
NON-TAXABLE	769.00
SUBTOTAL	769.00

TAX AMOUNT	0.00
TOTAL	769.00

TOT WT: 0.00

X

Received By

PAGE NO 1

SOLD TO:
**** CASH ****

EXP. DATE: 7/8/23

TAX: GUM GUAM TAX

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1		1	EA	JW140175	PTW2748 PALLET TRUCK 6000LB		1	769.00 /EA	769.00 N
2					NO QUOTE				
3					DUE TO DAMAGE				

TAX AMOUNT	0.00
TOTAL	769.00

X

Received By _____



Marie T. Quenga <marie.t.quenga@ghs.guam.gov>

Fwd: Request Quotation

Michol Pinaula <michol.pinaula@grta.guam.gov>
To: marie.t.quenga@ghs.guam.gov

Tue, Jun 20, 2023 at 4:42 PM

Sent from my iPhone

Begin forwarded message:

From: Caleb DesMarais <cdesmarais@midpacfareast.com>
Date: June 20, 2023 at 16:35:24 ChST
To: Michol Pinaula <michol.pinaula@grta.guam.gov>
Subject: Re: Request Quotation

Good afternoon this will be a no quote

On Tue, Jun 20, 2023 at 4:34 PM Michol Pinaula <michol.pinaula@grta.guam.gov> wrote:

Hafa Adai

I am humbly requesting for a quotation for palette jack able to hold 5500 pounds?

Sent from my iPhone



Caleb Desmarais
MPFE Parts Department
671-632-5160



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
South Marine Corps Drive
Piti, Guam 96915

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00126

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

FOB.	AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE	JOB ORDER NO.	OBJCL
			6/20/2023	029923105250	250
PREPAID- SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

V E N D O R	TO: BENSON GUAM ENTERPRISES, INC. PO BOX 6157 TAMUNING, GU 96931 Telephone: 671 477-9288 Fax: 671 477-0882 Email: BENSON@BENSONGUAM.COM	VENDOR B0289901	S H I P T O	CONSIGNEE, DESTINATION & MARKING GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000 TYPHOON MAWAR RECOVERY	
	AUTHORITY 3113	** INVITATION NO.		** CONTRACT NO.	TIME FOR DELIVERY 90 DAYS

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
1	EMERGENCY PROCUREMENT PALLET JACKS; WEIGHT CAPACITY WEIGHT CAPACITY 5500LBS. REF: 992615 POC: JOHNNY MCDONAD MICHOL PINAULA @ 6714780204 PURSUANT TO EXECUTIVE ORDER NO. 2023-05 TYPHOON MAWAR POC: JOHNNY MCDONAD MICHOL PINAULA @ 6714780204 NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the Government of Guam inclusive of but not limited to taxes, fees, and returned checks plus for other damages, penalties, and Attorney's fees, after failure to pay accordingly. ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.	2	EA	649.990	1299.98	Q230299053	

SPECIAL INSTRUCTIONS TO VENDOR: B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. E. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		1299.98	↑ TOTAL ↑	A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL. INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.		ADVANCED PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input type="checkbox"/>		
CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.		SIGNATURE: Claudia S. Ray NAME	Chief Procurement Officer TITLE	
PAGE 1 OF 3				

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
South Marine Corps Drive
Piti, Guam 96915

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00126

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

FOB.	AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/20/2023	JOB ORDER NO. 029923105250	OBJCL 250
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PREPAID- SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

V E N D O R	TO: BENSON GUAM ENTERPRISES, INC. PO BOX 6157 TAMUNING, GU 96931 Telephone: 671 477-9288 Fax: 671 477-0882 Email: BENSON@BENSONGUAM.COM	VENDOR B0289901	S H I P T O	CONSIGNEE, DESTINATION & MARKING GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000 TYPHOON MAWAR RECOVERY	
AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY 90 DAYS	EXPIRING	DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTIONS TO VENDOR: B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. E. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		1299.98	↑ TOTAL ↑	A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL. INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
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CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.		SIGNATURE: Claudia S. Ray Chief Procurement Officer		
PAGE 2 OF 3		NAME	TITLE	

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PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
South Marine Corps Drive
Piti, Guam 96915

TRAN CODE

THIS PURCHASE ORDER NUMBER

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PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

FOB.	AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/20/2023	JOB ORDER NO. 029923105250	OBJCL 250
PREPAID- SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

V E N D O R	TO: BENSON GUAM ENTERPRISES, INC. PO BOX 6157 TAMUNING, GU 96931 Telephone: 671 477-9288 Fax: 671 477-0882 Email: BENSON@BENSONGUAM.COM	VENDOR B0289901	S H I P T O	CONSIGNEE, DESTINATION & MARKING GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000 TYPHOON MAWAR RECOVERY	
AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY 90 DAYS	EXPIRING	DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * * V E N D O R A C K N O W L E D G M E N T * * * * *						
	RETURN TO SUPPLY MANAGEMENT DIVISION						
	DATE OF RECEIPT OF THIS ORDER						
	SIGNATURE						
	NAME/TITLE						
	* * * * * R E C E I V I N G R E P O R T C O P Y * * * * *						
	I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN.						
	DATE RECEIVED:		SIGNATURE:				
	* * * * *						

SPECIAL INSTRUCTIONS TO VENDOR: B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. E. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		1299.98	↑ TOTAL ↑	A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL. INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
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ADVANCED PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input type="checkbox"/>		SIGNATURE: Claudia S. Ray NAME Chief Procurement Officer TITLE		
PAGE 3 OF 3				

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