



EDWARD M. BIRN
Director (Direktot)
ELIZABETH T. FISHER
Deputy Director (Sigundo Direktot)

**DEPARTMENT OF
ADMINISTRATION**
DIPATTAMENTON ATMENESTRASION
DIRECTOR'S OFFICE
(Ufisinan Direktot)
Telephone (Telifon): (671) 475-1101/1250



LOURDES A. LEON GUERRERO
Governor (Maga'håga)
JOSHUA F. TENORIO
Lt. Governor (Sigundo Maga'låhi)

Memorandum

To: File
From: Chief Procurement Officer
Subject: Blanket Purchase Agreement

Hafa Adai! This is a written determination for the file that awarding this purchase order through the blanket agreement is in the best interest of the government based on the various needs of the department for the following commodities since it is impossible to determine the need should it arises:

_____ Office Supplies (Not carried by the Tendan Gubetno)	_____ Tire
_____ Hardware Supplies (Not carried by the Tendan Gubetno)	_____ Floral Arrangements
_____ Computer Supplies	_____ Laundry Services
_____ Copier Supplies	_____ Drinking Water
_____ Medical Supplies	_____ Courier Services
_____ Pharmaceutical Supplies	_____ Medical Services
_____ Vehicle Parts & Supplies	_____ Oxygen/Acetylene
_____ Oil Change	_____ Printing Services
_____ Animal Feeds	_____ Locksmith
_____ Plant Nursery Supply	_____ Veterinary Services
_____ A/C Preventive Maintenance Services	_____ Others
_____ Typewriter Maintenance Services	Heavy Equipment Rental

Approved by:

CLAUDIA S. RAY

Revised: 04/27/2023 (on)

I CERTIFY THAT THE FOREGOING STATEMENT OF INFORMAL QUOTATION IS TRUE AND CORRECT AND PRICES CHARGED ARE JUST, FAIR AND REASONABLE, AND THE BEST OBTAINABLE FOR THE DESCRIBED BELOW.

DOCUMENT NO.: Q230299065 APPROPRIATION NO.: 5101H230299FM105230

Arceo, JoyJean R. - GSA 6/27/2023
BUYER DATE

REMARKS:
3113 (EMERGENCY PROCUREMENT)
SUPPLEMENTAL FUND Q230299002
FOR THE ISLAND WIDE DEBRI MANAGEMENT & CLEARING OF ACCESS
ROADS DUE TO TYPHOON MAWAR
-PURSUANT TO EXECUTIVE ORDER NO. 2023-05
EXPIRING ON 6/30/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER
OCCURS FIRST.

Vendor No: B0012108	Vendor No:	Vendor No:
Vendor Name:	Vendor Name:	Vendor Name:
BUENA VISTA ENVIRONMENTA		
643 CHALAN SAN ANTONIO		
STE.102B		
TAMUNING, GU 96913		
Point of Contact:	Point of Contact:	Point of Contact:
SALES		
Date: 6/27/2023	Date:	Date:
Phone: 671 649-0880	Phone:	Phone:
Fax #: 671 646-8403	Fax #:	Fax #:
Delivery:	Delivery:	Delivery:

DESCRIPTION	QTY	UNIT	QTY	UNIT PRICE	EXTENSION	QTY	UNIT PRICE	EXTENSION	QTY	UNIT PRICE	EXTENSION
EMERGENCY PROCUREMENT	1	EA	1	50000.000	50000.00	* * N O Q U O T E * *	* * N O Q U O T E * *				
SUPPLEMENTAL FUND: Q230299002					Selected						
FOR THE HEAVY EQUIPMENT RENTAL											
SERVICES WITH OPERATOR TO BE											
DRAWN ON AN AS NEEDED BASIS											
COMMENCING UPON RECEIPT OF											
PURCHASE ORDER AND EXPIRING											
ON 6/30/23 OR UPON EXHAUSTION											
OF FUNDS WHICHEVER OCCURS											
FIRST.											
-											
* 3-EA. DX225 \$100.00/HOUR											
MON-FRI (\$120 WEEKENDS).											
* 1-EA. DX140 WITH GRAPPLER											
\$90.00 P/HR. MON-FRI											
(\$110.00 WEEKEND)											
*3-EA. DX80 \$80.00/HR.											
MON-FRI (\$100.00 WEEKENDS)											
*2-EA. BACKHOE \$75.00/HR.											
MON-FRI (\$95.00 ON WEEKENDS)											
*2-EA. DUMP TRUCKS \$75.00/HR.											
MON-FRI (\$90.00 ON WEEKENDS)											
*3-EA. SKID STEER \$70.00/HR.											
MON-FRI (\$95.00 ON WEEKENDS)											
MOBILIZATION FEE EACH WAY FOR											
DX225 AND DX140 \$200.00											
(ALL OTHERS \$150.00 EACH WAY)											
FOR THE ISLAND WIDE DEBRI											
MANAGEMENT AND CLEARING OF											
ACCESS ROADS.											
AUTHORIZED PERSONNEL:											
DARREN MUNA (DPW)											
JOEL VALENZUELA (OHS)											
PETER CRISOSTOMO (OHS)											
	Mat. Costs			50000.00							
	Amt. Disc.										
	Loc.Pref.10										
	Loc.Pref.15										
	Net Total			50000.00							

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DOCUMENT NO.: Q230299065 APPROPRIATION NO.: 5101H230299FM105230

Cruz, Anita

BUYER

- Restore

6/27/2023

DATE

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TAMUNING, GU 96913		
Point of Contact:	Point of Contact:	Point of Contact:
SALES		
Date: 6/27/2023	Date:	Date:
Phone: 671 649-0880	Phone:	Phone:
Fax #: 671 646-8403	Fax #:	Fax #:
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DESCRIPTION	QTY	UNIT	QTY	UNIT PRICE	EXTENSION	QTY	UNIT PRICE	EXTENSION	QTY	UNIT PRICE	EXTENSION
EMERGENCY PROCUREMENT	1	EA	1	50000.000	50000.00	* * N O Q U O T E * *	* * N O Q U O T E * *				
SUPPLEMENTAL FUND: Q230299002					Selected						
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	Mat. Costs				50000.00						
	Amt. Disc.										
	Loc.Pref.10										
	Loc.Pref.15										
	Net Total				50000.00						

ASSIGNED BUYER: GSAARCEJ

REQUISITION BLANKET PA

REQUISITION #: Q230299065
APPROPRIATION: 5101H230299FM105230

TO: PROCUREMENT FACILITIES MGMT.DIVISION ADMINISTRATOR ENCUMBERED DATE
6/26/2023

SUBMITTED BY:

Quenga, Marie T. -Office of Homeland S
AUTHORIZED DEPARTMENT REPRESENTATIVE SIGNATURE DATE

DEPARTMENT/DIVISION: FEMA EXPENDITURES (GHS) REQUEST DATE: 6/26/2023

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
1	EMERGENCY PROCUREMENT HEAVY EQUIPEMENT RENTAL SUPPLEMENTAL REQUISITION TO BE DRAWN ON AS NEEDED BASIS FOR HEAVY EQUIPMENT RENTAL SERVICES TO INCLUDE OPERATOR PURSUANT TO EO-2023-05 FOR DEBRU MANAGEMENT ISLAND WIDE. AUTHORIZED PERSONNEL DARREN MUNA	EA	1	50000.00	50000.00
TOTAL =====>					50000.00

JUSTIFICATION:

FOR HEAVY EQUIPMENT SERVICES RENTAL TO INCLUDE OPERATOR PURSUANT TO
EO-2023-05 FOR DEBRI MANAGEMENT AND COLLECTION ISLAND WIDE.
SUGGESTED VENDOR: BUENA VISTA: SEE ATTACHED APPROVED

** PRINT NAME & SIGN

() APPROVAL () DISAPPROVAL

RECEIVED BY DATE
(CERTIFYING OFFICER)

APPROVING AUTHORITY (DIRECTOR)



GENERAL SERVICES AGENCY

(Ahensian Setbision Hinirat)
GOVERNMENT OF GUAM

P.O. Box FG, Agana, Guam 96910
148 Route 1 Marine Drive, Piti, Guam 96925
Tel: (671) 475-1707; Fax: 475-1727 / 475-1716

DATE: 6/30/2023

ADJUSTMENT NO.: _____

MEMORANDUM

To: Certifying Officer, **CLAUDIA RAY**

Via: Director of Administration

From: Chief Procurement Officer

Subject: **Adjustment of Encumbrance**

Your immediate action is hereby requested to expedite transaction on your standing order.



Buena Vista Enviromental

Q230299065

Purchase Order No.:

P236E00135

Allotment

Account No.

5101H230299105230

FROM

TO

ADJUST

Remarks: ARTICLES OF AMENDMENT TO BE CHANGE TO NO READ "EXPIRATION DATE 7/5/23".

**** ALL OTHERS REMAIN UNCHANGED ****

Should you require and additional info, please contact Marie Quenga at 478-0205

AGENCY USE

Funds certified by:

MARIE T. QUENGA, Admin Svcs Officer
CERTIFYING OFFICER

06/30/29

DATE

☒ Approved

☐ Disapproved

CHARLES ESTEVES, ADMINISTRATOR
APPROVING OFFICIAL

06/26/23

DATE

CLAUDIA RAY
GSA REPRESENTATIVE

Attachment(s)

INSTRUCTIONS

1. Certify and detach "**AGENCY'S COPY**" for your files.
2. Original and Copies should be submitted to General Services Agency after certification.
Note: Quality Control Approval is not required.
3. This form shall be used only for adjustment of encumbrance on transactions made within the current fiscal year, otherwise, regular requisition form, Form No. FCN-2-4-4 shall be used.

Code : 130 Convert Requisition to Encumbrance
Date : 6 27 2023
Batch : 92
Account number . . : 5101H230299FM105230 TYPHOON MAWAR RECOVERY
Job order number . : 029923105230
Trans number (TNO) : P236E00135
Prior reference . : Q230299065
Vendor number . . : B0012108 BUENA VISTA ENVIRONMENTAL, LLC
Invoice date . . . : Invoice number . . . :
Discount days . . : Discount percentage: .00
Discount amount . :
Discount taken ? . :
Reversal ? :
Trans key. : 8482463
Month end date . . : Trans sign :
Distributed rev? . :

More ...

Enter=Continue F3=Exit

F12=Cancel

Roll=Next/Prev Rcd



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
South Marine Corps Drive
Piti, Guam 96915

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00135

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

FOB:	AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/27/2023	JOB ORDER NO. 029923105230	OBJCL 230
PREPAID- SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

V E N D O R	TO: BUENA VISTA ENVIRONMENTAL, LLC 643 CHALAN SAN ANTONIO STE.102B TAMUNING, GU 96913 Telephone: 671 649-0880 Fax: 671 646-8403 Email: BVENVIRONMENTAL@GMAIL.COM	VENDOR B0012108	S H I P T O	CONSIGNEE, DESTINATION & MARKING GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000 TYPHOON MAWAR RECOVERY	
	AUTHORITY 3113	** INVITATION NO.		** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	EMERGENCY PROCUREMENT SUPPLEMENTAL FUND: Q230299002 FOR THE HEAVY EQUIPMENT RENTAL SERVICES WITH OPERATOR TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/30/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS FIRST. - * 3-EA. DX225 \$100.00/HOUR MON-FRI (\$120 WEEKENDS). * 1-EA. DX140 WITH GRAPPLER \$90.00 P/HR. MON-FRI (\$110.00 WEEKEND) *3-EA. DX80 \$80.00/HR. MON-FRI (\$100.00 WEEKENDS) *2-EA. BACKHOE \$75.00/HR. NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Vehicle License Plate Number Must Be Shown on all delivery receipts Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.				50000.00	Q230299065	

SPECIAL INSTRUCTIONS TO VENDOR: B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. E. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		XXXXXXXXXXXX	↑ TOTAL ↑	A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL. INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.		ADVANCED PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input type="checkbox"/>		
SIGNATURE: Claudia S. Ray NAME		Chief Procurement Officer TITLE		
PAGE 1 OF 4				

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
South Marine Corps Drive
Piti, Guam 96915

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00135

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CORRESPONDENCE ETC.

FOB.	AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/27/2023	JOB ORDER NO. 029923105230	OBJCL 230
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ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
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CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.		ADVANCED PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input type="checkbox"/>		
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PAGE 2 OF 4				

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
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ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

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PAGE 3 OF 4		NAME		TITLE

ORIGINAL/VENDOR'S COPY

ORIGINAL/VENDOR'S COPY