



**PURCHASE ORDER**  
GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
South Marine Corps Drive  
Piti, Guam 96915

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

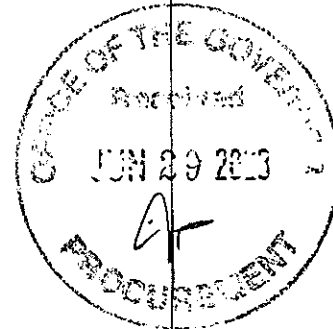
**No.** P236A04947

MUST APPEAR ON ALL INVOICES  
PACKING SLIPS, PACKAGES, B/L,  
CORRESPONDENCE ETC.

F.O.B.	* AIR FREIGHT TEL CONTACT	SHIP VIA:	DATE 6/22/2023	JOB ORDER NO. 021023007240	OBJCL 240
PREPAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

<b>V E N D O R</b>	<b>TO:</b> NATIONAL OFFICE SUPPLY DIVISION OF GOODLAND INC P O BOX 3767 HAGATNA, GU 96932-3767 Telephone: 671 646-5115 Fax: 671 649-2641 Email: UYEMELIO@YAHOO.COM	<b>VENDOR</b> N2432201	<b>S H I P T O</b>	<b>CONSIGNEE, DESTINATION &amp; MARKING</b> GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000  GOVERNMENT HOUSE		
	AUTHORITY 3112.1			** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW

ITM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	BLANKET PURCHASE AGREEMENT FOR OFFICE SUPPLIES TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON SEPTEMBER 30, 2023 OR UPON EXHAUSTION OF FUNDS, WHICHEVER OCCURS FIRST.  AUTHORIZED PERSONNEL: VENIDO TORRES RONALD TAITAGUE *****NOTHING FOLLOWS*****  NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor THE CHIEF PROCUREMENT OFFICER WILL CONDUCT PERIODICALLY REVIEW TO DETERMINE COMPLIANCE WITH THE GUAM PROCUREMENT LAWS.				600.00	Q230210021	



**SPECIAL INSTRUCTIONS TO VENDOR:**

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931.  
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.  
D. \*\* THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.  
E. \* ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

600.00

**A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL.**

← INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT

**↑ TOTAL ↑**

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCED PAYMENT AUTHORIZATION  
PAYMENT ENCLOSED ☐

SIGNATURE:

Claudia S. Ray

Chief Procurement Officer

NAME

TITLE

PAGE 1 OF 3

ORIGINAL/VENDOR'S COPY



**PURCHASE ORDER**  
GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
South Marine Corps Drive  
Piti, Guam 96915

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

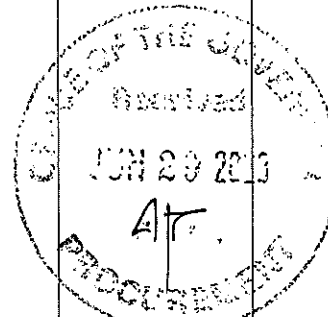
**No.** P236A04950

MUST APPEAR ON ALL INVOICES  
PACKING SLIPS, PACKAGES, B/L,  
CORRESPONDENCE ETC.

F.O.B.	* AIR FREIGHT TEL CONTACT	SHIP VIA:	DATE 6/22/2023	JOB ORDER NO. 021023007240	OBJCL 240
PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

<b>V E N D O R</b>	<b>TO:</b> STANDARD OFFICE SUPPLIES 646 S MARINE CORPS DRIVE TAMUNING, GU 96913  Telephone: 671 646-4825 Fax: 671 646-7757 Email: AR@MEGSGUAM.COM	<b>VENDOR</b> S1132201	<b>S H I P T O</b>	<b>CONSIGNEE, DESTINATION &amp; MARKING</b> GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000  GOVERNMENT HOUSE							
	<b>AUTHORITY</b> 3112.1			<b>** INVITATION NO.</b>		<b>** CONTRACT NO.</b>		<b>TIME FOR DELIVERY</b> SEE BELOW		<b>EXPIRING</b>	

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	BLANKET PURCHASE AGREEMENT FOR OFFICE SUPPLIES TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON SEPTEMBER 30, 2023 OR UPON EXHAUSTION OF FUNDS, WHICHEVER OCCURS FIRST.  AUTHORIZED PERSONNEL: VENIDO TORRES RONALD TAITAGUE *****NOTHING FOLLOWS*****  NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor THE CHIEF PROCUREMENT OFFICER WILL CONDUCT PERIODICALLY REVIEW TO DETERMINE COMPLIANCE WITH THE GUAM PROCUREMENT LAWS.				600.00	Q230210021	



**SPECIAL INSTRUCTIONS TO VENDOR:**

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931.  
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.  
D. \*\* THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.  
E. \* ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

600.00

**A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL**

← INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT

↑ **TOTAL** ↑

SIGNATURE:

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCED PAYMENT AUTHORIZATION  
PAYMENT ENCLOSED ☐

Claudia S. Ray

Chief Procurement Officer

NAME

TITLE

PAGE 1 OF 3

ORIGINAL/VENDOR'S COPY



**PURCHASE ORDER**  
GENERAL SERVICES AGENCY  
DEPARTMENT OF ADMINISTRATION  
GOVERNMENT OF GUAM

148 Route 1  
South Marine Corps Drive  
Piti, Guam 96915

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

**No.** P236A04951

MUST APPEAR ON ALL INVOICES  
PACKING SLIPS, PACKAGES, B/L,  
CORRESPONDENCE ETC.

FO.B.	* AIR FREIGHT TEL CONTACT	SHIP VIA:	DATE 6/22/2023	JOB ORDER NO. 021023007240	OBJCL 240
PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

<b>V E N D O R</b>	<b>TO:</b> MEGABYTE 720 S. MARINE DRIVE TAMUNING, GU 96913  Telephone: 671 649-9638 Fax: 671 649-7458 Email: SALES@MEGABYTEGUAM.COM	<b>VENDOR</b> M9271501	<b>S H I P T O</b>	<b>CONSIGNEE, DESTINATION &amp; MARKING</b> GOVERNORS OFFICE P.O. BOX 2950 HAGATNA, GU 96932-0000  GOVERNMENT HOUSE		
	<b>AUTHORITY</b> 3112.1		<b>** INVITATION NO.</b>	<b>** CONTRACT NO.</b>	<b>TIME FOR DELIVERY</b> SEE BELOW	<b>EXPIRING</b>

ITM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	BLANKET PURCHASE AGREEMENT FOR OFFICE SUPPLIES TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON SEPTEMBER 30, 2023 OR UPON EXHAUSTION OF FUNDS, WHICHEVER OCCURS FIRST.  AUTHORIZED PERSONNEL: VENIDO TORRES RONALD TAITAGUE *****NOTHING FOLLOWS*****  NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor THE CHIEF PROCUREMENT OFFICER WILL CONDUCT PERIODICALLY REVIEW TO DETERMINE COMPLIANCE WITH THE GUAM PROCUREMENT LAWS.				600.00	Q230210021	

<b>SPECIAL INSTRUCTIONS TO VENDOR:</b> B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF <u>INVOICE TO DIVISION OF ACCOUNTS</u> , DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 7420 TAMUNING, GUAM 96931. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. E. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		600.00	<b>A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL.</b>
<b>CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OF SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE PURCHASE ORDER TERMS AND CONDITIONS.</b>		<b>ADVANCED PAYMENT AUTHORIZATION</b> PAYMENT ENCLOSED <input type="checkbox"/>	<b>↑ TOTAL ↑</b>
PAGE 1 OF 3		SIGNATURE:  Claudia S. Ray NAME	Chief Procurement Officer TITLE

ORIGINAL/VENDOR'S COPY