



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Fwd: Amended PO

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>

Sat, Jun 10, 2023 at 2:53 PM

To: Troy Torres <troy@kanditnews.com>

Bcc: krystal.paco@guam.gov

Hi Troy,

As requested, please see attached Purchase Order. Unlike previous typhoons, local media outlets were unable to maintain operations due to damaged or missing antennas, lack of power, and limited telecommunications. Despite the Joint Information Center's best efforts to collect and disseminate information before, during, and after Typhoon Mawar's landfall, the audience was limited to those with access to Whatsapp and other social media platforms. Recognizing that radio partners were the quickest to return to broadcast, it was evident a radio talk show would increase reach and provide for live interviews and calls from the public.

A request for quotes was sent out on May 31, 2023. Only three stations were operational at this time. Quotes were received from Choice Broadcasting, Joy FM, and Sorensen Media Group.

Note, there are efforts to amend this PO, due to the changing situation. In the attached message from Communications Director Krystal Paco-San Agustin dated June 6, 2023, she requests an amendment to the PO in order to leverage more available platforms and increase reach for messaging.

Let me know if there is anything else needed. Thank you.

V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov

----- Forwarded message -----

From: **Krystal Paco-San Agustin** <krystal.paco@guam.gov>
Date: Tue, Jun 6, 2023 at 6:34 AM
Subject: Amended PO
To: Marie T. Quenga <marie.t.quenga@ghs.guam.gov>
CC: Jenna Blas <jenna.blas@ghs.guam.gov>

Marie:

As discussed, with an increase in radio stations coming back online this past week, please adjust the Purchase Order for Sorenson Media from two weeks to one week. The remaining balance should be used for radio spots on other live stations and diversified platforms to increase reach.

Thank you.



Krystal Paco-San Agustin, MPA, CM

Director of Communications

Office of the Governor of Guam

Ricardo J. Bordallo Governor's Complex

Hagåtña, Guam 96910

Phone: 671.472.8931

2 attachments



P236E00079-AMD 01.pdf

27K



Q230299028 - Fully Executed Purchase Order - P236E00079 - For SORENSON PACIFIC BROADCASTING, - 6-

1-2023.pdf

2753K

Lourdes A. Leon Guerrero
Governor

GSA GENERAL SERVICES AGENCY
(Ahensian Setbision Hinirat)
Government of Guam
148 Rt. 1 Marine Corps Dr. Piti Guam 96915
Ph: 475-1707/1720 Fax: 475-1727/472-4217
Email: gsaprocurement@gsadoa.guam.gov

Joshua F. Tenorio
Lt. Governor

Edward M. Bim
Director, DOA

Lisa Fisher
Deputy Director, DOA

6/02/2023
ISSUE DATE

VENDOR: SORENSON PACIFIC BROADCASTING,
INC.
962 PALE SAN VITORES RD.#116
TUMON, GU 96913

Amendment No.: 2023000001

VENDOR NO.: S0096001 PHONE: 671 477-5700 FAX: 671 477-3982
EMAIL:

SUBJECT: Purchase Order No. P236E00079 Dated 6/01/2023 Document No. Q230299028


In reference to the above subject matter, please take the following action(s)
upon receipt of this Pro Forma letter. (X) marked in the box opposite the action,
is/are the actions to be taken:

- () Cancel in its entirety
- () The substitute item(s) is/are acceptable, proceed with the shipment
- () Cancel the balance and consider the order complete
- () Please ship VIA: A.P.P., Ocean Freight, P.P., Book Post
- (X) Others: (as stated below)

AMEND PURCHASE ORDER "AMOUNT" FROM: \$10,000.00 TO NOW READ: \$60,000.00 AN
INCREASED AMOUNT OF \$50,000.00 DUE TO ADDITIONAL REQUIREMENT NECESSARY. AMEND
"ARTICLE OF SERVICES" TO INCLUDE: LIVE ON NEWS TALK K57, THE SHARK, 105 THE
KAT, & POWER98 (TOTAL OF FOUR RADIO STATIONS) MONDAY-FRIDAY. AMEND PURCHASE
ORDER AMT. FR: \$10,000.00 TO READ: \$60,000.00 **ALL OTHERS REMAIN UNCHANGED**

** NOTE: AMENDMENT CHANGES P/O VALUE. **
Your immediate action in this matter is requested.

Sincerely yours,


Claudia S. Ray
Chief Procurement Officer

DOA 273

COMMITTED TO EXCELLENCE
COMMITTED TO EXCELLENCE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00079

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.	* AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/01/2023	JOB ORDER NO. 029923105230	OBJCL 230
PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

V E N D O R	TO: SORENSEN PACIFIC BROADCASTING, INC. 962 PALE SAN VITORES RD.#116 TUMON, GU 96913 Telephone: 671 477-5700 Fax: 671 477-3982 Email:	VENDOR 50096001	CONSIGNEE, DESTINATION & MARKING S GOVERNORS OFFICE H P.O. BOX 2950 P HAGATNA, GU 96932-0000 T O PA DR4495 GHS-OCD NCS PW00039		
	AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
1	EMERGENCY PROCUREMENT FOR RADIO SPOTS TWO(2) ONE HOUR SPOTS PER DAY MORNING AND EVENING MONDAY-FRIDAY FOR A TWO(2) WEEK PERIOD. 8:00 AM TO 10:00 AM 4:00 PM TO 6:00 PM ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS FIRST. \$ <u>60.00</u> X HRS. PRODUCED FOR RADIO SHOW NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.	1	LOT	10000.000	10000.00	0230299028	

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION;
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS
IN GUAM.

XXXXXXXXXXXX

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

← INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT

↑ TOTAL ↑

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

SIGNATURE:

Claudia S. Ray 6/01/23

NAME

Chief Procurement Officer

TITLE

PAGE 1 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00079

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

6/01/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

**V
E
N
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TO:

SORENSEN PACIFIC BROADCASTING,
INC.

962 PALE SAN VITORES RD.#116

TUMON, GU 96913

Telephone: 671 477-5700 Fax: 671 477-3982

Email:

VENDOR

50096001

**S
H
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T
O**

CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE

P.O. BOX 2950

PHAGATNA, GU 96932-0000

OPA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	<p>AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AUGUSTIN JENNA BLAS</p> <p>PURSUANT TO EXECUTIVE ORDER NO. 2023-02 TROPICAL STORM HAVAR</p> <p>*Also air live on Channel Seven and Fox6</p>						
<p>NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the Government plus for accordingly. of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.</p>							

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

10000.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

↑ TOTAL ↑

← INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

SIGNATURE:

Claudia S. Ray 6/01/23

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED



Claudia S. Ray
NAME

Chief Procurement Officer
TITLE

PAGE 2 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00079

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.	*AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/01/2023	JOB ORDER NO. 029923105230	OBJCL 230
PREPAID-BY/OW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

V E N D O R	TO:	VENDOR	CONSIGNEE, DESTINATION & MARKING		
	SORENSEN PACIFIC BROADCASTING, INC. 962 PALE SAN VITORES RD.#116 TUKON, GU 96913 Telephone: 671 477-5700 Fax: 671 477-3982 Email:	S0096001	S H GOVERNORS OFFICE I P.O. BOX 2950 P MAGATNA, GU 96932-0000 T O PA DR4495 GHS-OCN NCS PW00039		
AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING	DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION: GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
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F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

10000.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

↑ TOTAL ↑

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

SIGNATURE:

Claudia S. Ray

Chief Procurement Officer



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00079

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT SHIP VIA:

DATE

JOB ORDER NO.

OBJCL

6/01/2023

029923105230

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

**SORENSEN PACIFIC BROADCASTING,
INC.**

962 PALE SAN VITORES RD.#116

TUMON, GU 96913

Telephone: 671 477-5700 Fax: 671 477-3982

Email:

VENDOR

S0096001

CONSIGNEE, DESTINATION & MARKING

**S
H GOVERNORS OFFICE**

I P.O. BOX 2950

P MAGATNA, GU 96932-0000

**T
O PA DR4495 GHS-OCN NCS PW00039**

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * *	* * *	* * *	* * * * *	* * * * *		
	V E N D O R A C K N O W L E D G M E N T						
	* * * * *						
	R E T U R N T O S U P P L Y M A N A G E M E N T D I V I S I O N						
	* * * * *						
	D A T E O F R E C E I P T O F T H I S O R D E R						
	* * * * *						
	S I G N A T U R E						
	* * * * *						
	N A M E / T I T L E						
	* * * * *						
	* * * * *						
	* * * * *						
	R E C E I V I N G R E P O R T C O P Y						
	* * * * *						
	I C E R T I F Y T H E A B O V E A R T I C L E S A N D / O R S E R V I C E S H A V E / H A S B E E N						
	R E C E I V E D A N D / O R R E N D E R E D A N D T H E S A M E H A S B E E N I N S P E C T E D						
	A N D A C C E P T E D E X C E P T A S O T H E R W I S E N O T E D H E R E I N .						
	* * * * *						
	D A T E R E C E I V E D :			S I G N A T U R E :			
	* * * * *						
	* * * * *						

SPECIAL INSTRUCTIONS TO VENDOR:

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E. * * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

10000.00

**A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.**

← INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

SIGNATURE:

Claudia S. Ray

Chief Procurement Officer

PAGE 4 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Re: P236E00079

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>

Tue, Jun 20, 2023 at 8:19 AM

To: Larry Siguenza <larry@spbgum.com>

Cc: "Marie T. Quenga" <marie.t.quenga@ghs.guam.gov>, "krystal.paco@guam.gov" <krystal.paco@guam.gov>

Hi Larry,

Following up on the invoice. Please advise.

V/r,

Jenna

Jenna G. Blas

Public Information Officer

Guam Homeland Security / Office of Civil Defense

221-B Chalan Palasyo, Agana Heights, Guam 96910

Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727

Email: jenna.g.blas@ghs.guam.gov

On Wed, Jun 14, 2023 at 8:19AM Jenna Blas <jenna.g.blas@ghs.guam.gov> wrote:

Hi Larry,

Following up on this request. The last time this was utilized was June 13 in the morning, only.

Please provide the invoice soonest.

Thank you.

On Mon, Jun 12, 2023 at 9:54 AM Jenna Blas <jenna.g.blas@ghs.guam.gov> wrote:

Hi Larry,

Please provide the invoice for seven days, as today will be our last day to utilize the PO. The PO will be terminated as of today.

Thank you for the services.

On Fri, Jun 2, 2023 at 11:46 AM Jenna Blas <jenna.g.blas@ghs.guam.gov> wrote:

Hi Larry,

Thank you for the document. Please note, we are in the process of amending the PO and the request to:

2 X 2-hour spots

An amended document will be sent to you soonest.

On Fri, Jun 2, 2023 at 11:44 AM Larry Siguenza <larry@spbgum.com> wrote:

Hafa Adai Jenna,

Please see attached

----- Forwarded message -----

From: **Michael Lee** <michael@spbgum.com>

Date: Fri, Jun 2, 2023 at 9:29AM

Subject: Re: P236E00079
To: Larry Siguenza <larry@spbgum.com>

Please see signed.

Thanks Michael

On Jun 2, 2023, at 8:12 AM, Larry Siguenza <larry@spbgum.com> wrote:

Sent from my iPhone

----- Forwarded message -----

From: **Jenna Blas** <jenna.g.blas@ghs.gum.gov>
Date: Fri, Jun 2, 2023, 7:50 AM
Subject: P236E00079
To: Larry Siguenza <larry@spbgum.com>

Hafa Adai Larry,

Thank you for the quotes provided. Please see attached Purchase Order No. P236E00079 and sign and return.

Thank you!

V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.gum.gov

<P236E00079 - Sorensen Pacific.pdf>



V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.gum.gov

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V/r,
Jenna

Jenna G. Blas
Public Information Officer
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Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov

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V/r,
Jenna

Jenna G. Blas
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Email: jenna.g.blas@ghs.guam.gov



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Re: P236E00079

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>

Wed, Jun 14, 2023 at 8:19 AM

To: Larry Siguenza <larry@spbg Guam.com>

Cc: "Marie T. Quenga" <marie.t.quenga@ghs.guam.gov>, "krystal.paco@guam.gov" <krystal.paco@guam.gov>

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2 X 2-hour spots

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Hafa Adai Jenna,

Please see attached

----- Forwarded message -----

From: **Michael Lee** <michael@spbg Guam.com>

Date: Fri, Jun 2, 2023 at 9:29 AM

Subject: Re: P236E00079

To: Larry Siguenza <larry@spbg Guam.com>

Please see signed.

Thanks Michael

On Jun 2, 2023, at 8:12 AM, Larry Siguenza <larry@spbg Guam.com> wrote:

Sent from my iPhone

----- Forwarded message -----

From: **Jenna Blas** <jenna.g.blas@ghs.guam.gov>

Date: Fri, Jun 2, 2023, 7:50 AM
Subject: P236E00079
To: Larry Siguenza <larry@spbgum.com>

Hafa Adai Larry,

Thank you for the quotes provided. Please see attached Purchase Order No. P236E00079 and sign and return.

Thank you!

V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov

<P236E00079 - Sorensen Pacific.pdf>



--
V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov

--

V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov

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V/r,
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Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Re: P236E00079

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>

Mon, Jun 12, 2023 at 9:54 AM

To: Larry Siguenza <larry@spbg Guam.com>

Cc: "Marie T. Quenga" <marie.t.quenga@ghs.guam.gov>, "krystal.paco@guam.gov" <krystal.paco@guam.gov>

Hi Larry,

Please provide the invoice for seven days, as today will be our last day to utilize the PO. The PO will be terminated as of today.

Thank you for the services.

On Fri, Jun 2, 2023 at 11:46 AM Jenna Blas <jenna.g.blas@ghs.guam.gov> wrote:

Hi Larry,

Thank you for the document. Please note, we are in the process of amending the PO and the request to:

2 X 2-hour spots

An amended document will be sent to you soonest.

On Fri, Jun 2, 2023 at 11:44 AM Larry Siguenza <larry@spbg Guam.com> wrote:

Hafa Adai Jenna,

Please see attached

----- Forwarded message -----

From: **Michael Lee** <michael@spbg Guam.com>

Date: Fri, Jun 2, 2023 at 9:29 AM

Subject: Re: P236E00079

To: Larry Siguenza <larry@spbg Guam.com>

Please see signed.

Thanks Michael

On Jun 2, 2023, at 8:12 AM, Larry Siguenza <larry@spbg Guam.com> wrote:

Sent from my iPhone

----- Forwarded message -----

From: **Jenna Blas** <jenna.g.blas@ghs.guam.gov>

Date: Fri, Jun 2, 2023, 7:50 AM

Subject: P236E00079

To: Larry Siguenza <larry@spbg Guam.com>

Hafa Adai Larry,

Thank you for the quotes provided. Please see attached Purchase Order No. P236E00079 and sign and return.

Thank you!

V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov

<P236E00079 - Sorensen Pacific.pdf>



V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov

V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Response to Inquiry

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>

Sat, Jun 10, 2023 at 2:48 PM

To: phill@postguam.com

Cc: "krystal.paco@guam.gov" <krystal.paco@guam.gov>

Hafa Adai Phill, please note the following responses to your questions:

- Are the shows and content part of a specific initiative of the government to improve communication of aid programs and advisories? If so, what was the thinking behind leveraging advertising dollars to make this happen?
 - o The show and its messaging are in direct response to Typhoon Mawar disaster response and recovery. Unlike previous typhoons, local media outlets were unable to maintain operations due to damaged or missing antennas, lack of power, and limited telecommunications. Despite the Joint Information Center's best efforts to collect and disseminate information before, during, and after Typhoon Mawar's landfall, the audience was limited to those with access to Whatsapp and other social media platforms. Recognizing that radio partners were the quickest to return to broadcast, it was evident a radio talk show would increase reach and provide for live interviews and calls from the public.

A request for quotes was sent out on May 31, 2023. Only three stations were operational at this time. Quotes were received from Choice Broadcasting, Joy FM, and Sorensen Media Group.

- How much has been spent on the Sorensen PO so far?
 - o I will get back to you on this.
- How much is the total budget for this information campaign?
 - o Please see the Purchase Order. Note, there are efforts to amend this PO, due to the changing situation. In the attached message from Communications Director Krystal Paco-San Agustin dated June 6, 2023, she requests an amendment to the PO in order to leverage more available platforms and increase reach for messaging.
- Will the funds be reimbursed by FEMA or another federal agency?
 - o Reimbursement is not determined by GHS/OCD. Our office is not at the stage in the response where we are working on reimbursement. However, all documents are being filed properly, including this Purchase Order, in the event there is an opportunity to include as a request for reimbursement. A list of reimbursable expenses may be found in the FEMA Public Assistance Program Policy Guide Version 4.
- Are government workers signing leave for the time they are guest hosting? For instance, Jayne (and maybe Carlotta) hosted both the morning and afternoon shows, which is on during 6 of the 8 of

GovGuam's operational hours.

(Response to be attributed to Krystal Paco-San Agustin): None of the show hosts were required to sign leave. All show hosts were participating in the dissemination of critical public information in support of Typhoon Mawar disaster response and recovery efforts.

Let me know if there is anything else needed. Thank you.

V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov

----- Forwarded message -----

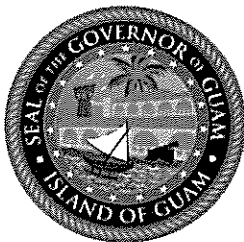
From: **Krystal Paco-San Agustin** <krystal.paco@guam.gov>
Date: Tue, Jun 6, 2023 at 6:34 AM
Subject: Amended PO
To: Marie T. Quenga <marie.t.quenga@ghs.guam.gov>
CC: Jenna Blas <jenna.blas@ghs.guam.gov>

Marie:

As discussed, with an increase in radio stations coming back online this past week, please adjust the Purchase Order for Sorenson Media from two weeks to one week. The remaining balance should be used for radio spots on other live stations and diversified platforms to increase reach.

Thank you.

--



Krystal Paco-San Agustin, MPA, CM

Director of Communications
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagåtña, Guam 96910
Phone: 671.472.8931

2 attachments



P236E00079-AMD 01.pdf
27K



Q230299028 - Fully Executed Purchase Order - P236E00079 - For SORENSON PACIFIC BROADCASTING, - 6-1-2023.pdf
2753K

Lourdes A. Leon Guerrero
Governor

GSA GENERAL SERVICES AGENCY
(Ahensian Setbision Hinirat)
Government of Guam
148 Rt. 1 Marine Corps Dr. Fiti Guam 96915
Ph: 475-1707/1720 Fax: 475-1727/472-4217
Email: gsaprocurement@gsadoa.guam.gov

Joshua F. Tenorio
Lt. Governor

Edward M. Bim
Director, DOA

Lisa Fisher
Deputy Director, DOA

6/02/2023
ISSUE DATE

VENDOR: SORENSON PACIFIC BROADCASTING,
INC.
962 PALE SAN VITORES RD.#116
TUMON, GU 96913

Amendment No.: 2023000001

VENDOR NO.: S0096001 PHONE: 671 477-5700 FAX: 671 477-3982
EMAIL:

SUBJECT: Purchase Order No. P236E00079 Dated 6/01/2023 Document No. Q230299028


In reference to the above subject matter, please take the following action(s)
upon receipt of this Pro Forma letter. (X) marked in the box opposite the action,
is/are the actions to be taken:

- () Cancel in its entirety
- () The substitute item(s) is/are acceptable, proceed with the shipment
- () Cancel the balance and consider the order complete
- () Please ship VIA: A.P.P., Ocean Freight, P.P., Book Post
- (X) Others: (as stated below)

AMEND PURCHASE ORDER "AMOUNT" FROM: \$10,000.00 TO NOW READ: \$60,000.00 AN
INCREASED AMOUNT OF \$50,000.00 DUE TO ADDITIONAL REQUIREMENT NECESSARY. AMEND
"ARTICLE OF SERVICES" TO INCLUDE: LIVE ON NEWS TALK K57, THE SHARK, 105 THE
KAT, & POWER98 (TOTAL OF FOUR RADIO STATIONS) MONDAY-FRIDAY. AMEND PURCHASE
ORDER AMT. FR: \$10,000.00 TO READ: \$60,000.00 **ALL OTHERS REMAIN UNCHANGED**

** NOTE: AMENDMENT CHANGES P/O VALUE. **
Your immediate action in this matter is requested.

Sincerely yours,


Claudia S. Ray
Chief Procurement Officer

DOA 273

COMMITTED TO EXCELLENCE
COMMITTED TO EXCELLENCE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00079

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.	* AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/01/2023	JOB ORDER NO. 029923105230	OBJCL 230
PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

V E N D O R	TO: SORENSEN PACIFIC BROADCASTING, INC. 962 PALE SAN VITORES RD.#116 TUMON, GU 96913 Telephone: 671 477-5700 Fax: 671 477-3982 Email:	VENDOR S0096001	CONSIGNEE, DESTINATION & MARKING S H GOVERNORS OFFICE I P.O. BOX 2950 P MAGATNA, GU 96932-0000 T OPA DR4495 GHS-OCD NCS PW00039		
	AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
1	EMERGENCY PROCUREMENT FOR RADIO SPOTS TWO(2) ONE HOUR SPOTS PER DAY MORNING AND EVENING MONDAY-FRIDAY FOR A TWO(2) WEEK PERIOD. 8:00 AM TO 10:00 AM 4:00 PM TO 6:00 PM ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS FIRST. \$ <u>60.00</u> X HRS. PRODUCED FOR RADIO SHOW NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES 6101(9) (a) OF THE GAR.	1	LOT	10000.000	10000.00	0230299028	

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION;
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS
IN GUAM.

XXXXXXXXXXXX

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE:

[Signature] 6/01/23

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐


[Signature] Claudia S. Ray
NAME

Chief Procurement Officer
TITLE

PAGE 1 OF 4

Control No.

ORIGINAL/VENDOR'S COPY

	PURCHASE ORDER GENERAL SERVICES AGENCY DEPARTMENT OF ADMINISTRATION GOVERNMENT OF GUAM 148 Route 1 Marine Drive Piti, Guam 96925		TRAN CODE THIS PURCHASE ORDER NUMBER No. P236E00079 MUST APPEAR ON ALL INVOICES PACKING SLIPS, PACKAGES, B/L, CORRESPONDENCE ETC.	
	F.O.B.	* AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/01/2023
PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.			OBJCL 230	

VENDOR	TO: SORENSON PACIFIC BROADCASTING, INC. 962 PALE SAN VITORES RD.#116 TUMON, GU 96913 Telephone: 671 477-5700 Fax: 671 477-3982 Email:		VENDOR S0096001	CONSIGNEE, DESTINATION & MARKING S H GOVERNORS OFFICE I P.O. BOX 2950 P MAGATNA, GU 96932-0000 T O PA DR4495 GHS-OCD NCS PW00039	
	AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AUGUSTIN JENNA BLAS PURSUANT TO EXECUTIVE ORDER NO. 2023-02 TROPICAL STORM HAWAR *Also air live on Channel Seven and Fox6						
	NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES 6101(9) (a) OF THE GAR.						

SPECIAL INSTRUCTIONS TO VENDOR: B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION: GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		10000.00 ↑ TOTAL ↑	A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL. INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.		ADVANCE PAYMENT AUTHORIZATION PAYMENT <input type="checkbox"/> ENCLOSURE SIGNATURE: <i>Claudia S. Ray</i> 6/01/23 NAME: Claudia S. Ray TITLE: Chief Procurement Officer	

PAGE 2 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00079

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

*AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

6/01/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

SORENSEN PACIFIC BROADCASTING,
INC.
962 PALE SAN VITORES RD.#116
TUNON, GU 96913
Telephone: 671 477-5700 Fax: 671 477-3982
Email:

VENDOR

50096001

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 295D
MAGATNA, GU 96932-0000
OPA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTION 5 TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

10000.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

↑ TOTAL ↑

← INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

SIGNATURE:

Claudia S. Ray

Chief Procurement Officer

PAGE 3 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
PHT, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00079

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

6/01/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

**SORENSEN PACIFIC BROADCASTING,
INC.**

962 PALE SAN VITORES RD.#116

TUMON, GU 96913

Telephone: 671 477-5700 Fax: 671 477-3982

Email:

VENDOR

S0096001

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE

P.O. BOX 2950

PHAGATNA, GU 96932-0000

OPA DR4495 GHS-OCN NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * *	* * *	* * *	* * * * *	* * * * *		
	V E N D O R A C K N O W L E D G M E N T						
	* * * * *						
	RETURN TO SUPPLY MANAGEMENT DIVISION						
	* * * * *						
	DATE OF RECEIPT OF THIS ORDER						
	* * * * *						
	SIGNATURE						
	* * * * *						
	NAME/TITLE						
	* * * * *						
	* * * * *						
	R E C E I V I N G R E P O R T C O P Y						
	* * * * *						
	I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN						
	RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED						
	AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN.						
	* * * * *						
	DATE RECEIVED:		SIGNATURE:				
	* * * * *						
	* * * * *						

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
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10000.00

**A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.**

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE:

Claudia S. Ray 6/01/23

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSURE

Claudia S. Ray

Chief Procurement Officer

PAGE 4 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Fwd: Amended PO

1 message

Krystal Paco-San Agustin <krystal.paco@guam.gov>
To: Jenna Blas <jenna.g.blas.ghs@guam.gov>

Fri, Jun 9, 2023 at 8:28 PM

----- Forwarded message -----

From: **Krystal Paco-San Agustin** <krystal.paco@guam.gov>
Date: Tue, Jun 6, 2023 at 6:34 AM
Subject: Amended PO
To: Marie T. Quenga <marie.t.quenga@ghs.guam.gov>
CC: Jenna Blas <jenna.blas@ghs.guam.gov>

Marie:

As discussed, with an increase in radio stations coming back online this past week, please adjust the Purchase Order for Sorenson Media from two weeks to one week. The remaining balance should be used for radio spots on other live stations and diversified platforms to increase reach.

Thank you.

--

***Krystal Paco-San Agustin, MPA, CM***

Director of Communications
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagåtña, Guam 96910
Phone: 671.472.8931

--

***Krystal Paco-San Agustin, MPA, CM***

Director of Communications
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagåtña, Guam 96910
Phone: 671.472.8931



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Fwd: Amended PO

1 message

Krystal Paco-San Agustin <krystal.paco@guam.gov>
To: Charles Esteves <charles.esteves@ghs.guam.gov>

Fri, Jun 9, 2023 at 8:21 PM

----- Forwarded message -----

From: **Krystal Paco-San Agustin** <krystal.paco@guam.gov>
Date: Tue, Jun 6, 2023 at 6:34 AM
Subject: Amended PO
To: Marie T. Quenga <marie.t.quenga@ghs.guam.gov>
CC: Jenna Blas <jenna.blas@ghs.guam.gov>

Marie:

As discussed, with an increase in radio stations coming back online this past week, please adjust the Purchase Order for Sorenson Media from two weeks to one week. The remaining balance should be used for radio spots on other live stations and diversified platforms to increase reach.

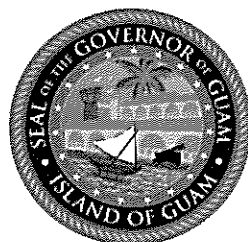
Thank you.

--

***Krystal Paco-San Agustin, MPA, CM***

Director of Communications
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagåtña, Guam 96910
Phone: 671.472.8931

--

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Krystal Paco-San Agustin <krystal.paco@guam.gov>

Amended PO

1 message

Krystal Paco-San Agustin <krystal.paco@guam.gov>
To: "Marie T. Quenga" <marie.t.quenga@ghs.guam.gov>
Cc: Jenna Blas <jenna.blas@ghs.guam.gov>
Bcc: Daylin Pelletier <daylin.pelletier@guam.gov>

Tue, Jun 6, 2023 at 6:34 AM

Marie:

As discussed, with an increase in radio stations coming back online this past week, please adjust the Purchase Order for Sorenson Media from two weeks to one week. The remaining balance should be used for radio spots on other live stations and diversified platforms to increase reach.

Thank you.

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Krystal Paco-San Agustin <krystal.paco@guam.gov>

Re: Printing Request - P236E00063

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>

Mon, Jun 5, 2023 at 11:42 AM

To: Copy Express Graphics <copyexpressgraphics@gmail.com>

Cc: Leslie Centeno <acct.copyexpress@gmail.com>, "krystal.paco@guam.gov" <krystal.paco@guam.gov>

Noted, thank you. Any expediting of this order is appreciated.

V/r,

Jenna

Jenna G. Blas

Public Information Officer

Guam Homeland Security / Office of Civil Defense

221-B Chalan Palasyo, Agana Heights, Guam 96910

Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727

Email: jenna.g.blas@ghs.guam.gov

On Mon, Jun 5, 2023 at 11:38AM Copy Express Graphics <copyexpressgraphics@gmail.com> wrote:

Hi Ms. Blas,

Approval received. Please note that it takes 1-2 business days.

If the job order has been completed sooner I will contact you.

Please note that we do close at 12 pm: Monday - Friday.

Thank you,

Davenna

GRAPHIC ARTS & PRINTING DIVISION

649-2679 extensions 121/122/123

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COPYXPRESS | Monday - Friday 8 am - 5 pm | Telephone : (671) 646/649-2679 | Facsimile : (671) 649-1010 |
Website: www.copyexpress.us

On Mon, Jun 5, 2023 at 11:18AM Jenna Blas <jenna.g.blas@ghs.guam.gov> wrote:

Hi Davenna,

Please see attached signed copy and proceed. How soon can we get these printed and delivered?

Thank you.

V/r,

Jenna

Jenna G. Blas

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- 1,000 pcs. of the Chamorro Flyer in black and white (it's two pages, back and front)
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On Mon, Jun 5, 2023 at 8:08 AM Copy Express Graphics <copyexpressgraphics@gmail.com> wrote:
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Hafa Adai,

Following up on this request - how much will it cost for that breakdown and how quickly can they be printed and delivered?

Thank you!

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Jenna

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7/7/23, 2:49 PM

Government of Guam Mail - Re: Printing Request - P236E00063

Email: jenna.g.blas@ghs.guam.gov



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Re: Printing Request - P236E00063

1 message

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Mon, Jun 5, 2023 at 11:17 AM

To: Copy Express Graphics <copyexpressgraphics@gmail.com>

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Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov

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70K

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COPY X PRESS
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P.O. Box 10138 Tamuning, Guam 96931
Telephone 1 (671) 646.2679 / 649.2679 • Facsimile 1 (671) 649-1010
E-mail: copyguam@gmail.com • Website: www.copyexpress.us

QUOTATION

CUSTOMER

NAME Guam Homeland Security/ Office of Civil Defense
ATTN. Jenna G. Blas
TEL 671-489-2540 FAX
CELL 671-478-0208

DATE 6/5/23
QUOTE NO C-17241
QUOTE BY DAVENNA
DEPT PRINTING DIV.

Qty	Description	Unit Price	TOTAL
19,000	ENGLISH - DISASTER ASSISTANCE REG. FLYER 8.5" x 11"; Single-sided; B/W; 20# Regular Bond Paper	0.08	\$1,520.00
1,000	CHAMORRO - DISASTER ASSISTANCE REG. FLYER 8.5" x 11"; Double-sided; B/W; 20# Regular Bond Paper	0.11	\$110.00
1,000	CHAMORRO - DISASTER ASSISTANCE REG. FLYER 8.5" x 11"; Double-sided; B/W; 20# Regular Bond Paper	0.11	\$110.00
2,000	CHUUKES - DISASTER ASSISTANCE REG. FLYER 8.5" x 11"; Double-sided; B/W; 20# Regular Bond Paper	0.11	\$220.00

1-2 BUSINESS DAYS AFTER APPROVAL

*PROVIDE READY TO PRINT ELECTRONIC FILE (OUTLINED PDF
FILE PREFERRED) WITH CORRECT BLEED AND CUT MARKS.

THIS QUOTE IS GOOD FOR 30 DAYS.

DELIVERY & PAYMENT
TERMS

- ☐ COD w/ 50% deposit
☒ Charge-Payable Net 30 days* PO req'd
☐ Credit Card

Delivery: see above

SubTotal

TOTAL \$1,960.00

Office Use Only

CUSTOMER'S ACCEPTANCE: The terms and conditions of this quote is duly
agreed and accepted. Executed on 6/5/2023.

Customer's Signature: _____

Signature: _____



OFFSET PRINTING • COPY & DIGITAL PRINTING • ENGINEERING PRINTS • LARGE FORMAT & SIGNAGE
PHOTO PRINTING • DESIGN & GRAPHICS • SCANNING & STORAGE • STAMP & SEAL
FAX • DHL • NOTARIZATION



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Re: Printing Request - P236E00063

1 message

Copy Express Graphics <copyexpressgraphics@gmail.com>

Mon, Jun 5, 2023 at 10:59 AM

To: Jenna Blas <jenna.g.blas@ghs.guam.gov>

Cc: Leslie Centeno <acct.copyexpress@gmail.com>, "krystal.paco@guam.gov" <krystal.paco@guam.gov>

Hi Ms. Blas,

Please see updated quotation attached.

Regards,

DavennaGRAPHIC ARTS & PRINTING DIVISION
649-2679 extensions 121/122/123

For layouts, take note that sample proof will be sent via email. Kindly review carefully as **additional editing fee will be added if there are more than 2 rounds of proofreading**. We will proceed with printing upon your approval.

COPYXpress | Monday - Friday 8 am - 5 pm | Telephone : (671) 646/649-2679 | Facsimile : (671) 649-1010 |
Website: www.copyexpress.us

On Mon, Jun 5, 2023 at 10:33AM Jenna Blas <jenna.g.blas@ghs.guam.gov> wrote:

Hafa Adai,

Please update the order to:

- 19,000 pcs. of the English Flyer in black and white (one-sided page)
- 1,000 pcs. of the Chamorro Flyer in black and white (it's two pages, back and front)
- 1,000 pcs. of the Tagologo Flyer in black and white (it's two pages, back and front)
- 2,000 pcs. of the Chuukese Flyer in black and white (it's two pages, back and front)

Thank you.

V/r,

Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov

On Mon, Jun 5, 2023 at 8:46AM Copy Express Graphics <copyexpressgraphics@gmail.com> wrote:

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Kindly see attachment below for price quotation.
Please contact me if you have any questions.

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On Mon, Jun 5, 2023 at 8:18AM Copy Express Graphics <copyexpressgraphics@gmail.com> wrote:
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I will work on the quotation and send it as soon as completed.

Thank you,

Davenna

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On Fri, Jun 2, 2023 at 7:55AM Jenna Blas <jenna.g.blas@ghs.guam.gov> wrote:
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17241_GU Homeland Security_FLYERS2.pdf
153K



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4 attachments



Disaster Assistance Registration Flyer English.pdf

127K



Disaster Assistance Registration Flyer English and Chuukese.pdf

167K



Disaster Assistance Registration Flyer English-Tagalog_1.pdf

339K



Disaster Assistance Registration Flyer English-Guam.Chamorro.pdf

223K



DISASTER ASSISTANCE

To apply and get answers to your questions, call:

1-800-621-3362

711 or Video Relay Service (VRS): 1-800-621-3362

Please have the following available:

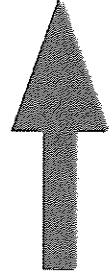
- Your address with zip code
- Condition of your damaged home
- Insurance information, if available
- Social Security number
- Phone number where you can be contacted
- Address where you can get mail or email address to receive electronic notifications

Direct Deposit: Disaster assistance funds can be sent directly to your bank account. Please provide your bank account type, account number and bank routing number.

Stay in touch with FEMA: When you apply, you will receive a FEMA registration number. Save it. You will need the number whenever you contact FEMA.



**Online registration
also available**



DisasterAssistance.gov
ACCESS TO DISASTER HELP AND RESOURCES

Disaster assistance is available without regard to race, color, religion, national origin, sex, age, disability, English proficiency, or economic status.



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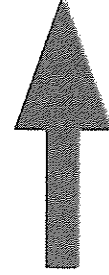
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FEMA

ANINISIN KATANO

Ren eom kopwe aeoeo me pwan angei ponu kena ngeni eom
kapaseis kena, kori:

1-800-621-3362

711 ika Video Relay Service (VRS): 1-800-621-3362

Kose mochen kopwe angei ekkei mi tapweto pwe repwe kawor:

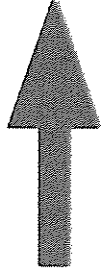
- Eom address fiti zip code
- Ususun imwomuwe a katano
- Porausen insurens, ika mi kawor
- Nampan Social Security
- Nampan fon ikewe repwene tongeni kokoruk
- Addressin ikewe en ka tongeni angei taropwen posto
- Ika email address en eom kopwe angei arongorongen electronic kena

Direct Deposit: Aninisin monien katano kena ra kan tongeni titino wenechar ngeni eomuwe bank account. Kose mochen awora eomuwe sakkun bank account, nampan account me pwan an bank nampan routing.

Nonom non koko ngeni FEMA Nupwen en ka aeoeo ngeni, iwe en kopwene angei ew nampan registerin FEMA. Isenano non tumun. En kopwene mochen ewe nampa nupwen ka kori FEMA.



**Registerin online
a kan pwan kawor**



DisasterAssistance.gov/
ATOTONGENI ANINISIN KATANO ME PWAN NENIEN ANGEI
ANINIS KENA

Aninisin katano a kan kawor nge ese nifinifin sakkun aramas, anuwer, ar namenam, ia ra etto me ie, ir mwan ika fefin, ierir, terir, sineiochu fosun Merika, ika ususun nour moni.



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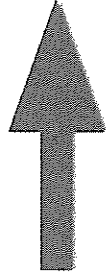
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FEMA

TULONG SAKUNA NG FEMA

Para mag-apply at makakuha ng mga sagot sa iyong mga katanungan, tumawag sa:

800-621-3362

711/VRS (Video Relay Service)

Paki-handa ang mga sumusunod:

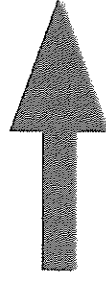
- Ang inyong address na may Zip code
- Kondisyon ng inyong napinsalang bahay
- Impormasyon ng inyong seguro, kung mayroon.
- Numero ng Social Security
- Numero ng telepono kung saan maari kayong matawagan
- Address kung saan kayo nakakakuha ng mail o email address para makatanggap ng mga elektronikong notipikasyon.

Direct Deposit: Ang mga pondo ng tulong para sa sakuna ay maaaring direktang maipadala sa inyong bank account. Mangyaring ibigay ang uri ng inyong bank account, numero ng account at numero ng pagruruta sa bangko.

Manatiling makipag-ugnayan sa FEMA: Kapag nag-apply ka, makakatanggap ka ng isang numero ng pagpaparehistro ng FEMA. I-save ito. Kakailanganin mo ang numero sa tuwing makipag-ugnay ka sa FEMA.



Mayroon Online Registration



DisasterAssistance.gov

ACCESS TO DISASTER HELP AND RESOURCES

Magagamit ang tulong sa sakuna nang walang pagsasaalang-alang sa lahi, kulay, relihiyon, pambansang pinagmulan, kasarian, edad, kapansanan, husay sa Ingles o katayuang pang-ekonomiya.



FEMA

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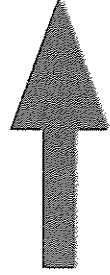
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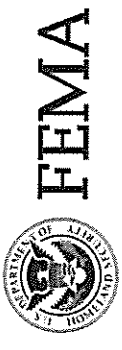


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ASISTENSIAN DESGRÀSIA

Para un fan aplika yan fan chuli ineppe siha, a'gang

1-800-621-3362

711 pat sino Setbisiun Hinanao Bidiu (VRS): 1-800-621-3362

Pot fabot suplika esti siha:

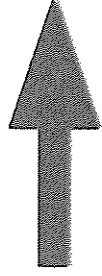
- Saga-mu yan kodigun zip
- Kondision l mayulang guma-mu
- Infotmasion siguridat, yanggen guaha
- Numerun Áras Sosiât
- Numerun tilifon nai siña ma a'gang hao
- Lugat ni siña hao mañuli korespondensia pat sino sagan email para un risibi notifikasion eletroniku siha

Depositon Direk: l fondon asistimentun desgrasia siha siña mana fanhanao direk guato gi kuantan bångko-mu. Pot fabot pribeniya l bångko-mu l klåsen kuenta, numerun kuenta yan numerun iyo-ña routing l bångko.

Såga uma'cheton yan l FEMA: Anggen man aplika hao, siempre un risibi numerun rehistrasion para FEMA. Manteni. Siempre un nisita l numeru yanggen para un a'gang l FEMA..



**Online na rehistrasion
guaha lolkue**



DisasterAssistance.gov
MUTERO PARA AYUDUN DESGRASIA YAN GUINHA SHIA

Asistimentun desgrasia mana guaha sin rása, kulot, rilihon, orihin nasionát, henero, idát, tinai setbi, tinemtom gi fino Ingles, pat sino estáo ekonomia.



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Kindly see attachment below for price quotation.
Please contact me if you have any questions.

Regards,

Davenna

GRAPHIC ARTS & PRINTING DIVISION

649-2679 extensions 121/122/123

For layouts, take note that sample proof will be sent via email. Kindly review carefully as **additional editing fee will be added if there are more than 2 rounds of proofreading**. We will proceed with printing upon your approval.

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Website: www.copyexpress.us

On Mon, Jun 5, 2023 at 8:18AM Copy Express Graphics <copyexpressgraphics@gmail.com> wrote:

Hi Ms. Blas,

I will work on the quotation and send it as soon as completed.

Thank you,

Davenna

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Thank you!

V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov

On Thu, Jun 1, 2023 at 1:31 PM Jenna Blas <jenna.g.blas@ghs.guam.gov> wrote:
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- 19,000 pcs. of the English Flyer (one-sided page)
- 2,000 pcs. of the Chamorro Flyer (it's two pages, back and front)
- 2,000 pcs. of the Tagologo Flyer (it's two pages, back and front)

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Jenna

Jenna G. Blas
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Email: jenna.g.blas@ghs.guam.gov

 **17240_GU Homeland Security_FLYERS.pdf**
154K

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E-mail: copyguam@gmail.com • Website: www.copyexpress.us

QUOTATION

CUSTOMER

NAME Guam Homeland Security/ Office of Civil Defense
ATTN. Jenna G. Blas
TEL 671-489-2540 FAX
CELL 671-478-0208

DATE 5/22/2023
QUOTE NO C-17240
QUOTE BY DAVENNA
DEPT PRINTING DIV.

Qty	Description	Unit Price	TOTAL
	OPTION 1 - COLOR COPIES		
19,000	ENGLISH - DISASTER ASSISTANCE REG. FLYER 8.5" x 11"; Single-sided; Color; 24# Regular Bond Paper	0.30	\$5,700.00
2,000	CHAMORRO - DISASTER ASSISTANCE REG. FLYER 8.5" x 11"; Double-sided; Color; 24# Regular Bond Paper	0.55	\$1,100.00
2,000	TAGALOG - DISASTER ASSISTANCE REG. FLYER 8.5" x 11"; Double-sided; Color; 24# Regular Bond Paper 2-3 BUSINESS DAYS AFTER APPROVAL	0.55	\$1,100.00
	OPTION 2 - BLACK AND WHITE COPIES		
19,000	ENGLISH - DISASTER ASSISTANCE REG. FLYER 8.5" x 11"; Single-sided; B/W; 20# Regular Bond Paper	0.08	\$1,520.00
2,000	CHAMORRO - DISASTER ASSISTANCE REG. FLYER 8.5" x 11"; Double-sided; B/W; 20# Regular Bond Paper	0.11	\$220.00
2,000	CHAMORRO - DISASTER ASSISTANCE REG. FLYER 8.5" x 11"; Double-sided; B/W; 20# Regular Bond Paper 1-2 BUSINESS DAYS AFTER APPROVAL	0.11	\$220.00
	*PROVIDE READY TO PRINT ELECTRONIC FILE (OUTLINED PDF FILE PREFERRED) WITH CORRECT BLEED AND CUT MARKS.		
	THIS QUOTE IS GOOD FOR 30 DAYS.		

DELIVERY & PAYMENT TERMS

- ☐ COD w/ 50% deposit
☒ Charge-Payable Net 30 days* PO req'd
☐ Credit Card

Delivery: see above

SubTotal

TOTAL

Office Use Only

CUSTOMER'S ACCEPTANCE: The terms and conditions of this quote is duly agreed and accepted. Executed on _____ 2023.

Customer's Signature: _____

Signature: _____



OFFSET PRINTING • COPY & DIGITAL PRINTING • ENGINEERING PRINTS • LARGE FORMAT & SIGNAGE
PHOTO PRINTING • DESIGN & GRAPHICS • SCANNING & STORAGE • STAMP & SEAL
FAX • DHL • NOTARIZATION



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Re: Printing Request - P236E00063

1 message

Copy Express Graphics <copyexpressgraphics@gmail.com>

Mon, Jun 5, 2023 at 8:18 AM

To: Jenna Blas <jenna.g.blas@ghs.guam.gov>

Cc: Leslie Centeno <acct.copyexpress@gmail.com>, "krystal.paco@guam.gov" <krystal.paco@guam.gov>

Hi Ms. Blas,

I will work on the quotation and send it as soon as completed.

Thank you,

DavennaGRAPHIC ARTS & PRINTING DIVISION
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V/r,

Jenna

Jenna G. Blas
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Email: jenna.g.blas@ghs.guam.gov



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Re: Printing Request - P236E00063

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>

Mon, Jun 5, 2023 at 8:09 AM

To: Copy Express Graphics <copyexpressgraphics@gmail.com>

Cc: Leslie Centeno <acct.copyexpress@gmail.com>, "krystal.paco@guam.gov" <krystal.paco@guam.gov>

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Jenna

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Email: jenna.g.blas@ghs.guam.gov



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Re: P236E00080

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>

Fri, Jun 2, 2023 at 12:19 PM

To: Matthew Dodd <matt@joyfmradio.net>

Cc: "krystal.paco@guam.gov" <krystal.paco@guam.gov>

Hafa Adai Matt,

Apologies for the back and forth, I received guidance that we will be sending a cancelation now. It was a misunderstanding on my part, but we need 2 x 2-hour spots, morning and afternoon.

Thank you though, for all the coordination and willingness to support!

On Fri, Jun 2, 2023 at 9:29 AM Matthew Dodd <matt@joyfmradio.net> wrote:

Hafa adai Jenna:

Attached is the signed purchase order. I can be reached on my cell at 671-727-3633 to coordinate. The station phone is also up at 671-472-1111.

Blessings,

Matt

**Listener Supported JOY FM**

We're praying for you!

91.9 FM Guam - 630 AM Guam - 89.9 FM CNMI - 90.7 FM & 92.3 FM Majuro

89.1 FM Kwajalein - 89.5 FM Kosrae - 87.9 FM Pohnpei - 88.5 FM Yap

Mailing Address: 290 Chalan Palosyo Ste 3A

Agaña Heights, GU 96910-6460 USA

Ph: 1.671.472.1111 • CNMI Ph: 323.1113 • Text/Whatsapp: 671.686.9999

Website • Facebook • Instagram • "Alexa Open Joy FM Radio"

The Story Channel • "Alexa Open The Story Channel"

On Fri, Jun 2, 2023 at 7:52AM Jenna Blas <jenna.g.blas@ghs.guam.gov> wrote:

Hafa Adai Matt,

I tried calling regarding the types of messaging. Basically, they will be Typhoon Mawar recovery efforts, letting people know where they can go for assistance, and what type of assistance is available. Thank you for providing the quote. Please see attached Purchase Order No. P236E00080, sign and return.

Thank you!

V/r,

Jenna

Jenna G. Blas

Public Information Officer

Guam Homeland Security / Office of Civil Defense

221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
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Jenna

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Krystal Paco-San Agustin <krystal.paco@guam.gov>

Re: P236E00079

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>

To: Larry Siguenza <larry@spbg Guam.com>

Fri, Jun 2, 2023 at 11:46 AM

Cc: "krystal.paco@guam.gov" <krystal.paco@guam.gov>

Hi Larry,

Thank you for the document. Please note, we are in the process of amending the PO and the request to:

2 X 2-hour spots

An amended document will be sent to you soonest.

On Fri, Jun 2, 2023 at 11:44 AM Larry Siguenza <larry@spbg Guam.com> wrote:
Hafa Adai Jenna,

Please see attached

----- Forwarded message -----

From: **Michael Lee** <michael@spbg Guam.com>

Date: Fri, Jun 2, 2023 at 9:29AM

Subject: Re: P236E00079

To: Larry Siguenza <larry@spbg Guam.com>

Please see signed.

Thanks Michael

On Jun 2, 2023, at 8:12 AM, Larry Siguenza <larry@spbg Guam.com> wrote:

Sent from my iPhone

----- Forwarded message -----

From: **Jenna Blas** <jenna.g.blas@ghs.guam.gov>

Date: Fri, Jun 2, 2023, 7:50 AM

Subject: P236E00079

To: Larry Siguenza <larry@spbg Guam.com>

Hafa Adai Larry,

Thank you for the quotes provided. Please see attached Purchase Order No. P236E00079 and sign and return.

Thank you!

V/r,

Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
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<P236E00079 - Sorensen Pacific.pdf>

Lorenzo "Larry" Borja Siguenza

Media Consultant

(671) 988-3696
(671) 477-5700

larry@spbgum.com

962 Palo San Vitores Rd.
Ste 116 Tumon, GU 96913
sorensenmediagroup.com

SORENSEN

--
V/r,
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Cc: "krystal.paco@guam.gov" <krystal.paco@guam.gov>

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89.1 FM Kwajalein - 89.5 FM Kosrae - 87.9 FM Pohnpei - 88.5 FM Yap

Mailing Address: 290 Chalan Palosyo Ste 3A

Agaña Heights, GU 96910-6460 USA

Ph: 1.671.472.1111 • CNMI Ph: 323.1113 • Text/Whatsapp: 671.686.9999

Website • Facebook • Instagram • "Alexa Open Joy FM Radio"

The Story Channel • "Alexa Open The Story Channel"

On Fri, Jun 2, 2023 at 7:52AM Jenna Blas <jenna.g.blas@ghs.guam.gov> wrote:

Hafa Adai Matt,

I tried calling regarding the types of messaging. Basically, they will be Typhoon Mawar recovery efforts, letting people know where they can go for assistance, and what type of assistance is available. Thank you for providing the quote. Please see attached Purchase Order No. P236E00080, sign and return.

Thank you!

V/r,

Jenna

Jenna G. Blas

Public Information Officer


Guam Homeland Security / Office of Civil Defense

221-B Chalan Palasyo, Agana Heights, Guam 96910

Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727

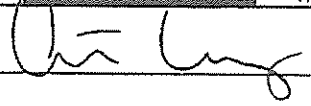
Email: jenna.g.blas@ghs.guam.gov

P236E00080 - KSDA-FM, Joy 92 SIGNED.pdf
359K

	PURCHASE ORDER GENERAL SERVICES AGENCY DEPARTMENT OF ADMINISTRATION GOVERNMENT OF GUAM 148 Route 1 Marine Drive PHL, Guam 96925		TRAN CODE THIS PURCHASE ORDER NUMBER No. P236E00080 MUST APPEAR ON ALL INVOICES PACKING SLIPS PACKAGES B/L, CORRESPONDENCE ETC	
	F.O.B	AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/01/2023
PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.			OBJCL 230	


VENDOR	TO: R S D A -FM, JOY 92 290 CHALAN PALASYO AGANA HGHTS, GU 96919 Telephone: 671 472-1111 Fax: 671 472-1111 Email:	VENDOR K0716601	SHIP TO CONSIGNEE, DESTINATION & MARKING GOVERNORS OFFICE P.O. BOX 2950 PRAGATNA, GU 96932-0000 PA DR4495 GHS-OCD NCS PW00039	
	AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO	TIME FOR DELIVERY SEE BELOW

ITEM	ARTICLES OR SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
1	EMERGENCY PROCUREMENT FOR RADIO SPOTS TWO(2) ONE HOUR SPOTS PER DAY MORNING AND EVENING MONDAY-FRIDAY FOR A TWO(2) WEEK PERIOD. 8:00 AM TO 10:00 AM 4:00 PM TO 6:00 PM ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS FIRST. \$100.00 X HRS. PRODUCED FOR RADIO SHOW (91.9 FM) NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.	1	LOT	10000.000	10000.00	0230299028	

SPECIAL INSTRUCTIONS TO VENDOR B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910 C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. * * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BD. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		XXXXXXXXXXXX ↑ TOTAL ↑	A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL. INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT
CONTRACTOR PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS	ADVANCE PAYMENT AUTHORIZATION PAYMENT ENCLOSED	SIGNATURE  Claudia S. Ray Chief Procurement Officer	


Control No.

ORIGINAL/VENDOR S COPY

	PURCHASE ORDER GENERAL SERVICES AGENCY DEPARTMENT OF ADMINISTRATION GOVERNMENT OF GUAM 148 Route 1 Marine Drive Piti, Guam 96925		TRAN CODE THIS PURCHASE ORDER NUMBER No. P236E00080 MUST APPEAR ON ALL INVOICES PACKING SLIPS, PACKAGES B/L CORRESPONDENCE ETC	
	F.O.B.	* AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/01/2023
PREPARED SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE			OBJCL 230	

VENDOR	TO: K S D A -FM, JOY 92 290 CHALAN PALASYO AGANA HGHTS, GU 96919 Telephone: 671 472-1111 Fax: 671 472-1111 Email:	VENDOR K0716601	SHIP TO CONSIGNEE, DESTINATION & MARKING GOVERNORS OFFICE P.O. BOX 2950 MAGATNA, GU 96932-0000 OPA DR4495 GHS-OCD NCS PW00039	
	AUTHORITY 3113	** INVITATION NO	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW
DISCOUNT TERMS:				


ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AUGUSTIN JENNA BLAS PURSUANT TO EXECUTIVE ORDER NO. 2023-02 TROPICAL STORM HAWAR						
	NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the Government plus for accordingly. of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.						

SPECIAL INSTRUCTIONS TO VENDOR: B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		10000.00 ↑ TOTAL ↑	IF YOUR TOTAL COST EXCEEDS THIS TOTAL. INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT
CONTRACTOR PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.	ADVANCE PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input checked="" type="checkbox"/>	SIGNATURE:  6/01/23 NAME: Claudia S. Ray TITLE: Chief Procurement Officer	

PAGE 2 OF 4

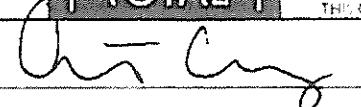
Control No.

ORIGINAL / VENDOR'S COPY

	PURCHASE ORDER GENERAL SERVICES AGENCY DEPARTMENT OF ADMINISTRATION GOVERNMENT OF GUAM 148 Route 1 Marine Drive Piti, Guam 96925		TRAN CODE THIS PURCHASE ORDER NUMBER No. P236E00080 MUST APPEAR ON ALL INVOICES PACKING SLIPS, PACKAGES, B/L, CORRESPONDENCE ETC	
	F.O.B	*AIR FREIGHT TEL CONTACT SHIP VIA:	DATE 6/01/2023	JOB ORDER NO. 029923105230
PREPAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE				

VENDOR	TO: K S D A -FM, JOY 92 290 CHALAN PALASYO AGANA HGHTS, GU 96919 Telephone: 671 472-1111 Fax: 671 472-1111 Email:	VENDOR KD716601	CONSIGNEE, DESTINATION & MARKING S H GOVERNORS OFFICE P.O. BOX 2950 P MAGATNA, GU 96932-0000 T OPA DR4495 GHS-OCD NCS PW00039	
	AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO	TIME FOR DELIVERY SEE BELOW
DISCOUNT TERMS				

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
	1. Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
	2. No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
	3. Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
	4. Shipments must be identified as "PARTIAL" or "COMPLETE".						
	5. Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
	6. In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
	7. Overshipments, unless specifically authorized, will not be accepted.						
	8. In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						


SPECIAL INSTRUCTIONS TO VENDOR: B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		10000.00 ↑ TOTAL ↑	A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL. INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT
CONTRACTOR PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.	ADVANCE PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input type="checkbox"/>	SIGNATURE:  6/01/23 Claudia S. Ray Chief Procurement Officer	

PAGE 3 OF 4

Control No.

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	PURCHASE ORDER GENERAL SERVICES AGENCY DEPARTMENT OF ADMINISTRATION GOVERNMENT OF GUAM 148 Route 1 Marine Drive Piti, Guam 96925		TRAN CODE THIS PURCHASE ORDER NUMBER No. P236E00080 MUST APPEAR ON ALL INVOICES PACKING SLIPS, PACKAGES 8/L, CORRESPONDENCE ETC	
	F.O.B.	* AIR FREIGHT TEL. CONTACT	SHIP VIA.	DATE 6/01/2023
PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE			OBJCL 230	

VENDOR	TO: K S D A -FE, JOY 92 290 CHALAN PALASYO AGANA HGHTS, GU 96919 Telephone: 671 472-1111 Fax: 671 472-1111 Email:	VENDOR KO716601	CONSIGNEE, DESTINATION & MARKING S H GOVERNORS OFFICE I P.O. BOX 2950 P HAGATNA, GU 96932-0000 T. OPA DR4495 GHS-OCD NCS PW00039	
	AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW
DISCOUNT TERMS				

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
VENDOR ACKNOWLEDGMENT							
	RETURN TO SUPPLY MANAGEMENT DIVISION						
	DATE OF RECEIPT OF THIS ORDER 6/2/2023						
	SIGNATURE <i>[Signature]</i>						
	NAME/TITLE General Manager						
RECEIVING REPORT COPY							
	I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/ AS BEEN RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN.						
	DATE RECEIVED:		SIGNATURE:				

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
 C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
 D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
 E. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
 F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

10000.00

 A. DO NOT FILL
 IF YOUR TOTAL COST
 EXCEEDS THIS TOTAL.

 INSERT CHANGES AND RETURN
 THIS ORDER FOR AMENDMENT

TOTAL

CONTRACTOR PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

 ADVANCE PAYMENT
 AUTHORIZATION

 PAYMENT
 ENCLOSED

SIGNATURE:

Claudia S. Ray

Chief Procurement Officer

PAGE 4 OF 4

Control No.

ORIGINAL N

OPY



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Re: Printing Request - P236E00063

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>

Fri, Jun 2, 2023 at 7:54 AM

To: Copy Express Graphics <copyexpressgraphics@gmail.com>

Cc: Leslie Centeno <acct.copyexpress@gmail.com>, "krystal.paco@guam.gov" <krystal.paco@guam.gov>

Hafa Adai,

Following up on this request - how much will it cost for that breakdown and how quickly can they be printed and delivered?

Thank you!

V/r,

Jenna

Jenna G. Blas

Public Information Officer

Guam Homeland Security / Office of Civil Defense

221-B Chalan Palasyo, Agana Heights, Guam 96910

Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727

Email: jenna.g.blas@ghs.guam.gov

On Thu, Jun 1, 2023 at 1:31 PM Jenna Blas <jenna.g.blas@ghs.guam.gov> wrote:

Hafa Adai,

Attached is a copy of the PO. The request is for it in color. How much would that order cost and how soon can it be printed and delivered?

Thank you!

V/r,

Jenna

Jenna G. Blas

Public Information Officer

Guam Homeland Security / Office of Civil Defense

221-B Chalan Palasyo, Agana Heights, Guam 96910

Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727

Email: jenna.g.blas@ghs.guam.gov

On Thu, Jun 1, 2023 at 11:48AM Copy Express Graphics <copyexpressgraphics@gmail.com> wrote:

Hafa Adai Ms. Blas,

Kindly advise if this will be in color or black and white.

Also, are you able to send a copy of the Purchase order?

Please note that our temporary hours of operations will be Mon - Fri 8 am - 12 pm.

Regards,

Davenna

GRAPHIC ARTS & PRINTING DIVISION
649-2679 extensions 121/122/123

For layouts, take note that sample proof will be sent via email. Kindly review carefully as **additional editing fee will be added if there are more than 2 rounds of proofreading**. We will proceed with printing upon your approval.

COPYXPRESS | Monday - Friday 8 am - 5 pm | Telephone : (671) 646/649-2679 | Facsimile : (671) 649-1010
| Website: www.copyexpress.us

On Thu, Jun 1, 2023 at 11:30AM Jenna Blas <jenna.g.blas@ghs.guam.gov> wrote:
Hafa Adai,

I hope all is well! We have Purchase Order No. P236E00063 for printing services. How much would it cost to print:

- 19,000 pcs. of the English Flyer (one-sided page)
- 2,000 pcs. of the Chamorro Flyer (it's two pages, back and front)
- 2,000 pcs. of the Tagologo Flyer (it's two pages, back and front)

Thank you!

V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov



Krystal Paco-San Agustin <krystal.paco@guam.gov>

P236E00081

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>

To: rich@kijifm104.com, William Ray Gibson <raygibsonradio@gmail.com>

Fri, Jun 2, 2023 at 7:53 AM

Cc: "krystal.paco@guam.gov" <krystal.paco@guam.gov>

Hafa Adai,

Please see attached Purchase Order No. P236E00081, sign and return.

Thank you!

V/r,

Jenna

Jenna G. Blas

Public Information Officer

Guam Homeland Security / Office of Civil Defense

221-B Chalan Palasyo, Agana Heights, Guam 96910

Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727

Email: jenna.g.blas@ghs.guam.gov

**P236E00081 - Choice Broadcasting.pdf**

287K



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
P.H., Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00081

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL CONTACT

SHIP VIA:

DATE

6/01/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPARED SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

CHOICE BROADCASTING CO. LLC
543 A. NORTH MARINE CORPS DR.
TAMUNING, GU 96913

Telephone: 671 888-8888 Fax: 671 647-7840
Email: RICH@KIJIFM104.COM

VENDOR

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
PHAGATNA, GU 96932-0000

OPA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
1	<p>EMERGENCY PROCUREMENT FOR RADIO SPOTS TWO(2) ONE HOUR SPOTS PER DAY MORNING AND EVENING MONDAY-FRIDAY FOR A TWO(2) WEEK PERIOD.</p> <p>8:00 AM TO 10:00 AM 4:00 PM TO 6:00 PM</p> <p>ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS FIRST.</p> <p><u>\$ 1000.00</u> X HRS. PRODUCED FOR RADIO SHOW</p> <p>NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.</p>	1	LOT	10000.000	10000.00	0230299028	

SPECIAL INSTRUCTION 5 TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION;
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE
E. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. ** ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS
IN GUAM.

XXXXXXXXXXXX

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL

← INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT

↑ **TOTAL** ↑

SIGNATURE:

Claudia S. Ray

6/01/23

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☒

Claudia S. Ray
NAME

Chief Procurement Officer
TITLE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00081

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B

*AIR FREIGHT TEL. CONTACT SHIP VIA:

DATE

6/01/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

**V
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TO:

CHOICE BROADCASTING CO. LLC
543 A. NORTH MARINE CORPS DR.
TANUNING, GU 96913

Telephone: 671 888-8888 Fax: 671 647-7840
Email: RICH@KIJIFM104.COM

VENDOR

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE

P.O. BOX 2950

PHAGATNA, GU 96932-0000

OPA DR4495 GHS-OCN NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AUGUSTIN JENNA BLAS PURSUANT TO EXECUTIVE ORDER NO. 2023-02 TROPICAL STORM HAWAR						
<p>NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the Government plus for of Guam inclusive of but not limited to taxes, fees, and returned checks accordingly. other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.</p>							

SPECIAL INSTRUCTION 5 TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION;
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE
E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

10000.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE:

Claudia S. Ray

6/6/23

CONTRACTOR, PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED



Claudia S. Ray

NAME

Chief Procurement Officer

TITLE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00081

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

**AIR FREIGHT TEL. CONTACT SHIP VIA:

DATE

6/01/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

**V
E
N
D
O
R**

TO:

CHOICE BROADCASTING CO. LLC
543 A. NORTH MARINE CORPS DR.
TANUNING, GU 96913

Telephone: 671 888-8888 Fax: 671 647-7840
Email: RICH@KIJIFH104.COM

VENDOR

00011405

CONSIGNEE, DESTINATION & MARKING

S GOVERNORS OFFICE
H P.O. BOX 2950
I PHAGATNA, GU 96932-0000
P
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O PA DR4495 GHS-OCN NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

10000.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

SIGNATURE:

Claudia S. Ray

Chief Procurement Officer

PAGE 3 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00081

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT SHIP VIA:

DATE

6/01/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

CHOICE BROADCASTING CO. LLC
543 A. NORTH MARINE CORPS DR.
TAMUNING, GU 96913

Telephone: 671 888-8888 Fax: 671 647-7840
Email: RICH@KIJIFH104.COM

VENDOR

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
MAGATNA, GU 96932-0000

OPA DR4495 GHS-OCN NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * *	* * *	* * *	* * * * *	* * * * *		
	V E N D O R A C K N O W L E D G M E N T						
	* * * * *						
	RETURN TO SUPPLY MANAGEMENT DIVISION						
	* * * * *						
	DATE OF RECEIPT OF THIS ORDER						
	* * * * *						
	SIGNATURE						
	* * * * *						
	NAME/TITLE						
	* * * * *						
	* * * * *						
	R E C E I V I N G R E P O R T C O P Y						
	* * * * *						
	I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN						
	RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED						
	AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN.						
	* * * * *						
	DATE RECEIVED:		SIGNATURE:				
	* * * * *						
	* * * * *						

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
- C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
- D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE
- E. * * * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
- F. * * * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

10000.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT

↑ TOTAL ↑

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED

SIGNATURE:

Claudia S. Ray

Chief Procurement Officer

PAGE 4 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Fwd: P236E00079

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>
To: "krystal.paco@guam.gov" <krystal.paco@guam.gov>

Fri, Jun 2, 2023 at 7:52 AM

----- Forwarded message -----

From: **Jenna Blas** <jenna.g.blas@ghs.guam.gov>
Date: Fri, Jun 2, 2023 at 7:50AM
Subject: P236E00079
To: Larry Siguenza <larry@spbgum.com>

Hafa Adai Larry,

Thank you for the quotes provided. Please see attached Purchase Order No. P236E00079 and sign and return.

Thank you!

V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov



P236E00079 - Sorensen Pacific.pdf
239K



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00079

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

6/01/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

SORENSEN PACIFIC BROADCASTING,
INC.
962 PALE SAN VITORES RD.#116
TUKON, GU 96913
Telephone: 671 477-5700 Fax: 671 477-3982
Email:

VENDOR

S0096001

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
HAGATNA, GU 96932-0000
OPA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
1	<p>EMERGENCY PROCUREMENT FOR RADIO SPOTS TWO(2) ONE HOUR SPOTS PER DAY MORNING AND EVENING MONDAY-FRIDAY FOR A TWO(2) WEEK PERIOD.</p> <p>8:00 AM TO 10:00 AM 4:00 PM TO 6:00 PM</p> <p>ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS FIRST.</p> <p>\$ <u>60.00</u> X HRS. PRODUCED FOR RADIO SHOW</p> <p>NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES 6101(9) (a) OF THE GAR.</p>	1	LOT	10000.000	10000.00	0230299028	

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION;
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS
IN GUAM.

XXXXXXXXXXXX

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

← INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT

↑ TOTAL ↑

SIGNATURE:

[Signature] 6/01/23

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED

☐

Claudia S. Ray
NAME

Chief Procurement Officer
TITLE

PAGE 1 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00079

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

*AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

6/01/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

SORENSEN PACIFIC BROADCASTING,
INC.
962 PALE SAN VITORES RD.#116
TUMON, GU 96913
Telephone: 671 477-5700 Fax: 671 477-3982
Email:

VENDOR

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CONSIGNEE, DESTINATION & MARKING

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GOVERNORS OFFICE
P.O. BOX 2950
PHAGATNA, GU 96932-0000

OPA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	<p>AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AUGUSTIN JENNA BLAS</p> <p>PURSUANT TO EXECUTIVE ORDER NO. 2023-02 TROPICAL STORM HAUWAR</p> <p>*Also air live on Channel Seven and Fox6</p>						
<p>NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.</p>							Government plus for accordingly.

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION;
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS
IN GUAM.

10000.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

← INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE:

Claudia S. Ray 6/01/23

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

Claudia S. Ray
NAME

Chief Procurement Officer
TITLE

PAGE 2 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00079

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B

*AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

6/01/2023

JOB ORDER NO.

029923105230

OBJCL

230

*PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

SORENSEN PACIFIC BROADCASTING,
INC.
962 PALE SAN VITORES RD.#116
TUKON, GU 96913
Telephone: 671 477-5700 Fax: 671 477-3982
Email:

VENDOR

S0096001

CONSIGNEE, DESTINATION & MARKING

S GOVERNORS OFFICE
H P.O. BOX 2950
P HAGATNA, GU 96932-0000
T
O PA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTION 5 TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION: GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

10000.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE:

Claudia S. Ray

Chief Procurement Officer

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED

PAGE 3 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00079

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.	* AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 6/01/2023	JOB ORDER NO. 029923105230	OBJCL 230
PREPAC-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

V E N D O R	TO: SORENSEN PACIFIC BROADCASTING, INC. 962 PALE SAN VITORES RD.#116 TUMON, GU 96913 Telephone: 671 477-5700 Fax: 671 477-3982 Email:	VENDOR S0096001	CONSIGNEE, DESTINATION & MARKING S H GOVERNORS OFFICE P.O. BOX 2950 P HAGATNA, GU 96932-0000 T O PA DR4495 GHS-OCN NCS PW00039		
	AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING
	DISCOUNT TERMS:				

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * * * V E N D O R A C K N O W L E D G M E N T * * * * * *						
	RETURN TO SUPPLY MANAGEMENT DIVISION						
	DATE OF RECEIPT OF THIS ORDER						
	SIGNATURE						
	NAME/TITLE						
	* * * * * * R E C E I V I N G R E P O R T C O P Y * * * * * *						
	* I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN * RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED * AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN. * * * * *						
	DATE RECEIVED:		SIGNATURE:				
	* * * * *						

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

10000.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

← INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

SIGNATURE:

Claudia S. Ray

Chief Procurement Officer

PAGE 4 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



Krystal Paco-San Agustin <krystal.paco@guam.gov>

P236E00080

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>

To: Matthew Dodd <matt@joyfmradio.net>

Fri, Jun 2, 2023 at 7:52 AM

Cc: "krystal.paco@guam.gov" <krystal.paco@guam.gov>

Hafa Adai Matt,

I tried calling regarding the types of messaging. Basically, they will be Typhoon Mawar recovery efforts, letting people know where they can go for assistance, and what type of assistance is available. Thank you for providing the quote. Please see attached Purchase Order No. P236E00080, sign and return.

Thank you!

V/r,

Jenna

Jenna G. Blas

Public Information Officer

Guam Homeland Security / Office of Civil Defense

221-B Chalan Palasyo, Agana Heights, Guam 96910

Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727

Email: jenna.g.blas@ghs.guam.gov

**P236E00080 - KSDA-FM, Joy 92.pdf**

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PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
PHT, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00080

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

*AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

6/01/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

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TO:

K S D A -FM, JOY 92

290 CHALAN PALASYO

AGANA HGHTS, GU 96919

Telephone: 671 472-1111 Fax: 671 472-1111

Email:

VENDOR

K0716601

S H CONSIGNEE, DESTINATION & MARKING

I GOVERNORS OFFICE

P P.O. BOX 2950

T PHAGATNA, GU 96932-0000

O PA DR4495 GHS-OCN NCS PW00039

AUTHORITY

3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY

SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
1	<p>EMERGENCY PROCUREMENT FOR RADIO SPOTS</p> <p>TWO(2) ONE HOUR SPOTS PER DAY MORNING AND EVENING MONDAY-FRIDAY FOR A TWO(2) WEEK PERIOD.</p> <p>8:00 AM TO 10:00 AM 4:00 PM TO 6:00 PM</p> <p>ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS FIRST.</p> <p>\$100.00 X HRS. PRODUCED FOR RADIO SHOW (91.9 FM)</p> <p>NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.</p>	1	LOT	10000.000	10000.00	0230299028	

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION:
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
- C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
- D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
- E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
- F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS
IN GUAM.

XXXXXXXXXXXX

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT

↑ TOTAL ↑

SIGNATURE:

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED

Claudia S. Ray

Chief Procurement Officer

PAGE 1 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00080

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

6/01/2023

JOB ORDER NO.

029923105230

OBJCL

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

K S D A -FH, JOY 92

290 CHALAN PALASYO

AGANA HGHTS, GU 96919

Telephone: 671 472-1111 Fax: 671 472-1111

Email:

VENDOR

K0716601

CONSIGNEE, DESTINATION & MARKING

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GOVERNORS OFFICE

P.O. BOX 2950

PHAGATNA, GU 96932-0000

OPA DR4495 GHS-OCD NCS PW00039

AUTHORITY

3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY

SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	<p>AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AUGUSTIN JENNA BLAS</p> <p>PURSUANT TO EXECUTIVE ORDER NO. 2023-02 TROPICAL STORM HAWAR</p> <p>NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.</p>						

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION:
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS
IN GUAM.

10000.00

**A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.**

← INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT

↑ TOTAL ↑

SIGNATURE:

Claudia S. Ray 6/01/23

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED

☒ Claudia S. Ray

Chief Procurement Officer



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00080

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B

*AIR FREIGHT TEL CONTACT

SHIP VIA:

DATE

JOB ORDER NO.

OBJCL

6/01/2023

029923105230

230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**V
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TO:

K S D A -FE, JOY 92

290 CHALAN PALASYO

AGANA HGHTS, GU 96919

Telephone: 671 472-1111 Fax: 671 472-1111

Email:

VENDOR

KD716601

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE

P.O. BOX 2950

PHAGATNA, GU 96932-0000

OPA DR4495 GHS-OCN NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTIONS TO VENDOR:

- SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
- PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
- THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
- ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
- * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

10000.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT

↑ TOTAL ↑

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

SIGNATURE:

Claudia S. Ray

Chief Procurement Officer



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00080

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT SHIP VIA:

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

DATE

6/01/2023

JOB ORDER NO.

029923105230

OBJCL

230

**V
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TO:

K S D A -FM, JOY 92

290 CHALAN PALASYO

AGANA HGHTS, GU 96919

Telephone: 671 472-1111 Fax: 671 472-1111

Email:

VENDOR

K0716601

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE

P.O. BOX 2950

PHAGATNA, GU 96932-0000

OPA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * * * V E N D O R A C K N O W L E D G E M E N T * * RETURN TO SUPPLY MANAGEMENT DIVISION * * DATE OF RECEIPT OF THIS ORDER _____ * * SIGNATURE _____ * * NAME/TITLE _____ * * * * * *						
	* * * * * * R E C E I V I N G R E P O R T C O P Y * * I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN * RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED * AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN. * * * DATE RECEIVED: _____ SIGNATURE: _____ * * * * * *						

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

10000.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN
THIS ORDER FOR AMENDMENT

↑ TOTAL ↑

SIGNATURE:

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☐

Claudia S. Ray

Chief Procurement Officer

PAGE 4 OF 4

Control No.

ORIGINAL/VENDOR'S COPY



Krystal Paco-San Agustin <krystal.paco@guam.gov>

Re: Printing Request - P236E00063

1 message

Jenna Blas <jenna.g.blas@ghs.guam.gov>

Thu, Jun 1, 2023 at 1:31 PM

To: Copy Express Graphics <copyexpressgraphics@gmail.com>

Cc: Leslie Centeno <acct.copyexpress@gmail.com>, "krystal.paco@guam.gov" <krystal.paco@guam.gov>

Hafa Adai,

Attached is a copy of the PO. The request is for it in color. How much would that order cost and how soon can it be printed and delivered?

Thank you!

V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov

On Thu, Jun 1, 2023 at 11:48AM Copy Express Graphics <copyexpressgraphics@gmail.com> wrote:
Hafa Adai Ms. Blas,

Kindly advise if this will be in color or black and white.
Also, are you able to send a copy of the Purchase order?

Please note that our temporary hours of operations will be Mon - Fri 8 am - 12 pm.

Regards,
Davenna
GRAPHIC ARTS & PRINTING DIVISION
649-2679 extensions 121/122/123

For layouts, take note that sample proof will be sent via email. Kindly review carefully as **additional editing fee will be added if there are more than 2 rounds of proofreading**. We will proceed with printing upon your approval.

COPYXPRESS | Monday - Friday 8 am - 5 pm | Telephone : (671) 646/649-2679 | Facsimile : (671) 649-1010 |
Website: www.copyexpress.us

On Thu, Jun 1, 2023 at 11:30AM Jenna Blas <jenna.g.blas@ghs.guam.gov> wrote:
Hafa Adai,

I hope all is well! We have Purchase Order No. P236E00063 for printing services. How much would it cost to print:

- 19,000 pcs. of the English Flyer (one-sided page)
- 2,000 pcs. of the Chamorro Flyer (it's two pages, back and front)
- 2,000 pcs. of the Tagologo Flyer (it's two pages, back and front)

Thank you!

V/r,
Jenna

Jenna G. Blas
Public Information Officer
Guam Homeland Security / Office of Civil Defense
221-B Chalan Palasyo, Agana Heights, Guam 96910
Office: (671) 478-0208 / Cell: (671) 489-2540 / Fax: (671) 477-3727
Email: jenna.g.blas@ghs.guam.gov



P236E00063 - Copy Express.pdf
142K



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00063

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES B/I,
CORRESPONDENCE ETC.

F.O.B.

** AIR FREIGHT TEL. CONTACT SHIP VIA:

DATE

5/31/2023

JOB ORDER NO.

029923105230

OBJCL

230

**V
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TO:

COPY EXPRESS
PO BOX 10138
TAMUNING, GU 96931

Telephone: 671 646-2679 Fax: 671 649-1010
Email: ACCT.COPYEXPRESS@GMAIL.COM

VENDOR

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
MAGATNA, GU 96932-0000

PA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	<p>BLANKET PURCHASE AGREEMENT FOR PRINTING SERVICES TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON 6/22/23 OR UPON EXHAUSTION OF FUNDS WHICHEVER OCCURS.</p> <p>AUTHORIZED PERSONNEL: KRYSTAL PACO-SAN AGUSTINE @ 6717873229</p> <p>PURSUANT TO EXECUTIVE ORDER NO. 2023-02 TYPHOON MAWAR</p> <p>NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay To be coordinated between the agency and vendor ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(9) (a) OF THE GAR.</p>				8333.00	Q230299016	

SPECIAL INSTRUCTIONS TO VENDOR

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION:
GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE
E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS B23.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS
IN GUAM.

8333.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL

↑ TOTAL ↑

INCREASE DAMAGES AND RETURN
THE ORDER FOR AMENDMENT

SIGNATURE:

Claudia S. Ray

5/31/23

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☒

Claudia S. Ray

Chief Procurement Officer

PAGE 1 OF 3

Control No.

ORIGINAL/VENDOR'S COPY



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00063

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

FO.B.	*AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 5/31/2023	JOB ORDER NO. 029923105230	OBJCL 230
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V E N D O R	TO: COPY EXPRESS PO BOX 10138 TAMUNING, GU 96931 Telephone: 671 646-2679 Fax: 671 649-1010 Email: ACCT.COPYEXPRESS@GMAIL.COM	VENDOR C8006601	S H I P T O CONSIGNEE, DESTINATION & MARKING GOVERNORS OFFICE P.O. BOX 2950 MAGATNA, GU 96932-0000 PA DR4495 GHS-OCD NCS PW00039		
	AUTHORITY 3113	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:						
1.	Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2.	No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3.	Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4.	Shipments must be identified as "PARTIAL" or "COMPLETE".						
5.	Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6.	In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7.	Overshipments, unless specifically authorized, will not be accepted.						
8.	In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

SPECIAL INSTRUCTIONS TO VENDOR:

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BO.
F. ** ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM

8333.00

A. DO NOT FILE THIS ORDER
IF YOUR TOTAL (COST)
EXCEEDS THIS TOTAL.

↑ TOTAL ↑

← INSERT CHARGES AND RETURN
THIS ORDER FOR ADJUSTMENT.

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED ☒

SIGNATURE

Claudia S. Ray

Chief Procurement Officer



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM

148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE

THIS PURCHASE ORDER NUMBER

No. P236E00063

MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES B/I,
CORRESPONDENCE ETC.

F.O.B.

* AIR FREIGHT TEL. CONTACT

SHIP VIA:

DATE

5/31/2023

JOB ORDER NO.

029923105230

OBJCL

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**V
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TO:

COPY EXPRESS
PO BOX 10138
TAMUNING, GU 96931

Telephone: 671 646-2679 Fax: 671 649-1010
Email: ACCT.COPYEXPRESS@GMAIL.COM

VENDOR

C8006601

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CONSIGNEE, DESTINATION & MARKING

GOVERNORS OFFICE
P.O. BOX 2950
MAGATNA, GU 96932-0000

PA DR4495 GHS-OCD NCS PW00039

AUTHORITY
3113

** INVITATION NO.

** CONTRACT NO.

TIME FOR DELIVERY
SEE BELOW

EXPIRING

DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
	* * * * * * V E N D O R A C K N O W L E D G M E N T * * * RETURN TO SUPPLY MANAGEMENT DIVISION * * * DATE OF RECEIPT OF THIS ORDER _____ * * * SIGNATURE _____ * * * NAME/TITLE _____ * * * * * * * * * * * * * R E C E I V I N G R E P O R T C O P Y * * * I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN * RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED * AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN. * * * DATE RECEIVED: _____ SIGNATURE: _____ * * * * * * *						

SPECIAL INSTRUCTIONS TO VENDOR

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

8333.00

A. DO NOT FILL THIS ORDER
IF YOUR TOTAL COST
EXCEEDS THIS TOTAL

↑ TOTAL ↑

INVOICE CHARGES AND FREIGHT
TO BE PAID BY VENDOR

SIGNATURE:

CONTRACTOR PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR
SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING
INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE
PURCHASE ORDER NUMBER SHOWN ABOVE.
SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT
AUTHORIZATION

PAYMENT
ENCLOSED

1

Claudia S. Ray
NAME

Chief Procurement Officer
TITLE

PAGE 3 OF 3

Control No.

ORIGINAL/VENDOR'S COPY